



## Legislation Text

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File #: ID 16-1290, Version: 1

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### AGENDA INFORMATION SHEET

**DEPARTMENT:** Materials Management

**ACM:** Bryan Langley

**AGENDA DATE:** October 18, 2016

#### SUBJECT

Consider adoption of an ordinance authorizing the City Manager to execute a professional services agreement for survey services on a work order basis for various City of Denton departments; providing for the expenditure of funds therefor; and providing an effective date (File 6189-awarded to Teague Nall and Perkins, Inc. in an amount not-to-exceed \$500,000).

#### FILE INFORMATION

The City of Denton has contracted for survey services through a series of indefinite delivery (services on an as needed basis) type professional services agreements since fiscal year 2003. Since 2012, these contracts have been with Teague Nall and Perkins, Inc. Over that period of time, the City has executed two contracts and two extensions with Teague Nall and Perkins for a total amount of \$1,080,000. The City has experienced a large amount of Capital Improvement Program (CIP) project activity over the previous four (4) years and has expended approximately \$270,000 per year on average for survey services.

Teague Nall and Perkins has performed well in the execution of professional surveying services for the City of Denton; delivering projects in a timely and efficient manner. Their qualifications to perform these services have been clearly demonstrated to the satisfaction of staff across the organization. Accordingly, the Engineering Services department requested a proposal from Teague Nall and Perkins to continue in their capacity as the City's provider of indefinite quantity survey services, again in the not-to-exceed amount of \$500,000. The proposed fee amount for these professional services was set by staff and is thought to be sufficient to carry the contract through approximately two (2) fiscal years.

In accordance with Texas Local Government Code 252.022, the procurement of professional services is exempt from the requirement of competition based selection. The City of Denton has previous successful experience with the recommended firm, and has elected to not seek qualification based competition for these identified services (Exhibit 1).

#### RECOMMENDATION

Staff recommends approval of the Professional Services Agreement between the City of Denton and Teague Nall and Perkins, Inc. in the not-to-exceed amount of \$500,000.

**PRINCIPAL PLACE OF BUSINESS**

Teague Nall and Perkins, Inc.  
Denton, TX

**ESTIMATED SCHEDULE OF PROJECT**

This contract will become effective upon Council approval with services to be performed through October 18, 2019, or until the not to exceed amount of \$500,000 has been expended.

**FISCAL INFORMATION**

Survey services associated with this contract are to be paid for on an “as-needed” or “as-authorized” basis, depending on the availability of funds in the various using department budgets or in the Capital Improvement Plan projects on which Teague Nall and Perkins, Inc. is to be utilized.

**STRATEGIC PLAN RELATIONSHIP**

The City of Denton’s Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

**Related Key Focus Area:   Public Infrastructure**  
**Related Goal:               1.1 Manage financial resources in a responsible manner**

**XHIBITS**

- Exhibit 1: Staff Memo
- Exhibit 2: Ordinance
- Exhibit 3: Professional Services Agreement

Respectfully submitted:  
Chuck Springer, 349-8260  
Director of Finance

For information concerning this acquisition, contact: Frank Payne at 349-8946.