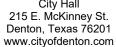
City of Denton

City Hall 215 E. McKinney St.



Legislation Text

File #: PUB17-205, Version: 1

Agenda Information Sheet

Water Wastewater Utilities **DEPARTMENT:**

CM/ ACM: Mario Canizares

Date: October 9, 2017

SUBJECT

Consider recommending adoption of an ordinance accepting competitive proposals and awarding a contract for Laboratory Services for City of Denton Water and Wastewater Laboratories; providing for the expenditure of funds therefore; and providing an effective date (RFP 6383-awarded to Pace Analytical Services, LLC, in the five (5) year not-to-exceed amount of \$250,000).

BACKGROUND

The City of Denton has outsourced laboratory services, as a cost-effective service delivery, to City facilities, for the past 3 years. This item is for laboratory analytical services for the City of Denton's Environmental Services and Sustainability Department. This service includes analyzing storm water, watershed, industrial effluents, wastewater, sludge, soil, and compost as required by the Texas Commission on Environmental Quality.

On May 26, 2017, Requests for Proposals (RFPs) were sent to thirty-two (32) prospective suppliers of laboratory services. In addition, specifications were placed on the Materials Management website for prospective suppliers to download and advertised in the local newspaper. Three (3) proposals were received, evaluated and ranked based upon the published criteria within the RFP. The evaluation of the three proposals pricing are shown on Exhibit 2, along with "Best and Final Offer" results.

The committee evaluating the RFPs included staff members from the following areas: Watershed Protection, Pretreatment Program, Municipal Laboratory, Laboratory Quality Assurance/Quality Control, and Regulatory Compliance. The evaluation committee ranked Pace Analytical Services, LLC as the highest evaluated score, resulting in the best value for the City.

RECOMMENDATION

Award a contract for Laboratory Services to Pace Analytical Services, LLC in the five (5) year not-to-exceed amount of \$250,000.

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

This contract will be funded from existing budgeted operating accounts as listed below:

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640750.7898-Watershed Protection 640600.7898- Pretreatment Program 640500.7898, 630500.7898- Municipal Laboratory

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: Sustainable & Environmental Stewardship

Related Goal: 1.1 Manage financial resources in a responsible manner

EXHIBITS

- 1. RFP Evaluation Sheet
- 2. Contract Pace Analytical Services, LLC.

Respectfully submitted:
Deborah Viera
Assistant Director Environmental Services

Prepared by: Fritz Schwalm Manager, Municipal Laboratory