



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

City Council

Saturday, August 10, 2024

9:00 AM

Council Work Session Room

BUDGET WORKSHOP

After determining that a quorum is present the City Council of the City of Denton, Texas will convene in a Budget Workshop on Saturday, August 10, 2024 at 9:00 a.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

WORK SESSION

1. Work Session Reports

- A. [ID 24-227](#) Receive a report, hold a discussion, and give staff direction regarding the Fiscal Year 2024-25 City Manager's Proposed Budget, Capital Improvement Program, and Five-Year Financial Forecast.

[Estimated Presentation/Discussion Time: 4 hours]

Attachments:

[Exhibit 1 - Agenda Information Sheet](#)

[Exhibit 2 - Budget Workshop Presentation](#)

[Exhibit 3 - Proposed Annual Program of Services](#)

[Exhibit 4 - Citywide Supplemental White Papers](#)

[Exhibit 5. Budget Cheat Sheet](#)

Note: The City Council reserves the right to adjourn into a Closed Meeting or Executive Session as authorized by Texas Government Code, Section 551.001, et seq. (The Texas Open Meetings Act) on any item on its open meeting agenda or to reconvene in a continuation of the Closed Meeting on the Closed Meeting items noted above, in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.086 of the Texas Open Meetings Act.

C E R T I F I C A T E

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on August 7, 2024, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Legislation Text

File #: ID 24-227, **Version:** 1

AGENDA CAPTION

Receive a report, hold a discussion, and give staff direction regarding the Fiscal Year 2024-25 City Manager's Proposed Budget, Capital Improvement Program, and Five-Year Financial Forecast.

[Estimated Presentation/Discussion Time: 4 hours]



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Finance

ACM: Cassey Ogden

DATE: August 10, 2024

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding the FY 2024-25 City Manager's Proposed Budget, Capital Improvement Program, and Five-Year Financial Forecast.

BACKGROUND

The FY 2024-25 Proposed Budget addresses new challenges such as growth demands, continued inflation, and increasing operating expenses while continuing to dedicate resources to public safety and compensation. In the past several years, the City has continued to provide services to residents while reducing the overall tax rate by more than 10 cents, however in the FY 2024-25 Proposed Budget the tax rate is anticipated to increase approximately \$.025 due to passage of the 2023 Voter Approved Bond Program. As growth continues, both capital improvements and maintaining service levels may require an increase in dedicated resources.

The FY 2024-25 Proposed Budget was developed within the context of a five-year financial plan and the long-term infrastructure needs of the community. The purpose of this approach is to provide a long-term and financially sustainable perspective for decisions in the coming fiscal years. A copy of the five-year financial plan for each major operating fund is included in the proposed budget document. The Water, Wastewater, Electric, and Solid Waste FY 2024-25 budget, capital plans, and rate changes were reviewed by the Public Utilities Board (PUB).

The purpose of this work session is to discuss this information and provide the City Council with details concerning the proposed budget. This work session item is intended to provide a forum for discussions with management and allow for an opportunity for questions.

Below is the schedule for the budget workshop:

- Budget Overview
- Economic Overview
- General Fund Overview
- Enterprise Funds Overview
- Special Revenue Fund Overview
- Community Partnership Grants
- Internal Service Funds Summary
- Bond Programs

- Impact Fee Discussion
- Capital Improvement Program
- Summary & Next Steps

The proposed budget presentation will be posted prior to the budget workshop on Saturday, August 10, 2024.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

On July 18, 2024, City Council received the FY 2024-25 Utility Fund presentations.

NEXT STEPS

August 20, 2024 – Adoption of Intention to Set a Tax Rate

September 10, 2024 - Public Hearing on Tax Rate (Tentative)

September 17, 2024 – Budget Adoption, Tax Rate Adoption, Capital Improvement Plan Adoption

EXHIBITS

1. Agenda Information Sheet
2. Budget Workshop Presentation
3. Proposed Annual Program of Services
4. FY 2024-25 Supplemental Request White Papers
5. Budget “Cheat Sheet”

Respectfully submitted:
Jessica Williams
Chief Financial Officer

CITY OF DENTON, TEXAS

CITY MANAGER'S PROPOSED BUDGET FISCAL YEAR 2024-25

August 10, 2024

Inclusion | Collaboration | Quality Service | Strategic Focus | Fiscal Responsibility



Budget Workshop Agenda

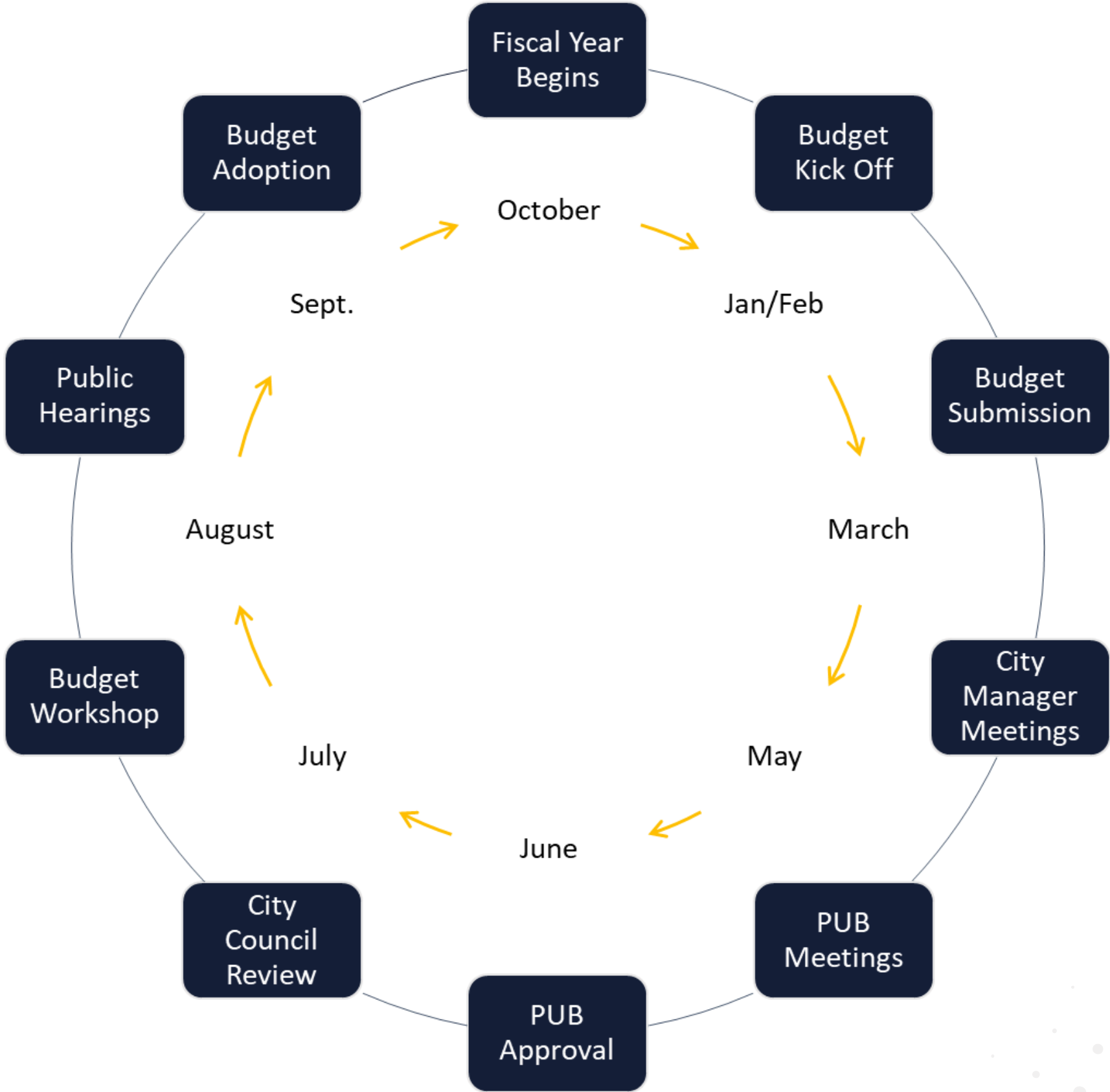
- Budget Overview
- Economic Overview
- General Fund Overview
- Enterprise Funds Overview
- Special Revenue Fund Overview
- Community Partnership Grants
- Internal Service Funds Summary
- Bond Programs
- Impact Fee Discussion
- Capital Improvement Program
- Summary & Next Steps

Budget Calendar

Dates	Task
February 5	<ul style="list-style-type: none"> Budget Kickoff
February 6 - March 8	<ul style="list-style-type: none"> Budget Submissions
March 9 - May 24	<ul style="list-style-type: none"> Internal Budget Meetings, City Manager Meetings
June 10	<ul style="list-style-type: none"> PUB reviews preliminary Electric, Water, Wastewater, Drainage and Solid Waste budget
June 18	<ul style="list-style-type: none"> Council Meeting: Discuss Preliminary A/V Values, Updated Five-year Forecast
June 24	<ul style="list-style-type: none"> PUB reviews proposed Electric/Water/Wastewater/Solid Waste Rate Increases
July 8	<ul style="list-style-type: none"> PUB reviews Utility Rate Changes
July 16	<ul style="list-style-type: none"> Council Work Session: FY 2025 Capital Improvement Program Presentation
July 23	<ul style="list-style-type: none"> Certified Appraisal Roll Due from Denton Central Appraisal District
July 23	<ul style="list-style-type: none"> Review FY 2024-25 Preliminary Utility Forecasts
July 31	<ul style="list-style-type: none"> Proposed Budget Submitted to Council
August 10	<ul style="list-style-type: none"> City Council Budget Workshop
August 20	<ul style="list-style-type: none"> Council Meeting: Budget/Adoption of Intention to Set a Tax Rate
September 10	<ul style="list-style-type: none"> City Council Meeting: Adoption of Current Year Amendments, First Public Hearing on the Tax Rate
September 17	<ul style="list-style-type: none"> City Council Meeting: Budget Adoption, Tax Rate Adoption, Capital Improvement Plan Adoption

Budget Process

- Budget Kickoff
- Budget Submission
- City Manager Meetings
- PUB Meetings
- City Council Review
- Budget Workshop
- Public Hearings
- Budget Adoption
- October 1, 2024 - Effective Date



Budget Overview

- Adopted Budget is the legal instrument through which the City may collect and levy taxes
- City is required by state law to annually adopt a budget and set a property tax rate by September 30
 - Fiscal year is October 1 to September 30
- Must adopt a **balanced** budget
 - Operating Revenues + Other Funding Sources = Expenditures
- Includes all operating and budgeted capital costs for the fiscal year

City-wide Budget, including CIP:

\$2.35B

Total increase over prior year:

20.26%



Budget Overview

- Governmental accounting rules determine which revenues may cover different expenditures
 - Fund accounting determines the source of funds is equal to the use of funds
 - City complies with all required accounting rules, regulations, statutes and funding restrictions
- City funds:
 - **Major funds (governmental and business type):** General Fund, Debt Service Fund, Electric Fund, Water Fund, Wastewater Fund, Solid Waste Fund, Airport Fund
 - **Special revenue funds:** Community Development Block Grant (CDBG), Catalyst, Sustainability Framework, Police Confiscation, Tourist and Convention, Street Improvement, Gas Well Revenues, Citizens' Park Trusts, Roadway Impact Fees, Tax Increment Reinvestment Zones (TIRZs), Donations
 - **Internal service funds:** Technology Services, Materials Management, Fleet, Risk Retention, Health Insurance, Facilities, Engineering Services, Customer Service, and Environmental Services

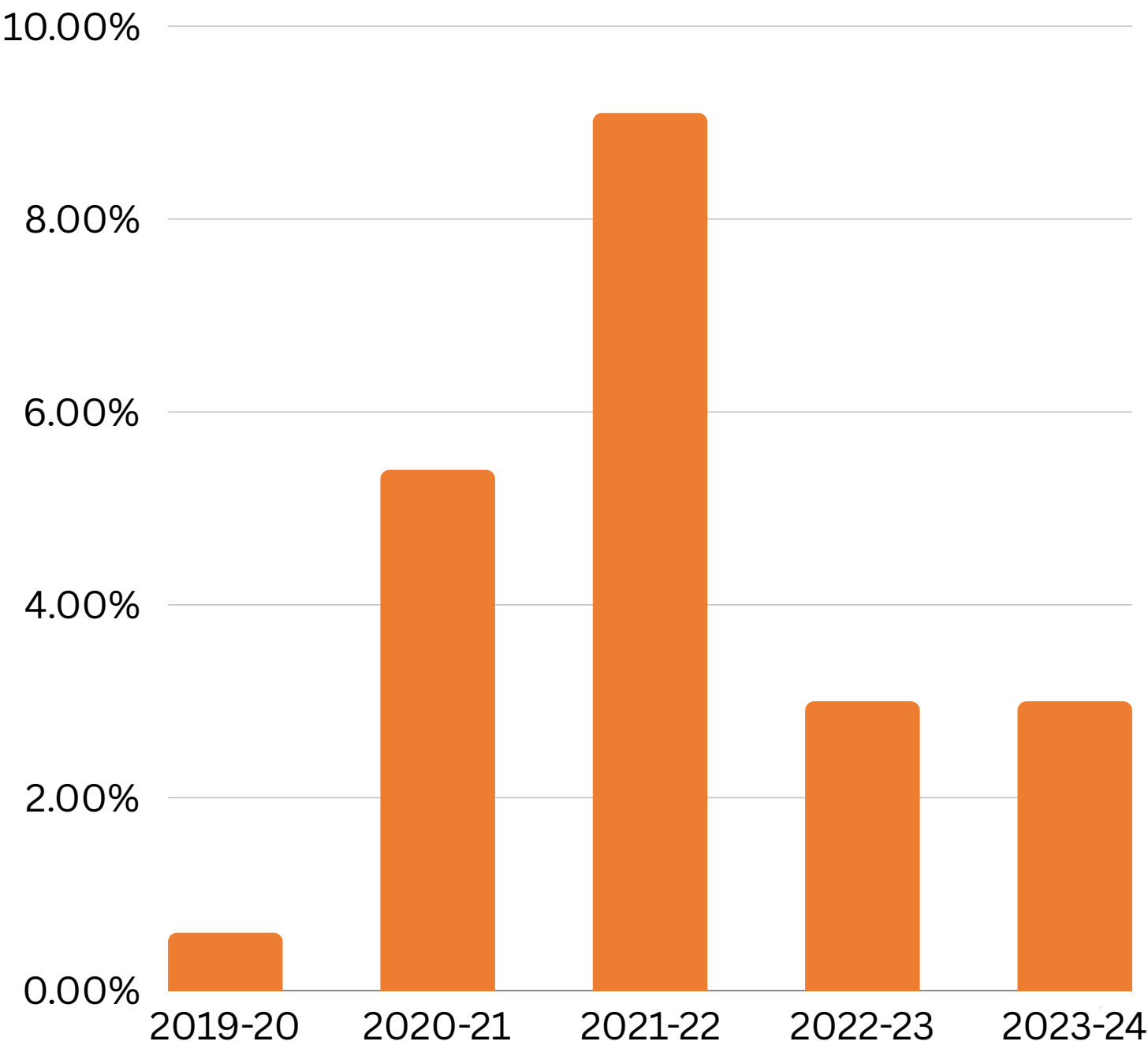
Economic Overview

Economic Challenges:

- Inflation
 - June / June

- Total Compounded Change:

21.01 %



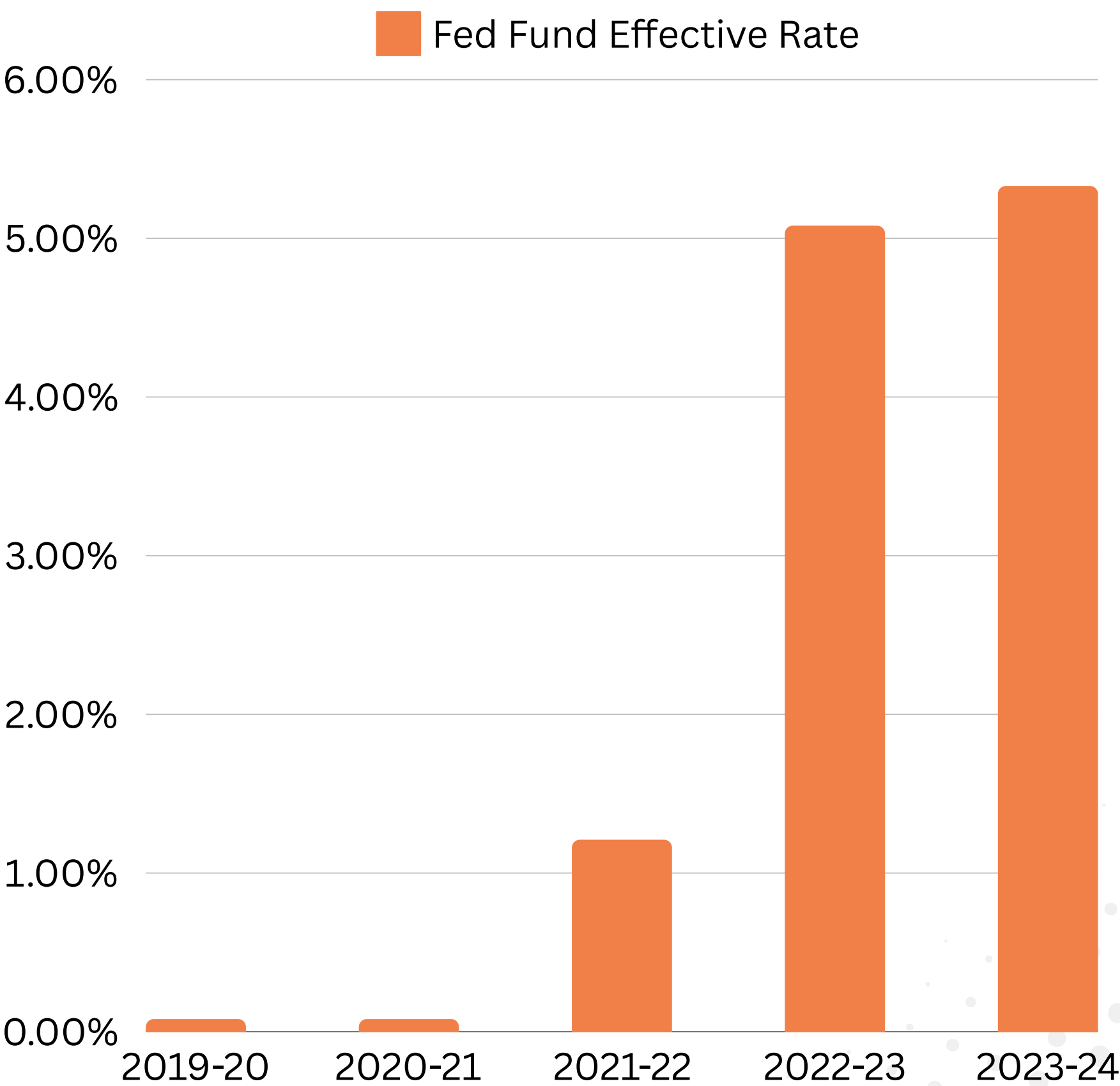
Economic Overview

Economic Challenges:

- Fed Funds Rate

- Current Rate:

5.33%



Economic Overview

Economic Challenges:

- Contributing Factors:
 - Federal COVID funding - personal, government, social services, grants
 - Supply chain shortage to overage - increased production + high production costs - inflation limiting budgets
 - Bull to Bear market
 - Economic uncertainty - inverted yield
 - Interest rate decreases may decrease inversion at 30YR rate if lowered in September
 - Federal Election Year

Financial Assumptions

- Fund Balance Targets:
 - General Fund: 20% of budgeted expenditures and an additional 5% resiliency reserve (25% combined total)
 - Unusual financial circumstances, large legal settlements, emergencies
 - Proprietary funds:
 - City policy applies:
 - Minimum of 8% ending working capital balance (current assets - current liabilities)
 - If a fund falls below this level, policy requires a 5-YR plan to replenish balances
 - Operating reserves minimize fluctuation in rates due to unforeseen revenue and expense variations

Fund	Target %
Electric	38% - 61% of expenses
Wastewater	20% – 31% of expenses
Water	25% - 42% of expenses
Solid Waste	6% - 10% of expenses

Financial Assumptions

Population growth:

- FY 2024/25 - 2.94% increase from previous year
- FY 2025/26 - 2.85% estimated growth

Sales Tax:

- FY 2024/25 - Estimated 5.26% over collection estimate for FY 2023/24
- FY 2025/26 - 7.06% average growth

Assessed Values:

- FY 2024/25 - Total Certified Appraised Value is \$21.2 Billion.
 - 10.16% increase over the prior tax year.
- FY 2025/26 and future - Assumes a reduced M&O tax rate to correspond with AV increases.
- 99.5% collection rate
- Total proposed tax rate of \$0.585420 / \$100 valuation

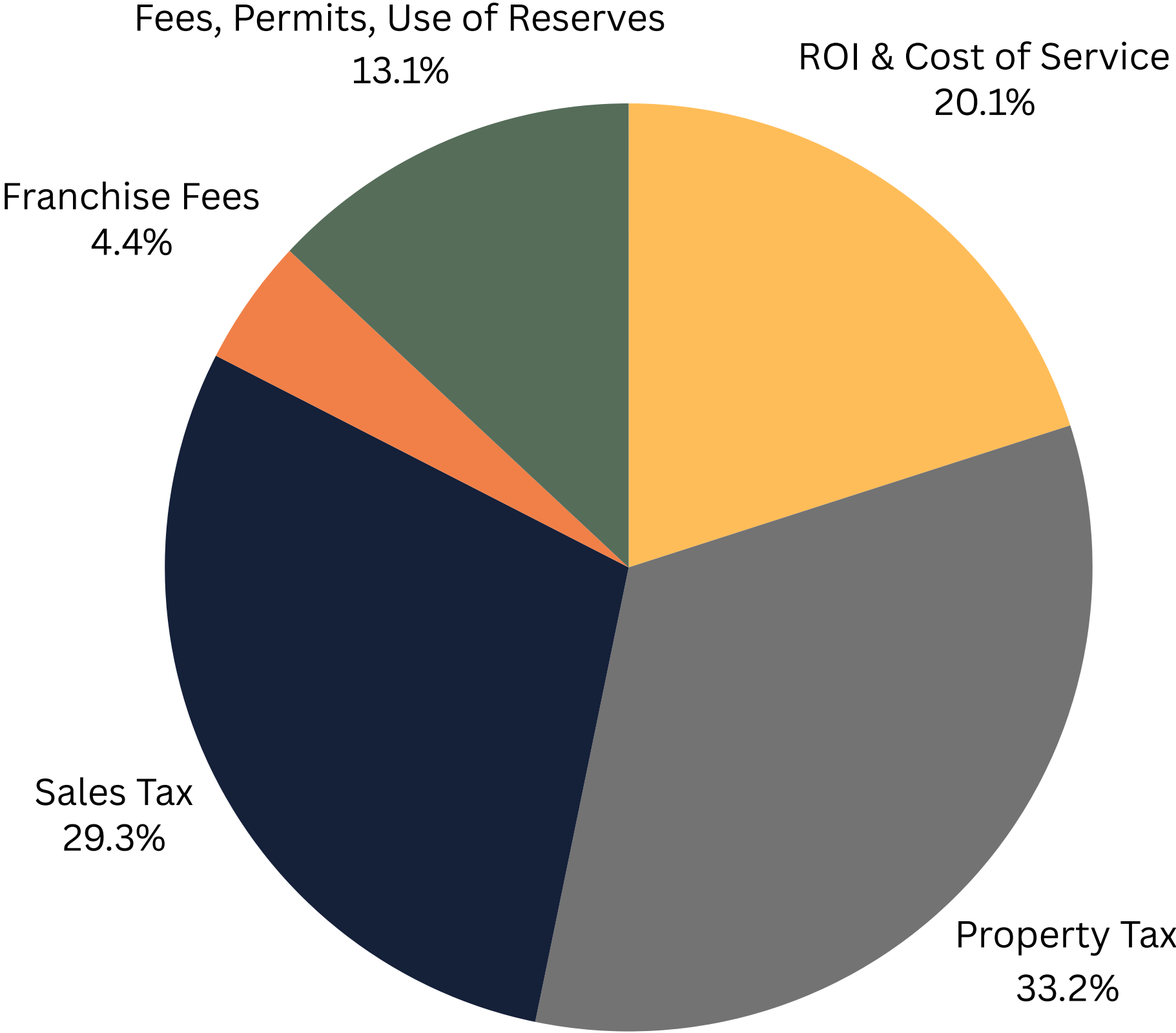
Compensation & Benefit Assumptions

- Proposed increases:
 - Proposed 3% COLA
 - \$3,471,518 City-wide
 - \$1,194,376 General Fund
 - Proposed up to a 2.5% Merit
 - \$2,568,088 City-wide
 - \$770,835 General Fund
- Civil Service Increases
 - Per contract
- 10% Medical Increase
 - Increase 100% employer covered
 - \$699,515 increase City-wide
 - \$362,111 increase General Fund

General Fund Overview

General Fund Assumptions

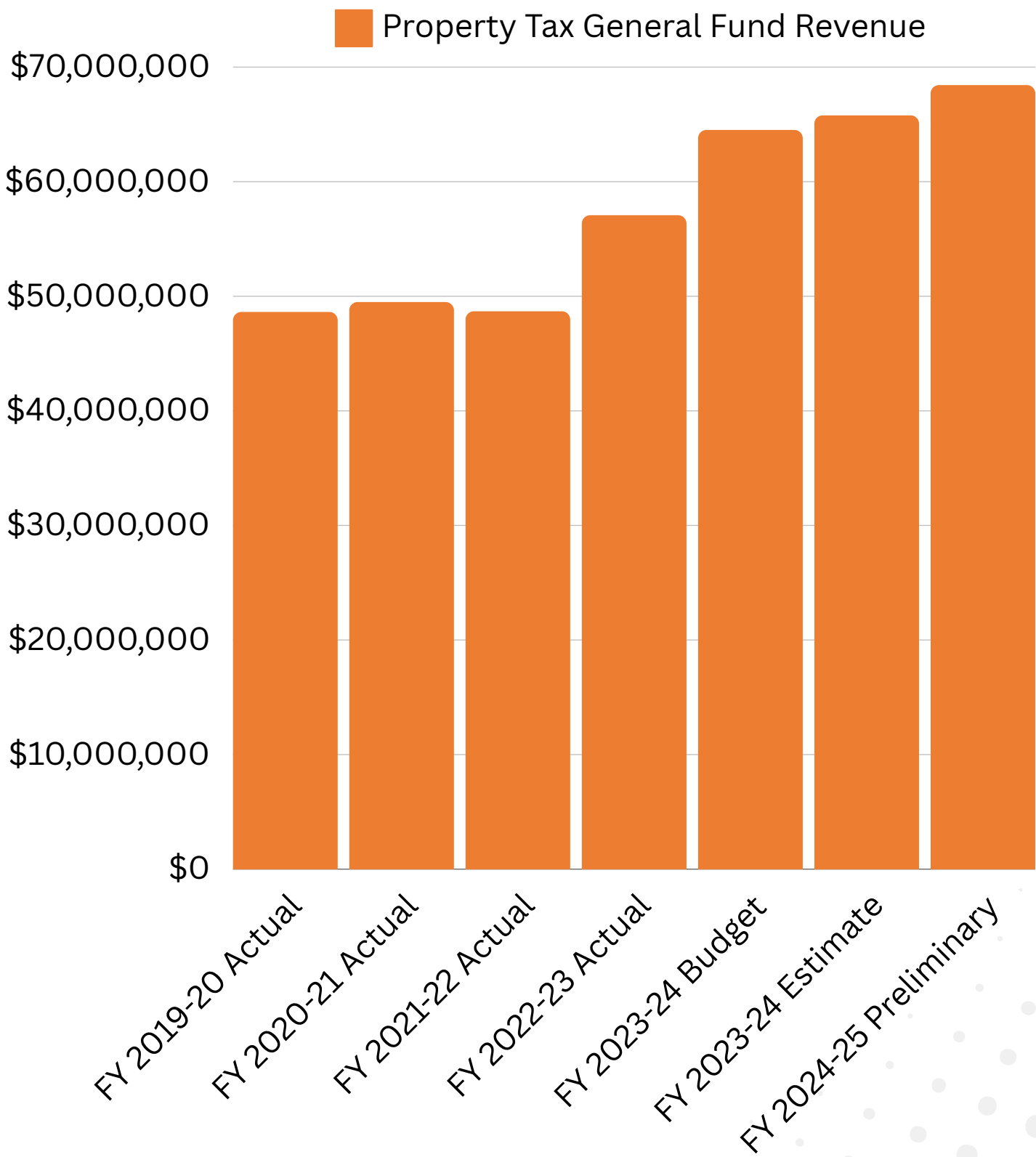
- Revenue Sources:



General Fund Assumptions

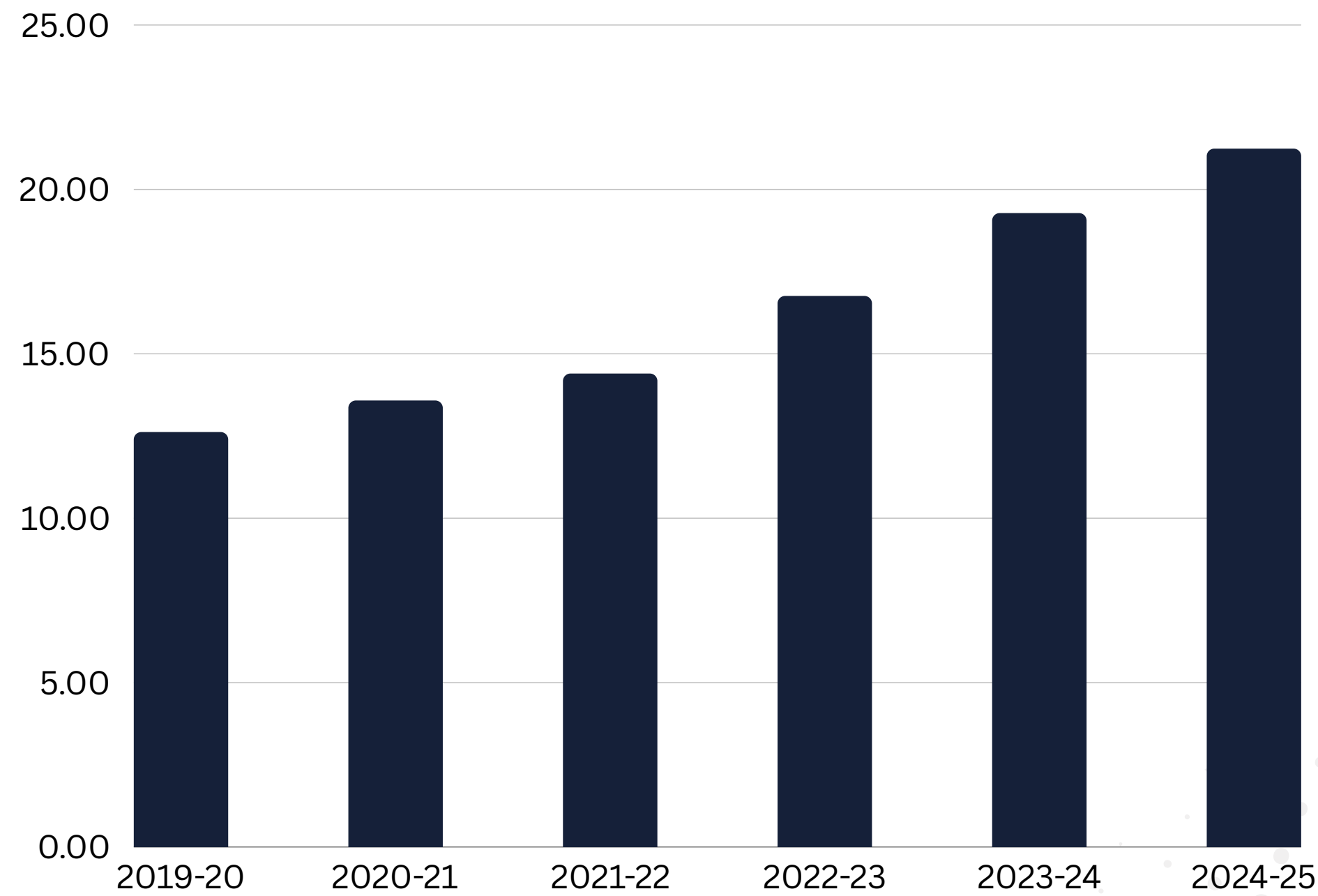
- Total Property Tax Revenue:
 - Certified Valuation Increase: 10.16%
 - Collection Assumption: 99.5%

Fiscal Year	Total Collection	% Change
FY 2020-21 Actual	\$49,495,424	1.78%
FY 2021-22 Actual	\$48,690,248	-1.63%
FY 2022-23 Actual	\$57,073,754	17.22%
FY 2023-24 Budget	\$64,517,507	13.04%
FY 2023-24 Estimate	\$65,787,713	1.97%
FY 2024-25 Preliminary	\$68,431,077	4.02%



General Fund Assumptions

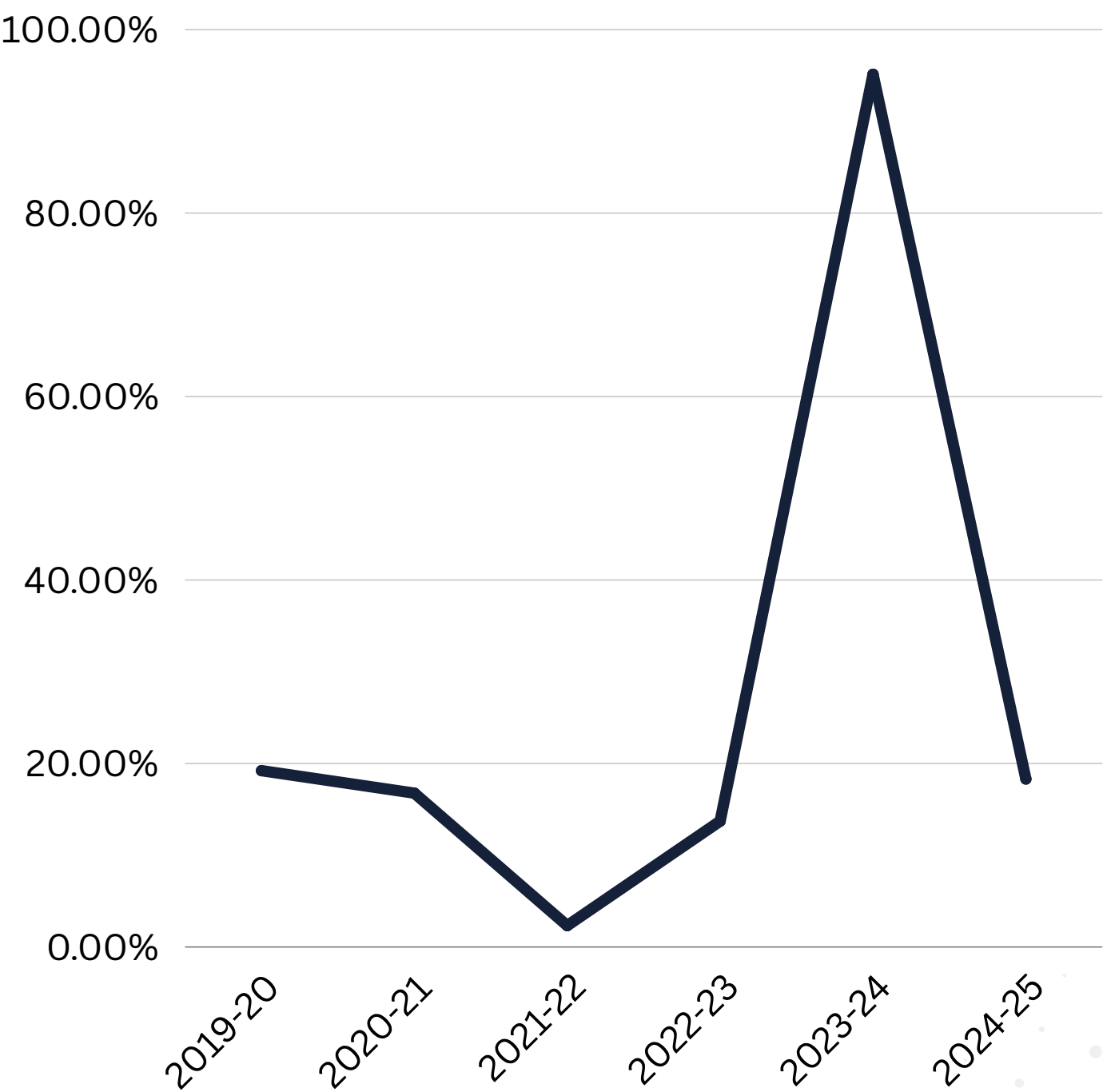
Fiscal Year	Certified AV	% Change
2019-20	\$12.62B	10.44%
2020-21	\$13.58B	7.62%
2021-22	\$14.40B	6.05%
2022-23	\$16.76B	16.40%
2023-24	\$19.28B	15.05%
2024-25	\$21.24B	10.16%



General Fund Assumptions

- Appraised Value Change in New Value Prior 5 YRS

Fiscal Year	New Value	Change in New Value	% Change
2019-20	\$386.06M	\$62.23M	19.22%
2020-21	\$450.81M	\$64.75M	16.77%
2021-22	\$461.31M	\$10.49M	2.33%
2022-23	\$524.60M	\$63.29M	13.72%
2023-24	\$1.02B	\$499.02M	95.12%
2024-25	\$1.211B	\$187.43M	18.31%



General Fund Assumptions

- Tax Rate Definitions:
 - Senate Bill 2 - Property Tax Reform and Transparency Act, 2019
 - Effective January 1, 2020
 - Changed Terminology:
 - No-new revenue rate
 - The **operations and maintenance portion of the tax rate** needed to raise **essentially the same maintenance and operations tax revenue** as the prior year, *less* new value added to the tax roll
 - Voter-approval tax rate
 - Limits the **operations and maintenance portion of the tax rate** *increase* to 3.5% over the prior year, *less* new property added to the tax roll
- (No-new revenue maintenance and operations rate X 1.035) + current debt service rate = Total Tax Rate



General Fund Assumptions

Fiscal Year	Certified Assessed Value*	Operations & Maintenance Rate/\$100 AV	Debt Service Rate/\$100 AV	Total Tax Rate/\$100 AV	% Change
2019-20	\$12,620,560,528	\$0.385360	\$0.205090	\$0.590450	-4.84%
2020-21	13,581,648,271	0.380360	0.210090	0.590450	0.00%
2021-22	14,403,105,063	0.350440	0.215370	0.565810	-4.17%
2022-23	16,764,866,572	0.356432	0.204250	0.560682	-0.91%
2023-24	19,287,823,297	0.354780	0.205902	0.560682	0.00%
2024-25	\$21,246,581,740	\$0.334780	\$0.250640	\$0.585420	4.41%

Proposed Rate

* Denton County Appraisal District

- Proposed Budget***

Debt Rate
.0250640

+

O&M Rate
.334780

=

City's Rate
.585420

- Each “cent” (\$0.01) on the tax rate is equal to approximately \$1,928,542 in revenue.

