



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Human Resources

DCM: Cassey Ogden

DATE: December 2, 2025

SUBJECT

Receive a presentation and hold a discussion regarding options for the appointment of an Interim City Manager.

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Pursue Organizational Excellence and Collaborative and Respectful Leadership.

INFORMATION/BACKGROUND

The purpose of this item is to outline options for the City Council's consideration regarding the City Manager succession process. City Manager Sara Hensley has announced her last working day with the City of Denton as March 31, 2026. Under the terms of her employment agreement, and based on accrued leave balances, she will continue to receive her annual salary through approximately May 30, 2026, along with any other amounts payable under the contract.

With this transition, the City Council must determine the appropriate approach to ensuring leadership continuity, maintaining organizational stability, and preparing for a successful recruitment process.

Staff will provide a report and hold a discussion with City Council on the options to support this initiative.

EXHIBITS

Exhibit 1: Agenda Information Sheet

Exhibit 2: Presentation

Respectfully submitted:
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Director of Human Resources