



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Community Services Advisory Committee

Friday, April 12, 2024

12:00 PM

Development Service Center

After determining that a quorum is present, the Community Services Advisory Committee will convene in a Regular Meeting on Friday, April 12, 2024, at 12:00 p.m. in Training Rooms 1 and 2 at the Development Service Center, 401 N. Elm Street, Denton, Texas at which the following items will be considered:

1. ITEMS FOR CONSIDERATION

- A. [CSAC24-011](#) Consider approval of the minutes of March 30, 2024.

Attachments: [Exhibit 1 - CSAC Minutes March 30, 2024](#)

- B. [CSAC24-012](#) Receive a report, hold a discussion, and give staff direction regarding funding recommendations for applications and applicant presentations for 2024-2025 Community Development Grant Program.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
[Exhibit 2 – Grant Application Summary Materials](#)

- C. [CSAC24-013](#) Consider approval of recommendations to the City Council regarding the 2024-2025 Community Development Grant Program.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
[Exhibit 2 – Grant Application Summary Materials](#)

2. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Community Services Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting and under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on April 5, 2024, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



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Legislation Text

File #: CSAC24-011, **Version:** 1

Consider approval of the minutes of March 30, 2024.



After determining that a quorum was present, the Community Services Advisory Committee of the City of Denton, Texas convened in a Special Called Meeting on Saturday, March 30, 2024, at 8:30 a.m. in Training Rooms 1 and 2 at the Development Services Center, 401 N. Elm Street, Denton, Texas.

MEMBERS PRESENT: Members Hannah Garcia, Janet Scott-Harris, Wandaliz Turner, Kamyon Conner, Drew Christ, Sharon Kremer, Lilyan Prado-Carillo, Dale Tampke, and Connor Hall

MEMBERS ABSENT: None

Called to order 8:33 a.m. by Chair Hannah Garcia with eight members present. Member Christ had not yet arrived.

1. ITEMS FOR INDIVIDUAL CONSIDERATION

A. CSAC 24-009 - Consider approval of the minutes of February 9, 2024.

Chair Hannah Garcia requested a motion to approve the February minutes.

Member Tampke moved to approve the minutes. Member Hall seconded the motion. The motion carried.

AYES (8): Members Hannah Garcia, Janet Scott-Harris, Wandaliz Turner, Kamyon Conner, Sharon Kremer, Lilyan Prado-Carillo, Dale Tampke, and Connor Hall

NAYS (0): None

B. CSAC 24-010 - Receive a report, hold a discussion, and give staff direction regarding the following grant applicants: Communities in Schools of North Texas, City of Denton Parks and Recreation Department, Denton City County Day School, Denton Christian Preschool, Children's Advocacy Center of North Texas, Court Appointed Special Advocates of Denton County, Opening Doors International Services, Giving Grace, Denton County Friends of the Family, Our Daily Bread, The Salvation Army, Cumberland Youth and Family Services, North Texas Solutions for Recovery, Denton County MHMR, PediPlace, Health Services of North Texas, SPAN, and Tarrant Area Food Bank.

Member Christ arrived.

Each applicant was invited to present to the CSAC. Applicants have five (5) minutes to provide information on the Organization, Project or Program Information and Beneficiaries. Committee members have five (5) minutes to ask the applicant questions related to application submission.

Staff informed committee members to submit any additional questions for applicants for staff follow up after the meeting.

Tarran Area Food Bank withdrew their application and did not present.

2. CONCLUDING ITEMS

- A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Community Services Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting and under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

With no other business, the meeting adjourned at 12:55 p.m.

HANNAH GARCIA
CHAIR
CITY OF DENTON, TEXAS

COURTNEY DOUANGDARA
DEPUTY DIR. OF COMMUNITY SERVICES
CITY OF DENTON, TEXAS

MINUTES APPROVED ON _____



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File #: CSAC24-012, **Version:** 1

Receive a report, hold a discussion, and give staff direction regarding funding recommendations for applications and applicant presentations for 2024-2025 Community Development Grant Program.



AGENDA INFORMATION SHEET

DEPARTMENT: Community Services

CM/ DCM/ ACM: Christine Taylor, ACM

DATE: April 12, 2024

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding funding recommendations for applications and applicant presentations for 2024-2025 Community Development Grant Program.

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Foster Economic Opportunity and Affordability.