Preliminary Tax Bill Changes

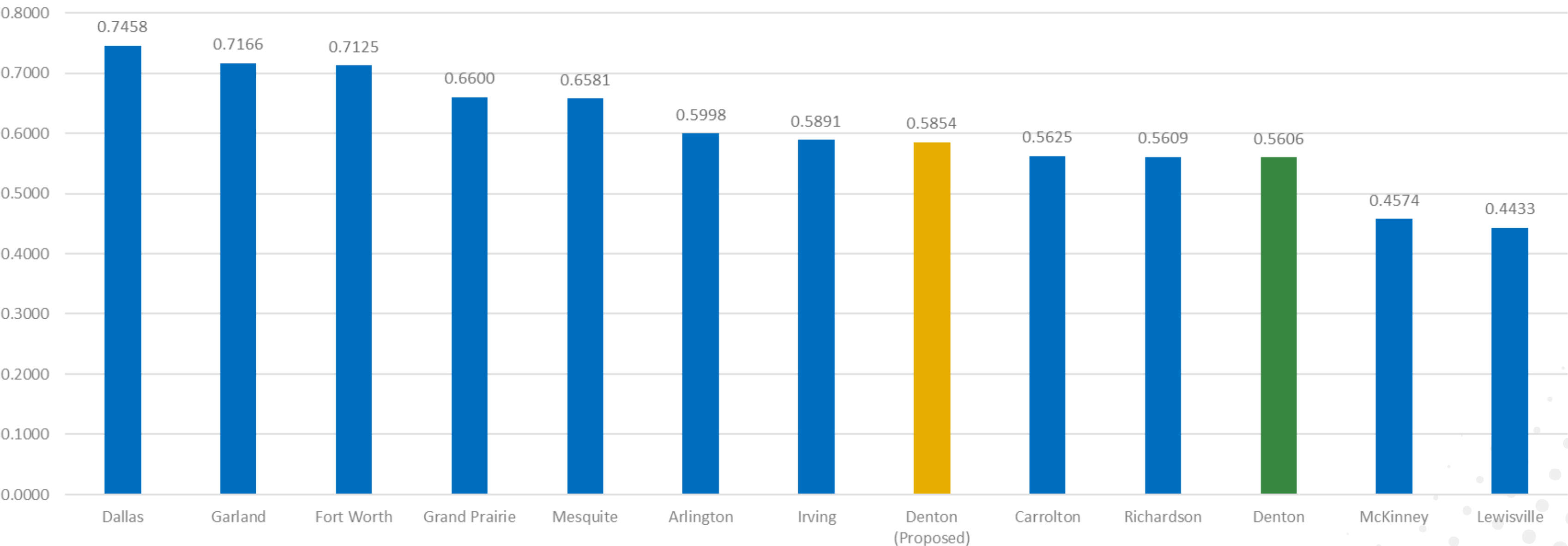
Average Tax Bill Impact: Approximately \$24.25 per month

Estimated Property Tax Bill/YR	FY 2024	FY 2025
Average Residential Value	\$ 344,642	\$ 379,836
Rate	\$ 0.560682	\$ 0.585420
Tax Bill	\$ 1,933	\$ 2,224
Annual Change (\$)		\$ 291
Value Increase Impact		\$ 203
Rate Increase Impact City of Denton		\$ 88

- Rate is per \$100 in value
- Amounts shown are per year.

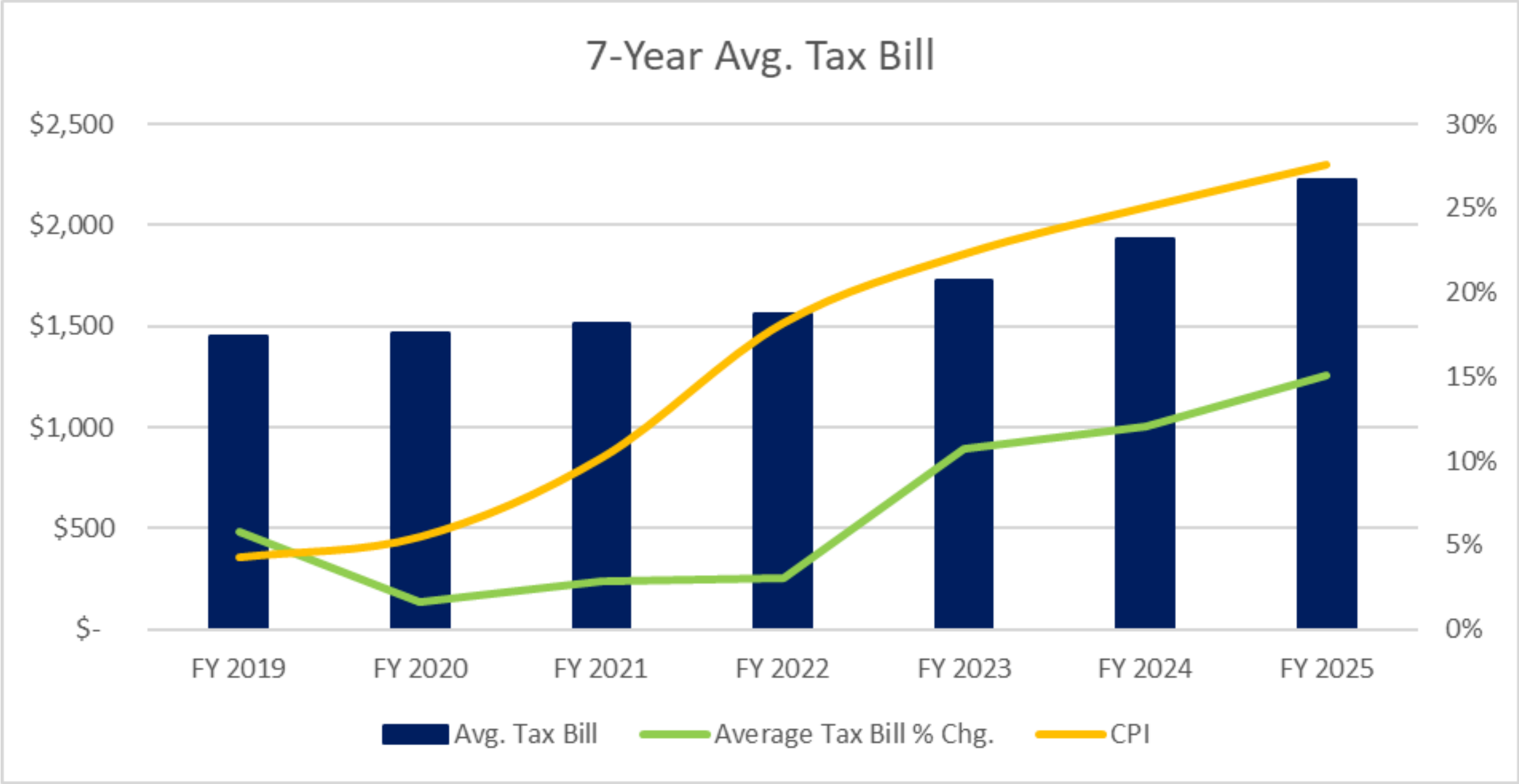
General Fund Assumptions

Property Tax Rate Comparison
(Current Year)



General Fund Assumptions

- CPI Comparison to Tax Bill



General Fund Assumptions

- Sales Tax

Estimated increase:

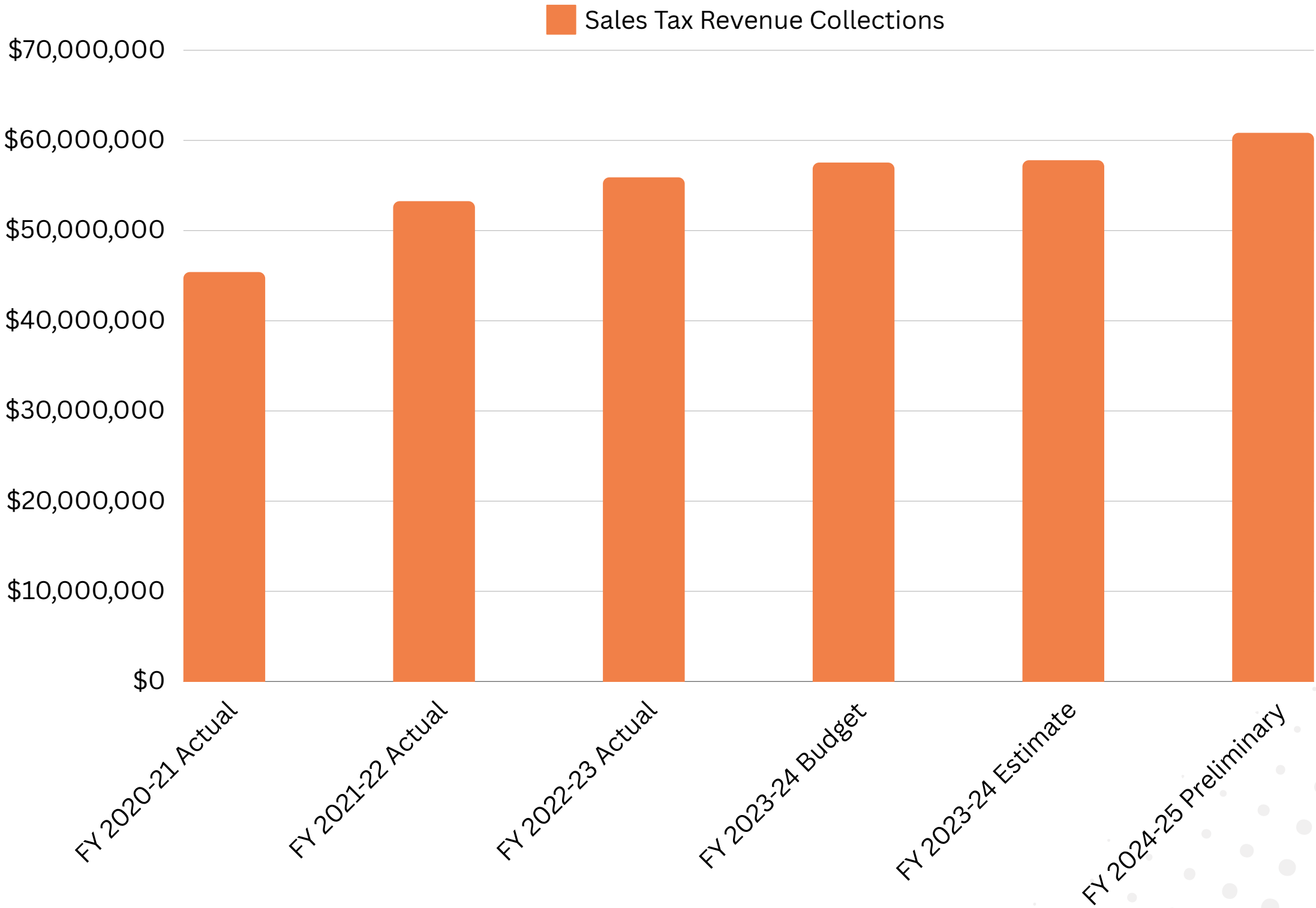
- 5.26% over current year estimate

Revenue Collection:

FY 2022-23 Actual: \$55.9M

FY 2023-24 Budget: \$57.54M

FY 2024-25: \$60.84 M



General Fund Revenue 5 YR

	FY 2023-24 Budget	FY 2024-25 Proposed	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Beginning Fund Balance	44,792,044	44,472,881	44,472,881	46,548,674	50,845,564	57,516,536
Revenue:						
Property Tax	64,966,348	68,879,918	71,635,115	74,500,519	77,480,540	80,579,762
Sales Tax	57,545,000	60,841,793	63,275,465	65,806,483	68,438,743	71,176,292
Other Taxes	456,554	608,330	632,663	657,970	684,288	711,660
Licenses and Permits	7,934,673	6,415,806	6,672,438	6,939,336	7,216,909	7,505,586
Franchise Fees & ROI	22,318,368	30,053,644	31,255,789	32,506,021	33,806,262	35,158,512
Fines and Fees	1,893,586	2,106,531	2,190,792	2,278,424	2,369,561	2,464,344
Service Fees	11,728,224	12,108,150	12,592,476	13,096,175	13,620,022	14,164,822
Investment Income	1,857,809	2,352,098	2,446,182	2,544,029	2,645,790	2,751,622
Intergovernmental Revenue	2,910,724	3,197,656	3,325,563	3,458,585	3,596,929	3,740,806
Other Revenues	470,968	305,177	317,384	330,079	343,282	357,013
Transfers	16,987,310	20,710,051	21,538,453	22,399,991	23,295,991	24,227,830
Total Revenue	189,069,564	207,579,152	215,882,319	224,517,612	233,498,317	242,838,249

General Fund Expenditure 5 YR

	FY 2023-24 Budget	FY 2024-25 Proposed	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Expenditures:						
Personnel Services	128,105,195	134,147,123	143,321,537	147,621,183	152,049,818	156,611,313
Materials & Supplies	4,274,238	4,372,227	5,339,428	5,499,611	5,664,600	5,834,538
Maintenance & Repair	2,198,857	2,333,586	2,403,594	2,475,701	2,549,972	2,626,472
Insurance	4,122,531	4,521,766	4,657,419	4,797,142	4,941,056	5,089,287
Miscellaneous	3,264,000	3,451,929	3,864,487	3,980,421	4,099,834	4,222,829
Operations	22,040,373	23,867,197	24,830,478	25,575,392	26,342,654	27,132,934
Fixed Assets	601,238	704,483	725,617	747,386	769,808	792,902
Other Expenses	-	3,323,632	3,423,341	3,526,041	3,631,822	3,740,777
Transfers	24,463,132	24,505,462	25,240,626	25,997,845	26,777,780	27,581,113
Baseline Requests	-	1,240,063	-	-	-	-
Supplemental Requests	-	5,111,684	-	-	-	-
Total Expenditures:	189,069,564	207,579,152	213,806,527	220,220,722	226,827,344	233,632,164
Ending Fund Balance	44,792,044	44,472,881	46,548,674	50,845,564	57,516,536	66,722,621
Change in Fund Balance	-	-	2,075,793	4,296,890	6,670,973	9,206,085
Fund Balance as % of Total Expenditures	24%	21%	22%	23%	25%	29%

General Fund Summary

- 3% COLA & 2.5% Merit Increase
- O&M reduced 2 cents to 0.334780 / \$100 AV
- Total Tax Rate = 0.585420
- Baselines Included for \$1,240,063
- Supplementals Included for \$5,111,684
- Focus on public safety and continuation of employer of choice

Proposed Budget at a two cent reduction includes the supplementals on the following slides

General Fund

- Recommended Supplemental Requests:

Description	CMO Recommendation (Full Cost)	CMO Recommendation (Net Cost)
Human Resources: Salary Equity Adjustments	372,834	372,834
Human Resources: 3% COLA & an average of 2.5% Merit	1,660,520	1,660,520
Police: K-9 Sergeant	207,388	207,388
Police: K-9 Officer (2)	494,318	494,318
Police: Officer (2)	358,818	358,818
Police: Police Quartermaster	96,305	96,305
Police: Public Safety Dispatcher	106,422	106,422
Police: Civilian Warrant Clerk	74,918	74,918

General Fund

- Recommended Supplemental Requests (cont'd):

Description	CMO Recommendation (Full Cost)	CMO Recommendation (Net Cost)
Fire: Firefighters (2) & Reclassifications for Engine 9 & Ladder Truck 3	731,941	731,941
Animal Services: Animal Care Technician (2)	172,226	172,226
Animal Services: Behavior & Enrichment Placement Coordinator	96,284	96,284
Development Services: Risk-based Inspection Program*	115,000	-
Development Services: Small Area Plan Implementation	106,066	106,066
Parks & Recreation: Seasonal Special Events Coordinator***	25,000	-
Parks & Recreation: Park Planner**	99,443	\$12,565
Legal: Attorney	211,105	211,105
Total:	\$4,928,588	\$4,135,504

*Position salary is recovered by program revenues.

**Position salary is recovered by event revenues.

***Position salary is included in planned project budgets.

General Fund

- City Council Supplemental Requests:

Description	
City Council: Cash Sponsorship Program - Event Co-sponsorship	\$ 50,000
City Council: Hydration Stations - Pilot Program	88,000
City Council: Police E-bikes	32,500
City Council: Restroom Signage & Products	12,596
Total:	\$ 183,096

General Fund Summary

	Proposed Rate Over Prior Year	1/2 Cent Increase Over Proposed Rate	1 Cent Increase Over Proposed Rate
Average Home Value	\$ 379,836	\$ 379,836	\$ 379,836
M&O Rate	0.334780	0.339780	0.344780
I&S Rate	0.250640	0.250640	0.250640
Total Tax Rate	0.585420	0.590420	0.595420
Estimated Tax Bill	2,223.64	2,242.63	2,261.62
Estimated Tax Bill Increase (\$)	291.29	18.99	37.98
General Fund Revenue	68,431,079	69,395,661	70,359,531
General Fund Net Income	\$ -	\$ 964,582	\$ 1,928,452

General Fund

A **half cent** increase to the proposed tax rate would allow the current proposed supplements as well as the unfunded items listed below.

Description	Full Cost	Net Cost
Police Officers & Vehicles (3)	898,227	898,227
Total	\$ 898,227	\$ 898,227

General Fund

A **one cent** increase to the proposed tax rate would allow the current proposed supplements as well as the unfunded items listed below.

Description	Full Cost	Net Cost
Police Officers & Vehicles (3)	898,227	898,227
Detention Supervisor	136,855	136,855
Fire Lieutenant	176,971	176,971
Library Specialist	49,061	49,061
Transportation Safety Responses	100,000	100,000
Talent Acquisition Intern	37,594	37,594
Payroll Technician	75,000	75,000
Staff Auditor	90,000	90,000
Total:	\$ 1,590,587	\$ 1,590,587

Enterprise Overview



DFW ACCESS. EXTRAORDINARY BUSINESS.

DENTON ENTERPRISE AIRPORT

Airport Fund Overview

Airport Fund	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
Beginning Fund Balance	2,899,720	3,144,635	2,610,712	2,065,057	1,441,668	835,990	187,213
Resources							
Airport Land Leases	777,021	710,104	800,331	812,366	824,521	836,889	849,442
Hangar Leases	157,544	157,200	170,400	170,400	170,000	170,400	170,400
FBO Fuel Commissions	306,706	260,000	260,000	267,800	275,834	284,109	292,632
FBO Hangar/Tiedown Commissions	243,145	275,000	275,000	283,250	291,748	300,500	309,515
Other Airport Income	31,818	4,331	4,331	4,391	4,453	4,516	4,582
Airport Gas Royalties	616,459	450,000	350,000	339,500	329,315	319,436	309,852
Interest Income	148,000	157,115	196,509	144,554	100,917	58,519	-
Use of Reserves	-	533,921	545,655	623,389	605,678	648,776	730,238
Total Resources	2,280,693	2,547,671	2,602,226	2,645,620	2,602,865	2,623,145	2,666,662
Expenditures							
Personnel Services	759,691	835,274	851,660	872,952	894,775	917,145	940,073
Materials & Supplies	7,436	17,520	23,720	19,094	19,476	19,866	20,263
Maintenance & Repair	23,839	60,100	60,100	61,302	62,528	63,779	65,054
Insurance	36,509	46,874	49,984	51,484	53,028	54,619	56,257
Operations	164,648	265,054	257,899	271,816	279,970	288,370	297,021
Cost of Service - General Fund	238,111	276,423	284,716	293,257	302,055	311,117	320,450
Cost of Service - Other	217,386	239,648	285,729	294,301	303,130	312,224	321,591
Debt Service	717,980	806,778	782,418	776,413	682,900	651,025	640,950
Baseline Requests	-	-	6,000	5,000	5,000	5,000	5,000
Supplemental Requests	-	-	-	-	-	-	-
Total Expenditures	2,165,603	2,547,673	2,602,226	2,645,620	2,602,865	2,623,145	2,666,662

Airport Fund Overview

- Cost of Service Study (Aviation Management Consulting Group)
 - Phase 1 was completed in May.
 - Phase 2 completed in July.
 - Currently under review with expectations to present results in January 2025.



Denton Municipal Electric

Electric Fund Overview - Operating Highlights

Growth Projections

- 7.53% retail sales (MWh) growth for known Residential and Commercial Projects

Revenue Projections

- Proposed 1.5% Base Rate increase effective October 1, 2024
- Cost of Service Study to be completed during FY 2025
 - Primary consideration will be fixed costs (i.e. facility and usage changes).

Expense Projections

- Increase in personnel costs - City-wide compensation adjustment for inflation & competitive market
 - Increase in personnel expenditures (including benefits)
 - Includes 3.0% cost of living adjustment for FY 2025
 - Includes an additional 2.5% merit-based performance adjustment

Supplemental Requests

- Personnel Requests (16.5 FTEs) \$2,312,292 (incl. benefits)
- Equipment & Supplies for new FTEs \$222,954
- GIS Cloud Management Service \$315,000
- Several requests are under review

Electric Fund Overview - Position Summary FY 2023-24

Division	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Preliminary
Electric Administration	10.00	13.00	14.00	14.00
Energy Management Organization	14.00	14.00	14.00	17.00
Energy Services Organization	6.00	6.00	6.00	7.00
Electric Regulatory and Risk	9.00	4.00	4.00	4.00
Denton Energy Center	17.00	17.00	17.00	18.00
Electric Safety and Training	3.00	3.00	3.00	3.00
Electric Operations and Maintenance	24.00	24.00	24.00	28.00
Electric System Operations	19.00	22.00	22.00	20.00
Electric Distribution	28.00	28.00	28.00	28.00
Electric Substations	10.00	10.00	10.00	10.00
Electric Engineering	26.00	27.00	27.00	29.50
Electric Metering Operations	16.00	16.00	16.00	17.00
Electric Technology Operations	3.00	3.00	3.00	5.00
Total	185.00	187.00	188.00	200.50

Electric Fund Overview - Position Additions FY 2024-25

Division	Business Unit / Position Title	FTE(s)
Energy Management Organization	Senior Business Intelligence Analyst	1
Energy Management Organization	Senior Energy Market Analyst	1
Energy Management Organization	Senior ERCOT Transmission Analyst	1
Energy Services Organization	Business Analyst	1
Denton Energy Center	Production Engineer	1
Electric Operations & Maintenance	Apprentice Step B	1
Electric Operations & Maintenance	Construction Supervisor	1
Electric Operations & Maintenance	Journeyman Lineman Position	1
Electric Operations & Maintenance	Lead Lineman	1
Electric Systems Operations	Generation Operations Compliance Officer	1
Electric Systems Operations	Operations & Planning Compliance Officer	1
Electric Engineering	Engineering Intern	0.5

Electric Fund Overview - Position Additions FY 2024-25

Division	Business Unit / Position Title	FTE(s)
Electric Engineering	Logistics Specialist	2
Electric Metering Operations	Meter Electrician	1
Electric Technology Operations	Electric Technology Operations Manager	1
Electric Technology Operations	Smart Grid Operations Analyst	1
	Total	16.5

Electric Fund Overview - 5 YR Forecast

Electric	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
Beginning Fund Balance	140,776,983	108,833,416	115,477,933	112,005,376	116,202,472	126,569,082	138,317,354
Resources							
Base Rate Revenues	102,759,905	104,394,786	124,913,472	133,877,276	142,279,806	151,856,750	162,021,372
TCRF Revenue	-	-	30,286,099	30,740,391	31,201,497	31,669,519	32,144,562
ECA Revenues	56,433,027	66,916,985	86,122,202	90,243,958	107,778,247	109,278,619	111,920,335
Non-rate Revenues	174,832,684	119,085,425	151,162,001	146,050,020	144,172,162	146,446,325	145,938,131
Total Revenues	334,025,617	290,397,196	392,483,775	400,911,645	425,431,712	439,251,214	452,024,400
Use of Reserves	32,953,193	17,756,399	3,185,619	-	-	-	-
Total Resources	366,978,810	308,153,595	395,669,394	400,911,645	425,431,712	439,251,214	452,024,400
Expenditures							
Purchase Power	194,490,558	116,110,082	181,498,874	176,243,893	189,689,362	193,587,167	195,426,596
Transmission of Power	23,826,397	24,737,092	27,284,774	27,694,046	28,109,457	28,531,098	28,959,065
Personnel	22,229,684	26,090,466	26,032,762	30,685,796	31,606,370	32,554,561	33,531,198
O&M	15,305,427	24,024,805	24,403,313	25,455,264	25,964,369	26,483,656	27,013,330
Cost of Service Transfers	15,357,250	19,887,694	20,288,723	20,469,957	21,084,055	21,716,577	22,368,074
ROI & Franchise Fee	27,713,608	25,141,239	34,620,820	36,249,755	39,150,509	40,504,849	41,900,598
Non-DEC Debt Service	45,122,654	47,185,217	49,615,489	53,811,151	53,490,991	57,923,010	62,651,130
DEC Debt	17,308,336	18,077,000	18,077,125	18,073,500	18,075,875	18,077,375	18,075,750
Revenue Funded Capital	5,624,896	6,900,000	2,057,579	902,000	761,000	995,000	-
2024 Purchase Power Securitization	-	-	7,129,426	7,129,189	7,133,114	7,129,648	7,128,001
Baselines	-	-	871,702	-	-	-	-
Supplementals	-	-	3,788,807	-	-	-	-
Total Expenditures	366,978,810	308,153,595	395,669,394	396,714,550	415,065,102	427,502,942	437,053,742

Electric 5 YR Forecast

Electric	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Preliminary	Projected	Projected	Projected	Projected
Beginning Fund Balance	140,776,983	108,833,416	115,477,933	112,671,830	116,202,472	126,569,082	138,317,354
Total Resources	366,978,810	308,153,595	395,669,394	400,911,645	425,431,712	439,251,214	452,024,400
Total Expenditures	366,978,809	308,153,595	395,669,394	396,714,550	415,065,102	427,502,942	437,053,742
Ending Fund Balance	107,823,791	90,067,392	112,671,830	116,868,925	126,569,082	138,317,354	153,288,012
Revenue Sufficiency Requirement			1.50%	5.50%	5.00%	5.00%	5.50%
Working Capital	29,358,305	24,652,288	31,706,868	31,737,164	33,205,208	34,200,235	34,964,299
Operating Fund Reserve	78,465,486	65,415,103	80,298,508	84,465,308	93,363,874	104,117,118	118,323,713
Target Reserves							
Working Cptl - 8% / Op Reserve Target - 38%	154,524,014	120,103,676	154,030,385	154,740,824	163,249,445	168,634,263	173,386,901
Working Cptl - 8% / Op Reserve Target - 61%	231,786,021	180,155,514	231,045,578	232,111,236	244,874,167	252,951,395	260,080,351
Debt Service Coverage Ratio (DSCR)	1.01	1.23	1.47	1.58	1.7	1.7	1.7

Electric Fund Overview - Rate Discussion

Utility	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Electric	-3.50%	-	-	-	-	3.00%	1.50%

Estimated Electric Utility Bill	Current Rates	Average Monthly Total	Proposed Base Rate Changes	Average Monthly Total	Proposed Avg. Increase
Facility Charge	\$8.67	\$8.67	\$8.67	\$8.67	\$ -
First 600 kWh	0.0684	41.04	0.0694	41.66	0.62
Additional kWh	0.0455	18.20	0.0461	18.47	0.27
Energy Cost Adjustment	0.0515	51.50	0.0515	51.50	-
Transmission Recovery Cost Factor	0.0135	13.50	0.0135	13.50	-
Bill Total		\$132.91		\$133.80	\$0.89



Solid Waste & Recycling

Solid Waste Fund Overview

- Cost of Service Study completed in June
- Proposed rate increase of 1.5%
- Expense Projections
 - Closure/Post-closure contributions
 - Increase in personnel costs
 - Debt Service increases projected in FY 2025
- Supplemental Requests:
 - Software for SW&R Vehicles \$121,500

Solid Waste Fund Position Summary

Business Division	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Proposed
Solid Waste Administration	24.00	22.00	22.00	20.00
Residential Collection	40.00	40.00	40.00	40.00
Commercial Collection	33.00	33.00	33.00	33.00
Collection Special Projects	7.00	7.00	7.00	7.00
Solid Waste Disposal	23.00	23.00	24.00	24.00
Home Chemical Collection	6.00	6.00	6.00	6.00
Site Operations	2.00	2.00	1.00	1.00
Total	135.00	133.00	133.00	131.00

Solid Waste Fund Overview - 5 YR Forecast

Solid Waste Fund	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
Beginning Fund Balance	9,344,519	10,797,452	9,673,769	9,673,770	9,267,152	9,411,542	10 659,848
Resources							
Rate Revenues	34,536,897	33,984,882	36,255,666	37,343,336	39,023,787	40,584,738	42,613,975
Wholesale Agreements	3,598,251	4,033,433	5,296,940	5,296,940	5,296,940	5,296,940	5,296,940
Non-rate Revenues	2,209,794	1,277,588	1,966,681	1,966,049	2,003,456	2,022,401	2,063,963
Total Revenues	40,344,941	39,295,903	43,519,288	44,636,326	46,324,182	47,904,079	49,974,877
Use of Reserves	207,095	2,074,934	-	406,618	-	-	-
Total Resources	40,552,036	41,370,837	43,519,287	45,042,944	46,324,182	47,904,079	49,974,877
Expenditures							
Personnel Services	12,239,887	13,858,641	14,333,760	14,763,773	15,206,686	15,662,887	16,132,773
Materials & Supplies	399,757	699,267	688,667	702,440	716,489	730,819	745,435
Maintenance & Repairs	161,542	238,516	239,516	244,306	249,192	254,176	259,260
Insurance	618,925	754,473	696,804	710,740	725,646	739,454	754,243
Other Expenditures	25,035	39,820	43,320	44,186	45,070	45,972	46,891
Operations	7,473,229	7,322,341	7,547,617	7,941,123	8,682,791	8,261,945	8,427,184
Cost of Service Transfers	4,667,025	6,531,546	8,442,354	8,611,201	6,931,329	8,959,094	9,138,275
Fixed Assets	920,153	904,007	1,121,087	1,143,509	1,166,379	1,189,706	1,213,501
Vehicle Replacements	3,690,000	2,575,000	1,870,000	1,496,493	1,195,000	320,850	500,000
Revenue Funded Capital	3,545,000	1,000,000	-	-	-	-	-
Closure/Post Closure	971,296	752,631	752,631	752,631	752,631	752,631	752,631
Debt Service	3,874,437	4,817,837	5,404,904	6,347,222	6,787,015	7,385,831	8,031,856
Franchise Fees	1,965,749	1,876,755	2,140,829	2,285,318	2,176,245	2,352,408	2,400,397
Baselines	-	-	237,798	-	-	-	-
Total Expenditures	40,552,036	41,370,834	43,519,287	45,042,944	46,179,792	46,655,772	48,402,446

Solid Waste 5 YR Forecast

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
Beginning Fund Balance	9,344,519	10,797,452	9,673,769	9,673,770	9,267,152	9,411,542	10 659,848
Total Resources	40,552,036	41,370,837	43,519,287	45,042,944	46,324,182	47,904,079	49,974,877
Total Expenditures	40,552,036	41,370,834	43,519,287	45,042,944	46,179,792	46,655,772	48,402,446
Ending Fund Balance	9,137,424	8,722,521	9,673,770	9,267,152	9,411,542	10,659,848	12,232,280
Revenue Sufficiency Requirement			1.5%	3.00%	4.50%	4.00%	5.00%
Working Capital	3,244,163	3,309,667	3,481,543	3,603,435	3,694,383	3,732,462	3,872,196
Operating Fund Reserve	5,893,262	3,752,827	6,983,700	5,663,717	5,717,158	6,927,386	8,360,084
Target Reserves							
Wrking Cptl - 8% / Op Reserve Target - 6%	5,677,285	5,791,917	6,092,700	6,306,012	6,465,171	6,531,808	6,776,342
Wrking Cptl - 8% / Op Reserve Target - 10%	7,299,366	7,446,750	7,833,472	8,107,730	8,312,363	8,398,039	8,712,440
Debt Service Coverage Ratio	3.81	2.04	2.09	1.83	1.80	1.79	1.80

Solid Waste Fund Rate Overview

	Current FY 2023-24	Proposed FY 2024-25	Change	% Change
Residential Service				
Small Container	\$20.51	\$20.82	\$0.31	1.50%
65 Gallon Container	\$20.51	\$20.82	\$0.31	1.50%
95 Gallon Container	\$25.04	\$25.42	\$0.38	1.50%
Additional Cart	\$16.57	\$16.82	\$0.25	1.50%
Commercial Service				
One Pair-Refuse and Recycling Carts	\$33.25	\$33.75	\$0.50	1.50%
Additional Refuse Cart	\$19.75	\$20.05	\$0.30	1.50%
Additional Recycling Cart	\$15.00	\$15.23	\$0.23	1.50%
Roll Off Rates				
Roll-Off Haul (Per Pull)	\$275.00	\$300.00	\$25.00	9.00%
Container Rental	\$167.08	\$170.00	\$2.92	1.75%
Compactor Rates				
Roll-Off Haul (Per Pull)	\$275.00	\$300.00	\$25.00	9.00%
30 Cu. Yard Compactor (Monthly Rental)	\$448.95	\$450.00	\$1.05	0.25%
42 Cu. Yard Compactor (Monthly Rental)	\$645.75	\$650.00	\$4.25	0.67%

