



## Legislation Text

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**File #:** ID 16-1293, **Version:** 1

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### AGENDA INFORMATION SHEET

**DEPARTMENT:** Materials Management

**ACM:** Bryan Langley

**AGENDA DATE:** October 18, 2016

#### **SUBJECT**

Consider adoption of an ordinance of the City of Denton, Texas providing for, authorizing, and approving three (3) year software maintenance for continued vendor support of the Municipal Court Incode software and hosted Insite web service, which is available from only one source and in accordance with Chapter 252.022 of the Texas Local Government Code such purchases are exempt from the requirements of competitive bidding; and providing an effective date (File 4771 awarded to Tyler Technologies, Inc. in the three (3) year not-to-exceed amount of \$337,471).

#### **FILE INFORMATION**

Municipal Courts uses the Incode software and hosted Insite web service to easily track and manage all day-to-day tasks and critical information. Incode offers greater functionality and exceptional flexibility to help manage everything from the most extensive tasks to the most sensitive information. Incode's fully integrated software suites are used for case management, document processing, and probation tracking.

Public Safety uses Brazos eCitation software to provide an advanced mobile electronic citation solution. Instead of hand-written citations that have to be re-entered into the court or public safety records management systems, patrol officers can easily enter citation information in a mobile device, which is automatically uploaded to the City's systems. This assists in reducing time spent on traffic stops and parking citations, eliminates data entry errors on citation and increases officer and violator safety.

It is essential for the City of Denton to keep current maintenance with the software vendor in order to ensure availability of upgrades, software fixes, and access to knowledge and support resources. Tyler Technologies, Inc. is the sole-source vendor for maintenance for the Incode Software Suite of modules. Section 252.022 of the Local Government Code provides that procurement of items that are only available from one source, do not have to be competitively bid.

#### **RECOMMENDATION**

Staff recommends awarding to Tyler Technologies, Inc. for Incode software maintenance and hosted web service in the three (3) year not-to-exceed amount of \$337,471.

## **PRINCIPAL PLACE OF BUSINESS**

Tyler Technologies, Inc.  
Dallas, TX

## **ESTIMATED SCHEDULE OF PROJECT**

October 1, 2016 through October 31, 2019.

## **FISCAL INFORMATION**

Funding is budgeted in Technology Services Operating Fund account number 830400.6504.

## **STRATEGIC PLAN RELATIONSHIP**

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

**Related Key Focus Area:**     **Organizational Excellence**

**Related Goal:**                **1.5 Utilize technology to enhance efficiency and productivity**

## **EXHIBITS**

Exhibit 1: Quote  
Exhibit 2: Sole Source Letter  
Exhibit 3: Staff Memo  
Exhibit 4: Ordinance

Respectfully submitted:  
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Director of Finance

For information concerning this acquisition, contact: Melissa Kraft at 349-7823.