BACKGROUND

The Community Development Grant funds are awarded through the Community Services Advisory Committee (CSAC) review process that includes an application and presentation from the applicant to the committee followed by recommendations to City Council from the committee. A total of twenty-two (22) eligible grant applications were received by the application deadline on January 16, 2024, and chose to complete the application process, from eligible non-profit organizations and city departments totaling \$1,957,024.00 for the 2024/2025 program year. A breakdown of applications received by application type is included below:

- Human Services – 17 applications totaling \$1,073,560.00
- Housing Projects – 3 applications totaling \$598,464.00
- Public Facility Projects – 2 applications totaling \$285,000.00

Projects Human Services applicants were invited to present their projects to the CSAC on March 30, 2024. Applicants had five (5) minutes to make a presentation regarding the funding request, and the CSAC then asked questions for up to five (5) minutes following each presentation. Public Facility and Housing applicant presentation materials were provided to the CSAC due to lack of quorum on the scheduled presentation date of March 8, 2024.

Based on the Community Development Grant applications, the applicant presentations, and funding priorities, the CSAC will give staff direction regarding the development of funding recommendations for the use of Community Development Block Grant (CDBG) funds, HOME Investment Partnerships Program (HOME) funds and General Fund (GF) dollars.

CDBG funds can be awarded to fund a wide range of community development activities such as acquisition of real property, relocation and demolition, rehabilitation of residential and non-residential structures, construction of public facilities, and economic development activities. Each activity must meet one of the following national objectives for the program: benefit low- and moderate-income persons, prevention or

elimination of slums or blight, or address community development urgent needs for which other funding is not available.

The CDBG funding for public (social) services is capped by federal guidelines at 15% of the total CDBG allocation. This is estimated to be \$144,679.00 of the total allocation in Program Year 2024/2025. GF dollars are used to support human services activities that are not funded through CDBG. This is estimated to be \$377,955.00 in GF to be awarded to social service programs providing needed services to City of Denton residents.

HOME funds can be awarded to fund a wide range of housing activities, including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. The HOME grant requires that at least fifteen (15) percent of the HOME funds must be undertaken by a special type of non-profit called a Community Housing Development Organization (CHDO). The application from Denton Affordable Housing Corporation is for CHDO funding, and the minimum amount that must be provided is \$78,266.09 based on the estimated 2024/2025 grant allocation.

The total CDBG, HOME and General dollars available for applications is \$1,675,353.93 for the 2024-2025 funding year.

Source	Estimated Amount
Community Development Block Grant Funds	\$775,625.00
HOME Investment Partnerships Program	\$521,773.93
General Funds	\$377,955.00
TOTAL	\$1,675,353.93

Upon approval from City Council, CDBG, HOME and General Fund funding recommendations will be included in the City's annual *Action Plan for Housing and Community Development* submitted to the U.S. Department of Housing and Urban Development (HUD) in August 2024.

ESTIMATED SCHEDULE OF PROJECT

2024-2025 Community Development Grant Program Application Timeline

PROPOSED ACTIVITY	DATE
Applications Due	January 16, 2024
CSAC Funding Hearings	March 8, 2024 March 23, 2024
CSAC Funding Recommendations	April 12, 2024
Development of Action Plan	April 2024
30-day Comment Period on Action Plan	May 2024
Work Session Presentation of Action Plan to City Council	May 21, 2024
City Council and Public Hearing	June 18, 2024
City Council considers approval of Action Plan	July 23, 2024
Submission of Action Plan to HUD	August 15, 2024

EXHIBITS

Exhibit 1 – Agenda Information Sheet

Exhibit 2 – Grant Application Summary Materials

Respectfully submitted:

Dani Shaw

Director of Community Services

Prepared by:

Alaina Graff

Grants Program Coordinator

2024/25 Community Development Grant Program Application
Summary of Submitted Applications

