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Agenda Information Sheet

DEPARTMENT: **Planning and Development**

CM/ ACM: **John Cabrales, Jr.**

Date: **September 16, 2014**

SUBJECT

Consider adoption of an ordinance of the City Council of the City of Denton, Texas, approving guidelines for operation of the City of Denton Home Improvement Program and eligibility criteria; authorizing expenditures in excess of $50,000 for projects meeting program guidelines and criteria; and providing for an effective date.

BACKGROUND

This ordinance approves guidelines and eligibility criteria for the 2014 Home Improvement Program (HIP). Passage of this ordinance authorizes project payments that exceed $50,000 when the project meets program eligibility criteria and guidelines. Eligibility Income Limits have been updated to comply with Department of Housing and Urban Development (HUD) adjusted limits that became effective December 18, 2013.

City Council awarded Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) grant funds to HIP for the 2014-2015 program year as part of the *City of Denton 2014 Action Plan for Housing and Community Development* that was adopted on May 6, 2014. Additional funding sources may include program income, and owner-provided funds. Bids are requested for all rehabilitation and reconstruction projects. Homeowners select their contractor from submitted bids that meet HIP guidelines.

OPTIONS

- Approval of ordinance adopting program guidelines.
- Requests for revisions to guidelines.

RECOMMENDATION

Staff recommends approval of the ordinance adopting the 2014 Home Improvement Program guidelines.

ESTIMATED SCHEDULE OF PROJECT

The program guidelines will be in effect for owner-occupied rehabilitation and reconstruction projects completed from October 1, 2014, through September 30, 2015.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

The Community Development Advisory Committee recommended funding for the HIP and City Council approved the recommendation on May 6, 2014, as part of the City of Denton 2014-15 Action Plan for Housing and Community Development.

FISCAL INFORMATION

Housing staff salaries related to program delivery will be paid from Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) funds. No general fund dollars are included in the administration of the program.

BID INFORMATION

N/A

EXHIBITS

1. 2014-15 Home Improvement Program Guidelines
2. Proposed Ordinance

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