Solid Waste Fund Rate Overview

	Current FY 2023-24	Proposed FY 2024-25	Change	% Change
Landfill				
Gate Rate (Resident)	\$44.00	\$45.50	\$1.50	3.40%
Gate Rate (Non-Resident)	\$48.00	\$49.50	\$1.50	3.10%
City Hauled Disposal Rate	\$40.00	\$41.50	\$1.50	3.80%
City of Denton Department Rate	\$24.50	\$26.00	\$1.50	6.10%
Sludge, Dewatered	\$60.00	\$61.50	\$1.50	2.50%
Clean Concrete, Asphalt, Brick, or Dirt	\$22.00	\$23.50	\$1.50	6.80%
Minimum Charge (per load)	\$25.00	\$26.50	\$1.50	6.00%
Electronics Resident (per item)	\$10.00	\$11.50	\$1.50	15.00%
Electronics Non-Resident (per item)	N/A	\$20.00	-	-
Appliances (per item)	\$10.00	\$11.50	\$1.50	15.00%
Construction & Demolition	\$65.00	\$66.50	\$1.50	2.30%
Shingles	\$125.00	\$125.00	\$0.00	0.00%
Commercial Trash				
Commercial Side Load (3 Cu. Yd.)	\$74.16	\$75.27	\$1.11	1.50%
Commercial Side Load (4 Cu. Yd.)	\$98.88	\$100.36	\$1.48	1.50%
Commercial Front Load (Refuse 3 Cu. Yd.)	\$74.16	\$75.27	\$1.11	1.50%
Commercial Front Load (Refuse 4 Cu. Yd.)	\$98.88	\$100.36	\$1.48	1.50%

Solid Waste Fund Rate Overview

	Current FY 2023-24	Proposed FY 2024-25	Change	% Change
Commercial Trash (cont'd)				
Commercial Front Load (Refuse 6 Cu. Yd.)	\$148.32	\$150.54	\$2.22	1.50%
Commercial Front Load (Refuse 8 Cu. Yd.)	\$197.76	\$200.73	\$2.97	1.50%
Commercial Front Load (Refuse CO4)	\$296.64	\$301.09	\$4.45	1.50%
Commercial Front Load (Refuse CO6)	\$444.96	\$451.63	\$6.67	1.50%
Commercial Front Load (Recycling 3 Cu. Yd.)	\$63.78	\$64.74	\$0.96	1.50%
Commercial Front Load (Recycling 4 Cu. Yd.)	\$85.04	\$86.32	\$1.28	1.50%
Commercial Front Load (Recycling 6 Cu. Yd.)	\$127.56	\$129.47	\$1.91	1.50%
Commercial Front Load (Recycling 8 Cu. Yd.)	\$170.07	\$172.62	\$2.55	1.50%

Solid Waste Fund Rate History

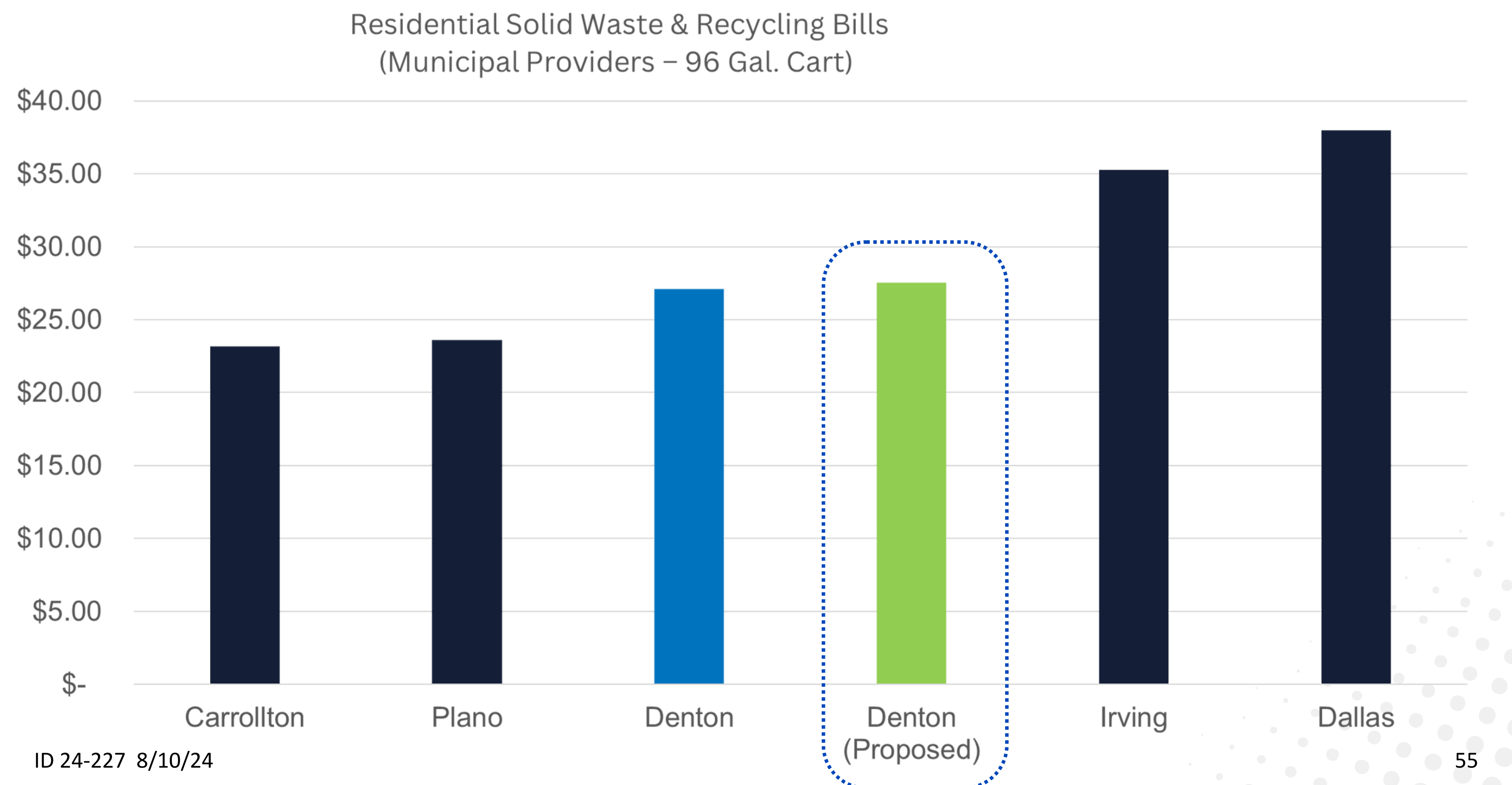
Utility	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Solid Waste	-12.00%	-12.00%	-5.00%	-	-	-	1.50%

Solid Waste	Current Average Monthly Bill /Service	Proposed Average Monthly Bill/Service	Proposed Average Increase
95 Gallon Trash	\$25.04	\$25.42	\$0.38
95 Gallon Recycle	\$25.04	\$25.04	-
Total	\$25.04	\$25.42	\$0.38

Solid Waste Fund Rate Summary

	Proposed Rate Changes
Residential Cart Service	1.5% Increase
Commercial Cart Service	1.5% Increase
Roll Off Rates	\$25 Increase (Hauls) \$2.92 Increase (Rental)
Compactor Rates	\$25 Increase Roll Off (Hauls) \$1.05 Increase (Rental 30 Cu. Yd.) \$4.25 Increase (Rental 40 Cu. Yd.)
Landfill	Flat \$1.50 Increase (excluding shingles)
Commercial Trash	1.5% Increase

Solid Waste Fund Rate Summary





Water, Wastewater & Drainage

Water Fund Overview

Growth Projections

- 3.4% Growth in Residential Customers
- 5.3% Growth in Commercial Customers
- Additional factors include timing of Hunter Cole Development & MUD Growth

Revenue Projections

- 3.0% increase in rate revenues based on growth
- Water conservation implementation impacts
- Texas Water Development Board Funding (RRWTP Expansion Project)

Expense Projections

- Increase in Personnel Costs
 - City-wide compensation adjustment for inflation & competitive market

Supplemental Requests:

- 7 Water Operators, 1 Apprentice, and 1 Asst. General Manager: 9 FTE's totaling \$957,431

Water Fund Position Summary

Division	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Proposed
Water Administration	16.00	19.00	19.00	19.00
Sustainability	10.50	-	-	-
Planning and Engineering	7.00	8.00	8.00	8.00
Production	39.00	42.00	42.00	49.00
Distribution	26.00	24.00	24.00	24.00
Metering	16.00	17.00	17.00	17.00
Laboratory	5.00	-	-	-
Total	119.50	110.00*	110.00	117.00**

**15.5 FTEs moved to Environmental Services in FY 2024*

***2 FTE proposed to move into General Fund FY 2025*

Water Fund Position Additions FY 2024-25

Division	Business Unit / Position Title	FTE(s)
Water Production	Water Operator (Ray Roberts)	3
Water Production	Water Operator (Lake Lewisville)	4
Water Administration	Apprentice	1
Water Administration	Assistant General Manager	1
	Total	9

Water Fund - 5 YR Forecast

Water Fund	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
Beginning Fund Balance	29,588,453	30,178,974	37,161,701	37,161,701	34,317,341	29,255,227	27,148,389
Resources							
Rate Revenues	48,358,373	46,404,583	49,511,119	52,481,786	55,630,693	58,968,535	62,506,647
Non-rate Revenues	10,881,357	16,450,861	4,897,741	5,044,673	5,196,014	5,351,894	5,512,451
Interest Income	861,629	300,000	1,226,964	1,194,745	1,096,824	926,851	852,019
Total Revenues	60,101,359	63,155,444	55,635,824	58,721,204	61,923,531	65,247,280	68,871,117
Use of Reserves	-	-	-	2,844,360	5,062,114	2,106,838	-
Total Resources	60,101,359	63,155,444	55,635,824	61,572,004	66,998,066	67,372,888	68,362,580
Expenditures							
Purchased Power	1,774,059	1,481,328	1,481,328	1,525,766	1,571,541	1,618,688	1,667,249
Purchase of Water	936	3,000	3,000	3,090	3,183	3,278	3,377
Personnel Services	9,322,841	11,458,321	12,351,858	12,722,414	13,104,086	13,497,209	13,902,125
O&M	8,249,703	7,794,903	7,902,978	8,140,067	8,384,269	8,635,797	8,894,871
Administrative Cost	4,063,833	3,944,389	4,208,445	4,460,952	4,728,609	5,012,325	5,313,065
Other Expenses	220,910	107,865	107,865	111,101	114,434	117,867	121,403
Debt Service Transfers	10,216,828	11,849,983	14,729,464	19,312,200	23,336,639	22,259,761	21,745,688
Capital Transfers	5,999,606	13,722,000	430,562	443,479	456,783	470,487	484,601
Impact Fees	1,938,055	-	-	-	-	-	-
Interfund Transfers	8,116,076	8,312,192	10,514,188	10,829,614	11,154,502	11,489,137	11,833,811
Fixed Assets	65,936	35,000	36,050	37,132	38,245	39,393	40,575
Baseline Adjustments	-	-	2,912,655	3,000,035	3,090,036	3,182,737	3,278,219
Supplementals	-	-	957,431	986,154	1,015,739	1,046,211	1,077,597
Total Expenditures	49,968,783	58,708,981	55,635,824	61,572,004	66,998,066	67,372,888	68,362,580

Water 5 YR Forecast

Water Fund	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
Beginning Fund Balance	29,588,453	30,178,974	37,161,701	37,161,701	34,317,341	29,255,227	27,148,389
Total Resources	60,101,359	63,155,444	55,809,257	61,750,640	66,998,066	67,372,888	68,362,580
Total Expenditures	49,968,783	58,708,981	55,809,257	61,750,640	66,998,066	67,372,888	68,362,580
Ending Fund Balance	39,721,029	34,625,437	37,161,701	34,317,341	29,255,227	27,148,389	27,682,430
Revenue Sufficiency Requirement			3.00%	3.00%	3.00%	3.00%	3.00%
Working Capital	3,997,503	4,696,718	4,450,866	4,925,760	5,359,845	5,389,831	5,469,006
Operating Fund Reserve	35,723,526	29,928,719	32,710,835	29,391,580	23,895,382	21,758,558	22,213,423
Target Reserves							
Working Capital - 8% / Op Reserve - 25%	16,489,699	19,373,964	18,359,822	20,318,761	22,109,362	22,233,053	22,559,651
Working Capital - 8% / Op Reserve - 42%	24,984,392	29,354,491	27,817,912	30,786,002	33,499,033	33,686,444	34,181,290
Debt Service Coverage Ratio (DSCR)	2.9	1.89	1.31	1.11	1.01	1.15	1.29

Water Fund Rate Changes

- Water Rate Changes

	Current FY 2023-24	Proposed FY 2024-25	Change	% Change
Residential Water Service *				
0 – 5,000 Gallons	\$ 3.63	\$ 3.73	\$ 0.10	2.8%
5,001 – 7,000 Gallons	\$ 3.90	\$ 4.01	\$ 0.11	2.8%
7,001 – 15,000 Gallons	\$ 4.05	\$ 4.17	\$ 0.12	3.0%
15,001 – 30,000 Gallons	\$ 7.25	\$ 7.46	\$ 0.21	2.9%
30,001 – 50,000 Gallons	\$ 9.68	\$ 9.97	\$ 0.29	3.0%
Over 50,000 Gallons	\$ 12.04	\$ 12.40	\$ 0.36	3.0%
Facility Charge	Varies	Varies		3.0%
Commercial Water Service *				
Volume Charge	\$ 4.34	\$ 4.47	\$ 0.13	3.0%
Facility Charge	Varies	Varies		3.0%

Water Fund Overview

- Water Rate Changes (cont'd):

	Current FY 2023-24	Proposed FY 2024-25	Change	% Change
UTRWD Wholesale Raw				
Wholesale Raw Water (85% of Dallas rate)	\$ 0.90	\$ 0.96	\$ 0.06	6.6%
UTRWD Wholesale Treated				
Wholesale Treated Water	\$ 0.61	\$ 1.25	\$ 0.64	104.9%
Meters				
Fire Hydrant Meter Deposit	\$ 1,100	\$ 3,000	\$ 1,900	172.7%
Backflow Testing	\$ 15.95	\$ 25.00	\$ 9.05	56.7%
Backflow Service Fee (Monthly)	N/A	\$4.16	-	-
Non-City of Denton Meter Test	N/A	\$ 25.00	-	-
Commercial Irrigation Rates				
0 – 7,000 Gallons	\$ 6.61	\$ 6.80	\$ 0.19	3.0%
7,001 – 20,000 Gallons	N/A	\$ 7.25	-	-
20,001 – 40,000 Gallons	N/A	\$ 8.50	-	-
Over 40,000 Gallons	N/A	\$ 9.50	-	-

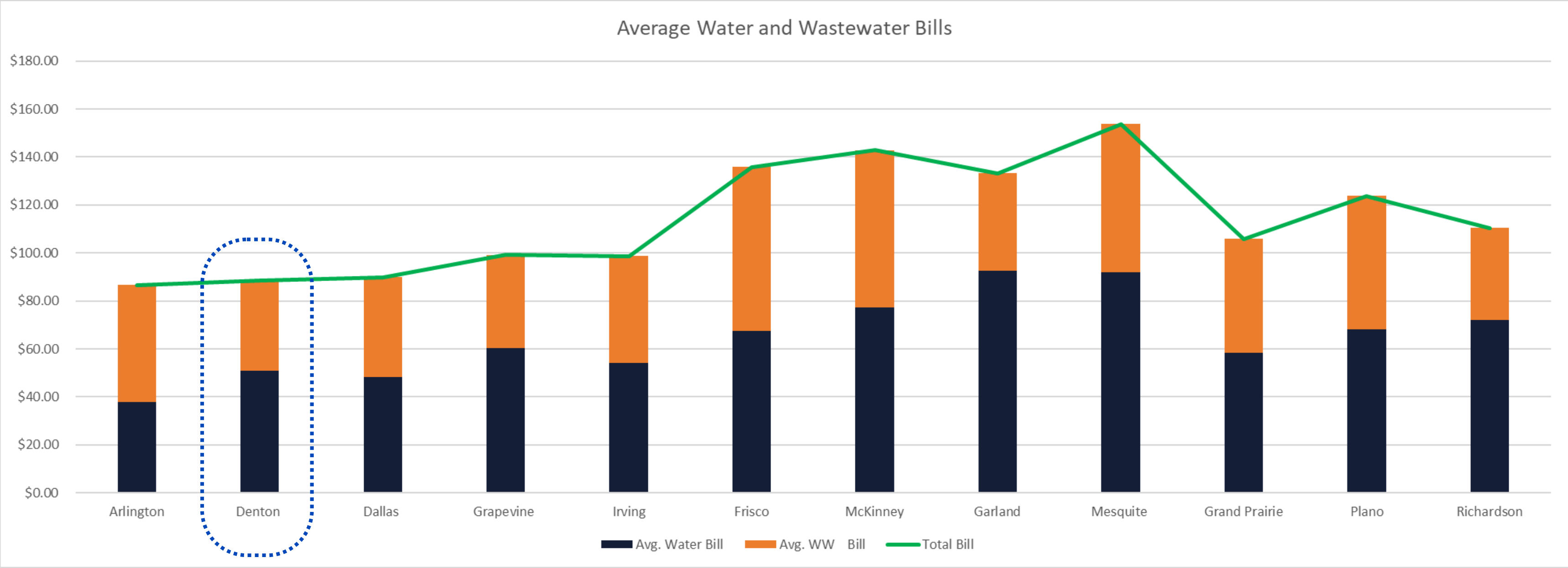
Water Fund Overview

- Water Rate Changes (cont'd):

	Current FY 2023-24	Proposed FY 2024-25	Change	% Change
Water Tap & Meter Fees 1”-2”				
1" T - 5/8" X 3/4" paved (P)	\$ 2,405	\$ 4,617	\$ 2,212	92.0%
1" T - 5/8" X 3/4" unpaved (UP)	\$ 1,605	\$ 2,203	\$ 598	37.3%
1" T - 3/4" X 3/4" (p)	\$ 2,445	\$ 4,471	\$ 2,026	82.9%
1" T - 3/4" X 3/4" (UP)	\$ 1,645	\$ 2,086	\$ 441	26.8%
1" T - 1" (P)	\$2,475	\$ 4,886	\$ 2,411	97.4%
1" T - 1" (UP)	\$ 1,675	\$ 2,277	\$ 602	35.9%
2"T - 1 1/2" (P)	\$ 3,070	\$ 4,500	\$ 1,430	46.6%
2"T - 1 1/2" (UP)	\$ 2,070	\$ 2,800	\$ 730	35.3%
2"T - 2" (P)	\$ 3,080	\$ 4,685	\$ 1,605	52.1%
2"T - 2" (UP)	\$ 2,080	\$ 2,800	\$ 720	34.6%
Taps 4” and Larger				
4” Paved	\$ 3,600	Varies*	-	-
4”Unpaved	\$ 2,100	Varies*	-	-
6” Paved	\$ 3,800	Varies*	-	-
6” Unpaved	\$ 2,200	Varies*	-	-
8” Paved	\$ 4,800	Varies*	-	-
8” Unpaved	\$ 3,100	Varies*	-	-
12” Paved	\$ 5,500	Varies*	-	-
12” Unpaved	\$ 4,000	Varies*	-	-

Water Fund Overview

- Average Water Utility Rate Comparison - Other Cities



Water Fund Overview

Utility	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Water	-	-	-2.00%	-	-	-	3.00%

Estimated Water Utility Bill	Current Rates	Average Monthly Total	Proposed Base Rate Changes	Average Monthly Total	Proposed Avg. Increase
Facility Charge (3/4" Meter)	15.84	15.84	16.35	16.35	\$0.51
0 - 5,000 gallons	3.63	18.15	3.73	18.65	\$0.50
5,001 - 7,000 gallons	3.90	7.8	4.01	8.02	\$0.22
7,001 - 15,000 gallons	4.05	8.10	4.17	8.34	\$0.24
Bill Total		\$49.89		\$51.36	\$1.47

*Based on 9,000 monthly gallons water

Wastewater Fund

Wastewater Fund Overview

Growth Projections

- 3.4% Growth in Residential Customers
- 4.1% Growth in Commercial Customers

Revenue Projections

- 3.7% increase in rate revenues based on growth
- Rate increase needed to meet debt service coverage ratio and policy targets

Expense Projections

- Increase in Personnel Costs
 - City-wide compensation adjustment for inflation & competitive market

Proposed Rate Increase:

- 11% increase in rates for revenue sufficiency

Supplemental Requests:

- Water Reclamation Technician \$101,359

Wastewater Fund Position Summary

Division	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Proposed
Water Reclamation	27.00	33.00	33.00	34.00
Wastewater Collection	33.00	35.00	35.00	35.00
Field Services Group	2.00	-	-	-
Beneficial Reuse	7.00	7.00	7.00	7.00
Laboratory*	4.00	-	-	-
Industrial Pretreatment*	7.50	-	-	-
Drainage	17.00	17.00	17.00	17.00
Watershed Protection	9.00	9.00	9.00	9.00
Total	106.50	101.00	101.00	102.00

Wastewater Fund Position Additions FY 2024-25

Division	Business Unit / Position Title	FTE(s)
Water Reclamation	Water Reclamation Technician I-IV	1
	Total	1

Wastewater Fund Overview

Wastewater	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
Beginning Fund Balance	27,072,158	15,510,254	15,861,672	15,611,484	17,016,844	19,003,119	21,349,817
Resources							
Rate Revenues	26,951,154	30,200,237	35,571,132	42,144,776	50,777,030	60,162,888	70,081,680
Non-Rate Revenues	2,968,450	3,162,768	3,428,700	3,531,561	3,637,508	3,746,633	3,859,032
Other Revenues	5,163,445	4,911,564	772,580	725,135	775,000	842,523	921,097
Use of Reserves	11,561,903	1,642,412	250,188	-	-	-	-
Total Resources	46,644,952	39,916,981	40,022,601	46,401,472	55,189,538	64,752,044	74,861,809
Expenditures							
Purchased Power	1,081,681	1,200,000	1,200,000	1,236,000	1,273,080	1,311,272	1,350,611
Fuel	27,818	21,000	21,000	21,630	22,279	22,947	23,636
Personnel Services	6,513,708	6,551,435	7,325,753	7,545,526	7,771,891	8,005,048	8,245,200
O&M	6,804,533	5,689,436	5,662,634	5,832,513	6,007,488	6,187,713	6,373,344
Administrative Cost	2,474,983	2,619,061	3,023,546	3,582,306	4,316,048	5,113,845	5,956,943
Miscellaneous Expense	1,689	7,898	7,898	26,881	27,687	28,518	29,374
Debt Service Transfers	8,549,983	8,713,745	9,898,950	13,505,651	20,790,516	28,354,759	36,823,390
Capital Transfers	12,746,862	5,655,475	888,538	891,494	269,539	274,766	279,993
Impact Fees	500,000	250,000	-	-	-	-	-
Interfund Transfers	7,928,429	9,208,931	11,077,923	11,410,261	11,752,569	12,105,146	12,468,300
Fixed Assets	15,264	-	-	-	-	-	-
Baseline Adjustments	-	-	815,000	839,450	864,634	890,573	917,290
Supplementals	-	-	101,359	104,400	107,532	110,758	114,080
Total Expenditures	46,644,952	39,916,981	40,022,601	44,996,112	53,203,263	62,405,346	72,582,160

Drainage Division Overview

Drainage	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
Beginning Fund Balance	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Resources							
Rate Revenues	4,803,687	4,960,001	5,072,777	5,224,960	5,381,709	5,543,160	5,709,455
Non-rate Revenues	19,050	72,112	177,275	182,594	188,071	193,714	199,525
Operating Transfers In	378,165	378,166	389,511	401,196	413,232	425,629	438,398
Total Revenues	5,200,902	5,410,279	5,639,563	5,756,566	5,874,080	5,992,119	6,010,700
Total Resources	\$5,200,902	\$5,410,279	\$5,639,563	\$5,808,750	\$5,983,013	\$6,162,503	6,347,378
Expenditures							
Personnel Services	1,998,587	2,590,912	2,803,117	2,887,211	2,973,827	3,063,042	3,154,933
Materials and Supplies	110,484	197,257	122,630	126,309	130,098	134,001	138,021
Maintenance and Repair	253,041	297,047	301,247	341,184	351,420	361,963	372,821
Insurance	63,388	69,181	74,395	71,257	73,394	75,596	77,864
Miscellaneous Expense	25,492	18,350	18,200	18,200	18,200	18,200	18,200
Operations	582,278	589,287	596,661	718,129	739,673	761,863	784,719
Capital Transfers	1,625,317	999,688	1,036,457	1,073,467	1,106,217	1,139,949	1,174,694
Interfund Transfers	542,315	648,557	556,304	572,994	590,183	607,889	626,125
Baseline Adjustments	-	-	130,552	-	-	-	-
Total Expenditures	\$5,200,902	\$5,410,279	\$5,639,563	\$5,808,750	\$5,983,013	\$6,162,503	\$6,347,378
Ending Fund Balance	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000

Cost of Service Study to be completed in FY 2024-25

Wastewater & Drainage Overview

Wastewater	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	Actual	Budget	Proposed	Projected	Projected	Projected	Projected
Beginning Fund Balance	28,072,158	16,510,254	16,861,672	16,611,484	18,016,844	20,033,119	22,349,817
Total Resources	51,845,856	45,327,259	45,662,164	52,210,222	61,172,551	70,914,547	81,209,187
Total Expenditures	51,845,856	45,327,259	45,662,164	50,804,862	59,186,276	68,567,849	78,929,538
Ending Fund Balance	16,510,256	14,867,842	16,611,484	18,016,844	20,003,119	22,349,817	24,629,466
Revenue Sufficiency Requirement			11.00%	11.00%	13.00%	11.00%	9.00%
Working Capital	1,320,820	1,189,427	1,328,919	1,441,348	1,600,250	1,787,985	1,970,357
Operating Fund Reserve	15,189,436	13,678,415	15,282,565	16,575,496	18,402,869	20,561,832	22,659,109
Target Reserves							
Working Cptl - 8% / Op Reserve - 20%	14,516,840	12,691,633	12,785,406	14,225,361	16,572,157	19,198,998	22,100,271
Working Cptl - 8% / Op Reserve - 31%	20,219,884	17,677,631	17,808,244	19,813,896	23,082,648	26,741,461	30,782,520
Debt Service Coverage Ratio (DSCR)	0.99	1.3	1.37	1.44	1.32	1.27	1.23

Wastewater Fund Overview

- Wastewater Rate Changes:

	Current FY 2023-24	Proposed FY 2024-25	Change	% Change
Residential Service				
Facility Charge	Varies	Varies	-	11.0%
Volume Charge (1,000 gal. effluent)	Varies	Varies	-	11.0%
Commercial Service				
Facility Charge	Varies	Varies	-	11.0%
Volume Charge (1,000 gal. effluent)	Varies	Varies	-	11.0%
Sale of Treated Effluent				
Per 1,000 gal. effluent	\$ 1.67	\$ 2.50	\$ 0.83	49.7%
Wastewater Tap Fees				
4" Paved	\$ 2,600	Varies*	-	-
4" Unpaved	\$ 1,500	Varies*	-	-
6" Paved	\$ 2,700	Varies*	-	-
6" Unpaved	\$ 1,650	Varies*	-	-
8" Paved	\$ 2,800	Varies*	-	-
8" Unpaved	\$ 1,800	Varies*	-	-
Waste Transportation Manifest				
Waste Manifest Book	\$ 40	\$ 165	\$ 125	312%

Wastewater Fund Overview

Utility	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Wastewater	-5.00%	-	-	-	-	11.00%	11.00%

Estimated Water Utility Bill	Current Rates	Average Monthly Total	Proposed Base Rate Changes	Average Monthly Total	Proposed Avg. Increase
Facility Charge (3/4" Meter)	12.21	12.21	13.55	13.55	\$1.34
Volume Charge (Per 1,000 gallons)	4.22	25.32	4.68	28.08	\$2.76
Bill Total		\$37.53		\$41.63	\$4.10

*Based on 6,000 monthly gallons wastewater

Special Revenue Fund Overview

Special Revenue Funds

The Special Revenue Funds are used for specific revenue sources that have been restricted for a specific purpose.

- **The FY 2025 budget includes 25 Special Revenue Funds**
- **Four new funds proposed to be added in FY 2025**
 - Meadows Municipal Utility District
 - Legends Municipal Utility District
 - Tourism Public Improvement District
 - Public Housing Finance Corporation
- **Major Funds Include:**
 - Street Improvement Fund
 - Sustainability Framework Fund
 - Catalyst Fund
 - Downtown TIRZ Fund
 - Westpark TIRZ Fund
 - Tourist and Convention Fund

Special Revenue Funds

Street Improvement Fund Overview

Street Improvement Fund	FY 2023 Actual	FY 2024 Budget	FY 2025 Proposed	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
Beginning Fund Balance	7,570,889	8,994,528	3,021,049	2,598,128	2,273,519	2,032,172	1,858,585
Resources							
Franchise Fees	17,111,671	16,688,477	16,300,000	16,900,000	17,500,000	18,100,000	18,700,000
Investment Income	278,710	62,000	100,000	103,000	106,090	109,273	112,551
Sale of Surplus Supplies	9,111	-	10,000	10,300	10,609	10,927	11,255
Bond Sale Savings	1,306,035	1,345,000	2,126,082	2,189,864	2,55,560	2,323,227	2,392,924
Transfers In	-	1,674,993	1,573,632	1,620,841	1,669,466	1,719,550	1,771,137
Total Revenues	18,705,527	19,770,470	20,109,714	20,724,005	21,341,726	21,962,977	22,587,867
Use of Reserves	-	5,973,479	422,921	324,609	241,347	173,587	521,795
Total Resources	18,705,527	25,743,949	20,532,635	21,148,614	21,783,072	22,436,565	23,109,662
Expenditures							
Personnel Services	3,487,407	4,268,689	4,449,610	4,583,098	4,720,591	4,862,209	5,008,075
Materials & Supplies	130,105	106,000	106,000	109,180	112,455	115,829	119,304
Maintenance & Repair	5,421,853	5,827,739	5,827,739	6,002,571	6,182,648	6,368,128	6,559,172
Insurance	226,171	165,880	103,074	106,166	109,351	112,632	116,011
Other Expenditures	230	-	-	-	-	-	-
Operations	1,200,768	1,128,000	1,153,000	1,187,590	1,223,218	1,259,914	1,297,712
Admin Transfers	833,854	884,171	1,319,580	1,359,167	1,399,942	1,441,941	1,485,199
Capital Outlay	5,981,500	13,363,470	7,573,632	7,800,841	8,034,866	8,275,912	8,524,190
Total Expenditures	17,281,888	25,743,949	20,532,635	21,148,614	21,783,072	22,436,565	23,109,662

Special Revenue Funds

Sustainability Framework Fund Overview

	FY 2024 Budget	FY 2024 Estimate	FY 2025 Proposed
Beginning Fund Balance	\$ 354,924	\$ 354,924	\$ 354,924
Revenues	750,000	810,000	800,000
Expenses	750,000	810,000	800,000
Ending Fund Balance	\$354,924	\$354,924	\$354,924

Established by Ordinance 21-1689 in FY 2021

FY 2025 budget is reduced due to projected funding availability

Special Revenue Funds

Catalyst Fund Overview

	FY 2024 Budget	FY 2024 Estimate	FY 2025 Proposed
Beginning Fund Balance	\$ 4,292,656	\$ 1,446,295	\$ 4,560,464
Revenues	1,150,000	1,372,808	1,150,000
Expenses	1,000,000	1,105,000	1,150,000
Ending Fund Balance	\$4,442,656	\$ 4,560,464	\$ 4,560,464

Established by Ordinance 22-1803 in FY 2022

FY 2025 budget is reduced due to projected funding availability

Special Revenue Funds

Downtown TIRZ Overview

	FY 2024 Budget	FY 2024 Estimate	FY 2025 Proposed
Beginning Fund Balance	\$ 3,523,963	\$ 3,523,963	\$ 4,474,735
Revenues	1,023,129	1,050,772	978,422
Expenses	1,023,129	100,000	978,422
Ending Fund Balance	\$ 3,523,963	\$ 4,474,735	\$ 4,474,735

Revenues

- Base value of \$79,356,854 and a 2024 certified value of \$230,735,298
- Estimated revenue for FY 2025 of \$978,422 based on a proposed tax rate of .585420

Expenses

- The budget includes \$978,422 for future grants

Special Revenue Funds

Westpark TIRZ Overview

	FY 2024 Budget	FY 2024 Estimate	FY 2025 Proposed
Beginning Fund Balance	\$ 1,446,295	\$ 1,446,295	\$ 2,698,688
Revenues	1,301,378	1,252,393	1,390,029
Expenses	2,894,165	-	3,522,650
Ending Fund Balance	(\$146,492)	\$2,698,688	\$ 566,067

Revenues

- Base value of \$119,458 and a 2024 certified value of \$413,776,211
- Estimated revenue for FY 2025 of \$1,252,393 based on a proposed tax rate of .585420

Expenses

- The budget includes \$3,522,650 for future incentive payments

Special Revenue Funds

Community Partnership Grants (HOT)

	FY 2024	FY 2024	FY 2025
RESOURCES	ADOPTED	ESTIMATE	PROPOSED
Hotel Occupancy Tax	\$ 2,800,000	\$ 2,891,622	\$ 2,947,000
Convention Center Hotel	1,008,000	715,522	1,072,349
Interest Income & Refunds	14,000	65,937	25,000
TOTAL REVENUES	\$ 3,822,000	\$ 3,673,081	\$ 4,044,349
Use of Reserves	578,255	1,967	491,755
TOTAL RESOURCES	\$ 4,400,255	\$ 3,675,048	\$ 4,536,104

Revenues:

- Proposed Revenues from Hotels Occupancy taxes budgeted at \$4,044,349 with \$491,755 in use of reserves.
- 23.43% increase in total revenues over FY 2024

Special Revenue Funds

Community Partnership Grants (HOT)

EXPENDITURES	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Black Chamber of Commerce	\$ 60,000	\$ 43,333	\$ 60,100
Black Film Festival Institute	51,500	74,389	54,500
Denton Breakfast Kiwanis	6,200	8,956	7,000
Chamber of Commerce CVB ⁽¹⁾	1,657,000	1,196,722	1,710,600
Denton Music and Art Collaboration	-	-	2,000
Mount Zion-Africa Festival	-	-	3,000
Denton Bach Society	-	-	1,000
Denton Community Market	68,400	98,800	68,600
Denton County History & Culture	290,000	209,444	296,200
Denton Day of the Dead Festival	65,000	93,889	65,100
Denton Festival Foundation	125,000	90,278	135,000
Denton Holiday Festival Association	50,000	36,111	50,000
Denton Main Street Association	80,000	57,778	80,200
Denton Parks Foundation	134,000	193,556	134,300
Denton Public Art Committee	100,000	144,444	100,000
Greater Denton Arts Council	160,000	115,556	160,400
North Texas State Fair Association	312,400	225,622	327,400
Real Waves Radio Network (KUZU)	13,300	19,211	13,400
Tejas Storytelling Association	59,055	42,652	59,055
Denton Community Theatre	27,000	19,500	30,100
Texas Filmmakers	50,000	72,222	50,700
Texas Veterans Hall of Fame	55,000	79,444	55,100
Black Film Festival (Project Funding)	-	-	-
O'Reilly Hospitality	1,008,000	853,141	1,072,349
Downtown Ambassador	28,400	-	-
SUBTOTAL RECURRING EXPENSES	\$ 4,400,255	\$ 3,675,048	\$ 4,536,104
TOTAL EXPENDITURES	\$ 4,400,255	\$ 3,675,048	\$ 4,536,104

Expenditures:

- Proposed allocations to community partnerships are budgeted at \$4,536,104
- 23.46% increase in total grants to community partners over FY 2024

