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**Title:** Consider approval of an ordinance of the City of Denton, Texas, concurring with the City Manager’s reorganization of the City of Denton’s administrative departments and divisions; and providing an effective date.

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Date	Ver.	Action By	Action	Result
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Agenda Information Sheet

**DEPARTMENT:** City Manager’s Office

**CM/ ACM:** Todd Hileman

**Date:** February 21, 2017

**SUBJECT**

Consider approval of an ordinance of the City of Denton, Texas, concurring with the City Manager’s reorganization of the City of Denton’s administrative departments and divisions; and providing an effective date.

**BACKGROUND**

In my first few weeks in Denton, I have spent most of my time familiarizing myself with the organization. I’ve spent a good deal of time with Council Members, outgoing City Attorney Anita Burgess, soon to be retiring ACM Howard Martin, and numerous City staff to identify priorities, areas of focus, and issues of concern in the organization and community in order to put together a reporting structure moving forward that is built to help deal with these issues. The changes proposed below are designed to help facilitate better coordination across functions, enhance accountability for delivery of projects, improve responsiveness and customer service, provide stronger support and direction to our employees, and utilize resources in the City Manager’s Office more efficiently.

In addition to changes in reporting structure, I have made changes in the way several departments are organized. The attached organization chart proposes a new Capital Projects Department, the sole focus of which will be the design, construction, project management, and successful completion of the City’s capital improvement and bond programs. The Water, Wastewater, and Environmental Services departments will be

combined into one Utilities Department to facilitate the extensive budget and project coordination necessary in these vital services. The City's Public Information Office and Intergovernmental Relations function will be housed within a new division called Community Affairs, which will also be responsible for coordinating and improving communications with our neighborhoods and Denton area organizations.

### Revised Organizational Structure

CM Hileman: Police and Fire, DME, Community Affairs (new area described below), and Development Services will report directly to me. Community Improvement Services will be organized in the Fire Department under the management of Chief Paulsgrove.

ACM Fortune: Jon will oversee the new Capital Projects Department, Streets, Environmental Services, Wastewater, Water, and Solid Waste. This structure will allow him to deal effectively with improving the coordination of these important departments and ensure that priority is given to delivering results on the recent bond elections, development review coordination, and minimizing duplication of effort.

ACM Langley: Bryan's title will be changed to Deputy City Manager/Chief Operating Officer, serving as a clear second in command, and he will retain Finance, Tech Services (IT), Human Resources, Transportation, Administrative Services, Economic Development, Facilities, Fleet, Library, Parks & Recreation, Purchasing & Customer Service, and the Airport function.

Community Affairs: John Cabrales will retain the Public Information Office and Intergovernmental Relations responsibilities within a new division called Community Affairs, which will also be responsible for coordinating and improving communications with our neighborhoods and Denton area organizations. This new department and role leverages John's strengths and allows him to focus his efforts on critical communication issues for our community.

### **EXHIBITS**

Exhibit 1 - Ordinance

Respectfully submitted:  
Todd Hileman  
City Manager