Applicant Organization	Application Type	2024/25 Request	2023/24 Award	Services Type	Other City Funding Current FY	Eligible Funding Source			Staff Score
						CDBG	HOME	GF	
Children's Advocacy Center for North Texas, Inc. ^{1,2}	Human Services	\$100,000.00	\$27,500.00	Victim Services	\$226,292	X		X	20
City of Denton - Summer Camp	Human Services	\$72,000.00	\$45,000.00	Child Care	\$0	X			19
Communities in School of North Texas	Human Services	\$36,000.00	\$27,500.00	Child Care/Education	\$0			X	22
Court Appointed Special Advocates of Denton County, Inc.	Human Services	\$42,000.00	\$36,000.00	Family Resources	\$0	X		X	22
Cumberland Youth and Family Services ¹	Human Services	\$100,000.00	\$0.00	Family Resources	\$155,179	X		X	20
Denton Christian Preschool, Inc. ¹	Human Services	\$30,000.00	\$25,179.00	Daycare Services	\$160,000			X	21
Denton City County Day School	Human Services	\$66,560.00	\$25,000.00	Daycare Services	\$0	X		X	13
Denton County Friends of the Family	Human Services	\$50,000.00	\$50,000.00	Homeless/Housing	\$0	X		X	21
Denton County MHMR Center ¹	Human Services	\$30,000.00	\$28,000.00	Behavioral Health	\$472,821			X	18
Grace Like Rain Inc. dba Giving Grace ^{1,3}	Human Services	\$100,000.00	\$50,000.00	Homeless Services	\$591,053	X		X	18
Health Services of North Texas ¹	Human Services	\$75,000.00	\$50,000.00	Health	\$135,330	X		X	22
North Texas Solutions for Recovery ¹	Human Services	\$100,000.00	\$50,000.00	Behavioral Health	\$20,000			X	22
Opening Doors International Services, Inc.	Human Services	\$30,000.00	\$15,000.00	Immigration Services	\$0			X	14
Our Daily Bread, Inc. ^{1,3}	Human Services	\$100,000.00	\$45,000.00	Homeless/Housing	\$1,525,603	X		X	18
PediPlace ¹	Human Services	\$50,000.00	\$30,000.00	Health	\$230,781	X		X	22
SPAN	Human Services	\$27,000.00	\$25,500.00	Food Security	\$0	X		X	21
The Salvation Army, A Georgia Corp - Denton	Human Services	\$65,000.00	\$35,000.00	Homeless/Food Security	\$0	X		X	16
City of Denton - Minor Repair Program	Housing Project	\$300,000.00	\$449,730.74	Minor Repairs	\$0	X			20
Denton Affordable Housing Corporation (DAHC) ¹	Housing Project	\$244,400.00	\$221,000.00	Rental Repairs	\$100,000		X		19
Habitat for Humanity of Denton County, Inc. ¹	Housing Project	\$54,064.00	\$0.00	Minor Repairs	\$100,000	X			18
Denia and Carl Young Park Upgrades	Public Facilities	\$250,000.00	\$0.00	Park Improvements	\$0	X			20
Interfaith Ministries of Denton	Public Facilities	\$35,000.00	\$0.00	Public Facility Improvement	\$0	X			17
TOTAL REQUESTED		\$1,957,024.00	\$1,235,410		\$3,717,059				
GENERAL FUNDS AVAILABLE		\$377,955.00							
CDBG FUNDS AVAILABLE		\$775,625.00							
HOME FUNDS AVAILABLE		\$521,773.93							
UNFUNDED BALANCE		-\$281,670.07							

1 - Organization is a recipient of American Rescue Plan funds.

2 - Children's Advocacy Center receives funding through the City of Denton's Fairshare program to provide services to victims of child abuse.

3 - Organization is a recipient of funding through General Fund - Council Initiatives.



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Legislation Text

File #: CSAC24-013, **Version:** 1

Consider approval of recommendations to the City Council regarding the 2024-2025 Community Development Grant Program.



AGENDA INFORMATION SHEET

DEPARTMENT: Community Services

CM/ DCM/ ACM: Christine Taylor, ACM

DATE: April 21, 2023

SUBJECT

Consider approval of recommendation to the City Council regarding the funding for the FY2023-2024.

BACKGROUND

The Community Development Grant funds are awarded through the Community Services Advisory Committee (CSAC) review process that includes an application and presentation from the applicant to the committee followed by recommendations to City Council from the committee. A total of twenty-two (22) eligible grant applications were received by the application deadline on January 16, 2024, and chose to complete the application process, from eligible non-profit organizations and city departments totaling \$1,957,024.00 for the 2024/2025 program year. A breakdown of applications received by application type is included below:

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to be \$377,955.00 in GF to be awarded to social service programs providing needed services to City of Denton residents.

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Source	Estimated Amount
Community Development Block Grant Funds	\$775,625.00
HOME Investment Partnerships Program	\$521,773.93
General Funds	\$377,955.00
TOTAL	\$1,675,353.93

OPTIONS

In the previous agenda item, the committee discussed the funding recommendations based on committee priorities. The CDBG, HOME and General Fund funding recommendations will be included in the City's annual Action Plan for Housing and Community Development that will be provided to City Council in June 2024. Upon approval from City Council, the annual Action Plan for Housing and Community Development will be submitted to the U.S. Department of Housing and Urban Development (HUD) in August 2024.

Staff are seeking the committee's approval of recommendation to the City Council regarding the Community Development Grant Program funding for the FY2024-2025.

ESTIMATED SCHEDULE OF PROJECT

2024-2025 Community Development Grant Program Application Timeline

PROPOSED ACTIVITY	DATE
Applications Due	January 16, 2024
CSAC Funding Hearings	March 8, 2024 March 23, 2024
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Alaina Graff

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