Internal Service Funds

Internal Service Funds Summary

Internal Service Fund Summary

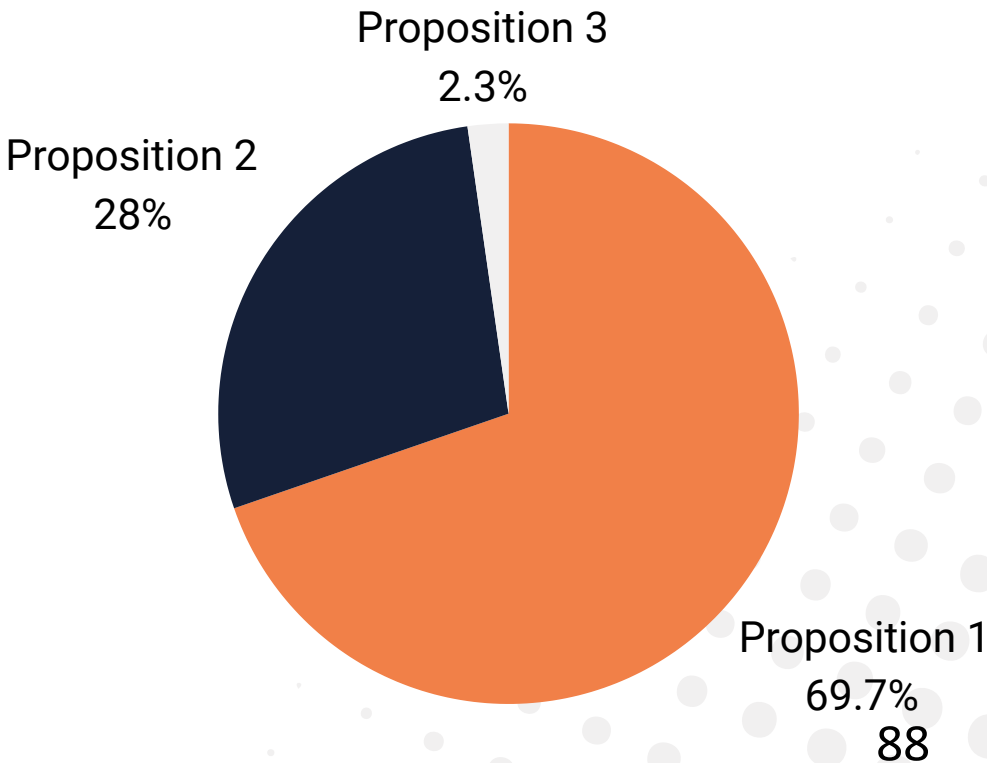
	FY 2023 Actual	FY 2024 Budget	FY 2024 Estimate	FY 2025 Proposed
Facilities	\$6,293,025	\$6,883,221	\$6,875,881	\$8,418,765
Fleet Management	\$14,910,424	\$16,134,609	\$15,493,617	\$17,797,472
Materials Management	\$17,434,956	\$19,267,573	\$14,341,862	\$20,890,460
Engineering	\$8,686,012	\$12,164,492	\$10,475,000	\$13,521,518
Customer Service	\$7,904,929	\$9,856,620	\$9,298,330	\$11,965,917
Technology Services	\$20,068,313	\$21,912,435	\$21,808,575	\$25,100,222
Risk	\$7,500,174	\$7,969,338	\$8,450,300	\$8,855,546
Health	\$35,748,661	\$36,402,929	\$38,043,253	\$42,196,727
Environmental Services	-	\$4,761,163	\$4,440,173	\$6,145,567

Bond Programs

2019 Bond Election Program

In Thousands

Project	Prior Issued	2024-25	TOTAL
Street Rehabilitation Program	\$ 56,600	\$ 13,400	\$ 70,000
Bonnie Brae (V, VI, and VII)	27,000	-	27,000
Hickory Creek Road	34,000	-	34,000
Sidewalk Program	10,000	2,000	12,000
Street Lighting	3,500	3,500	7,000
Ryan Road	4,000	-	4,000
2019 Bond Election (Proposition 1) - Streets Total	\$ 135,100	\$ 18,900	\$ 154,000
2019 Bond Election (Proposition 2) - Public Safety Facilities	\$ 61,900	-	\$ 61,900
Davidson Property	\$ 1,500	-	\$ 1,500
Laney Property	1,700	-	1,700
Future Property	1,800	-	1,800
2019 Bond Election (Proposition 3) - Parks	\$ 5,000	-	\$ 5,000
TOTAL 2019 BOND PROGRAM ISSUANCE	\$ 202,000	\$ 18,900	\$ 220,900

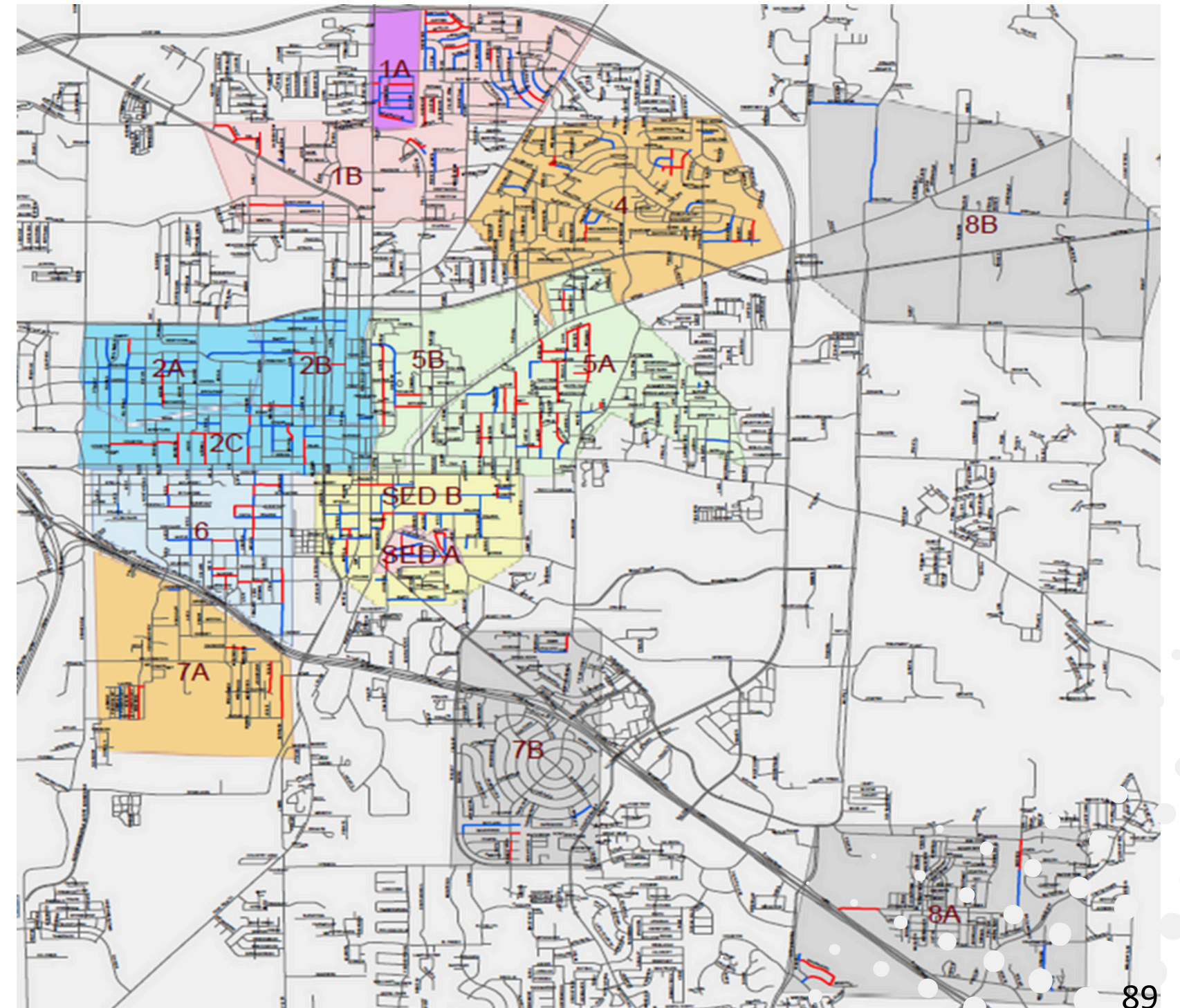


2019 Bond Election Program

- 2019 Bond Program Completion

Estimate to complete the remainder of the 2019 Neighborhood Bond program:

- Roadway - \$20M
- Water – \$18M
- Wastewater - \$18M



2023 Bond Program

In Thousands

Project	Prior Issued	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	TOTAL
GENERAL OBLIGATION BOND PROGRAM							
Ruddell / Mingo Roadway & Quiet Zones	\$ 5,000	\$ 12,000	\$ 28,125	-	-	-	\$ 45,125
Oakland Drainage & Upstream Detention	5,000	8,000	19,595	-	-	-	32,595
PEC 4 Phases 3 & 4	5,000	6,265	15,000	-	-	-	26,265
Inclusive Playground	3,450	-	-	-	-	-	3,450
Trail Development	4,000	-	-	5,000	3,000	3,000	15,000
Aquatic Improvements	2,000	13,000	-	-	-	-	15,000
Fire Station # 5 & # 6	10,000	15,342	-	-	-	-	25,342
Linda McNatt Animal Care & Adoption Center	15,850	-	-	-	-	-	15,850
Public Art - Public Safety	320	503	-	-	-	-	823
Affordable Housing	-	5,000	5,000	5,000	-	-	15,000
Active Adult Center	-	-	5,000	25,000	16,430	-	46,430
Public Art - Public Safety	-	-	-	930	-	-	930
South Branch Library	2,500	-	-	5,000	18,000	23,076	48,576
Public Art - South Branch Library	-	-	-	-	-	969	969
TOTAL 2023 BOND PROGRAM ISSUANCE	\$ 53,120	\$ 60,110	\$ 72,720	\$ 40,930	\$ 37,430	\$ 27,045	\$ 291,355

Impact Fee Discussion

City of Denton Impact Fees

Fee Type	Cost Comparison History		Proposed					
	2017	2022	20%	30%	40%	50%	60%	100%
Roadway Impact Fees (Avg)	\$2,000	\$2,000	\$3,673	\$5,510	\$7,346	\$9,183	\$11,020	\$18,366
Water Impact Fees	\$4,205	\$5,657						
Wastewater Impact Fees	\$2,200	\$4,716						
Building Permit	\$1,973	\$2,527	Other 2022 Fees Continue					
Parks Development	\$291	\$2,515						
Parks Dedication	\$48	\$435						
Development Fees (Avg) *	\$112	\$341						
Total Cost Per New Home Lot	\$10,829	\$18,191	\$19,864	\$21,701	\$23,537	\$25,374	\$27,211	\$34,557
Avg. Cost Per Sq. Foot of Living Area	\$5.41	\$9.10	\$9.93	\$10.85	\$11.77	\$12.69	\$13.61	\$17.28
* Public Works Inspection Fees are not included								

Capital Improvement Program

Enterprise Fund 5 YR Funding Source Summary

In Thousands

FUNDING SOURCE	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Certificates of Obligation	\$ 290,142	\$ 385,338	\$ 380,566	\$ 355,227	\$ 255,017	\$ 1,666,291
Revenue Funded Capital	22,667	14,333	11,307	17,794	11,924	78,026
Cost Participation	5,150	6,660	-	-	3,645	15,455
Impact Fee Funding	-	-	-	-	-	-
Vehicle Replacement Fund	1,056	1,052	524	475	-	3,107
Total Funding	\$ 319,015	\$ 407,383	\$ 392,397	\$ 373,497	\$ 270,586	\$ 1,762,878
Total Currently Appropriated	\$ 314,317					
UTILITY / ENTERPRISE TOTAL	\$ 633,332					

Capital Improvement Program: 5 YR Enterprise Cost Summary By Fund

In Thousands

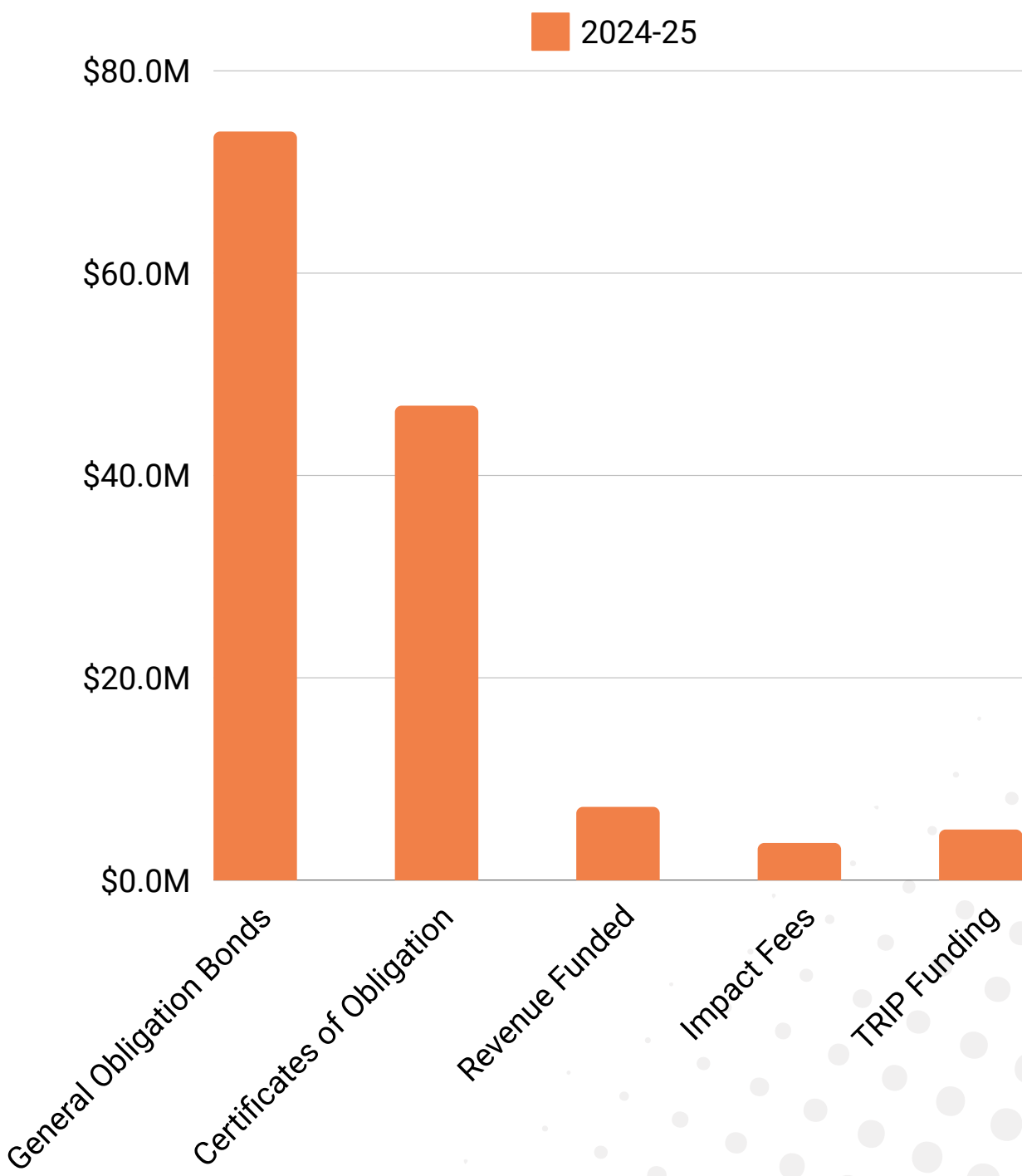
FUND	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Electric	\$ 75,023	\$ 79,013	\$ 72,913	\$ 72,107	\$ 86,504	\$ 385,559
Water	130,426	95,506	91,673	81,798	67,301	466,706
Wastewater	100,475	224,794	217,701	211,997	111,781	866,748
Solid Waste	12,996	7,960	8,815	7,500	5,000	42,271
Airport	950	1,100	12,950	950	-	15,950
Total Projects	\$ 319,870	\$ 408,373	\$ 404,052	\$ 374,352	\$ 270,586	\$ 1,777,233

FY 2024-25 General Government Highlights

FY 2024-25 new capital appropriations total \$136.8M. Staff is projecting a GO/CO debt issuance of \$120.9M, a transfer of \$7.2M from operating, \$5M in external funding (TRiP), and \$3.6M from cost sharing.

- Major Projects/Changes:
 - 2019 Bond Election (Proposition 1) - Streets
 - **Last issuance** \$18.9M
 - 2023 Bond Election - Planned issue \$60.1M
 - Roadway Improvements: \$20.23M
 - Includes increase for the 2019 Bond Program - \$20M
 - \$230k Revenue Funded Bike lanes
- General Government includes:
 - Facilities & Fleet
 - Technical Services
 - Public Works
 - Parks
 - Environmental Services

Total previously appropriated: \$345.8M



Capital Improvement Program:

Electric Fund Highlights

Electric FY 2024-25 Capital Project Highlights

FY 2024-25 new capital appropriations total \$75.02M. Staff is projecting a CO debt issuance of \$69.82M, a transfer of \$45.k from operating, and \$5.15M from cost sharing.

Feeder Extensions and Improvements: \$15.93M

- 43 locations/projects identified

New Residential and Commerical: \$9.20M

- Hunter/Cole Ranch Line Extension
- New Business Development

Power Factor Improvements & Street Lighting: \$1.4M

Plant Production: \$6.35M

Technology & Electric Relocations: \$10.09M

Total previously appropriated: \$141.9M



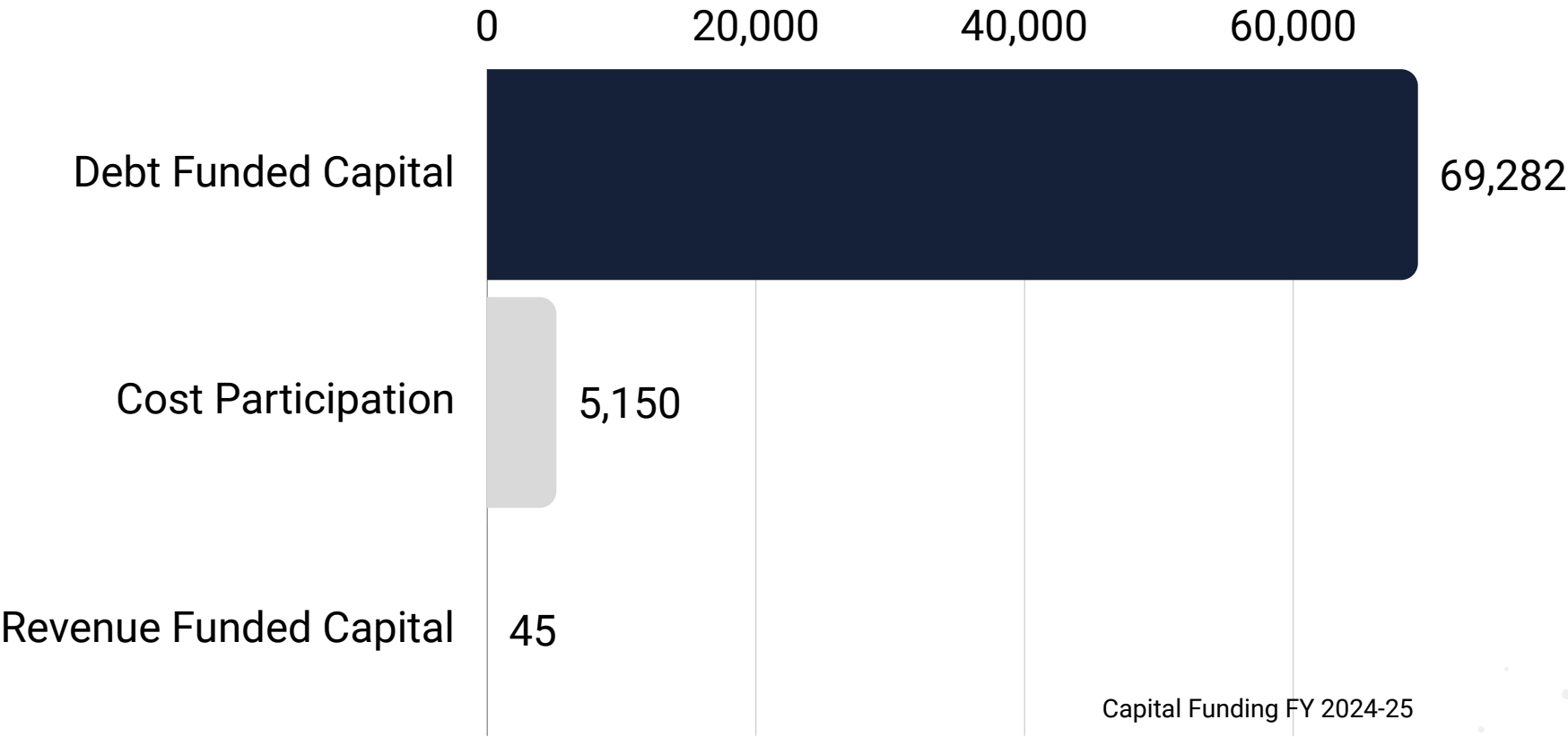
Electric 5 YR Capital Cash Requirements

5-Year Summary - Funding Source

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$ 69,828	\$ 71,547	\$ 70,881	\$ 71,067	\$ 82,814	\$ 366,136
Revenue Funded Capital	45	806	2,032	1,040	45	3,968
Cost Participation	5,150	6,660	-	-	3,645	15,455
GRAND TOTAL	\$ 75,023	\$ 79,013	\$ 72,913	\$ 72,107	\$ 86,504	\$ 385,559

Total Current Appropriated \$ 141,993

FY 2024-25 Total \$ 217,016



Capital Funding FY 2024-25

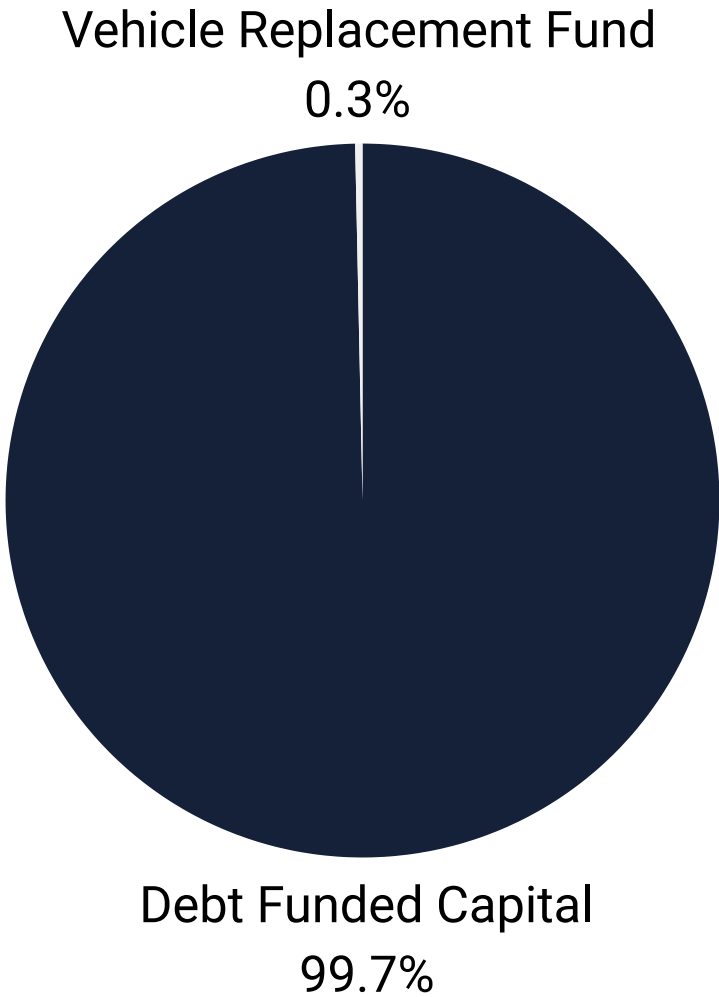
Water Fund



FY 2024-25 Water Highlights

FY 2024-25 new capital appropriations total \$130.4M. Staff is projecting a CO/revenue debt issuance of \$130M and \$431k in vehicle replacement funding.

- Plant Improvements: \$78.64M
 - Ray Roberts Water Treatment Plant
- Replacement Lines: \$21.73M
 - Lead and Copper Rule Compliance
 - Supplement to 2019 Bond Election Projects
- Taps, Fire Hydrants & Meters: \$10.27M

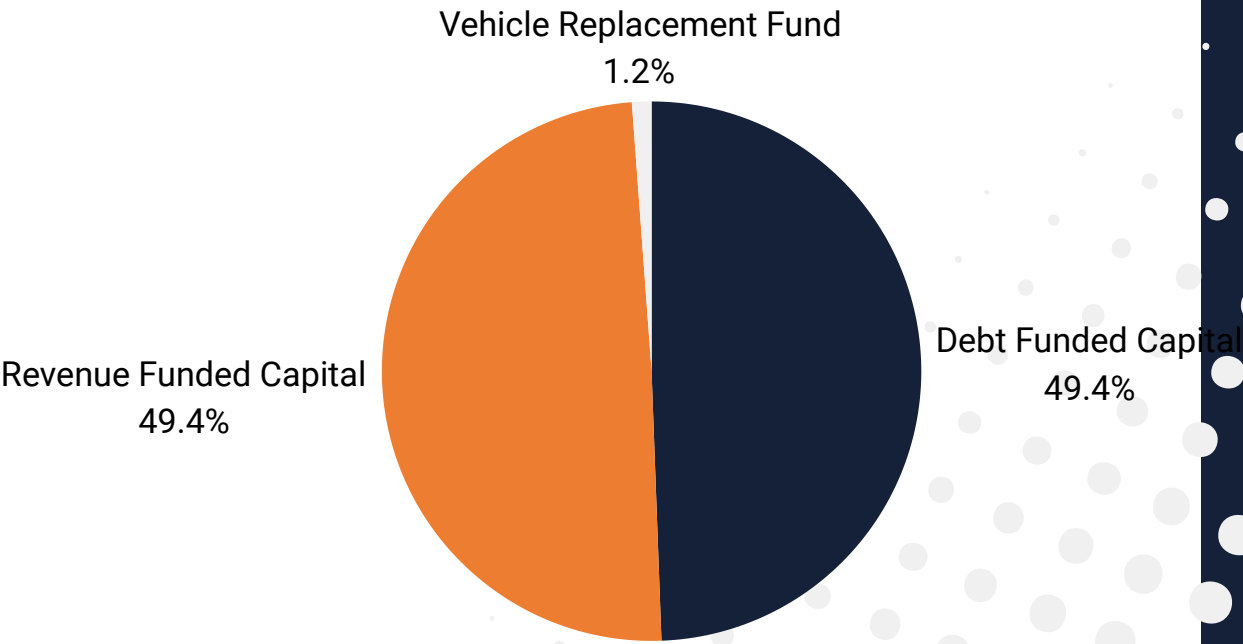
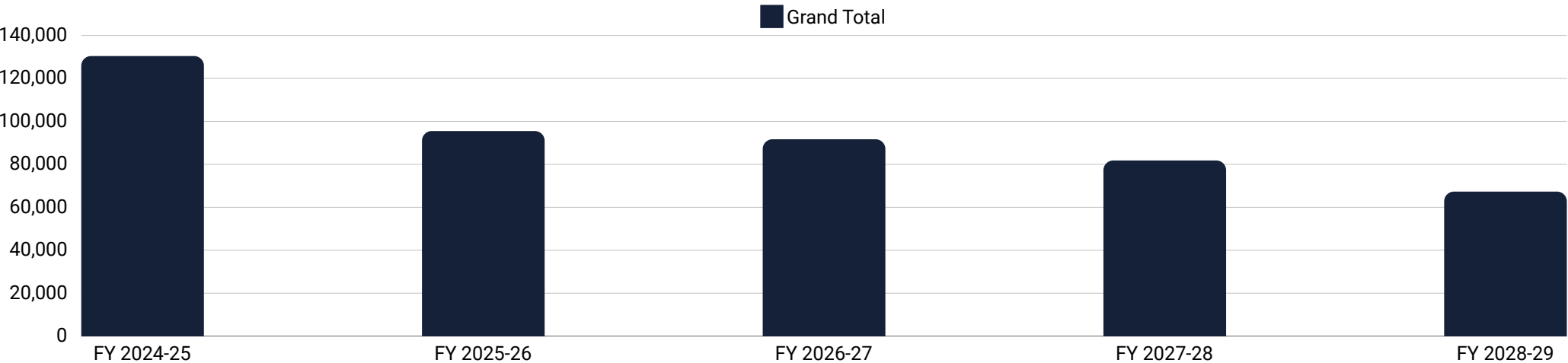


Total previously appropriated: \$68.4M

Water 5 YR Capital Project List & Funding Requirements

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Booster Stations	\$ 750	\$ 1,200	\$ 3,000	\$ 3,000	\$ -	\$ 7,950
Field Service Replacement	1,050	1,102	1,158	1,216	1,269	5,794
Facility Improvements	3,000	5,780	-	6,000	-	14,780
Oversize Lines	5,360	5,075	1,250	10,720	5,700	28,105
Replace Lines	21,735	7,700	1,500	1,500	1,500	33,935
Taps, Fire Hydrants, & Meters	10,269	10,281	392	412	430	21,784
Transmission Lines	7,191	18,031	29,649	14,275	15,102	84,249
Plant Improvements	80,640	45,910	54,200	44,200	43,300	266,250
Vehicles	431	427	524	475	-	1,857
Grand Total:	\$ 130,426	\$ 95,506	\$ 91,673	\$ 81,798	\$ 67,301	\$ 466,704

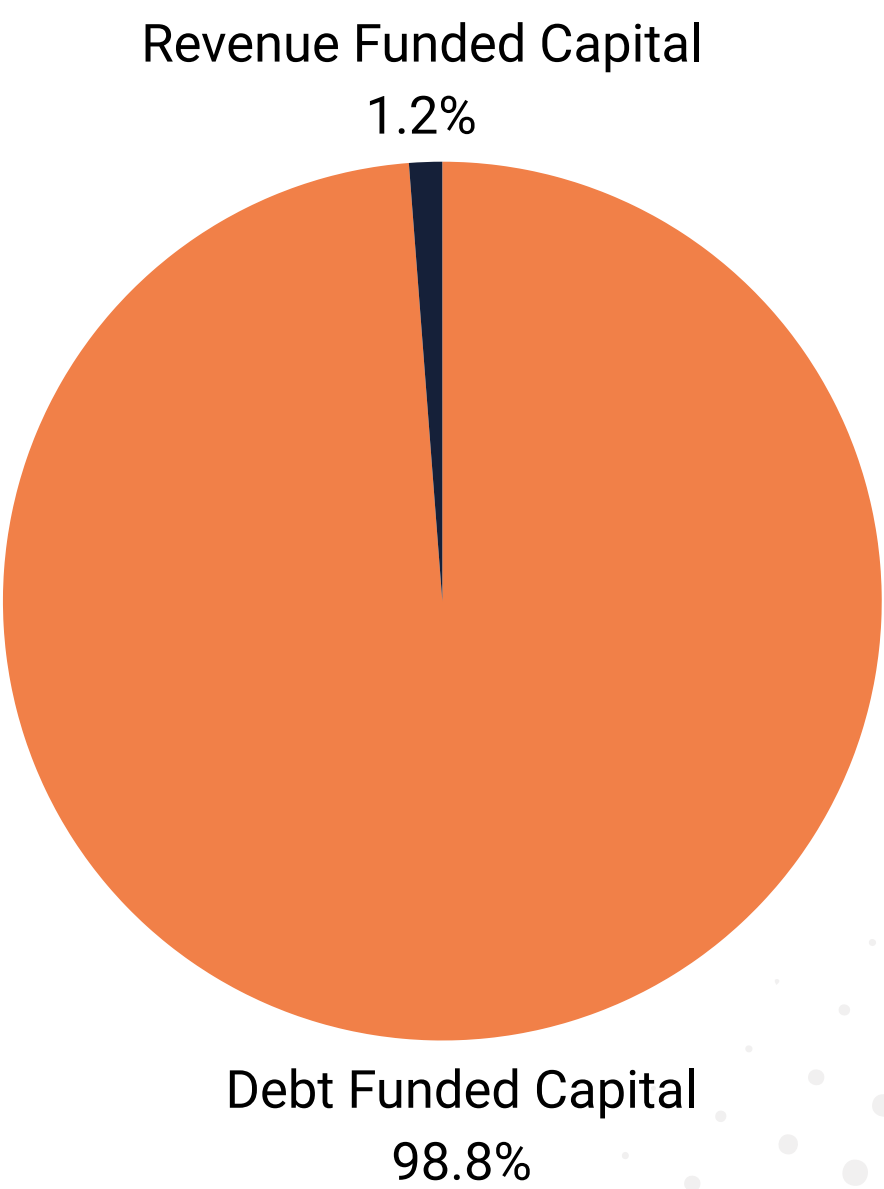


Wastewater Fund

FY 2024-25 Wastewater Highlights

FY 2024-25 new capital appropriations total \$100.47M. Staff is projecting a CO/revenue debt issuance of \$99.25M and a transfer of \$1.22M from operating.

- Lift station Improvements: \$27.24M
 - Milam Creek Basin Wastewater Line and Lift Station
 - Cooper Creek Lift Station Improvement Project
 - Granada Lift Station Replacement
 - Lift Station Replacement
- Collection System Upgrade: \$4.55M
 - 12/15-inch Robson Ranch Interceptor (HC: O-4)
 - Legends Sewer Line
 - Pipe/Force Main Condition Assessment
 - 21/27/30-inch Roark Branch Interceptor Phase 2 (HC: D-4)
- Drainage: \$46k
 - Watershed Protection Plan BMP Implementation
 - Source Water Protection

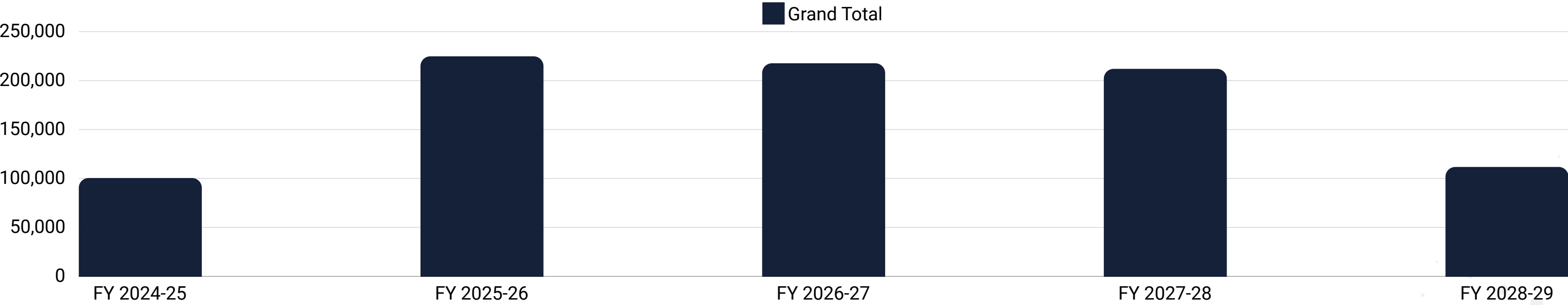


Total previously appropriated: \$70.1M

Wastewater 5 YR Capital Project List

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Collection System Upgrade	\$ 4,551	\$ 33,642	\$ 18,500	\$ 16,197	\$ 3,910	\$ 76,799
Drainage	46	46	16	16	-	124
Drainage Improvements	292	400	400	400	400	1,892
Liftstation Improvements	27,238	16,800	3,650	450	450	48,588
Facility Improvements	4,450	3,050	50	50	50	7,650
Oversize Lines	13,040	19,140	13,460	12,310	10,650	68,600
Plant Improvements	16,705	123,015	158,465	166,065	81,013	545,263
Replace Lines	30,877	27,075	22,156	15,249	14,043	109,400
Taps, Fire Hydrants, Meters	249	251	255	260	265	1,279
Vehicles	3,028	1,375	750	1,000	1,000	7,153
Grand Total:	\$ 100,475	\$ 224,794	\$ 217,701	\$ 211,997	\$ 111,781	\$ 866,748



Capital Improvement Program:

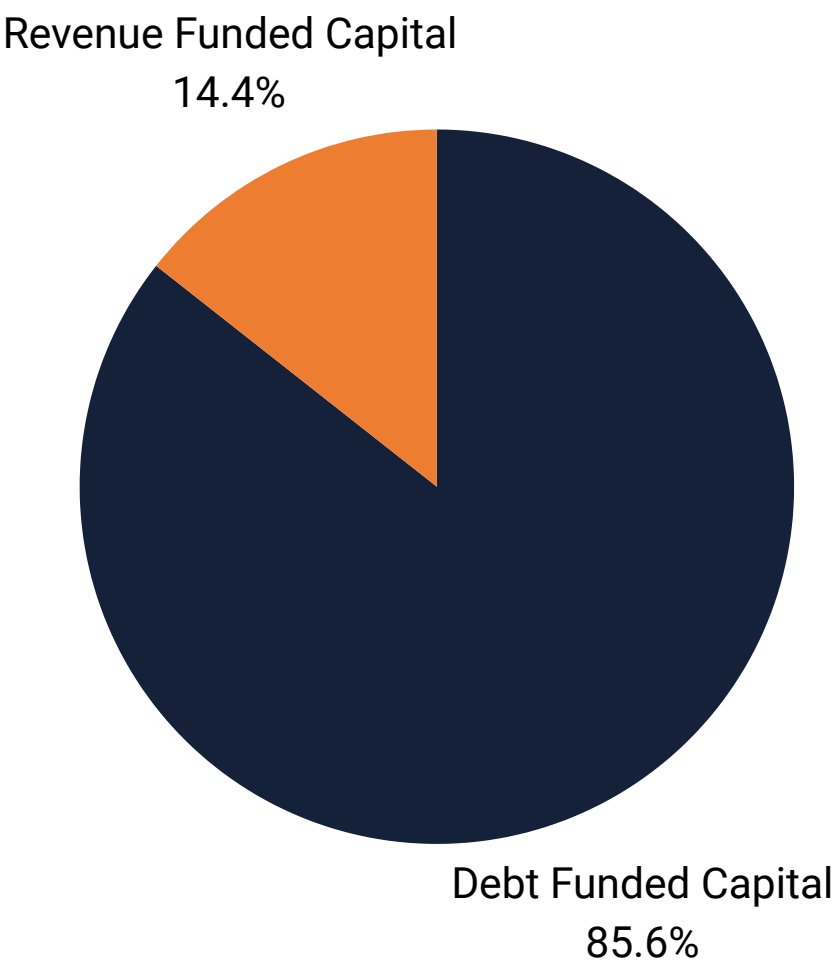
Solid Waste Fund



FY 2024-25 Solid Waste Highlights

FY 2024-25 new capital appropriations total \$12.99M. Staff is projecting a CO/revenue debt issuance of \$11.12M and a transfer of \$1.87M from operating.

- Structural: \$3.19M
 - Concrete Replacement
 - SW Fleet Building
 - Scale house
- Disposal/Landfill: \$4.00M
 - Cell 5 & 6 Construction
- Vehicles: \$5.80M
 - Vehicles - New Additions
 - Vehicles - Replacements

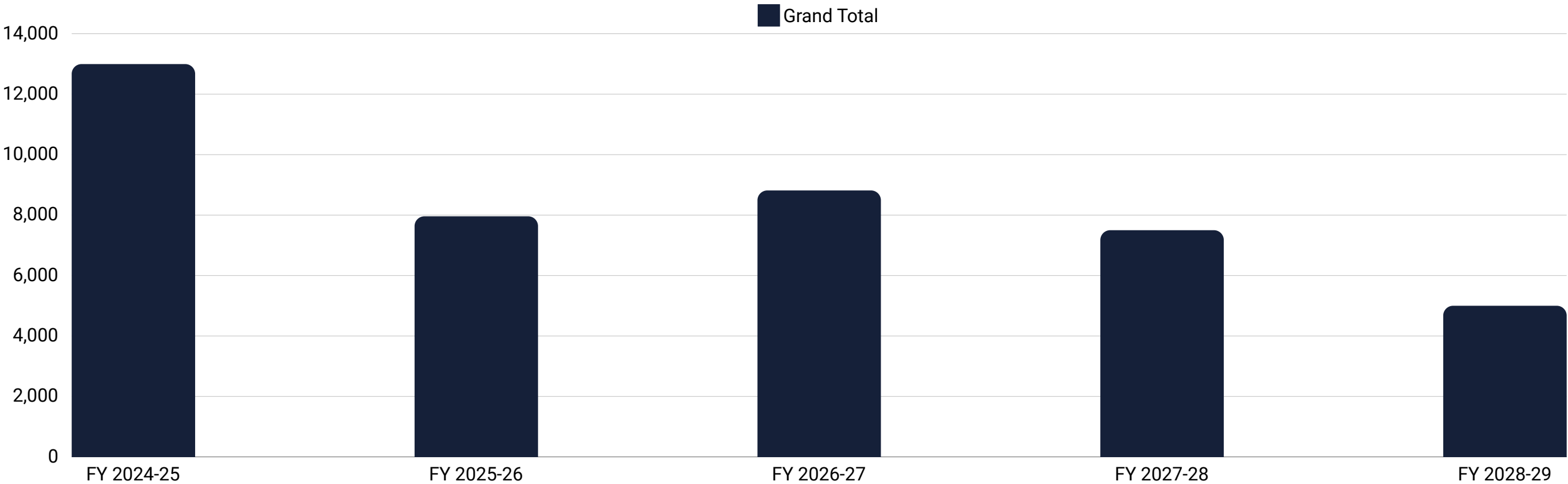


Total previously appropriated: \$31.8M

Solid Waste 5 YR Capital Project List

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Structural	\$ 3,190	\$ -	\$ -	\$ 350	\$ -	\$ 3,540
Disposal / Landfill	4,000	1,500	1,500	1,500	-	8,500
Building Construction	-	500	2,000	-	-	2,500
Vehicles	5,806	5,960	5,315	5,650	5,000	27,731
Grand Total:	\$ 12,996	\$ 7,960	\$ 8,815	\$ 7,500	\$ 5,000	\$ 42,271



Fleet

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Structural	1,000	-	-	-	-	1,000
Vehicle Replacements	4,396	5,564	3,342	3,342	3,342	19,986
Vehicle Additions	2,885	2,000	2,000	2,000	2,000	10,885
Grand Total:	8,281	7,564	5,342	5,342	5,342	31,871

5-Year Summary - Funding Source						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	8,281	7,564	5,342	5,342	5,342	31,871
GRAND TOTAL	8,281	7,564	5,342	5,342	5,342	31,871

FY 2024-25: Fleet HVAC Addition, Vehicle Replacement and Vehicle Additions



Facilities

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Facility Equipment & Improvements	\$1,780	\$11,330	\$10,250	\$10,100	\$9,200	\$42,660
Grand Total:	\$1,780	\$11,330	\$10,250	\$10,100	\$9,200	\$42,660

5-Year Summary - Funding Source						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$1,780	\$11,330	\$10,250	\$10,100	\$9,200	\$42,660
GRAND TOTAL	\$1,780	\$11,330	\$10,250	\$10,100	\$9,200	\$42,660

FY 2024-25: ADA Upgrades, Facility Condition Maintenance, Municipal Court Renovation, Security Hardware Upgrade

Airport

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Airport Infrastructure	\$950	\$900	\$12,950	\$950	-	\$15,750
Vehicles & Equipment	-	200	-	-	-	200
Grand Total:	\$950	\$1,100	\$12,950	\$950	-	\$15,950

5-Year Summary - Funding Source						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Revenue Funded Capital	\$95	\$110	\$1,295	\$95	-	\$1,595
Grants	855	990	11,655	855	-	14,355
GRAND TOTAL	\$950	\$1,100	\$12,950	\$950	-	\$15,950

FY 2024-25: Infrastructure Project initial estimates for design and construction cost to reconstruct Taxiway Alpha.



Technology Services

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Technology Infrastructure	\$1,500	\$9,731	\$4,796	\$4,140	\$4,140	\$24,307
Software & Hardware	3,248	2,387	2,210	2,823	2,348	13,015
Grand Total:	\$4,748	\$12,119	\$7,006	\$6,963	\$6,488	\$37,323

5-Year Summary - Funding Source						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$4,748	\$12,119	\$7,006	\$6,963	\$6,488	\$37,323
GRAND TOTAL	\$4,748	\$12,119	\$7,006	\$6,963	\$6,488	\$37,323

FY 2024-25: Infrastructure Replacement, Fiber Replacement, End User Computing, Radios and Modems.

Streets, Traffic and Drainage

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Street Improvements	\$20,230	\$49,200	\$10,000	\$5,200	\$5,200	\$89,830
Traffic Improvements	11,008	12,658	12,658	12,658	12,658	61,640
Drainage Improvements	2,140	5,560	900	4,500	500	13,600
Grand Total:	\$33,378	\$67,418	\$23,558	\$22,358	\$18,358	\$165,070

5-Year Summary - Funding Source						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$28,148	\$53,018	\$12,558	\$12,158	\$8,158	\$114,040
Revenue	230	9,400	6,000	5,200	5,200	26,030
External Funding	5,000	5,000	5,000	5,000	5,000	25,000
GRAND TOTAL	\$33,378	\$67,418	\$23,558	\$22,358	\$18,358	\$165,070

Streets, Traffic and Drainage Project List

	2024-25
STREET IMPROVEMENTS	
Hickory Creek Road Phase 3	\$8,000
Bonnie Brae Phase 5	2,000
Bike Lanes: Hinkle Street Sidepath Connector	230
2019 Street Reconstruction Bond Neighborhood Completion	10,000
TRAFFIC IMPROVEMENTS	
Traffic Signal Cabinet Replacements	208
Traffic Signal Design and Rebuilds	1,950
HSIP Projects	500
TRIP Projects	5,000
VisionZero Implementation Items	1,250
ADA Transition Plan	1,500
Robson Ranch Signal	600
DRAINAGE IMPROVEMENTS	
Pecan Creek Watershed Preliminary Design	750
Woodland Street	20
Longridge Street	200
Oaktree Drainage Ph 1	595
Infrastructure Repair	500
Weatherstation and Flood Monitoring	75
TOTAL FUNDING	\$33,378
ID 24-227 8/10/24	114

Parks & Recreation

5-Year Summary - Project Category						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Arts & Culture	\$ -	\$82	\$84	\$147	\$150	\$463
Aquatics	442	1,051	822	1,145	4,471	7,931
Cemetery	25	202	35	35	35	332
Playgrounds	661	2,879	765	-	-	4,305
Recreation Centers	501	321	146	109	212	1,289
Trees & Beautification	18	18	218	376	350	980
Park Development & Acquisition	230	5,022	2,125	110	7,100	14,587
Trail Development & Improvements	-	-	1,325	50	-	1,375
Park Improvements	733	1,535	1,010	1,803	2,435	7,516
Grant Projects	40	-	-	75	1,750	1,865
Grand Total:	\$2,651	\$11,109	\$6,530	\$3,850	\$16,504	\$40,644

Parks & Recreation

5-Year Summary - Funding Source						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$979	\$4,757	\$2,938	\$1,476	\$4,168	\$14,318
Revenue Funded Capital	150	624	347	474	1,150	2,744
Aquatics Capital Maintenance (Revenue)	364	516	570	349	610	2,408
Parks Capital Maintenance (Revenue)	275	521	322	388	254	1,760
Recreation Capital Maintenance (Revenue)	525	191	160	153	122	1,151
Tree Mitigation Fund	18	18	218	18	-	272
915/916 Land Development/Acquisition	-	747	1,500	-	1,200	3,447
Grants	40	3,022	-	75	1,600	4,737
CDBG	-	183	150	28	400	760
HOT Funds	-	82	84	147	150	463
Existing Project Funds*	230	-	-	-	6,500	6,730

Parks & Recreation, Continued

5-Year Summary - Funding Source						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
External Funding	70	450	241	744	350	1,854
Grand Total:	\$2,651	\$11,109	\$6,530	\$3,850	\$16,504	\$40,644

Parks & Recreation FY 2024-25 Project List

	2024-25
CEMETERY	
Cemetery Capital Maintenance and Improvements	\$25
TOTAL FUNDING	25
AQUATICS	
Civic Center Pool	27
Natatorium Pool	194
Water Park	222
TOTAL FUNDING	442
PLAYGROUNDS	
North Pointe Park Playground	320
Avondale Park Playground	341
TOTAL FUNDING	661
RECREATION CENTERS	
Recreation Center Capital Maintenance	501
TOTAL FUNDING	501
TREES & BEAUTIFICATION	
Trees - Inventory of City Trees	18
TOTAL FUNDING	18

Parks & Recreation FY 2024-25 Project List

	2024-25
PARK DEVELOPMENT & ACQUISITION	
Clear Creek - Davidson Property Master Plan	\$230
TOTAL FUNDING	230
PARK IMPROVEMENTS	
ADA Transition Plan Improvements (Parks only)	318
Irrigation Controllers & System Replacements	125
North Lakes Park Disc Golf - Creekside Improvements	75
North Lakes Park Driving Range Putting Green Replacement	90
Park Restroom Renovations	50
Park Signage Replacement	75
TOTAL FUNDING	733
GRANT PROJECTS	
Tree Planting Design and Planting (Shady Oaks)	40
TOTAL FUNDING	40
GRAND TOTAL	\$2,651

Environmental Services

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Environmental Projects & Equipment	\$2,070	\$25	\$25	-	-	\$2,120
GRAND TOTAL	\$2,070	\$25	\$25	-	-	\$2,120

5-Year Summary - Funding Source

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$2,000	-	-	-	-	\$2,000
Revenue	70	25	25	-	-	120
GRAND TOTAL	\$2,070	\$25	\$25	-	-	\$2,120

5-Year Project List	
Gun Range Cleanup	\$2,000
Total Organic Carbon Analyzer	50
Ion Chromatograph System	70
TOTAL FUNDING	\$2,120

Summary/Review

Budget Summary

- Budget Overview
- Economic Overview
- General Fund Overview
- Enterprise Funds Overview
- Special Revenue Fund Overview
- Community Partnership Grants
- Internal Service Funds Summary
- Bond Programs
- Impact Fee Discussion
- Capital Improvement Program
- Summary & Next Steps

Questions?

PROPOSED
ANNUAL PROGRAM OF SERVICES
FY 2024-25

CITY OF DENTON, TEXAS



Inclusion | Collaboration | Quality Service | Strategic Focus | Fiscal Responsibility

Proposed Annual Program of Services
Fiscal Year 2024-2025

SUBMITTED TO:
THE MAYOR AND CITY COUNCIL

July 31, 2024

The following statement is provided in accordance with Texas Local Government Code 102.005:

This budget will raise more total property taxes than last year’s budget by an amount of \$14,913,394 which is a 14.40 percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,089,830.

Tax Rate				
Fiscal Year	Property Tax Rate	No New Revenue Tax Rate	Effective O&M Tax Rate	Debt Rate
2024-25	0.585420	0.531785	0.334780	0.250640
2023-24	0.560682	0.494865	0.354780	0.205902

Municipal Debt Obligations – Principal & Interest		
Tax Supported	Revenue Supported	Total
\$686,415,411	\$ 1,686,024,307	\$ 2,372,439,718

Distinguished Budget Presentation Award

GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Denton
Texas**

For the Fiscal Year Beginning

October 1, 2023*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Denton, Texas for its annual budget for the fiscal year beginning October 1, 2023. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Prepared By

Sara Hensley
City Manager

Frank Dixon
Assistant City Manager

Christine Taylor
Assistant City Manager

Jessica Williams
Chief Financial Officer (CFO)

Matt Hamilton
Budget Manager

Seth Herrell
Financial Analyst Supervisor

Sherly Joseph
Senior Financial Analyst

Sunita Gautam
Financial Analyst

Eric Keith
Financial Analyst

Cassey Ogden
Assistant City Manager

Kristi Fogle
Chief of Staff

Aimee Kaslik
Chief Strategic Officer

Sarah Cochran
Financial Analyst Supervisor

Young Hwang
Senior Financial Analyst

Mayela Vasquez
Senior Financial Analyst

Shekinah Kahongo
Financial Analyst

Katie Wester
Financial Analyst

Special Thanks to Marketing & Communications
for the design of the cover and dividers, publication of the
Annual Program of Services,
and web page design.

Visit our website at: www.cityofdenton.com

Elected Officials



Gerard Hudspeth

Mayor

Term Expires: May 2026

3rd Term



Vicki Byrd

Council Member

District 1

Term Expires: May 2025

2nd Term



Brian Beck

Council Member

District 2

Term Expires: May 2025

2nd Term



Paul Meltzer

Mayor Pro Tem

District 3

Term Expires: May 2025

1st Term



Joe Holland

Council Member

District 4

Term Expires: May 2025

1st Term



Brandon Chase McGee

Council Member

At Large, Place 5

Term Expires: May 2026

2nd Term



Jill Jester

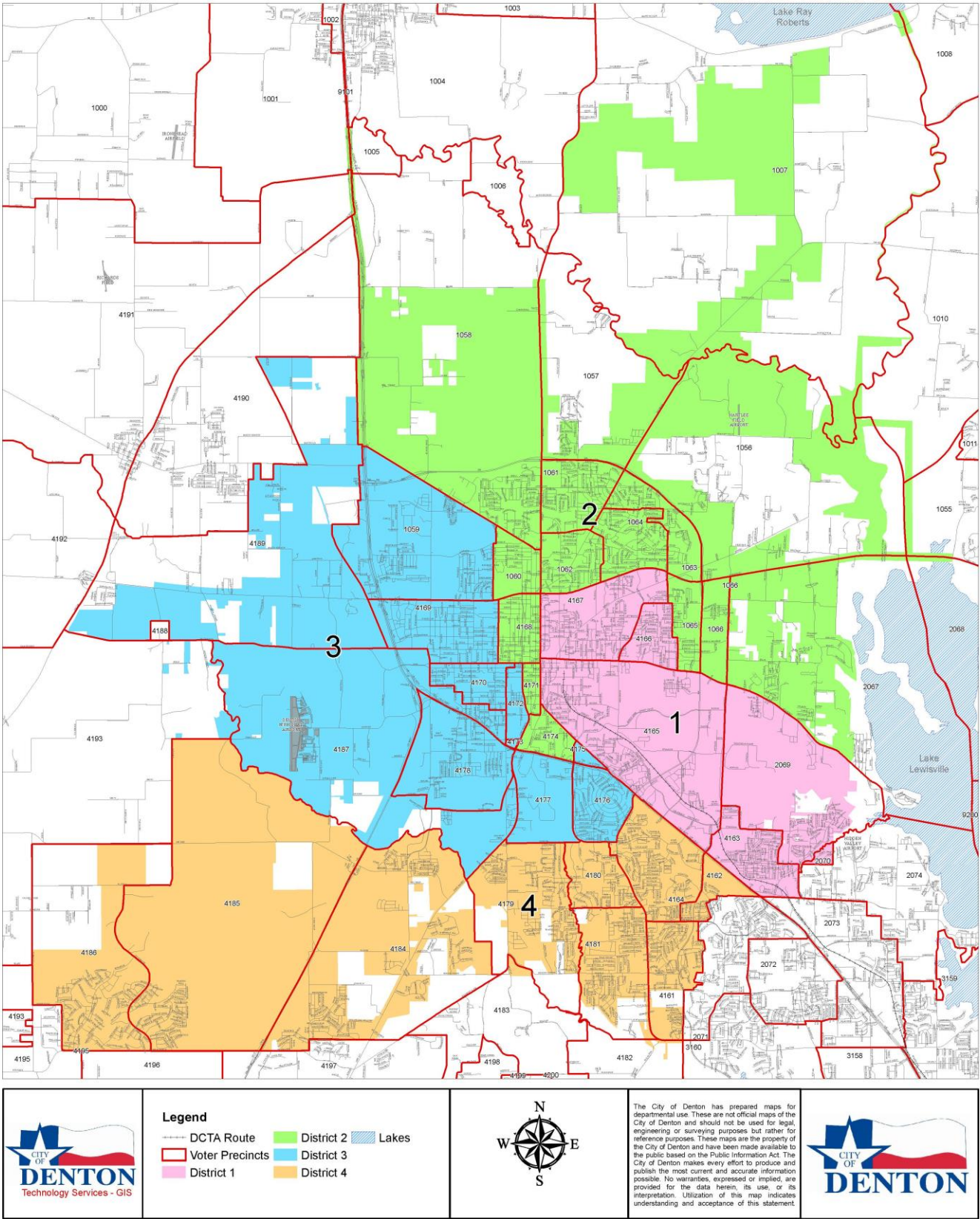
Council Member

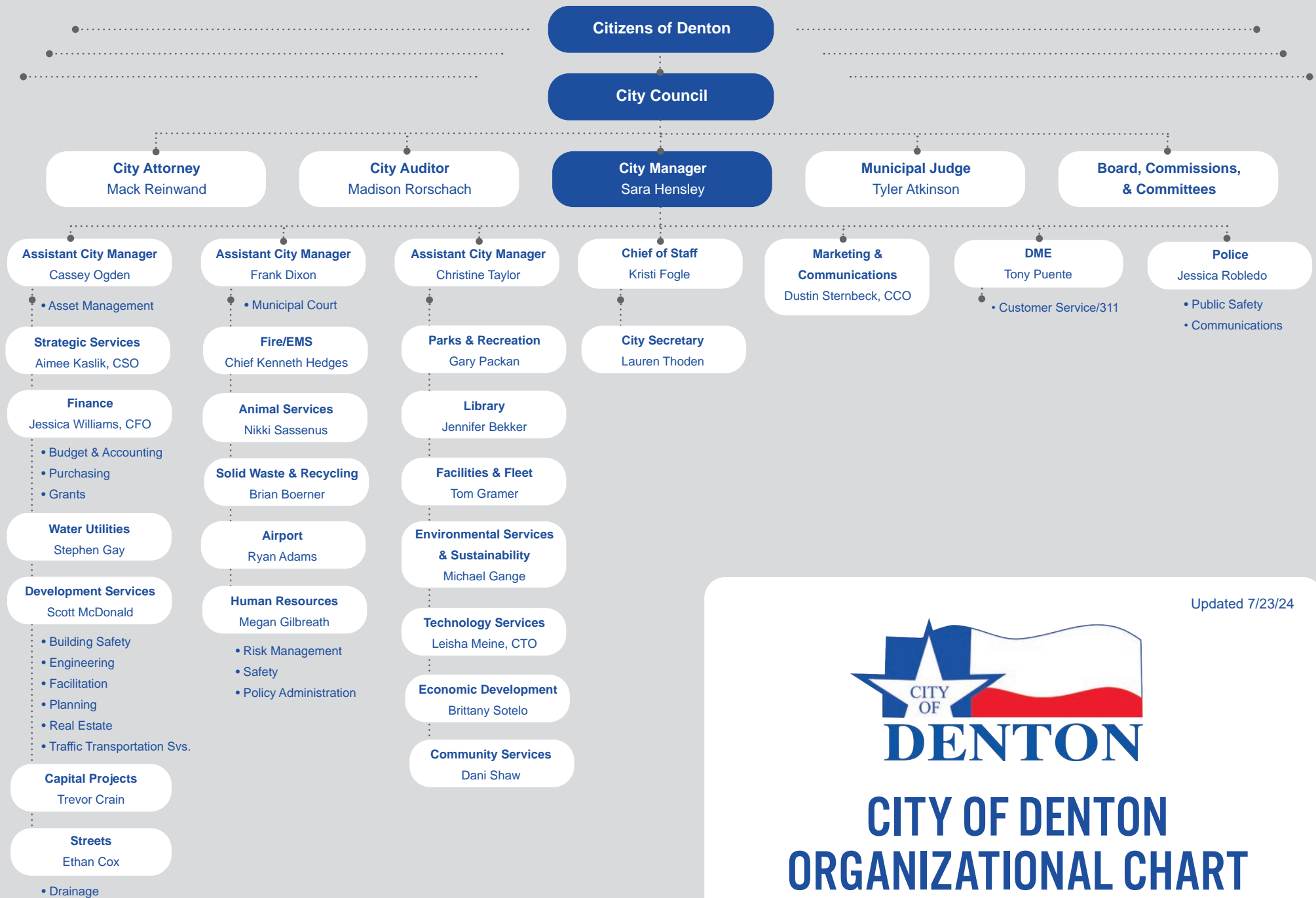
At Large, Place 6

Term Expires: May 2026

1st Term

Voter District Map





Updated 7/23/24



CITY OF DENTON ORGANIZATIONAL CHART

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

Boards, Commissions, and Council Committees

JUDICIAL OR QUASI-JUDICIAL BOARDS (Governmental Board Members)

Board of Ethics

Enforces the Ethics Ordinance, issues and enforces limited subpoenas to compel attendance of witnesses and the production of testimony, evidence, and/or documents as is reasonably relevant to complaints regarding violation of the Ethics Ordinance. Makes recommendations on amendments to the ordinance.

Civil Service Commission

Ensures compliance with Chapter 143 of the Texas Local Government Code governing police and fire. The duties of the Commission include approval of eligibility hiring lists and holding hearings, upon appeal, on matters of promotions, performance, reclassifications, and other civil service issues.

Health and Building Standards Commission

Hears and decides appeals of orders, decisions or determinations made by the Building Official, Code Official, or Fire Marshal made pursuant to Chapters 13, 14, 17, 28 and 29 of the Code of Ordinances; makes reasonable interpretations or rulings in matters properly before it pursuant to Section 2-460.

Historic Landmark Commission

Recommends to the Planning & Zoning Commission and City Council those buildings, structures, sites, districts, and areas in the city that the Commission has determined should be preserved and designated as historic landmarks. The Commission also regulates design review for designated properties and districts.

Planning & Zoning Commission

Makes decisions or recommendations to the City Council regarding the Comprehensive Plan, Development Code, zoning regulations, long-range planning, zoning changes, platting, and other development-related policies as required or permitted by State law or Council policy.

Zoning Board of Adjustment

Provides a vehicle for citizens to appeal zoning interpretations, decisions of the Building Official, and request variances from the zoning and sign regulations in the Denton Development Code. The Board may also make final decisions regarding changes, the reestablishment, or termination of nonconforming uses within the city.

Boards, Commissions, and Council Committees

ADVISORY BOARDS

Airport Advisory Board

Serves in an advisory capacity to the City Council on matters relative to airport safety, flight and ground operations, safety and security issues arising from the creation and development of longterm master plans; tenant/stakeholder outreach; the Airport Business Plan and the Airport Master Plan; airport infrastructure improvement or other major projects impacting the airport; grant funding for the airport; and long term financial planning and budgetary issues affecting the airport.

Animal Shelter Advisory Committee

Assists the City in complying with the provisions of the Animal Shelter Act and makes recommendations to the City Council regarding methods and procedures necessary to ensure compliance with the Act.

Bond Oversight Committee (Ad Hoc)

Serves to ensure efficiency, equity, timeliness, and accountability in the implementation of the City's voter approved General Obligation (GO) bond program; monitors the City's plans relating to the issuance of bonds and the implementation of projects approved in bond election, including the annual appropriation of bond funds, and any changes in the amount of bond funds issues or cash commitments made, assess current City facilities and needs, prioritize proposals, and make recommendations to the City Council.

Committee on Persons with Disabilities

Advises the City in those areas of committee interest, including but not limited to, disability concerns such as accessibility and accommodations for City project and activities. Some of the specific projects may include the following: (a) construction of new sidewalks, ramps, and crosswalk features; (b) replacing and repairing existing sidewalks, ramps, and crosswalk features; (c) the creation of an ADA Transition Plan; (d) the planning and development of an adaptive/handicap accessible park; (e) providing guidance on incorporating new or enhanced signage at the City facilities; (f) advise on improvements for new and existing city facilities; (g) providing input on parking lot rehabilitation projects; (h) providing input for improving City operations (i) providing input for improving the operation of other entities; and (j) providing input on Parks and Recreation adaptive activities.

Community Services Advisory Committee

Advises the City Council on programs, services, and use of public resources to address complex social problems such as economic instability, housing, homelessness, and meeting community service needs.

Boards, Commissions, and Council Committees

Denton Police Department Chief of Police Advisory Board

Assists with review, gathering of community input, and establishing clear findings, conclusions and achievable recommendations that promote the use of best practices in the use-of-force policies and training for the Denton Police Department.

Development Code Review Committee

The Development Code Review Committee is hereby established as a standing City Committee to review proposed Denton Development Code amendments and make recommendations to the Planning and Zoning Commission and the City Council regarding proposed Denton Development Code amendments.

Downtown Plan Update Advisory Group

This group is created to build Consensus and guide the planning process of the Downtown Plan update. Advisory Group members provide feedback to help guide staff and consultants throughout the length of the Downtown Plan update Project.

Tax Increment Reinvestment Zone No. 1 Board

Makes recommendations to the City Council concerning the administration of the Zone; prepares and adopts a project plan and Tax Increment Financing Reinvestment Zone financing plan for the Zone and submits the plans to the City Council for approval; prepares, implements and monitors such project and financing plans for the Tax Increment Financing Reinvestment Zone as the City Council considers advisable including the submission of an annual report on the status of the Zone.

Economic Development Partnership Board

Provides economic development policy guidance and makes recommendations to the City Council and Chamber of Commerce; reviews, considers and makes recommendations to the City Council regarding Airport Branding and Marketing to support the implementation of the Denton Airport Business Plan; reviews, considers and makes recommendations to the City Council regarding Denton Municipal Airport incentive policies as assigned by the City Council or requested by the City Manager; and acts as a recommending body to the City Council for specific airport economic development incentives as assigned by the City Council or requested by the City Manager and permitted by City and State law.

Internal Audit Advisory Committee

Assists the City Auditor and City Council by providing advice on audit activities and governance such as the content of the Annual Internal Audit Plan, application of auditing standards, and design of Internal Audit Department procedures. Monitors Internal Audit Department performance to further promote transparency and accountability.

Boards, Commissions, and Council Committees

Library Board

Serves in an advisory capacity to the City Council to recommend policies, rules, and regulations for the operation of the library system. The Board also provides citizen input to the City Council and recommends fees for Council consideration.

Parks, Recreation and Beautification Board

Serves in an advisory capacity to the City Council to recommend improvements to park and recreation programs. The Board is charged to stimulate public interest in the development and maintenance of parks and playgrounds; to promote close cooperation between the City and private citizens so that all park and recreational facilities are used to their maximum benefit; and pursuant to the Charter, make recommendations regarding the appearance, beautification, and environment of the city.

Public Art Committee

Makes recommendations to the Parks Recreation and Beautification Board and City Council on the commissioning, placing, and the installing of public art; implementation of funding mechanism(s) for public art; effective and efficient management of public art; ongoing maintenance of public art; and the accessioning, deaccessioning, and re-siting of public art.

Public Utilities Board

Reviews the department of utilities budget and makes recommendations to the City Council in the format required by the City Manager. The Board is authorized to expend funds for information and advertising. All matters relating to utility policies, capital projects, rates, and the sale and issuance of utility bonds are submitted to the Board for review and recommendation prior to Council consideration. The Public Utilities Board makes recommendations for the Capital Improvement Program pursuant to the provisions in the City Charter.

Sustainability Framework Advisory Committee

The charge for the Sustainability Framework Advisory Committee shall be to advise the City Council on the implementation of, and matters related to, the City's Sustainability Framework.

Tax Increment Reinvestment Zone No. 2 Board

Makes recommendations to the City Council concerning the administration of the Zone. Prepares and adopts a project plan and Tax Increment Reinvestment Zone financing plan for the Zone and submits the plans to the City Council for approval. Prepares, implements, and monitors such projects and financing plans for the Tax Increment Reinvestment Zone as the City Council considers advisable including the submission of an annual report on the status of the Zone.

Boards, Commissions, and Council Committees

CITY COUNCIL COMMITTEES

Agenda Committee

Reviews the City Manager's proposed City Council agendas as to form and agenda content.

Charter Review Committee

The Committee is established to consider and advise the City Council on whether and in what manner to revise the City Charter. Recommendations may be put forward to resolve conflicts with state law, unclear language, and other issues as determined by the Committee.

Committee on the Environment

The duties of the Committee shall be to review, discuss, deliberate, and consider environmental issues and resources and make recommendations to the City Council. The Committee will also deliberate and make recommendations regarding any other matter delegated to the Committee by the City Council.

Community Partnership Committee

The duties and purpose of the Committee shall be to monitor allocation and use of hotel occupancy tax and sponsorship funds, ensuring funds are being used to directly enhance and promote tourism and hotel/convention industry, ensuring the sponsorship funds are being used to further a charitable cause, economic or community growth and serve a public purpose in the best interest of the general welfare of the City of Denton, and to recommend organizations to receive funding to City Council.

Mobility Committee

Reviews, considers, and makes recommendations to the City Council regarding any changes to the Mobility Plan, local transportation policy and any items concerning regional transportation policies and activities.

Southeast Denton Area Plan Steering Committee

Provides input and feedback related to the various ideas or concepts proposed, validates findings, builds consensus, and evaluates what is in the best interest of Southeast Denton for the long term. This Committee also serves as a liaison to other interested persons within southeast Denton as a whole and is responsible for helping disseminate information to those persons who are interested in the project outcome.



Downtown Denton

Table of Contents

Elected Officials-----	5
Voter District Map -----	6
Organizational Chart-----	7
City Boards, Commissions, and Council Committees-----	8
 MANAGER'S MESSAGE AND READER'S GUIDE	
Manager's Message-----	16
Budget Calendar-----	18
Major Budget Documents-----	19
The Budget Process-----	20
Budgetary and Financial Policies-----	22
Financial Structure & Budgeted Funds-----	22
Budget Basis-----	26
Organizational Relationships-----	27
 STRATEGIC PLAN & CORE VALUES	
Core Values & Strategic Plan -----	28
Key Focus Areas -----	29
 BUDGET OVERVIEW	
Reserve Level-----	30
Revenues-----	30
Expenditures-----	34
General Fund Expenditure Enhancements-----	34
Compensation -----	36
Other Agency Contributions & Grants-----	37
Capital Improvement Program-----	37
Enterprise Funds-----	38
Internal Service and Special Revenue Funds-----	42
 FINANCIAL SUMMARY	
Budget Resource and Expenditure Summary-----	52
Consolidated Fund Summary-----	54
Projected Appropriable Fund Balances-----	55
Change In Ending Fund Balance-----	56
Position Summary-----	57
Estimated Ad Valorem Tax Collections & Distribution-----	58
General Fund 5 Year Forecast Major Assumptions-----	59
General Fund - Five Year Forecast-----	60
Electric Fund - Five Year Forecast-----	61
Water Fund - Five Year Forecast-----	62
Wastewater Fund - Five Year Forecast-----	63
Solid Waste Fund - Five Year Forecast-----	64
General Fund Resource & Expenditure Summary-----	65
General Fund Resource Summary-----	66
General Fund Expenditures by Program Summary-----	70
General Debt Service Fund Summary-----	71

Table of Contents

Electric Fund Resource & Expenditure Summary-----	72
Water Fund Resource & Expenditure Summary-----	74
Water Impact Fee Fund Resource & Expenditure Summary-----	76
Wastewater Fund Resource & Expenditure Summary-----	77
Wastewater Impact Fee Fund Resource & Expenditure Summary-----	79
Solid Waste Fund Resource & Expenditure Summary-----	80
Airport Fund Resource & Expenditure Summary-----	82
Customer Service Fund Resource & Expenditure Summary-----	83
Technology Services Fund Resource & Expenditure Summary-----	84
Materials Management Fund Resource & Expenditure Summary-----	86
Facilities Management Fund Resource & Expenditure Summary-----	88
Fleet Services Fund Resource & Expenditure Summary-----	90
Environmental Services Fund Resource & Expenditure Summary-----	91
Risk Retention Fund Resource & Expenditure Summary-----	92
Health Insurance Fund Resource & Expenditure Summary-----	93
Engineering Services Fund Resource & Expenditure Summary-----	94
Street Improvement Fund Resource & Expenditure Summary-----	96
Tourist and Convention Fund Resource & Expenditure Summary-----	97
Police Confiscation Fund Resource & Expenditure Summary-----	98
Catalyst Fund Resource & Expenditure Summary-----	99
Sustainability Framework Fund Resource & Expenditure Summary-----	100
Parks Gas Well Fund Resource & Expenditure Summary-----	101
Tree Mitigation Fund Resource & Expenditure Summary-----	102
Roadway Impact Fee Fund Resource & Expenditure Summary-----	103
Public Education Government (PEG) Fund Resource & Expenditure Summary-----	104
McKenna Trust Fund Resource & Expenditure Summary-----	105
Park Land Dedication Trust Fund Resource & Expenditure Summary-----	106
Park Development Trust Fund Resource & Expenditure Summary-----	107
Downtown Tax Increment Reinvestment Zone Fund Resource & Expenditure Summary-----	108
Westpark Tax Increment Reinvestment Zone Fund Resource & Expenditure Summary-----	109
Meadows Municipal Utility District (MUD) Resource & Expenditure Summary-----	110
Legends Municipal Utility District (MUD) Resource & Expenditure Summary-----	111
Tourism Public Improvement District (TPID) Resource & Expenditure Summary-----	112
Public Housing Finance Corporation Fund Resource & Expenditure Summary-----	113
Donation Funds Resource & Expenditure Summary-----	114
Grants Expenditure Summary-----	115
Human Services Funding Recommendation -----	116
 CAPITAL IMPROVEMENT PROGRAM	
Capital Improvement Program Proposed Budget-----	118
General Government 5 Year CIP Summary-----	119
Enterprise Funds 5 Year CIP Summary-----	120
Electric CIP-----	121
Water CIP-----	122
Wastewater CIP-----	123
Solid Waste CIP-----	124



City Manager's Office

215 E. McKinney St., Denton, TX 76201 • (940) 349-7206

DATE: July 31, 2024
TO: Honorable Mayor and Members of the City Council
FROM: Sara Hensley, City Manager

Pursuant to the provisions of the City Charter and on behalf of the staff, I respectfully submit the proposed Fiscal Year (FY) 2025 budget. The proposed budget includes a tax rate of \$0.585420 per \$100 of valuation, an increase over the previous year attributed to the voter-approved 2023 Bond Program. The proposed budget was developed to meet the City Council's strategic goals and the needs of our growing community. The City of Denton continues to experience population growth, creating opportunities and challenges. I am committed to strategically and responsibly planning for future generations while simultaneously making strides in necessary infrastructure replacement and enhancements. The proposed FY 2025 budget continues to emphasize resources for public safety to support a healthy and safe community.. The City continues to see a competitive labor market and inflationary pressure on operating expenses including contract pricing increases, as reflected in the proposed budget.

The proposed FY 2025 budget was developed within the context of a five-year financial plan and the long-term infrastructure needs of the community. This approach aims to provide a long-term and financially sustainable perspective for decisions in the coming fiscal years.

The FY 2025 budget for all funds is \$2.35 billion and includes 1,987.76 full-time equivalent (FTE) positions, an addition of 48.50 positions from the FY 2024 end of year estimate. A comprehensive summary of the budget is provided in the Budget Overview section of this document. Below is a summary of the key elements of the budget:

- A certified taxable value of \$18.44 billion, excluding frozen values and Tax Increment Reinvestment Zone (TIRZ), which represents a 7.73% increase from the prior year. Approximately 1.04% of the value is still under protest;
- Forecasted sales tax collection of \$60,841,793 which is 5.70% above the FY 2024 estimate;
- Continued focus on Public Safety staffing to ensure safe communities including the addition of eight Police positions and two Fire positions;
- Pay adjustments for Police and Fire civil service employees in accordance with the meet and confer agreements;
- Electric base rate increase of 1.50%, Water rate increase of 3%, Wastewater rate increase of 11%, and Solid Waste rate increase of 1.50% to fund current and future growth;

- A 3% cost of living adjustment (COLA) and 2.50% average merit supplemental based on performance;
- The FY 2025 General Fund budget includes \$5.11 million in funding enhancements, resulting in 15 new positions.

The proposed FY 2025 budget includes an FY 2025 Capital Improvement Program with \$494.90 million in new funding. The City's proposed capital program continues to focus on completing the voter-approved bond programs from 2019 and 2023 while accounting for projected growth. The utilities capital programs focus on delivering quality service to residents through upgraded infrastructure to meet our growing demands as a community.

The total proposed capital program budget includes various funding sources including revenue-funded capital projects of \$11.85 million, \$18.90 million in General Obligation Bonds from the 2019 bond election, \$55.11 million in General Obligation Bonds from the 2023 bond election, \$11 million in external funding, and \$295.69 million in Certificates of Obligation (\$211.52 million for Utility projects). The General Obligation Bond funded projects include continued street rehabilitation, drainage and flood control improvements, park and library system improvements, affordable housing, and public safety facilities replacements and enhancements. The General Government projects to be funded by Certificates of Obligation are for vehicle/equipment additions and replacements as well as funding to maintain City facilities, parks, streets, and technology infrastructure.

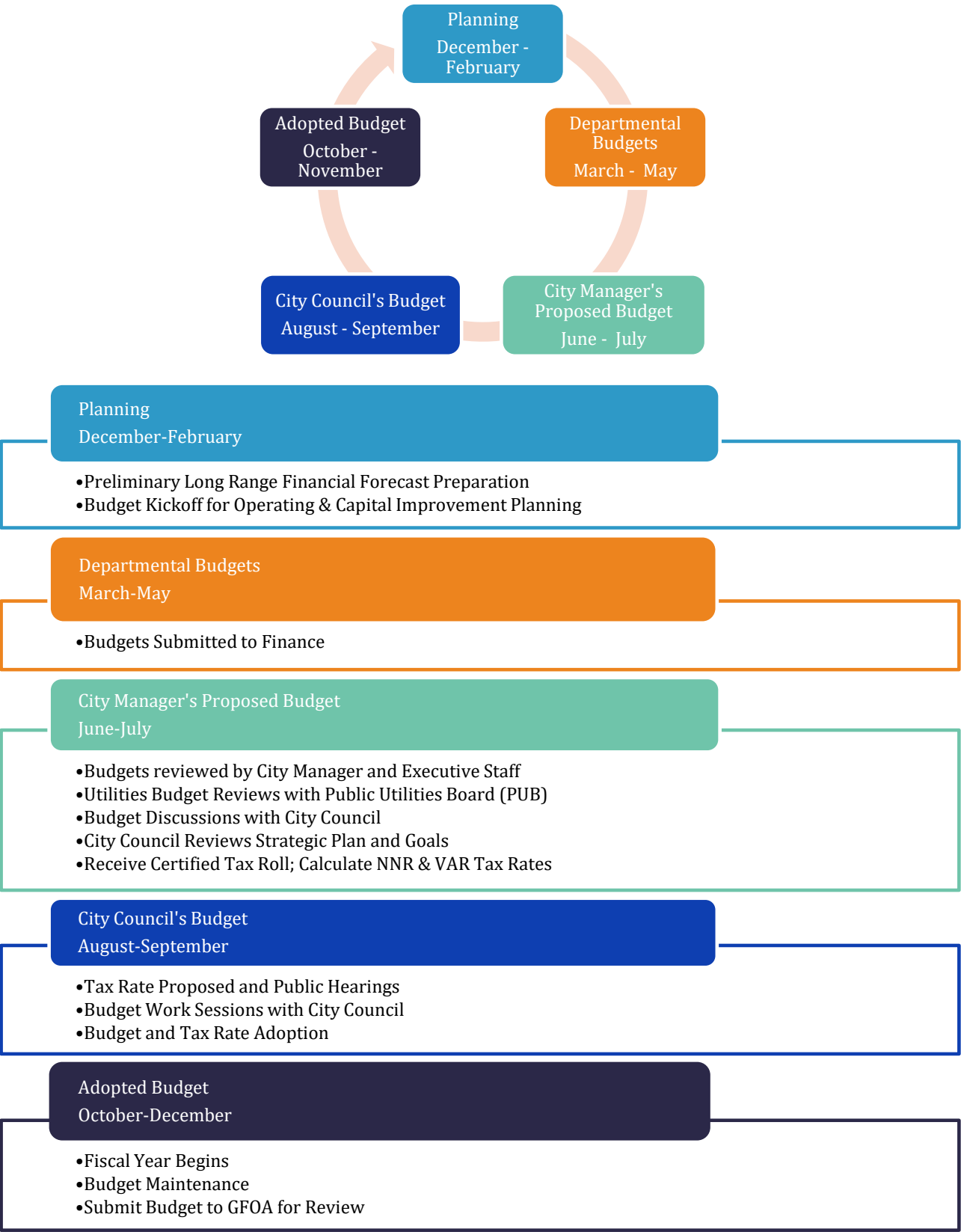
I sincerely thank the members of the Denton City Council for their hard work and dedication to the Citizens of Denton. The input of the City Council and Public Utilities Board is invaluable in the preparation of the proposed FY 2025 budget, Capital Improvement Plan, and Five-Year Financial Forecast. With your support, and the dedication of our capable staff, we will ensure that quality services are provided to the citizens of Denton.

Sincerely,



Sara Hensley
City Manager

Budget Calendar



Reader's Guide

The Reader's Guide provides an overview of the City of Denton's budget process and budget documents. The City of Denton has prepared a budget designed to meet the highest standards of performance in municipal budgeting. This document provides a summary of all budgeted funds, including both revenue and expenditure summaries. Major budget documents, the budget process, and organization of the budget itself are described below.

Major Budget Documents

The City of Denton's budget process includes the production of five key documents. It is important to understand the timing and purpose of these documents in order to fully understand the process itself.

1. The Budget Instruction Manual – January

Prior to budget development and training of departmental support staff, the Budget Instruction Manual is drafted and completed in January. This document serves as a development guide and includes sections on annual budget highlights and specific development instructions, as well as, appendices with rate calculations, format examples, and supplemental forms.

2. Budget Discussions with City Council – June

In June, the City Council meets to discuss the key focus areas for the city. After this meeting, staff prepares a budget to address the key service areas. The budget is finalized at the end of July and included in the proposed budget document.

3. The Budget Overview and Manager's Message – July

The Budget Overview and Manager's Message is submitted to the City Council in late July as part of the proposed budget. This report summarizes and identifies key issues with regard to revenues and expenditures for the coming year.

4. The Proposed Budget – August

The proposed budget is reviewed by City Council in early August of each fiscal year. This document represents a balanced version of departmental budget requests versus projected resources. The proposed budget is a product of policy as expressed by the City Council and is submitted by the City Manager.

5. The Adopted Budget – September

The adopted budget represents a modified version of the proposed budget after public hearings and City Council review in August/September. Any changes deemed necessary by City Council to funding levels or revenue projections are reflected in the adopted budget. Revisions may also be made to reflect any updates to budget information.

Reader's Guide

The Budget Process

The City of Denton uses a program-oriented budgeting process. Each department is given a "baseline" funding level based upon the previous year's funding level. Any funding request that represents new expenditures and programs, or that is in excess of adjusted baseline funding, must be submitted as a separate request or "package."

1. Budget Training for Support Staff

January is the time when existing budget guidelines, procedures, and forms are reviewed. Changes may be made to the budget process in order to make budget development more efficient and address format changes.

Preliminary budget training for departments is available prior to budget kickoff. During preliminary training, staff is informed of budgeting concepts and the budget process and given an introduction to the City's budget forms.

During kickoff, departments receive the budget instruction manual, which includes specific instructions and a review of any changes to the budget process.

2. Revenue Projection

The budget revenue projections for the new fiscal year begin early in the current fiscal year. The projections are made by the departments responsible for the revenues with help from the Finance Department staff. Projections are based upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy, and discussions with directly associated staff members. Although revenue projections are prepared early in the budget process, the budget revenue analysis continues with departmental budget development and extends until the budget is adopted based upon any new information.

3. Proposed Budget Development

During budget development, the Finance Department works with departments to analyze requests, provide advice, and lend assistance. Budget requests are based upon a baseline funding level, and any additional funding is made in the form of supplemental requests.

4. Proposed Budget Compilation

Once division and departmental budget requests are completed, the Finance Department reviews and compiles a preliminary draft of departmental budgets to present to the Executive Management Team, which is comprised of the City Manager and Assistant City Managers. A total recommended funding level is determined from both baseline and proposed supplemental packages. At this time, the funding level is weighed against available resources. A tax rate increase may or may not be recommended depending upon City Council program priorities and issues previously expressed in the budget process.

Reader's Guide

5. *Budget Discussions with City Council*

A workshop is held in June with the City Council to discuss key focus areas for the city. After this meeting, staff prepares a budget to address the key service areas. The budget is finalized at the end of July and included in the proposed budget document that is submitted to the City Council prior to the budget workshop in August.

6. *City Council Budget Study*

The proposed budget, including the Budget Overview, is compiled after final appraised property values and other data are received. This report highlights and summarizes funding requirements, major changes in programs, and alternatives for funding. A budget work session is held with the City Council to review and discuss the proposed budget. Discussions and study may follow at subsequent work sessions until budget adoption.

7. *Public Hearing/Budget Adoption*

A public hearing on the budget and the tax rate is held in September prior to final budget consideration. At the public hearing, citizens may make formal comments concerning the proposed budget and tax rate.

Budget adoption occurs in September after City Council deliberations and the public hearings. City Council may take action to modify the proposed budget. The City Council also adopts a tax rate to support adopted funding levels. Pursuant to City Charter, the proposed budget as submitted by the City Manager becomes the adopted budget if no City Council action is taken before the end of the fiscal year, September 30.

8. *Compilation of Adopted Budget/Budget Maintenance*

The adopted budget is compiled and published during the first months of the new fiscal year. The annual program of services in the form of an amended proposed budget is available for public inspection in December. After the budget is adopted, the City Council has to adopt an ordinance amending the budget and annual program of services if an increase to appropriations is needed.

Budget maintenance is a year-round activity of the organization. Spending controls consist of budget holds, position control reviews, and budget transfers. Additional spending control mechanisms include monthly review of expenditures by the Finance Department.

During the budget process, departments make revenue and expenditure estimates for the current year.

Finally, program goals, objectives, and measures are evaluated during budget development to determine effectiveness of program activities and levels of appropriate funding for subsequent years.

Reader's Guide

Budgetary and Financial Policies

The City of Denton has developed administrative policies, which govern the formulation and administration of the annual budget. These administrative policies are incorporated within the City's Administrative Policies and Procedures.

Financial Structure

The financial structure of the budget is organized by funds. A fund is generally defined as a fiscal and accounting entity which has its own self-balancing set of accounts for recording cash and other financial resources, as well as, any liabilities or residual equities or balances. Normally, funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. However, when appropriate, funds are made up of departments. The two types of funds utilized in this budget are Governmental and Proprietary. The specific funds that make up the Governmental Fund type are General Fund, General Debt Service Fund, Street Improvement Fund, Tourist and Convention Fund, Police Confiscation Fund, Catalyst Fund (formerly Economic Development Investment Fund), Parks Gas Well Fund, Roadway Impact Fee Fund, Tree Mitigation Fund, Public Education Government (PEG) Fund, McKenna Trust Fund, Park Land Dedication and Development Trust Funds, Downtown Tax Increment Reinvestment Zone (TIRZ) Fund, Westpark Tax Increment Reinvestment Zone (TIRZ) Fund, Donation Funds, Sustainability Framework Fund, Meadows Municipal Utility District (MUD) Fund, Legends Municipal Utility District (MUD) Fund, Tourism Public Improvement District Fund, and Public Housing Finance Corporation Fund. The Proprietary Fund types are Electric Fund, Water Fund, Water Impact Fees Fund, Wastewater Fund, Wastewater Impact Fees Fund, Solid Waste Fund, Customer Service Fund, Airport Fund, Environmental Services Fund, Technology Services Fund, Materials Management Fund, Fleet Management Fund, Health Insurance Fund, Risk Retention Fund, Engineering Services Fund and Facilities Management. Each of the above-mentioned funds operates separately and independently from one another; therefore, they are budgeted separately and include separate financial statements.

Budgeted Funds

The City of Denton's budget consists of various funds. Each fund represents a specific function and maintains individual objectives. The City of Denton's budget includes the following funds:

General Fund (major fund) – The General Fund reflects the City's general service operations such as public safety, libraries, and parks. The General Fund's two major revenue sources are sales and ad valorem taxes. The City's Fund Balance Policy is 20% of budgeted expenditures plus a 5% resiliency reserve (City Ordinance 21-2111).

Debt Service Fund (major fund) – The Debt Service Fund is used to record and control the accumulation of resources for payment of general obligation long-term debt principal and interest. The City issues debt to acquire or construct capital assets such as roads or parks for

Reader's Guide

the general benefit of Denton citizens. Resources include an applicable portion of the ad valorem tax levy and related interest income usable from debt service. The fund balance is restricted to payment of principal and interest or refunding of tax supported debt (Federal and State Tax Law).

Special Revenue Funds – Special Revenue Funds are used to account for the receipt of specific revenue sources that are restricted for expenditures for a specified purpose. Included in the special revenue funds are: the Street Improvement Fund, Tourist and Convention Fund, Police Confiscation Fund, Police Academy Fund, Catalyst Fund, Parks Gas Well Fund, Roadway Impact Fee fund, Tree Mitigation Fund, Public Education Government (PEG) Fund, McKenna Trust Fund, Park Land Dedication and Development Trust Funds, Downtown Tax Increment Reinvestment Zone Fund, Westpark Tax Increment Reinvestment Zone Fund, Donation Funds, Sustainability Framework Fund, Meadows Municipal Utility District (MUD) Fund, Legends Municipal Utility District (MUD) Fund, Tourism Public Improvement District Fund, and Public Housing Finance Corporation Fund.

Street Improvement Fund – The purpose of the fund is to provide a dedicated mechanism to account for street maintenance and rehabilitation activities. The fund will receive revenue from a portion of the franchise fees previously accounted for in the General Fund, as well as street cut reimbursements. Additionally, interest cost savings associated with the sale of Certificates of Obligation in lieu of Revenue Bonds will also be recorded as revenue. The fund balance is restricted to street maintenance and improvement activities (City Ordinance 2013-219).

Tourist and Convention Fund – This fund reports the receipt and distribution of the City's Hotel Occupancy Tax, which is levied at 7% of room rental rates. Each October the City Council enters into contracts with various organizations that will promote tourism and the convention and hotel industry in Denton. The fund balance is restricted to promotion of tourism and the convention and hotel industry under state law.

Police Confiscation Fund – The Police Confiscation Fund is used to record the receipt and expenditure of confiscated contraband that is used in the commission of a variety of criminal offenses. Expenditures from this fund are allocated to the Police Department for materials, supplies, and operational costs. The fund balance is restricted to law enforcement purposes under federal guidelines.

Catalyst Fund – The Catalyst Fund was created in FY 2022. This fund is used to account for grants provided to attract businesses to the City. Fund balance is restricted to economic development grants meeting specific criteria (City Ordinance 22-1803).

Parks Gas Well Fund – The Parks Gas Well Fund was established to record the receipt of restricted gas well revenues on park property. Revenues from this fund will be used for park system projects. The fund balance is restricted to park system uses based on a legal opinion of state grant funding requirements.

Reader's Guide

Roadway Impact Fee Fund – The Roadway Impact Fee Fund was established to record the receipt and expenditure of impact fees associated with development affecting City roadways. This was created in FY 2016-17. The fund balance is restricted to roadway capital improvements within each roadway zone that were included in the Impact Fee Capital Improvement Plan (City Ordinance 2016-189).

Tree Mitigation Fund – The Tree Mitigation Fund is used to purchase, plant, and maintain trees on public property, to preserve wooded property that remains in a naturalistic state in perpetuity, to perform and maintain a citywide tree inventory, and to educate citizens and developers on the benefits and value of trees. The fund balance is restricted to purchasing, planting, and maintaining trees and tree canopy related programs (City Ordinance 2015-252).

Public Education Government (PEG) Fund – The PEG Fund provides for the acquisition of production equipment, capital, and other lawful PEG purposes. PEG fees are remitted to the City on a quarterly basis from cable subscribers. The fund balance is restricted by state law to capital purchases of facilities and equipment used to provide PEG services.

McKenna Trust Fund – The McKenna Trust Fund is used to account for interest received from the George McKenna Trust, which was established in 1958 and is currently managed by JP Morgan Chase Bank. One half of the net income from this trust is distributed to Cook Children's Hospital in Fort Worth and one half of the net income is distributed to the City of Denton for use only in maintaining, developing, preserving, and improving the George McKenna Park in the City. The fund balance is restricted to developing, preserving, and improving McKenna Park under the terms of the trust.

Park Land Dedication and Development Trust Funds – The Park Land Dedication and Development Trust Funds are funds received from developers. These fees provide for community and neighborhood parks and projects within a service area of the development or platting. The fund balance is restricted to purchasing community or neighborhood park land or improvements to community or neighborhood parks within the service area of the development (City Ordinance 22-254).

Downtown Tax Increment Reinvestment Zone Fund – The Downtown TIRZ Fund is used for downtown development projects, and it accounts for the tax revenues that are collected above the FY 2010-11 level in the downtown area. The fund balance is restricted for public improvements allowed by state law within the boundaries of the Downtown TIRZ while the TIRZ is in place.

Westpark Tax Increment Reinvestment Zone Fund – The Westpark TIRZ Fund is used for development projects and to account for the tax revenues that are collected above the FY 2012-13 level in the Westpark area, located near the Denton Enterprise Airport. The fund balance is restricted for public improvements allowed by state law within the boundaries of the Westpark TIRZ while the TIRZ is in place.

Reader's Guide

Donation Funds – The Donation Funds are comprised of the Animal Control Donation, Police Donation, Fire Donation, Library Donation, and Parks Donation Fund. The fund balances are maintained for the purpose in which they were donated.

Sustainability Framework Fund – The Sustainability Framework Fund was created for sustainability initiatives as recommended by City Council (City Ordinance 21-1689).

Meadows Municipal Utility District (MUD) Fund – The Meadows MUD Fund is a proposed new fund created for Fire services and Capital needs.

Legends Municipal Utility District (MUD) Fund – The Legends MUD Fund is a proposed new fund created for Fire services and Capital needs.

Tourism Public Improvement District Fund – The Tourism Public Improvement District Fund is a proposed new fund to appropriate hotel occupancy taxes for economic development.

Public Housing Finance Corporation Fund – The Public Housing Finance Corporation Fund is a proposed new fund for planning, designing, acquiring, constructing, renovating, improving, and equipping affordable housing facilities and related infrastructure for low and moderate-income persons and families, acquiring land and interests in land and property necessary for such purposes, funding affordable housing and home repair programs as may be permitted by law, and funding loans and grants for affordable housing purposes.

Enterprise Funds (major funds) – Enterprise funds are used to account for governmental activities that are similar to those found in private businesses. The City budget includes Electric, Water, Wastewater, Solid Waste, and Airport Funds. Each fund reflects the services denoted in the title of each fund. The major revenue source for these enterprise funds is the rate revenue generated from the customers who receive the services provided.

The City's Airport Fund is required to use the revenues received at the Airport including gas well revenues from Airport property for Airport uses due to state and federal rules on the grant funding received for airport improvements.

Internal Service Funds – Internal Service Funds are used to account for the financing of goods or services provided by one department to another department within the same government organization. The internal service funds are Environmental Services, Fleet Management, Customer Service, Technology Services, Materials Management, Engineering Services, Facilities Management, Risk Retention, and Health Insurance. Each internal service fund listed is funded through payments from various City departments for the actual services received from the specific fund. The internal service fund balances are not restricted by a specific fund balance policy or City Ordinance unless otherwise noted.

Fleet Management Fund – The Fleet Management Fund accounts for the maintenance and repair of the City's vehicle and equipment fleet.

Reader's Guide

Customer Service Fund – The Customer Service Fund is responsible for tracking utility service, producing bills, and collecting revenue from customers.

Technology Services Fund – The Technology Services Fund provides computer services such as programming, support, training, and maintenance of the City's computer resources and telephone maintenance.

Materials Management Fund – The Materials Management Fund is comprised of purchasing and warehouse operations. This internal service fund is responsible for procuring goods and services for City departments and the warehouse maintains an inventory of materials and supplies used by City departments.

Engineering Services Fund – The Engineering Services Fund is comprised of the following operations: Engineering, Capital Projects, Real Estate, Public Works Inspections, and Development Review. This internal service fund is responsible for providing the above services primarily to internal City departments although some services are provided to external entities.

Environmental Services Fund – The purpose of this fund is to consolidate and budget divisions within the City which are providing environmental services. The Fund includes the following six divisions: Environmental Administration, Water Sustainability, Water & Wastewater Municipal Labs, Wastewater Industrial Pre-Treatment, Gas Well Inspection, and Solid Waste Landfill Compliance.

Facilities Management – The Facilities Management Fund is responsible for maintaining all City owned facilities.

Risk Retention Fund – The Risk Retention Fund records the activities associated with providing general liability insurance coverage and self-funded activities for City operations.

Health Insurance Fund – The Health Insurance Fund accommodates self-insurance operations. The fund balance is restricted for defined health fund purposes as a self-insurance health plan and under Section 125 of the Federal Tax Code.

Budget Basis

The budget for the General, Special Revenue, Debt Service, and Capital Improvement Program (CIP) Funds are prepared on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period except where the accrual basis is specified by Generally Accepted Accounting Principles (GAAP). Expenditures are recognized when the related fund liability is incurred, except for (1) inventories of material and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period; (4) interest on special assessment indebtedness which

Reader's Guide

may be recorded when due rather than accrued, if approximately offset by interest earnings on special assessment levies; and (5) principal and interest on long-term debts which are generally recognized when due. Budgets for the Enterprise and Internal Service Funds are prepared on the full accrual basis of accounting under which transactions are recognized when they occur regardless of timing or related cash flow. This basis of budgeting explained above is consistent with the City's accounting basis.

Organizational Relationships

A department is a major administrative segment of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area. The smallest organizational unit budgeted is the division. The division indicates responsibility for one functional area, and in many cases these functional areas are put together to demonstrate a broader responsibility. When this is done, the divisions are combined to make up a department.

Organizational Strategy

Core Values

The City’s core values, adopted in FY 2022, guide all activities, including decision-making, and how our employees in the organization interact with one another, and those they serve. Dentons’ Core Values are as follows:

Inclusion

Creating an environment where individuals and groups are valued, respected, and supported.

Collaboration

Listening, being open-minded and forward-thinking, while working together towards a collective goal.

Quality Service

Anticipating, recognizing, and proactively addressing the needs of those we serve.

Strategic Focus

Always thinking with the future in mind.

Fiscal Responsibility

Ensuring financial sustainability through the responsible use of City resources.

Strategic Plan

Having a strategic focus is one of the core values driving Denton forward as the City works to meet the needs of a growing community with the future in mind. Through strategic planning, the City is able to focus on what is most important to the community and what drives advancement in the areas that matter most.

Strategic Planning Process

After a comprehensive analysis of the City’s operational environment, emerging trends, and an evaluation of our strengths, weaknesses, opportunities, and threats, Council is tasked with developing Key Focus Areas. These form the foundation of Denton’s strategic plan. They are broad, long-term,



and aim to achieve specific outcomes within a 3 to 5-year timeframe. Council then identifies strategic objectives, providing a broad framework for advancing these key focus areas. This allows City management and staff to develop specific initiatives aligned with these objectives.

Council held a retreat in June 2022, establishing six key focus areas along with 13 strategic objectives. This guides the annual budget process and department initiatives. The key focus areas and strategic objectives, reaffirmed at a council review held on June 22, 2024, are as follows:

Key Focus Area	Strategic Objectives
Pursue Organizational Excellence and Collaborative and Respectful Leadership	<ul style="list-style-type: none"> • Become an Employer of Choice • Ensure Quality Operations and Services • Strengthen Community and Surrounding Region
Enhance Infrastructure and Mobility	<ul style="list-style-type: none"> • Support Strategic Investment in City Infrastructure and Facilities • Ensure High Standard of Development
Foster Economic Opportunity and Affordability	<ul style="list-style-type: none"> • Grow Denton's Economic Vitality • Promote Housing Affordability and Family Stability
Strengthen Community and Quality of Life	<ul style="list-style-type: none"> • Preserve Community Character and Identity • Strengthen Community Amenities
Support Healthy and Safe Communities	<ul style="list-style-type: none"> • Enhance Safety of the Traveling Public • Build Public Safety Capacity
Promote Sustainability and the Environment	<ul style="list-style-type: none"> • Preserve Existing Natural Resources • Increase Environmental Sustainability

Action Plan for Monitoring Progress

To bolster transparency and accountability, the City actively tracks the progress of over 100 initiatives supporting the Strategic Plan through a public-facing dashboard. This dashboard is updated at least quarterly to ensure the most current information is readily available.

https://performance.envisio.com/dashboard/City_of_Denton_Strategic_Plan

Fiscal Year 2025 Budget Overview

The Fiscal Year 2025 Budget for all funds totals \$2,349,890,456 which is a 20.26% increase over the last fiscal year.

General Fund

Reserve Level

The City of Denton maintains a General Fund reserve balance for unanticipated expenditures, unforeseen revenue fluctuations, or other adverse circumstances. To ensure that resources are available for these types of issues, the City of Denton targets a fund balance equivalent to 20 to 25% of budgeted expenditures, which includes a resiliency reserve up to 5%. The resiliency reserve will only be utilized in cases of economic distress. As such, the purpose of the resiliency reserve is to minimize budget and service fluctuations due to economic conditions.

The estimated ending reserve balance of \$44,472,882 at the end of FY 2024 represents approximately 23.66% of estimated expenditures and is within the targeted goal of 20 to 25%. The chart below provides a listing of the ending fund balances for the past two years, an estimated balance for the fiscal year ending September 30, 2024, and the projected balance for the fiscal year ending September 30, 2025.

	As of 9/30/23	Estimated 9/30/24	Projected 9/30/25
Ending Balance	\$44,749,871	\$44,472,882	\$44,472,882
% of Total Expenditures	25.67%	23.66%	21.42%
Target %	20% - 25%	20% - 25%	20% - 25%

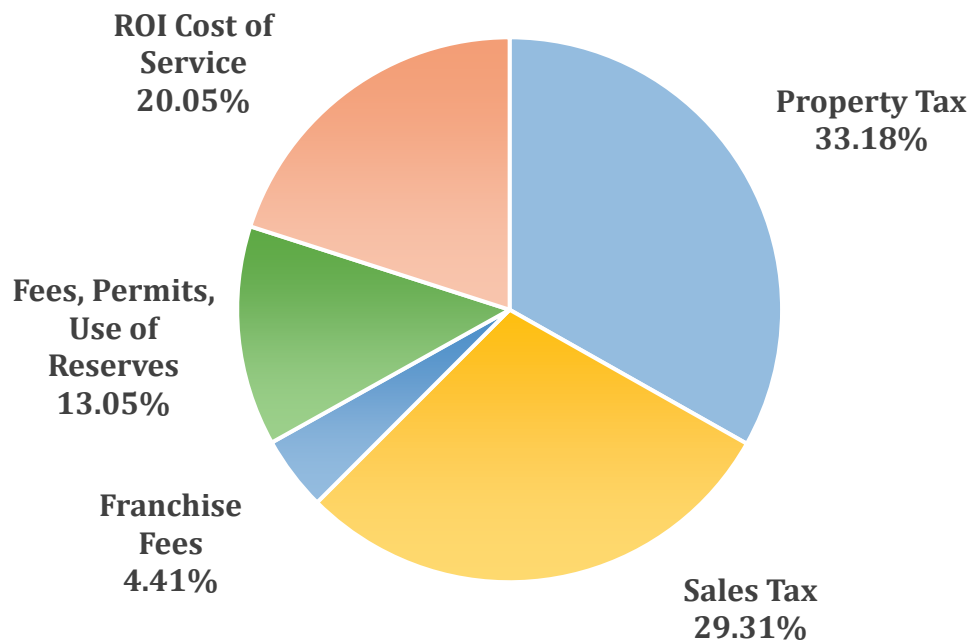
As detailed in the chart, the City has continued to maintain strong reserve balances over the past several years. City Management will continue to monitor our financial performance and make appropriate expenditure and/or revenue adjustments as necessary to manage the fund balance level.

Revenues

The key General Fund revenue sources are discussed below. The chart below shows the source of the major revenues for FY 2025:

Fiscal Year 2025 Budget Overview

Major Revenues For General Fund



Property Tax

Greater than one-third of the total General Fund revenue is generated from property taxes, also referred to as ad valorem taxes. As shown below, the 2024 certified value increased by 10.16%, approximately, or \$1,958,758,443 (excluding TIRZ) from the 2023 certified value. Analysis of the increase shows there was approximately \$1.21 billion in new value added to the appraisal roll due to new growth and construction. The City received a certified total from the Denton County Appraisal District (DCAD) with approximately 1.04% of properties still under protest. The low amount of protested value helps create more certainty in the revenue forecast. Below is a chart with a detailed breakdown of certified values:

	2023 Certified Total AV	2024 Certified Total AV	Increase (Decrease)	Percent Change	New Value
General Government	\$19,287,823,297	\$21,246,581,740	\$1,958,758,443	10.16%	\$1,211,067,354
Downtown TIRZ ¹	\$164,000,321	\$136,240,592	\$27,759,729	16.93%	\$2,202
Westpark TIRZ ²	\$157,617,172	\$165,462,701	\$7,845,529	4.98%	\$35,711,809
Total	\$19,609,440,790	\$21,548,285,033	\$2,145,232,689	10.94%	\$1,246,781,365

¹ Downtown TIRZ – Reflects 90% of incremental value through FY 2039 per Ordinance No. 2010-316.

² Westpark TIRZ – Reflects 40% of incremental value through FY 2037 per Ordinance No. 2013-033.

Fiscal Year 2025 Budget Overview

The increase in the annual certified value is a combination of the new property values added to the tax rolls and the increase in value for existing properties. The chart below has a detailed breakdown of the new property values and the change in existing property values for the last 10 years:

Tax Year	New Property Value	Change in Value of Existing Properties
2024	\$1,211,067,354	\$747,691,089
2023	\$1,023,634,611	\$1,499,322,114
2022	\$524,609,421	\$1,804,399,997
2021	\$461,312,678	\$ 590,765,527
2020	\$450,814,266	\$ 279,652,064
2019	\$386,062,956	\$ 917,562,289
2018	\$323,830,656	\$ 660,998,175
2017	\$317,877,303	\$ 926,733,421
2016	\$208,688,574	\$ 500,415,159
2015	\$206,741,867	\$ 459,227,285

The Over 65/Disabled tax limitation (freeze) represents approximately \$2.99 billion in value, an 25.99% increase from the prior year. Since eligible homeowners pay a frozen amount, the loss of taxable value represents a loss of approximately \$6.45 million in revenue to the City.

The FY 2025 budget includes a tax rate greater than the FY 2024 tax rate. The FY 2025 tax rate is \$0.585420 per \$100 of assessed valuation. Of this amount, \$0.334780 is provided for operations and maintenance, and \$0.250640 is provided for debt service. The rate for debt service has increased by \$0.044738 and the operations and maintenance rate has decreased by \$0.020000 from FY 2024 to FY 2025.

The following chart provides a 5-year history of certified assessed values and tax rates:

Fiscal Year	Certified Assessed Value*	Operations and Maintenance Tax Rate	Debt Service Tax Rate	Total Tax Rate
2024-25	\$21,246,581,740	\$0.334780	\$0.250640	\$0.585420
2023-24	\$19,287,823,297	\$0.354780	\$0.205902	\$0.560682
2022-23	\$16,764,866,572	\$0.356432	\$0.204250	\$0.560682
2021-22	\$14,403,105,063	\$0.350444	\$0.215379	\$0.565823
2020-21	\$13,581,648,271	\$0.380364	\$0.210090	\$0.590454

*Certified Assessed Value excludes Downtown and West Park TIRZs, but includes frozen values.

Fiscal Year 2025 Budget Overview

Sales Tax

The FY 2024 year-end estimate of \$57,803,041 is 0.45% or \$258,041 above the adopted FY 2024 budget.

The FY 2025 budget projects sales tax will be \$60,841,793 which is approximately 5.26% above the FY 2024 estimated amount. The five-year financial forecast projects increases in sales tax receipts annually which includes collections related to the Rayzor Ranch and Golden Triangle Mall. The City has economic development agreements with Denton Crossing, Unicorn Lake, Golden Triangle Mall, Rayzor Ranch, WinCo, Buc-ees and O'Reilly Hospitality for sales tax rebates, which are shown as expenses in the Economic Development department budget.

The following chart provides a 10-year history of sales tax collections and growth:



Franchise Fees

Approximately 4.41% of the General Fund’s revenues are related to franchise fees. Typically assessed as a percentage of gross revenues, the purpose of the franchise fee is to provide compensation to the City in return for allowing utilities to access City rights-of-way. The FY 2025 budget includes \$25,444,537 in total franchise fees from various utilities operating in the City, including city-owned utilities. In FY 2025, the budget allocates \$16,300,000 of franchise fee revenue to the Street Improvement Fund. Since franchise fees are generally considered to be compensation for the use of the city-owned rights-of-way, the City designates a portion of the franchise fees to the Street Improvement Fund, which was created in FY 2012. By doing so, this better establishes the linkage between the payment of franchise fees and the use of these funds on street maintenance activities.

Fiscal Year 2025 Budget Overview

With this in mind, it is important to also note that the City is not required to spend franchise fees on street maintenance or any other specific activity. Rather, franchise fees are meant to be a General Fund resource, and as such, they may be spent on any activity deemed appropriate by the City Council. Additional details regarding the franchise fee allocation to street maintenance activities are contained in the Street Improvement Fund section of this document.

Other Revenues

The FY 2025 budget includes \$450,000 in revenue related to a federally funded grant program that will reimburse City ambulance services for Medicaid and uninsured patients.

Expenditures

The FY 2025 budget includes \$5,111,766 in General Fund enhancements in accordance with the City Council Priorities established earlier this year. The following tables illustrate the funding amounts and the percentage of total enhancements included by service category.

General Fund Expenditure Enhancements by Service Category

The following chart illustrates the major enhancements included in the proposed FY 2025 operating budget. The enhancements align with the City Council’s key focus areas including pursue organizational excellence and collaborative & respectful leadership, enhance infrastructure and mobility, foster economic opportunity and affordability, strengthen community and quality of life, support healthy and safe communities, and promote sustainability and the environment.

Total Funding Enhancements (\$5,111,766)
The FY 2025 operating budget includes the following funding enhancements.

Fire

General Fund Support	Increased Revenue Support	Total Enhancement Funding
\$731,941	\$ -	\$731,941

In Fire, funding is included for two firefighters, related equipment, and the reclassification of Fire positions to ensure adequate staffing is in place for both engine 9 and ladder truck 3.

Police

General Fund Support	Increased Revenue Support	Total Enhancement Funding
\$1,338,251	\$ -	\$1,338,251

Fiscal Year 2025 Budget Overview

In Police, funding is included for one K9 Sergeant (\$207,388), two K9 Officers (\$494,318), two Police Officers (\$358,818), one Public Safety Dispatcher (\$106,422), one Civilian Warrant Clerk (\$75,000), and one Police Quartermaster (\$96,305).

Animal Services

General Fund Support	Increased Revenue Support	Total Enhancement Funding
\$268,510	\$ -	\$268,510

In Animal Services, funding is included for two Animal Services Technicians (\$172,226) and one Behavior & Enrichment Coordinator (\$96,284).

Human Resources

General Fund Support	Increased Revenue Support	Total Enhancement Funding
\$2,033,354	\$ -	\$2,033,354

In Human Resources, funding is included for a 3% cost of living adjustment (COLA) and an average 2.50% merit (\$1,660,520), as well as salary equity adjustments (\$372,834).

Development Services

General Fund Support	Increased Revenue Support	Total Enhancement Funding
\$106,066	\$115,000	\$221,066

In Development Services, funding is included for a risk-based inspection program (\$115,000), and the Small Area Plan Implementation (\$106,066).

Parks & Recreation

General Fund Support	Increased Revenue Support	Total Enhancement Funding
\$37,565	\$86,878	\$124,443

Fiscal Year 2025 Budget Overview

In Parks, funding is included for materials and supplies for one Park Planner (\$12,565) and one Seasonal Special Events Coordinator (\$25,000). Salary of the Park Planner position is included in the planned project budgets (\$86,878).

City Council

General Fund Support	Increased Revenue Support	Total Enhancement Funding
\$183,096	\$ -	\$183,096

In the City Council, funding is included for increase in the cash sponsorship program (\$50,000), hydration stations (\$88,000), Police E-bikes (\$32,500), and restroom signage and products (\$12,596).

Legal

General Fund Support	Increased Revenue Support	Total Enhancement Funding
\$211,105	\$ -	\$211,105

In Legal, funding is included for one Attorney (\$211,105).

Compensation

The FY 2025 budget includes a 2.50% average merit increase for employees, and a 3% cost of living adjustment (COLA). The following charts are summaries of compensation increases for employees over the past four years:

Non-Civil Service Compensation History

Fiscal Year	Compensation Equivalent - Non-Civil Service
2024-25	2.5% Average Merit Based Increase + 3% Cost of Living Adjustment (COLA)
2023-24	2% Average Merit Based Increase
2022-23	3%+ (Compensation Study)
2021-22	4% Cost of Living Adjustment (COLA)

Civil Service Compensation Increase History

Fiscal Year	Compensation Equivalent - Civil Service
2024-25	Meet & Confer Agreements and Eligible STEP Pay* Increases

Fiscal Year 2025 Budget Overview

2023-24	Meet & Confer Agreements and Eligible STEP Pay* Increases
2022-23	Meet & Confer Agreements and Eligible STEP Pay* Increases
2021-22	Meet & Confer Agreements and Eligible STEP Pay* Increases

*STEP Pay increases for both Police and Fire Civil Service positions

City Management and public safety employee associations have signed meet-and-confer agreements that include provisions for compensation. Agreements apply to civil service employees only. The goal of each compensation plan is to achieve a pay structure that is equal to the market survey averages plus 5% in each rank compared to surrounding metroplex agencies. Increases in compensation for civil service employees will be based on the percentage needed to keep each position at 5% above the survey market average in FY 2025. The City’s contribution to the Denton Firemen’s Relief and Retirement Fund (DFRRF) is 18.88% based on the recommendations of a contracted actuarial study.

Other Agency Contributions

Other agency contributions represent allocations for the City of Denton to outside organizations for specific agreed upon public purposes. The Human Services Committee received requests totaling \$522,634 for FY 2025, which is an approximate 7.4% decrease from the FY 2024 funding level. The FY 2025 funding is split between support from the Community Development Block Grant (CDBG) of \$144,679, and \$377,955 from the General Fund. The General Fund’s FY 2025 contribution is \$7,955 more than in FY 2024.

Grants

The City benefits from a variety of federal, state and local grants. In addition, the City routinely provides matching funds for various programs. A complete list of grants is provided in the Miscellaneous Funds section of the document. The total grant budget for FY 2025 is \$105,153,638 of which \$72,559,517 is non-capital, and \$32,594,121 is capital related and included in the Capital Improvement Program.

Capital Improvement Program

For FY 2025 the Finance Department continued the process established in FY 2022 for developing the Capital Improvement Program (CIP). The Finance Department hosted a city-wide budget kickoff meeting that focused on cross-departmental collaboration. A submittal method was created for each department to enter their respective capital budgets which were ultimately reviewed by leadership and City Council. This collaborative effort resulted in a city-wide budget that ensures capital projects are appropriately budgeted across the various funds. The FY 2025 Capital Improvement Program (CIP) includes \$1.15 billion in city-wide capital projects. This amount includes \$661.21 million

Fiscal Year 2025 Budget Overview

representing unexpended previously budgeted funds and \$494.90 million in planned new funding for FY 2025. Funding for the CIP will come from several different sources including revenue, General Obligation (GO) Bonds, Certificate of Obligations (CO) Bonds, and Impact Fees. The CIP is reviewed each year to reflect changing priorities, as well as to monitor the impact of capital projects on operating budgets and for project scheduling and coordination. The General Government CIP includes non-utility projects such as streets, parks, and other general government facilities that are typically funded through GO bonds or CO bonds. The City has appointed a Citizen Bond Committee to make recommendations to residents on capital improvement needs. In 2019, voters approved a \$220.90 million bond program which included \$154.00 million for street improvements, \$61.90 million for public safety facilities, and \$5.00 million for parkland acquisition. In 2023, voters approved a \$291.36 million bond program which included \$45.13 million for streets improvements, \$58.86 million for drainage and flood control, \$33.45 million for park systems, \$42.02 million for public safety, \$15.00 million for affordable housing, \$47.36 million for an active adult center, and \$49.55 million for the South Branch Library.

The Utility CIP includes projects for the City's enterprise funds, such as Electric, Water, and Wastewater that are funded from non-tax revenue. The Utility CIP is designed to make sufficient investments in infrastructure to provide reliable service to customers. The CIP for Solid Waste is also included and reflects the anticipated level of projects to be funded from certificates of obligation. The Public Utilities Board (PUB) provided a recommendation of the Utility CIP which is included in the budget.

Enterprise Funds

Utility Reserve Levels

The Utility Departments and the Public Utilities Board have developed financial strategies and objectives to maintain financial stability and resiliency. One objective is to achieve and maintain reserve balances that provide adequate working capital and operating reserve levels. These reserve targets are based primarily on the Government Finance Officers Association's (GFOA) best practices for enterprise funds. In general, "Reserves" are divided into two components: working capital and operating reserves. Working capital provides a minimum unrestricted fund balance to provide the liquidity needed to allow regular management of payables and payment cycles. The working capital target for each utility is 30 days (8%) of average budgeted expenditures. The operating reserve funds provide a means of managing expense and demand volatility, ensuring that funding is available for emergencies such as equipment or infrastructure failure, and serving to improve overall resiliency. New targets were recommended based on a fund balance analysis for each of the utilities. The table below summarizes the Council-approved targets based on this analysis.

Fiscal Year 2025 Budget Overview

	Electric	Water	Wastewater	Solid Waste
Actual Percentage	29.8%	77.9%	29.3%	18.4%
FY 2025 Target	38-61%	25-42%	20-31%	6-10%
Equivalent Days of Operating Expenses	140-225 Days	90-150 Days	75-110 Days	20-35 Days

In addition to the above amounts, the Water and Wastewater Funds maintain separate impact fee and development plan line reserves. The Wastewater Fund also maintains a separate drainage reserve to be used for repairs of the drainage system in the event of major unforeseen circumstances. Lastly, the Solid Waste Fund maintains a separate reserve for landfill closure/post-closure purposes.

The operating budgets, capital improvement plans, and future rate increases projected in the utilities’ five-year financial plans have been developed to support these targeted reserve fund balances and are addressed below.

Aging Infrastructure

As in the prior year, Utilities will continue their financial strategy of replacing an increasing percentage of existing assets with current revenue and debt. The projected operating budgets, capital improvement plans, and rates contained in the five and ten-year financial plan contemplate a phased approach to revenue-funded asset replacements and maintain debt coverage ratios at bond covenant levels.

Electric Fund

The FY 2025 Electric budget includes \$392,483,775 in revenues, \$395,669,394 in expenditures, and \$3,185,619 in use of reserves.

Rates

The Denton Municipal Electric (DME) FY 2025 budget contemplates the following rate assumptions.

- An increased rate change of 1.50% for residential and commercial customers in FY 2025.
- This would be the first base rate increase since FY 2018. The rate last decreased in FY 2019.
- The cost-of-service study results are pending final revisions. The results will be incorporated into future budgets.

Personnel Changes

The positions in FY 2025 increased by eight and a half net positions. This change reflects sixteen and a half new positions and eight positions moving to other funds.

Fiscal Year 2025 Budget Overview

Return on Investment (ROI) and Franchise Fees

The ROI for the Electric Fund was increased from 3.50% to 6.00% in FY 2022 and will remain at 6.00% for FY 2025.

Major Capital Improvement Projects

The Electric Fund CIP budget includes funding for the following major capital projects in FY 2025:

- Debt: \$69.83 million
- Revenue: \$1.16 million
- Cost Participation: \$5.15 million

Including the improvements discussed above, the FY 2025-29 five-year capital improvement program is \$386.67 million. The program is necessary to meet the expected growth in demand for electric services, improve the reliability of the electric system, replace aging infrastructure, and comply with new regulatory requirements.

Water Fund

The FY 2025 Water Fund budget includes \$55,635,824 in revenues, \$55,635,824 in expenditures, and no use of reserves.

Rates

The FY 2025 budget contemplates the following rate assumptions.

- An increased rate change of 3.00% for residential and commercial customers in FY 2025.
- This would be the first rate increase since FY 2018 (there was a rate decrease in FY 2021).
- The Water Impact Fee Study is currently pending. The results will be incorporated into future budgets.

Personnel Changes

The positions in FY 2025 increased by seven net positions. This change reflects nine new positions and two positions moving to another fund.

Major Capital Improvement Projects

The Water Fund CIP budget includes funding for the following major capital projects in FY 2025:

- Debt: \$130.00 million
- Revenue: \$0.43 million

Fiscal Year 2025 Budget Overview

Wastewater Fund

The FY 2025 Wastewater budget includes \$45,411,976 in revenues, \$45,662,165 in expenditures, and \$250,189 in use of reserves.

Rates

The FY 2025 budget contemplates the following rate assumptions.

- An increased rate change of 11.00% for residential and commercial customers in FY 2025.
- This represents a consecutive rate increase since the prior decrease in FY 2019.
- The Wastewater Impact Fee Study is currently pending. The results will be incorporated into future budgets.

Personnel Changes

The positions in FY 2025 increased by one position.

Major Capital Improvement Projects

The Wastewater Fund CIP budget includes funding for the following major capital projects in FY 2025:

- Debt: \$99.25 million
- Revenue: \$1.23 million

Solid Waste Fund

The FY 2025 Solid Waste budget includes \$43,519,287 in revenues, \$43,519,287 in expenditures, and no use of reserves.

Rates

The FY 2025 budget contemplates the following rate assumptions.

- An increased rate change of 1.50% for residential and commercial customers in FY 2025.
- This would be the first rate increase since FY 2018, prior to this the rate was reduced annually from FY 2019 to FY 2021.

Fiscal Year 2025 Budget Overview

- The cost-of-service study results are pending final revisions. The results will be incorporated into future budgets.

Personnel Changes

The positions in FY 2025 decreased by two positions that moved to another fund.

Major Capital Improvement Projects

The Solid Waste Fund CIP budget includes funding for the following major capital projects in FY 2025:

- Debt: \$11.13 million
- Revenue: \$1.87 million

Utility Rate Change Summary

The following chart summarizes the annual rate increases/ (decreases) for the last seven fiscal years.

Rate Increases / (Decreases)							
Utility	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Electric	-3.50%	-	-	-	-	3.00%	1.50%
Water	-	-	-2.00%	-	-	-	3.00%
Wastewater	-5.00%	-	-	-	-	11.00%	11.00%
Solid Waste	-12.00%	-12.00%	-5.00%	-	-	-	1.50%

Internal Service, Special Revenue, and Miscellaneous Funds

Airport Fund

The Airport Fund was established in FY 2011 as a self-sustaining enterprise. The fund is comprised of both Airport operations and Airport gas wells. Beginning in FY 2017, the Airport debt service was paid by the City’s General Debt Service Fund in order to ensure the long-term financial sustainability of the Airport Fund. However, in FY 2021 the Airport began funding and continues to fund the debt service.

Fiscal Year 2025 Budget Overview

Customer Service Fund

The Customer Service Fund was established in FY 2019 and allows for more visibility to the allocation of Customer Service costs. It was previously part of the Water Fund. All associated costs and forty-two and a half positions were transferred from the Water Fund to the Customer Service Fund in FY 2019. In FY 2024 this fund consisted of fifty-five and a half positions and added six positions to a 311 Call Center with centralized staff to streamline City services access, increase efficiency, and provide citizens with a single point of contact. The FY 2024 estimate to FY 2025 budget includes the reclassification of four DME Dispatch positions to 311 Call Center Representatives.

Technology Services Fund

The Technology Services Fund reflects the costs of providing technical support services to City departments. This internal service fund is comprised of eight separate functional areas, including administration, telecommunications, geographic information systems, application development, user support, public safety support, and regulatory compliance. The FY 2025 budget includes the addition of four positions – one Sr. IT Project Manager, one Deputy Director, one IT Training Coordinator, and one GIS Specialist.

Materials Management Fund

The Materials Management Fund is comprised of purchasing and warehouse operations. Materials Management is an internal service fund responsible for procuring goods and services for City departments, which is regulated by local, state, and federal law. The department is also responsible for the warehousing of materials and supplies necessary for City departments to serve the community.

Fiscal Year 2025 Budget Overview

Fleet Management Fund

The Fleet Management Fund reflects the costs of providing vehicle maintenance and equipment-related support services to City departments. This internal service fund is comprised of four functional areas, including vehicle maintenance, fuel purchasing, vehicle parts contract, and motor pool administration.

Risk Retention Fund

The Risk Retention Fund was established to record the activities of providing insurance coverage and self-funded activities for City operations including vehicle, property, general liability, and worker's compensation claims.

Health Insurance Fund

The Health Insurance Fund reflects the City's cost to provide medical, dental, vision, life, disability and other insurance and self-funded coverage for eligible City employees and retirees. The City switched to a self-funded health insurance plan in 2008, and projected long-term savings for the Health Insurance Fund. In an effort to address rising costs, the City opened the Employee Health Center (clinic) in December 2011. The clinic provides primary care benefits at no cost to our employees, retirees, and dependents that are covered under the City's self-funded program. Since opening the Clinic in 2011, the number of patient appointments has continued to increase each year. As a result of medical and pharmacy inflation, the FY 2025 budget includes an increase in the medical/pharmacy employer contribution per employee to \$1,303 that is an increase over FY 2024 of 2.4%. The budget also accounts for employee contribution increases or decreases depending on the plan and tier.

Engineering Services Fund

Fiscal Year 2025 Budget Overview

The Engineering Services Fund was created in FY 2014. The engineering functions that were previously budgeted in the Water Fund, Wastewater Fund, and General Fund were reorganized and consolidated into this new fund. This fund is made up of Engineering Administration, Capital Projects, Public Works Inspections, Development Review, Real Estate, and Engineering. The department does not include engineering functions for DME. The FY 2024 estimate includes the addition of one position – one Project Manager, and no other position changes to the FY 2025 budget.

Facilities Management

The Facilities Fund was created in FY 2021 and allows for more visibility of the allocation of costs. This budget was previously part of the General Fund. As an Internal Service Fund, the cost of maintaining city facilities is allocated to departments through the City cost allocation model. The FY 2024 estimate includes the movement of one position from the Fleet Fund to the Facilities Fund, and the FY 2025 budget includes the addition of two Facilities Licensed Technician IVs positions.

Street Improvement Fund

The Street Improvement Fund was established in FY 2012. The purpose of the fund is to provide a dedicated mechanism to account for street maintenance and improvement activities. The Street Improvement Fund receives revenue from a portion of franchise fees previously accounted for in the General Fund. Growth in Franchise Fee Revenue is accounted for in the Street Improvement Fund.

Interest cost savings associated with issuing Certificates of Obligation (CO) Bonds in lieu of Revenue Bonds are also transferred to the Street Improvement Fund from the utility funds. Beginning in 2010, the City changed the manner by which the utilities issue debt to fund capital improvements by selling CO Bonds instead of Revenue Bonds. Using the AA+ credit rating of the City, rather than the A+ credit rating of the Utility System, the City was able to lower the interest costs to the Utility funds. As such, this budget transfers \$2,126,082 in interest cost savings from the utility funds to the Street Improvement Fund in FY 2025. In addition, the Street Improvement Fund includes a transfer to capital projects in the amount of \$6,000,000 to augment the 2019 bond street reconstruction program.

Fiscal Year 2025 Budget Overview

Tourist and Convention Fund

The Tourist and Convention Fund records the receipt and distribution of the City's Hotel Occupancy Tax, which is levied at 7.00% of room rental rates. The Community Partnership Committee is responsible for determining a recommendation on the allocation of funds annually. The FY 2025 budget includes revenues of \$4,044,349 and expenditures of \$4,536,104. In addition, reserves are budgeted to be used in the amount of \$491,755.

Police Confiscation Fund

The Police Confiscation Fund was established to record the receipt of confiscated contraband and the expenditures funded by that revenue as approved by the courts. The FY 2025 budget includes expenses of \$500,000 to fund additional Police training, materials, and supplies. A state law passed in FY 2021 does not allow cities to budget revenues for the Police Confiscation Fund.

Catalyst Fund

The Economic Development Investment Fund was created in FY 2016 and was reassigned as the Catalyst Fund beginning in FY 2023 (Ordinance No. 22-1803). The FY 2025 budget includes revenues and expenses of \$1,150,000, and no use of reserves.

Parks Gas Well Fund

The City's Parks Gas Well Fund was established to record the receipt of restricted gas well revenues on park property. Expenditures from this fund will be used for park system projects. The City currently has several producing gas wells located under City owned property and throughout the community. Because gas well revenue is considered a short-term resource, the expenditures

Fiscal Year 2025 Budget Overview

programmed from these funds will be used for capital project completion. The FY 2025 budget includes revenues of \$70,000, and expenditures of \$70,000.

Roadway Impact Fee Fund

The Roadway Impact Fee Fund was established in FY 2015-16 to record the receipt and expenditure of impact fees associated with developing affecting city roadways. The FY 2025 budget includes revenues of \$3,500,000, expenditures of \$6,554,000, and a use of reserves of \$3,054,000.

Tree Mitigation Fund

The Tree Mitigation Fund is currently used to fund tree plantings on both public and private property. The budget includes revenues of \$625,000 and \$1,000,000 of expenditures. For FY 2025, reserves in the amount of \$375,000 will be used to balance the budget. The budget will be used for the continuation of the current programs for tree planting. The budget includes \$53,608 for Keep Denton Beautiful (KDB) tree initiative programs, \$906,207 for tree preservation, and \$40,185 for tree rebates.

Public Education Government (PEG) Fund

The Public Education Government (PEG) Fund provides for the acquisition of production equipment, capital, and other lawful PEG purposes. PEG fees are remitted to the City on a quarterly basis. Resources are programmed to support four public education government channels operated by the University of North Texas, Texas Woman's University, Denton Independent School District, and Public Access. The FY 2025 budget includes \$150,000 in total revenues and \$500,000 in expenses. Reserves in the amount of \$350,000 are being utilized to balance the budget.

Fiscal Year 2025 Budget Overview

McKenna Trust Fund

The McKenna Trust Fund was created to account for interest received from the George McKenna Trust, which was established in 1958 and currently is managed by JP Morgan Chase Bank. One half of the net income from this trust is distributed to Cook Children's Hospital in Fort Worth and one half of the net income is distributed to the City of Denton for use only in maintaining, developing, preserving, and improving the George McKenna Park. The FY 2025 budget includes revenues of \$11,500, expenditures of \$20,000, and use of reserves of \$8,500 for the maintenance at McKenna Park.

Parks Land Dedication and Development Trust Funds

The Parks Land Dedication and Development Trust Funds are funds received from developers which provide for neighborhood parks and projects within a service area of the development or platting. Because of the specific use of these funds, projects planned for the next fiscal year are concentrated in community and neighborhood park areas in the community. The Park Land Dedication fund will be used for the acquisition of prospective park property. Both funds will also be used to cover the labor expenses of employees who are working on trust fund projects. The FY 2025 budget includes revenues of \$2,175,000, expenditures of \$1,000,000, and no use of reserves for the Park Land Dedication Trust Fund. The FY 2025 budget for the Park Development Trust Fund includes revenues of \$2,200,000, expenditures of \$1,000,000, and no use of reserves for the Park Development Trust Fund. Funds will be used for Bowling Green Park, Village of Carmel Park, Briercliff Park, Denia Park, and other park projects.

Downtown Tax Increment Reinvestment Zone Fund

The Downtown Tax Increment Reinvestment Zone Fund (TIRZ #1) was created in FY 2012 through Ordinance No. 2010-316, which was adopted on December 7, 2010. The fund accounts for the tax revenues that are collected above the FY 2011 levels in the downtown area. The base value for TIRZ #1 is \$79,356,854, and the certified total for FY 2025 is \$230,735,289 which represents an incremental value of \$136,240,592, which is 90% of the increment. For FY 2025, revenues of

Fiscal Year 2025 Budget Overview

\$978,422 and expenditures of \$978,422 are budgeted. Ordinance No. 2010-316 states in years 1-5, 100% of the tax increment produced by the City shall be paid into this fund. In years 6-10, 95% of the tax increment produced by the City shall be paid into this fund. In years 11-20, 90% of the tax increment produced by the City shall be paid into this fund. In years 21-30, 85% of the tax increment produced by the City shall be paid into this fund. FY 2025 represents the thirteenth year for this fund.

Westpark Tax Increment Reinvestment Zone Fund

The Westpark Tax Increment Reinvestment Zone Fund (TIRZ #2) was created through Ordinance No. 2012-366, which was adopted on December 18, 2012. The fund accounts for the tax revenues that are collected above the FY 2013 levels. The base value for TIRZ #2 is \$119,458. The City and Denton County contribute 40% of the tax increment to this fund. The 2024 certified total for FY 2025 is \$413,776,211, which represents an incremental value of \$165,462,701 which is 40% of the increment. For FY 2025, revenues of \$1,390,615, expenditures of \$3,522,650, and use of reserves of \$2,132,035 are budgeted.

Sustainability Framework Fund

The Sustainability Fund was created for sustainability initiatives as recommended by City Council through Ordinance No. 21-1689. For FY 2025 revenues of \$800,000 and expenditures of \$800,000 are budgeted.

Environmental Services Fund

The Environmental Services Fund was created to consolidate environmental related services provided across the City through Ordinance No. 23-1871. For FY 2025 revenues of \$6,145,567, and expenditures of \$6,145,567 are budgeted. The FY 2025 budget includes the addition of one position for an Administration Manager.

Fiscal Year 2025 Budget Overview

Donation Funds

Periodically the City receives donations from the community for special purposes. The Donation Funds consist of separate collections for Police, Fire, Animal Control, Library, and Parks. Revenue and expenses for these funds will be represented individually for budgeting purposes.

Meadows Municipal Utility District

On April 29, 2020, the City received a petition for consent to the creation of Denton County Municipal Utility District No. 16. This Municipal Utility District (MUD) is located near FM 156 and US 380 and is also known as “Olex MUD” or “Meadows MUD”. The MUD will feature 1,600 residential lots, 396 multifamily units, and 19 acres of commercial property. A development agreement was approved by the City Council on August 18, 2020, and included provisions on Denton County’s consent, utilities, floodplain/ESA, roadway construction specifications, and limited purpose annexation to receive sales tax for commercial property. A first amendment was made to the development agreement on January 25, 2022, to name the City of Denton as the fire service provider and approve a Fire Services Agreement. The development agreement included a Strategic Partnership Agreement (SPA) which allows for the limited purpose annexation of portions of the property for commercial use for the purpose of collecting sales tax. Following the limited-purpose annexation, the City is required to provide 50 percent of the sales tax collected back to the MUD. The SPA is executed by both the City of Denton and the MUD by each holding two public hearings. The City held a first public hearing on June 4, 2024, and the second public hearing on June 18, 2024 to consider adoption of the Strategic Partnership Agreement through Ordinance No. 24-1103. For FY 2025 revenues of \$307,750, and expenditures of \$307,750 are budgeted.

Legends Municipal Utility District

On February 14, 2020, the City received a Petition for Consent from Legends Ranch Development, LLC to create a 496.136 acre MUD in the City’s ETJ Division I through the Texas Commission on Environmental Quality (TCEQ) process. The property lies within the City’s Certificate of Convenience and Necessity (CCN) area for both water and wastewater. The Fire Protection Services Agreement concerning Legends Ranch Municipal Utility District (MUD) was entered into by the City effective on

Fiscal Year 2025 Budget Overview

May 12, 2023. The MUD will serve the purpose of purpose of Fire services and capital needs in this district. The FY 2025 budget includes revenues of \$169,250 and expenditures of \$169,250.

Tourism Public Improvement District

A Tourism Public Improvement District (TPID) in Texas is a specific type of public improvement district designed to enhance and promote tourism-related activities within a designated area by providing resources to attract convention and group business. As of May 21, 2024, a majority of hoteliers by the appraised value (61.5%) and surface area (65.1%) have successfully petitioned the City to establish the TPID. On July 16, 2024, Council held a second public hearing and authorized a contract for the TPID management, service plan, assessment plan, and assessment roll with the Denton Tourism Public Improvement District Corporation (DTPIDC), and Chamber of Commerce. For FY 2025 revenues of \$1,103,385, and expenditures of \$1,103,385 are budgeted.

Public Housing Finance Corporation

This fund was created for planning, designing, acquiring, constructing, renovating, improving, and equipping affordable housing facilities and related infrastructure for low and moderate-income persons and families, acquiring land and interests in land and property necessary for such purposes, funding affordable housing and home repair programs as may be permitted by law, and funding loans and grants for affordable housing purposes. For FY 2025 revenues of \$5,000,000, and expenditures of \$5,000,000 are budgeted.

BUDGET RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
General Fund	\$ 174,668,084	\$ 189,069,564	\$ 187,978,478	\$ 207,579,152
General Debt Service Fund	96,605,257	106,221,238	106,221,238	129,462,195
Electric Fund	366,978,810	308,153,595	307,206,623	395,669,394
Water Fund	60,101,359	58,708,981	53,825,447	55,635,824
Wastewater Fund	51,845,856	45,327,259	42,528,862	45,662,165
Solid Waste Fund	40,552,036	41,370,834	40,867,770	43,519,287
Airport Fund	2,280,693	2,547,671	2,402,384	2,602,226
Customer Service Fund	8,275,283	9,856,620	10,155,782	11,965,917
Technology Services Fund	19,083,074	21,912,435	21,879,972	25,100,222
Materials Management Fund	17,448,692	19,267,573	14,639,603	20,890,460
Fleet Management Fund	14,777,138	16,134,609	15,981,896	17,797,472
Risk Retention Fund	7,500,174	7,969,338	8,671,486	8,855,546
Health Insurance Fund	35,748,662	36,402,929	38,043,253	42,196,727
Engineering Services Fund	8,686,012	12,164,492	11,294,000	13,521,518
Facilities Management Fund	6,352,302	6,883,221	6,883,221	8,418,765
Street Improvement Fund	18,705,527	25,743,949	23,431,223	20,532,635
Recreation Fund ⁽¹⁾	8,207,769	-	-	-
Tourist & Convention Fund	3,972,439	4,400,255	3,675,048	4,536,104
Police Confiscation Fund ⁽²⁾	508,969	-	276,391	500,000
Environmental Services Fund	-	4,761,163	4,440,173	6,145,567
Catalyst Fund	3,268,822	1,150,000	1,372,808	1,150,000
Parks Gas Well Fund	78,252	100,000	24,992	70,000
Tree Mitigation Fund	629,098	680,500	1,238,047	1,000,000
Public Education Government Fund	187,466	499,000	203,066	500,000
McKenna Trust Fund	47,168	8,500	10,326	20,000
Park Land Dedication Trust Fund	1,858,882	2,500,000	2,000,000	2,175,000
Park Development Trust Fund	1,160,541	2,500,000	1,790,844	2,200,000
Downtown Tax Increment Financing Fund	975,689	1,023,129	1,050,772	978,422
Westpark Tax Increment Financing Fund	862,709	1,301,378	1,252,393	3,522,650
Sustainability Framework Fund	1,286,100	750,000	810,000	800,000
Roadway Impact Fee Fund	11,018,204	3,500,000	3,500,000	6,554,000
Water Impact Fees Fund	17,245,647	-	11,800,000	12,400,000
Wastewater Impact Fees Fund	13,474,911	-	14,700,000	13,000,000
Miscellaneous Special Revenue Funds	225,699	296,000	267,567	281,000
Tourism Public Improvement District	-	-	-	1,103,385
Public Housing Finance Corporation	-	-	-	5,000,000
Meadows Municipal Utility District	-	-	-	307,750
Legends Municipal Utility District	-	-	-	169,250
TOTAL OPERATING RESOURCES	\$ 994,617,324	\$ 931,204,234	\$ 940,423,663	\$ 1,111,822,633
Grant Program	84,817,622	94,955,840	94,955,840	105,153,638
Capital Improvements Program	738,755,000	926,014,483	926,014,483	1,156,117,000
TOTAL RESOURCES	\$ 1,818,189,946	\$ 1,952,174,557	\$ 1,961,393,986	\$ 2,373,093,271

⁽¹⁾Beginning in FY 2024, the Recreation Fund is no longer a budgeted fund. Program revenues and expenditures are budgeted in the General Fund.

⁽²⁾U.S. Department of Justice Guide to Equitable Sharing dictates that no revenue budget is created for this fund.

BUDGET RESOURCE & EXPENDITURE SUMMARY

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
General Fund	\$ 174,380,356	\$ 189,069,564	\$ 187,978,478	\$ 207,579,152
General Debt Service Fund	96,605,257	106,221,238	106,221,238	129,462,195
Electric Fund	366,978,810	308,153,595	301,891,818	395,669,394
Water Fund	49,968,782	58,708,981	50,426,975	55,635,824
Wastewater Fund	51,845,856	45,327,259	42,528,862	45,662,165
Solid Waste Fund	40,552,036	41,370,834	40,867,770	43,519,287
Airport Fund	2,165,601	2,547,671	2,402,384	2,602,226
Customer Service Fund	7,904,930	9,856,620	9,298,330	11,965,917
Technology Services Fund	20,068,313	21,912,435	21,808,575	25,100,222
Materials Management Fund	17,434,956	19,267,573	14,341,862	20,890,460
Fleet Management Fund	14,910,423	16,134,609	15,493,617	17,797,472
Risk Retention Fund	7,500,174	7,969,338	8,450,300	8,855,546
Health Insurance Fund	35,748,662	36,402,929	38,043,253	42,196,727
Engineering Services Fund	8,686,012	12,164,492	10,475,000	13,521,518
Facilities Management Fund	6,293,026	6,883,221	6,875,881	8,418,765
Street Improvement Fund	17,281,888	25,743,949	23,431,223	20,532,635
Recreation Fund ⁽¹⁾	8,084,370	-	-	-
Tourist & Convention Fund	3,257,955	4,400,255	3,675,048	4,536,104
Police Confiscation Fund	131,000	350,000	55,697	500,000
Environmental Services Fund	-	4,761,163	4,440,173	6,145,567
Catalyst Fund	2,500	1,000,000	1,105,000	1,150,000
Parks Gas Well Fund	50,000	100,000	20,000	70,000
Tree Mitigation Fund	83,720	680,500	907,564	1,000,000
Public Education Government Fund	110,864	499,000	203,066	500,000
McKenna Trust Fund	47,168	8,500	10,000	20,000
Park Land Dedication Trust Fund	178,698	2,500,000	2,000,000	1,000,000
Park Development Trust Fund	182,689	2,500,000	1,500,000	1,000,000
Downtown Tax Increment Financing Fund	150,267	1,023,129	100,000	978,422
Westpark Tax Increment Financing Fund	862,709	2,894,165	-	3,522,650
Sustainability Framework Fund	173,980	750,000	810,000	800,000
Roadway Impact Fee Fund	11,018,204	3,500,000	3,500,000	6,554,000
Water Impact Fees	6,605,000	-	-	1,635,340
Wastewater Impact Fees	4,270,000	-	-	2,990,345
Donation Special Revenue Funds ⁽²⁾	220,640	267,000	140,055	227,500
Tourism Public Improvement District	-	-	-	1,103,385
Public Housing Finance Corporation	-	-	-	5,000,000
Meadows Municipal Utility District	-	-	-	307,750
Legends Municipal Utility District	-	-	-	169,250
TOTAL OPERATING EXPENDITURES ⁽³⁾	\$ 953,754,846	\$ 932,968,020	\$ 899,002,168	\$ 1,088,619,818
Grant Program	84,817,622	94,955,840	94,955,840	105,153,638
Capital Improvements Program	738,755,000	926,014,483	926,014,483	1,156,117,000
TOTAL EXPENDITURES	\$ 1,777,327,468	\$ 1,953,938,343	\$ 1,919,972,491	\$ 2,349,890,456

⁽¹⁾Beginning in FY 2024, the Recreation Fund is no longer a budgeted fund. Program revenues and expenditures are budgeted in the General Fund.

⁽²⁾Includes donation funds for Animal Services, Police, Fire, Parks and Recreation, and Library.

⁽³⁾FY 2024 budget is reflective of the adopted budget and does not include budget amendments.

CONSOLIDATED FUNDS SUMMARY

	<i>Major Funds</i>			<i>Non-Major Funds</i>		Total All Funds FY 2025 PROPOSED
	General Fund FY 2025 PROPOSED	Enterprise Funds FY 2025 PROPOSED	General Debt Service Fund FY 2025 PROPOSED	Internal Service Funds FY 2025 PROPOSED	Special Revenue Funds FY 2025 PROPOSED	
PROJECTED APPROPRIABLE FUND BALANCE FYE 2024	\$ 44,472,882	\$ 187,239,683	\$ 1,010,630	\$ 6,214,322	\$ 149,711,447	\$ 388,648,964
REVENUES						
Ad Valorem Taxes	\$ 68,879,918	\$ -	\$ 50,047,675	\$ -	\$ 2,079,759	\$ 121,007,352
Sales Tax	60,841,793	-	-	-	-	60,841,793
Franchise Agreements	9,144,537	-	-	-	16,300,000	25,444,537
Other Taxes	608,330	-	-	-	5,272,734	5,881,064
Service Fees	12,097,103	-	-	-	5,627,000	17,724,103
Fines and Fees	2,106,531	-	-	-	4,000,000	6,106,531
Licenses and Permits	6,415,806	-	-	-	575,000	6,990,806
Return on Investment	2,977,879	-	-	-	3,291,192	6,269,071
Utilities Operating	-	532,797,315	-	-	-	532,797,315
Miscellaneous	5,865,977	-	-	54,037,705	26,828,000	86,731,682
<i>Subtotal Revenues</i>	<i>\$ 168,937,874</i>	<i>\$ 532,797,315</i>	<i>\$ 50,047,675</i>	<i>\$ 54,037,705</i>	<i>\$ 63,973,685</i>	<i>\$ 869,794,255</i>
<i>Transfers from other funds</i>	<i>\$ 38,641,278</i>	<i>\$ 6,310,118</i>	<i>\$ 78,985,246</i>	<i>\$ 100,704,489</i>	<i>\$ 5,449,714</i>	<i>\$ 230,090,845</i>
TOTAL REVENUES	\$ 207,579,152	\$ 539,107,433	\$ 129,032,921	\$ 154,742,194	\$ 69,423,399	\$ 1,099,885,100
TOTAL RESOURCES	\$ 252,052,034	\$ 726,347,117	\$ 130,043,551	\$ 160,956,517	\$ 219,134,846	\$ 1,488,534,064
EXPENDITURES						
Personnel Services	\$ 139,147,123	\$ 68,231,507	\$ -	\$ 43,900,517	\$ 4,467,580	\$ 255,746,727
Purchased Power	-	211,488,978	-	-	-	211,488,978
Material and Supplies	5,183,911	11,206,925	-	8,724,346	544,500	25,659,682
Maintenance and Repair	2,333,586	7,374,610	-	2,975,020	5,997,739	18,680,955
Insurance	4,521,766	6,560,219	-	43,534,885	103,997	54,720,867
Miscellaneous	3,751,929	1,231,383	-	696,970	3,373,755	9,054,037
Operations	24,107,260	27,671,016	-	26,926,128	7,969,054	86,673,458
Fixed Assets	704,483	36,050	-	-	29,000	769,533
Return on Investment	-	20,909,106	-	-	-	20,909,106
Franchise Fees	-	23,084,535	-	-	-	23,084,535
Debt Service	-	105,637,776	129,462,195	1,149,229	4,625,685	240,874,885
Inventory Purchases	-	-	-	14,600,000	-	14,600,000
Tourist and Convention	-	-	-	-	-	-
Capital Outlay	1,409,663	7,454,223	-	-	25,166,491	34,030,377
<i>Subtotal Appropriations</i>	<i>\$ 181,159,721</i>	<i>\$ 490,886,328</i>	<i>\$ 129,462,195</i>	<i>\$ 142,507,095</i>	<i>\$ 52,277,801</i>	<i>\$ 996,293,140</i>
<i>Transfers to other funds</i>	<i>\$ 26,419,431</i>	<i>\$ 52,202,568</i>	<i>\$ -</i>	<i>12,385,099</i>	<i>\$ 1,319,580</i>	<i>\$ 92,326,678</i>
TOTAL EXPENDITURES	\$ 207,579,152	\$ 543,088,896	\$ 129,462,195	\$ 154,892,194	\$ 53,597,381	\$ 1,088,619,818
ENDING FUND BALANCE	\$ 44,472,882	\$ 183,258,221	\$ 581,356	\$ 6,064,323	\$ 165,537,465	\$ 399,914,246
NET CHANGE IN FUND BALANCE	\$ -	\$ (3,981,463)	\$ (429,274)	\$ (150,000)	\$ 15,826,018	\$ 11,265,282

PROJECTED APPROPRIABLE FUND BALANCES

	APPROPRIABLE			PROJECTED APPROPRIABLE			PROJECTED APPROPRIABLE	
	FUND	ESTIMATED	ESTIMATED	FUND	PROPOSED	PROPOSED	FUND	
	BALANCE ⁽¹⁾	REVENUES	EXPENDITURES	BALANCE ⁽¹⁾	REVENUES	EXPENDITURES	BALANCE ⁽¹⁾	
	10-1-23	FY 2024	FY 2024	9-30-24	FY 2025	FY 2025	9-30-25	
General Fund								
General Fund	\$ 44,749,871	\$ 187,701,488	\$ 187,978,478	\$ 44,472,882	\$ 207,579,152	\$ 207,579,152	\$ 44,472,882	
General Debt Service Fund	1,138,403	106,093,465	106,221,238	1,010,630	129,032,921	129,462,195	581,356	
Enterprise Funds								
Electric Fund	\$ 108,833,416	\$ 307,206,623	\$ 301,891,818	\$ 114,148,221	\$ 392,483,775	\$ 395,669,394	\$ 110,962,602	
Water Fund ⁽²⁾	39,926,399	53,825,447	50,426,975	43,324,871	55,635,824	55,635,824	43,324,871	
Wastewater Fund ⁽³⁾	17,550,220	40,840,314	42,528,862	15,861,672	45,411,976	45,662,165	15,611,483	
Solid Waste Fund ⁽⁴⁾	11,748,700	39,925,609	40,867,770	10,806,539	43,519,287	43,519,287	10,806,539	
Airport Fund	3,284,052	2,216,712	2,402,384	3,098,380	2,056,571	2,602,226	2,552,725	
Enterprise Funds Subtotal	\$ 181,342,787	\$ 444,014,705	\$ 438,117,809	\$ 187,239,683	\$ 539,107,433	\$ 543,088,896	\$ 183,258,221	
Internal Service Funds								
Customer Service Fund	\$ 443,651	\$ 10,155,782	\$ 9,298,330	\$ 1,301,103	\$ 11,815,917	\$ 11,965,917	\$ 1,151,103	
Technology Services Fund	649,112	21,879,972	21,808,575	720,509	25,100,222	25,100,222	720,509	
Materials Management Fund	48,518	14,639,603	14,341,862	346,259	20,890,460	20,890,460	346,259	
Fleet Management Fund	(19,417)	15,981,896	15,493,617	468,862	17,797,472	17,797,472	468,862	
Risk Retention Fund	1,062,272	8,671,486	8,450,300	1,283,458	8,855,546	8,855,546	1,283,458	
Health Insurance Fund	1,835,097	37,774,514	38,043,253	1,566,358	42,196,727	42,196,727	1,566,358	
Engineering Services Fund	(383,867)	11,294,000	10,475,000	435,133	13,521,518	13,521,518	435,133	
Facilities Management Fund	85,301	6,883,221	6,875,881	92,641	8,418,765	8,418,765	92,641	
Environmental Services Fund	-	4,440,173	4,440,173	-	6,145,567	6,145,567	-	
Internal Service Funds Subtotal	\$ 3,720,667	\$ 131,720,646	\$ 129,226,991	\$ 6,214,322	\$ 154,742,194	\$ 154,892,194	\$ 6,064,322	
Special Revenue Funds								
Street Improvement Fund	\$ 8,994,528	\$ 20,553,143	\$ 23,431,223	\$ 6,116,448	\$ 20,109,714	\$ 20,532,635	\$ 5,693,527	
Tourist & Convention Fund	1,569,905	3,673,081	3,675,048	1,567,938	4,044,349	4,536,104	1,076,183	
Police Confiscation Fund	1,218,820	276,391	55,697	1,439,513	-	500,000	939,513	
Catalyst Fund	4,292,656	1,372,808	1,105,000	4,560,464	1,150,000	1,150,000	4,560,464	
Parks Gas Well Fund	163,379	24,992	20,000	168,371	70,000	70,000	168,371	
Roadway Impact Fee Fund	9,040,059	3,500,000	3,500,000	9,040,059	3,500,000	6,554,000	5,986,059	
Tree Mitigation Fund	1,538,307	1,238,047	907,564	1,868,790	625,000	1,000,000	1,493,790	
Public Education Government Fund	1,281,318	170,000	203,066	1,248,252	150,000	500,000	898,252	
McKenna Trust Fund	29,063	1,001	10,000	20,064	11,500	20,000	11,564	
Park Land Dedication Trust Fund	5,772,202	1,689,631	2,000,000	5,461,833	2,175,000	1,000,000	6,636,833	
Park Development Trust Fund	5,623,598	1,790,844	1,500,000	5,914,442	2,200,000	1,000,000	7,114,442	
Downtown TIRZ Fund	3,523,963	1,050,772	100,000	4,474,735	978,422	978,422	4,474,735	
Westpark TIRZ Fund	1,446,295	1,252,393	-	2,698,688	1,390,029	3,522,650	566,067	
Sustainability Framework Fund	1,609,757	810,000	810,000	1,609,757	800,000	800,000	1,609,757	
Special Revenue Funds (Donations)	336,499	261,067	140,055	457,511	239,000	227,500	469,011	
Tourist Public Improvement District	-	-	-	-	1,103,385	1,103,385	-	
Public Housing Incorporation	-	-	-	-	5,000,000	5,000,000	-	
Meadows Municipal Utility District	-	-	-	-	307,750	307,750	-	
Legend Municipal Utility District	-	-	-	-	169,250	169,250	-	
Water Impact Fees	46,897,487	11,800,000	-	58,697,487	12,400,000	1,635,340	69,462,147	
Wastewater Impact Fees	29,667,094	14,700,000	-	44,367,094	13,000,000	2,990,345	54,376,749	
Special Revenue Funds Subtotal	\$ 123,004,930	\$ 64,164,170	\$ 37,457,653	\$ 149,711,447	\$ 69,423,399	\$ 53,597,381	\$ 165,537,464	
TOTAL	\$ 353,956,658	\$ 933,694,474	\$ 899,002,168	\$ 388,648,964	\$ 1,099,885,100	\$ 1,088,619,818	\$ 399,914,245	

⁽¹⁾ Appropriable fund balance reflects working capital available for appropriation.⁽²⁾ Excludes Impact Fee funds and Development Planned Lines (\$1,000,000) through 9-30-25⁽³⁾ Excludes Impact Fee funds, Development Planned Lines (\$1,000,000) through 9-30-25, and Drainage Reserve (\$1,000,000).⁽⁴⁾ Excludes Closure/Post Closure reserves.

**Change In Ending Fund Balance
Greater Than 10%**

	PROJECTED APPROPRIABLE FUND BALANCE 9-30-24	PROJECTED APPROPRIABLE FUND BALANCE 9-30-25	% Change
Enterprise Funds			
Airport Fund	\$ 3,098,380	2,552,725	-18%
Internal Service Funds			
Customer Service Fund	\$ 1,301,103	\$ 1,151,103	-12%
Special Revenue Funds			
Tourist & Convention Fund	\$ 1,567,938	\$ 1,076,183	-31%
Police Confiscation Fund	\$ 1,439,513	\$ 939,513	-35%
Roadway Impact Fee Fund	\$ 9,040,059	\$ 5,986,059	-34%
Tree Mitigation Fund	\$ 1,868,790	\$ 1,493,790	-20%
Public Education Government Fund	\$ 1,248,252	\$ 898,252	-28%
McKenna Trust Fund	\$ 20,064	\$ 11,564	-42%
Park Land Dedication Trust Fund	\$ 5,461,833	\$ 6,636,833	22%
Park Development Trust Fund	\$ 5,914,442	\$ 7,114,442	20%
Westpark TIRZ Fund	\$ 2,698,688	\$ 566,067	-79%
Water Impact Fees	\$ 58,697,487	\$ 69,462,147	18%
Wastewater Impact Fees	\$ 44,367,094	\$ 54,376,749	23%

Explanation of changes in fund balance greater than 10%

<u>Airport Fund</u> - The Airport Fund has programmed use of reserves for airport operations, maintenance, and debt service expenses.
<u>Customer Service Fund</u> - The Customer Service Fund has programmed use of reserves for operations and maintenance expenses.
<u>Tourist & Convention Fund</u> - The Tourist and Convention Fund has programmed use of reserves for contingency programs authorized by the City Council.
<u>Police Confiscation Fund</u> - The Police Confiscation Fund has programmed use of reserves because of a change in state law that prohibits the budgeting of revenues.
<u>Roadway Impact Fee Fund</u> - The Roadway Impact Fee Fund has programmed use of reserves to fund capital projects.
<u>Tree Mitigation Fund</u> - The Tree Mitigation Fund has programmed use of reserves to fund land acquisition and tree planting.
<u>Public Education Government Fund</u> - The Public Education Government Fund has programmed use of reserves as a contingency and to purchase capital equipment.
<u>McKenna Trust Fund</u> - The McKenna Trust Fund has programmed use of reserves for park improvements such as irrigation, signage, and landscaping.
<u>Park Land Dedication Trust Fund</u> - The Park Land Dedication Trust Fund has programmed use of reserves for land purchases.
<u>Park Land Development Trust Fund</u> - The Park Land Development Trust Fund has programmed use of reserves to complete existing projects and implement new park improvements.
<u>Westpark TIRZ Fund</u> - The Westpark TIRZ Fund has programmed use of reserves for one-time incentive obligations.
<u>Water Impact Fees Fund</u> - The Water Impact Fees Fund is restricted to using programmed funds programmed for projects in specifically identified zones.
<u>Wastewater Impact Fees Fund</u> - The Wastewater Impact Fees Fund is restricted to using programmed funds for projects in specifically identified zones.

POSITION SUMMARY

CITYWIDE

PERSONNEL Full Time Equivalents (FTE)	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Neighborhood Services	258.68	319.40	321.40	322.40
Public Safety	585.23	597.73	598.73	611.73
Transportation	12.00	12.00	12.00	12.00
Administrative & Community Services	113.63	119.13	121.13	130.13
TOTAL GENERAL FUND	969.54	1,048.26	1,053.26	1,076.26

PERSONNEL Full Time Equivalents (FTE)	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Electric Fund	185.00	187.00	188.00	196.50
Water Fund	119.50	110.00	110.00	117.00
Wastewater Fund	106.50	101.00	101.00	102.00
Solid Waste Fund	126.54	133.00	133.00	131.00
Airport Fund	7.50	7.50	7.50	7.50
Customer Service Fund	56.00	62.50	61.50	65.50
Technology Services Fund	65.00	68.00	68.00	72.00
Facilities Management Fund	18.00	19.00	20.00	22.00
Materials Management Fund	24.00	24.00	23.00	23.00
Fleet Management Fund	26.00	33.00	32.00	32.00
Risk Retention Fund	12.00	12.00	13.00	13.00
Engineering Services Fund	54.00	54.00	55.00	55.00
Street Improvement Fund	41.00	41.00	41.00	41.00
Recreation Fund	57.72	-	-	-
Environmental Services	-	32.50	32.50	33.50
Tree Mitigation Fund	0.50	0.50	0.50	0.50
TOTAL OTHER FUNDS	899.26	885.00	886.00	911.50
TOTAL ALL FUNDS	1,868.80	1,933.26	1,939.26	1,987.76

MAJOR BUDGET ITEMS

FY 2024	FY 2025
Budget includes five new positions in General fund, one new position in Electric fund, one new position in Risk Retention fund, and one new position in Engineering Services fund.	The General Fund budget includes fifteen new positions. Electric fund budget includes sixteen and a half new positions. Four existing Electric Fund positions will be allocated to Customer Services. Another four existing Electric Fund positions will move to the General Fund. Water Fund budget includes nine new positions. Wastewater Fund budget includes one new position. Technology Services Fund budget includes three new positions. Facilities Management Fund budget includes two new positions & Environmental Services Fund budget includes one new position.

ESTIMATED AD VALOREM TAX COLLECTIONS & DISTRIBUTION

City of Denton Overall Tax Collections

Assessed Valuation for 2024	\$	21,548,285,033
Gain or Loss in Value		192,372,464
Loss of Tax Limitation Values		(2,994,856,054)
Loss of TIRZ Values		(301,703,293)
Net Assessed Valuation for 2024	\$	18,444,098,150
Tax Rate Per \$100 Valuation	x	0.585420
	\$	107,975,400
Estimated Collections	x	100.00%
Subtotal - Tax Levy	\$	107,975,400

Subtotal - Tax Limitation Actual Tax	\$	11,687,981
Estimated Collections	x	100.00%
Total Tax Limitation	\$	11,687,981

TOTAL GENERAL FUND AND DEBT SERVICE REVENUE **\$ 119,663,381**

Downtown TIRZ Value⁽¹⁾	\$	136,240,592
Tax Rate Per \$100 Valuation	x	0.585420
	\$	797,579
Estimated Collections	x	100.00%
TOTAL DOWNTOWN TIRZ REVENUE	\$	797,579

Westpark TIRZ Value⁽²⁾	\$	165,462,701
Tax Rate Per \$100 Valuation	x	0.585420
	\$	968,651
Estimated Collections	x	100.00%
TOTAL WESTPARK TIRZ REVENUE	\$	968,651

TOTAL TAX REVENUE⁽³⁾ **\$ 121,429,611**

TAX RATE PER \$100

DISTRIBUTION	2023-24 TAX RATE	2024-25 TAX RATE	2024-25 REVENUE
General Fund	\$ 0.354780	\$ 0.334780	\$ 68,431,077
General Debt Service Fund	\$ 0.205902	\$ 0.250640	\$ 51,232,304
Sub-Total	\$ 0.560682	\$ 0.585420	119,663,381
Downtown TIRZ Fund	\$ 0.560682	\$ 0.585420	\$ 797,579
Westpark TIRZ Fund	\$ 0.560682	\$ 0.585420	\$ 968,651
TOTAL			\$ 121,429,611

⁽¹⁾ 90% of incremental value

⁽²⁾ 40% of incremental value

⁽³⁾ Total ad valorem taxes are inclusive of other funds; total excludes interest and penalties for the current FY.

GENERAL FUND
Five Year Forecast
Major Assumptions

Revenue	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Freeze Adjusted Assessed Value Growth	7%	5%	5%	5%	5%
Sales Tax Growth	6%	7%	7%	7%	7%
Fund Balance Target	20-25%	20-25%	20-25%	20-25%	20-25%

Expenditures	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Compensation	<ul style="list-style-type: none">• STEP Increases for Civil Service• Market plus 5% pay adjustment for Civil Service• (Non Civil service) 3% COLA, 2.5% Merit	<ul style="list-style-type: none">• STEP Increases for Civil Service• Market plus 5% pay adjustment for Civil Service	<ul style="list-style-type: none">• STEP Increases for Civil Service• Market plus 5% pay adjustment for Civil Service	<ul style="list-style-type: none">• STEP Increases for Civil Service• Market plus 5% pay adjustment for Civil Service	<ul style="list-style-type: none">• STEP Increases for Civil Service• Market plus 5% pay adjustment for Civil Service

GENERAL FUND
Five Year Forecast

	FY 2024 ESTIMATE	FY 2025 PROPOSED	FY 2026 PROJECTED	FY 2027 PROJECTED	FY 2028 PROJECTED	FY 2029 PROJECTED
BEGINNING FUND BALANCE	\$ 44,749,871	\$ 44,472,882	\$ 44,472,882	\$ 46,548,673	\$ 48,686,738	\$ 50,888,946
REVENUES	\$ 187,701,488	\$ 207,579,152	\$ 215,882,318	\$ 222,358,788	\$ 229,029,551	\$ 235,900,438
Use of Reserves	\$ 276,989	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RESOURCES	\$ 232,451,359	\$ 252,052,034	\$ 260,355,200	\$ 268,907,461	\$ 277,716,290	\$ 286,789,383
EXPENDITURES	\$ 187,978,478	\$ 207,579,152	\$ 213,806,527	\$ 220,220,722	\$ 226,827,344	\$ 233,632,164
NET INCOME (LOSS)	\$ (276,989)	\$ -	\$ 2,075,792	\$ 2,138,065	\$ 2,202,207	\$ 2,268,273
ENDING FUND BALANCE	\$ 44,472,882	\$ 44,472,882	\$ 46,548,673	\$ 48,686,738	\$ 50,888,946	\$ 53,157,219
Operating Fund Balance	24%	21%	22%	22%	22%	23%
RESERVE TARGET (percent)	20-25%	20-25%	20-25%	20-25%	20-25%	20-25%

ELECTRIC***Five Year Forecast***

	FY 2024 Estimate	FY 2025 Proposed	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
Beginning Fund Balance	\$ 108,833,416	\$ 114,148,221	\$ 110,962,602	\$ 115,159,697	\$ 125,526,307	\$ 137,274,579
REVENUES	\$ 307,206,623	\$ 392,483,775	\$ 400,911,645	\$ 425,431,712	\$ 439,251,214	\$ 452,024,400
Use of Reserves	-	3,185,619	-	-	-	-
TOTAL RESOURCES	\$ 307,206,623	\$ 395,669,394	\$ 400,911,645	\$ 425,431,712	\$ 439,251,214	\$ 452,024,400
EXPENDITURES	\$ 301,891,818	\$ 395,669,394	\$ 396,714,550	\$ 415,065,102	\$ 427,502,942	\$ 437,053,742
NET INCOME/LOSS	\$ 5,314,805	\$ (3,185,619)	\$ 4,197,095	\$ 10,366,610	\$ 11,748,272	\$ 14,970,658
Working Capital Balance ¹	\$ 24,151,345	\$ 31,653,552	\$ 31,737,164	\$ 33,205,208	\$ 34,200,235	\$ 34,964,299
Operating Reserve Balance ²	89,996,875	79,309,051	83,422,533	92,321,099	103,074,344	117,280,938
Total Ending Fund Balance	\$ 114,148,221	\$ 110,962,602	\$ 115,159,697	\$ 125,526,307	\$ 137,274,579	\$ 152,245,237
Working Capital Balance³	8.0%	8.0%	8.0%	8.0%	8.0%	8.0%
Operating Reserve Balance³	29.8%	20.0%	21.0%	22.2%	24.1%	26.8%
Target Balance	38%-61%	38%-61%	38%-61%	38%-61%	38%-61%	38%-61%
PROPOSED RATE INCREASES		1.5%	5.5%	5.0%	5.0%	5.5%

Note: Revenue Target excludes Data Center Expenses

1. Target 30 Days - 8% Exp

2. Target 140-225 days - 38-61% Exp

3. Percentage of Expenses

WATER*Five Year Forecast*

	FY 2024 Estimate	FY 2025 Proposed	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
Beginning Fund Balance	\$ 39,926,399	\$ 43,324,871	\$ 43,324,871	\$ 40,295,436	\$ 35,036,906	\$ 32,721,783
REVENUES	\$ 53,825,447	\$ 55,635,824	\$ 58,721,204	\$ 61,923,531	\$ 65,247,280	\$ 68,871,117
Use of Reserves	-	-	3,029,436	5,258,530	2,315,123	-
TOTAL RESOURCES	\$ 53,825,447	\$ 55,635,824	\$ 61,750,640	\$ 67,182,061	\$ 67,562,403	\$ 68,871,117
EXPENDITURES	\$ 50,426,975	\$ 55,635,824	\$ 61,750,640	\$ 67,182,061	\$ 67,562,403	\$ 68,557,780
NET INCOME/LOSS	\$ 3,398,472	\$ -	\$ (3,029,436)	\$ (5,258,530)	\$ (2,315,123)	\$ 313,336
Working Capital Balance ¹	\$ 16,640,902	\$ 18,359,822	\$ 20,377,711	\$ 22,170,080	\$ 22,295,593	\$ 22,624,067
Operating Reserve Balance ²	25,213,487	27,817,911	30,875,320	33,591,030	33,781,202	34,278,890
Total Ending Fund Balance	\$ 43,324,871	\$ 43,324,871	\$ 40,295,436	\$ 35,036,906	\$ 32,721,783	\$ 33,035,120
Working Capital Balance³	33.0%	33.0%	33.0%	33.0%	33.0%	33.0%
Operating Reserve Balance³	50.0%	50.0%	50.0%	50.0%	50.0%	50.0%
Target Balance	25%-42%	25%-42%	25%-42%	25%-42%	25%-42%	25%-42%
PROPOSED RATE INCREASES		3.0%	3.0%	3.0%	3.0%	3.0%

Note: Fund Balance excludes Impact Fee Reserves and Development Plan Lines.

1. Target 30 Days - 8% Exp
2. Target 90-150 days - 25-42% Exp
3. Percentage of Expenses

WASTEWATER*Five Year Forecast*

	FY 2024 Estimate	FY 2025 Proposed	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
Beginning Fund Balance	\$ 17,550,220	\$ 15,861,672	\$ 15,611,482	\$ 16,445,217	\$ 17,465,197	\$ 18,975,408
REVENUES	\$ 40,840,314	\$ 45,411,976	\$ 46,335,556	\$ 55,105,496	\$ 64,638,006	\$ 74,721,640
Use of Reserves	1,688,548	250,189	-	-	-	-
TOTAL RESOURCES	\$ 42,528,862	\$ 45,662,165	\$ 46,335,556	\$ 55,105,496	\$ 64,638,006	\$ 74,721,640
EXPENDITURES	\$ 42,528,862	\$ 45,662,165	\$ 45,501,822	\$ 54,085,516	\$ 63,127,795	\$ 71,883,735
NET INCOME/LOSS	\$ (1,688,547)	\$ (250,189)	\$ 833,734	\$ 1,019,980	\$ 1,510,211	\$ 2,837,905
Working Capital Balance ¹	\$ 11,908,081	\$ 12,785,406	\$ 12,740,510	\$ 15,143,944	\$ 17,675,783	\$ 20,127,446
Operating Reserve Balance ²	16,586,256	17,808,244	17,745,711	21,093,351	24,619,840	28,034,657
Total Ending Fund Balance	\$ 15,861,673	\$ 15,611,482	\$ 16,445,217	\$ 17,465,197	\$ 18,975,408	\$ 21,813,313
Development Plan Lines Reserve	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Working Capital Balance³	28.0%	28.0%	28.0%	28.0%	28.0%	28.0%
Operating Reserve Balance³	39.0%	39.0%	39.0%	39.0%	39.0%	39.0%
Target Balance	20%-31%	20%-31%	20%-31%	20%-31%	20%-31%	20%-31%
PROPOSED RATE INCREASES		11.0%	11.0%	13.0%	11.0%	9.0%

Note: Fund Balance excludes Impact Fee Reserves and Development Plan Lines.

1. Target 30 Days

2. Target 75-110 days - 20-31% Exp

3. Percentage of Expenses

SOLID WASTE*Five Year Forecast*

	FY 2024 Estimate	FY 2025 Proposed	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
Beginning Fund Balance	\$ 11,748,700	\$ 10,806,539	\$ 10,806,539	\$ 9,442,944	\$ 8,452,300	\$ 8,512,790
REVENUES	\$ 39,925,609	\$ 43,519,287	\$ 42,182,355	\$ 43,795,042	\$ 45,300,148	\$ 47,279,571
Use of Reserves	942,161	-	1,363,595	990,644	-	-
TOTAL RESOURCES	\$ 40,867,770	\$ 43,519,287	\$ 43,545,950	\$ 44,785,686	\$ 45,300,148	\$ 47,279,571
EXPENDITURES	\$ 40,867,770	\$ 43,519,287	\$ 43,545,950	\$ 44,785,686	\$ 45,239,658	\$ 46,960,987
NET INCOME/LOSS	\$ (942,161)	\$ -	\$ (1,363,595)	\$ (990,644)	\$ 60,490	\$ 318,584
Working Capital Balance ¹	\$ 5,721,488	\$ 6,092,700	\$ 6,096,433	\$ 6,269,996	\$ 6,333,551	\$ 6,574,538
Operating Reserve Balance ²	7,356,199	7,833,472	7,838,271	8,061,423	8,143,138	8,452,978
Total Ending Fund Balance	\$ 10,806,539	\$ 10,806,539	\$ 9,442,944	\$ 8,452,300	\$ 8,512,790	\$ 8,831,375
Working Capital Balance³	14.0%	14.0%	14.0%	14.0%	14.0%	14.0%
Operating Reserve Balance³	18.0%	18.0%	18.0%	18.0%	18.0%	18.0%
Target Balance	6%-10%	6%-10%	6%-10%	6%-10%	6%-10%	6%-10%
PROPOSED RATE INCREASES		1.5%	3.0%	4.5%	4.0%	5.0%

1. Target 30 Days - 8% Exp

2. Target 20-35 days - 6-10% Exp

3. Percentage of Expenses

**GENERAL FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Ad Valorem Taxes	\$ 57,475,016	\$ 64,966,348	\$ 66,132,189	\$ 68,879,918
Sales Tax	55,906,341	57,545,000	57,803,041	60,841,793
Franchise Agreements	6,027,015	4,644,220	3,839,254	9,144,537
Other Taxes	573,896	456,554	582,155	608,330
Service Fees	9,641,489	12,009,745	11,706,776	12,097,103
Fines and Fees	1,961,984	1,893,586	2,481,880	2,106,531
Licenses and Permits	6,049,752	7,934,673	5,530,918	6,415,806
Other Revenues	6,117,314	6,900,114	6,919,646	5,865,977
Transfers	30,915,277	32,719,324	32,705,630	41,619,157
TOTAL REVENUES	\$ 174,668,084	\$ 189,069,564	\$ 187,701,488	\$ 207,579,152
Use of Reserves	-	-	276,989	-
TOTAL RESOURCES	\$ 174,668,084	\$ 189,069,564	\$ 187,978,478	\$ 207,579,152

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 116,414,184	\$ 128,113,196	\$ 126,807,764	\$ 139,147,123
Materials & Supplies	3,519,683	4,385,794	4,313,357	5,183,911
Maintenance & Repairs	2,012,564	2,230,716	2,237,742	2,333,586
Insurance	2,922,194	4,122,530	4,122,532	4,521,766
Other Expenses	2,085,117	3,113,469	3,032,638	3,751,929
Operations	20,015,243	22,080,944	23,249,468	23,950,255
Legislative Costs*	147,000	147,000	147,000	147,000
Public Hearing Expenses	10,005	10,005	10,005	10,005
Cost of Service	22,811,213	21,925,317	21,121,135	26,419,431
Capital Outlay	3,967,743	2,338,626	2,404,008	1,409,663
Fixed Assets	475,410	601,967	532,830	704,483
TOTAL EXPENDITURES	\$ 174,380,356	\$ 189,069,564	\$ 187,978,478	\$ 207,579,152

PERSONNEL Full Time Equivalents (FTE)	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Neighborhood Services	258.68	319.40	321.40	322.40
Public Safety	585.23	597.73	598.73	611.73
Transportation	12.00	12.00	12.00	12.00
Administrative & Community Services	113.63	119.13	121.13	130.13
TOTAL PERSONNEL	969.54	1,048.26	1,053.26	1,076.26

*Includes funding for state and federal lobbying costs

**GENERAL FUND
RESOURCE SUMMARY**

DESCRIPTION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
AD VALOREM TAXES				
Current Year Ad Valorem	\$ 57,073,754	\$ 64,517,507	\$ 65,787,713	\$ 68,431,077
Delinquent Ad Valorem	54,264	105,340	-	105,340
Current Year - Penalties and Interest	226,545	189,369	234,508	189,369
Prior Year - Penalties and Interest	63,477	107,021	80,378	107,021
Rendition Penalties	56,976	47,111	29,590	47,111
TOTAL	\$ 57,475,016	\$ 64,966,348	\$ 66,132,189	\$ 68,879,918
SALES TAX				
Sales Tax	\$ 55,906,341	\$ 57,545,000	\$ 57,803,041	\$ 60,841,793
TOTAL	\$ 55,906,341	\$ 57,545,000	\$ 57,803,041	\$ 60,841,793
OTHER TAXES				
Mixed Beverage Tax	\$ 557,315	\$ 443,075	\$ 570,585	\$ 590,754
Bingo Tax	16,581	13,479	11,570	17,576
TOTAL	\$ 573,896	\$ 456,554	\$ 582,155	\$ 608,330
LICENSES AND PERMITS				
Zoning Permits	652,457	968,140	615,425	691,604
Moving Permits	5,797	11,810	4,694	6,145
Demolition Permits	19,150	20,697	6,294	20,299
Pool, Spa, Hot Tub Permits	29,060	29,628	29,166	30,804
Building Permits	4,952,220	6,473,527	4,514,727	5,249,353
Curb Cut Permits	1,260	1,106	2,647	2,500
Mobile Home Park Licenses	2,797	43	62	2,965
Sign Permits	74,286	87,855	78,728	78,743
Fence Permits	99,885	121,904	105,600	105,878
Mechanical Permits	55,189	51,543	50,736	58,501
Certificate of Occupancy Fees	68,499	77,003	39,794	72,609
Landscape Fees	6,623	10,489	9,345	7,500
Short-Term Rentals	1,600	1,133	4,745	4,000
Miscellaneous Permits	7,064	9,766	8,062	7,488
Park Vendor Fees	19,698	17,750	24,046	20,000
Beer & Wine Permits	51,820	50,469	34,942	54,929
CPR Training	1,881	1,114	1,810	1,994
TOTAL	\$ 6,049,752	\$ 7,934,673	\$ 5,530,918	\$ 6,415,806

**GENERAL FUND
RESOURCE SUMMARY**

DESCRIPTION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
FRANCHISE FEES				
DMU Electric ⁽¹⁾	2,816,383	2,636,796	2,259,004	5,459,003
DMU Water ⁽¹⁾	641,545	505,124	433,948	889,692
DMU Wastewater ⁽¹⁾	467,424	335,400	288,139	639,197
Solid Waste	568,154	408,578	351,005	769,395
Gas	554,203	411,172	332,694	840,464
Private Electric	167,278	90,866	66,915	190,963
Cable	519,714	204,492	91,752	317,530
Telephone	163,027	51,790	55,263	213,488
TOTAL	\$ 6,027,015	\$ 4,644,218	\$ 3,839,254	\$ 9,144,537
FINES AND FEES				
Warrant Fees	\$ 71,068	\$ 69,817	\$ 81,411	\$ 75,330
Juvenile Case Manager Fees	2,004	3,972	1,366	2,124
Truancy Prevention Fees	320	666	213	339
Library Fines & Fees	54,719	46,350	60,407	58,002
Animal Services Fees	174,308	197,431	184,908	184,766
Animal Services Fines	6,674	6,328	4,968	7,075
Auto Pound Fees	4,042	4,589	2,860	4,285
Police Escort & Guard Fees	13,256	11,615	10,448	14,051
Arrest Fees	46,773	44,155	63,711	54,000
Community Improvement Fines	176	303	1,260	1,000
Inspection Fines & Fees	3,007	2,827	4,557	4,000
Fire Department Fines	799	950	3,326	2,000
School Crossing Fines	4,295	2,166	11,975	6,000
Denton Municipal Fines	587,333	676,636	770,444	622,573
UNT Police Fines	64,006	69,152	71,531	67,846
TWU Police Fines	9,279	8,080	15,956	11,000
Parking Fines	109,675	87,496	132,954	116,256
Uniform Traffic Fees	17,474	14,645	24,340	19,000
False Alarm Fees	6,345	7,010	6,632	6,726
Court Security	154,081	133,447	212,812	170,000
Court Cost Service Fees	73,281	50,746	62,343	77,678
Court Administration Fees	533,145	443,205	753,458	575,000
TOTAL	\$ 1,961,984	\$ 1,893,586	\$ 2,481,880	\$ 2,106,531

⁽¹⁾ Denton Municipal Utilities.

**GENERAL FUND
RESOURCE SUMMARY**

DESCRIPTION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
SERVICE FEES				
Community Building Rentals	\$ 369,789	\$ 600,066	\$ 459,375	\$ 680,238
Police Academy Revenue	22,611	47,953	56,542	47,953
Ambulance Service Fees	3,615,706	3,491,696	4,461,411	4,082,649
Ambulance Reimbursements	924,209	1,005,852	25,000	450,000
Hazardous Materials Billing	(832)	7,882	7,680	8,354
Fire Inspections	222,244	205,528	286,039	235,579
Restaurant Inspections	286,387	296,881	281,118	303,570
Swimming Pool Inspections	26,871	32,415	36,260	30,000
Reinspection Fees	102,148	123,839	59,181	108,277
Electrical Inspections	96,840	92,047	71,191	102,650
Plumbing Inspections	265,935	286,696	221,427	281,891
Gas Well Inspections	267,145	-	-	-
Library Non-Resident Fees	46,675	43,612	43,244	49,476
Athletic Program Fees	9,433	1,524,986	2,359,323	1,959,540
Special Events - Parks	594	5,500	27,942	59,560
Swimming Pool	188	79,540	76,679	64,000
Cemetery Fees	38,339	35,000	26,225	40,639
Development Fees	510,368	509,894	424,271	540,990
Plan Review Fees	1,253,385	1,575,000	1,063,813	1,328,588
Development Postage	20,404	25,663	14,843	21,628
Traffic/Police Reports	34,271	34,976	20,491	36,327
Natatorium Fees	142,467	430,000	181,705	151,015
Water Works Parks Fees	1,383,568	1,495,794	1,438,496	1,448,568
Interest Charge Past Due Balance	-	-	-	1,580
Clear Creek	2,685	15,500	21,035	18,000
TOTAL	\$ 9,641,489	\$ 12,009,745	\$ 11,706,776	\$ 12,097,103
MISCELLANEOUS REVENUES				
Interest Income	\$ 2,587,602	\$ 1,859,354	\$ 2,834,985	\$ 2,352,098
County Vehicle Registration Fee	191,321	202,340	83,706	191,321
County Contribution - Ambulance Service	128,489	128,489	141,795	128,489
DISD Contribution-School Resource Officer	873,404	700,000	933,968	873,404
State - Signal Reimbursement	-	16,062	20,058	16,062
Non-Grant State Reimbursement	2,677	3,604	3,586	-
Williams Square Parking Fees	1,949	1,756	187	1,550
SAFER Grant	-	1,701,228	-	-
Little Elm Dispatch Service	906,681	941,101	941,101	960,314
Miscellaneous Revenues	286,019	28,907	132,768	18,800
Recovery of Prior-Year Expenditures	276	1,000	5,739	1,000
Mowing Admin Fees	9,788	16,716	30,490	16,716
Property Liens	5,826	11,817	19,168	11,817
Police Phone/Fire Training	8,812	10,100	6,450	8,812
DISD Reimbursement - Water Park	859,001	859,001	1,291,015	1,028,066
Sale of Surplus Supplies and Fixed Assets	198,528	352,719	400,264	198,528
Training Facility Burn Fee	56,941	65,920	74,366	59,000
TOTAL	\$ 6,117,314	\$ 6,900,114	\$ 6,919,646	\$ 5,865,977

**GENERAL FUND
RESOURCE SUMMARY**

DESCRIPTION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
RETURN ON INVESTMENT				
DMU Electric ⁽¹⁾	\$ 15,122,882	\$ 13,029,417	\$ 13,029,417	\$ 17,931,227
DMU Water ⁽¹⁾	1,673,343	1,624,160	1,624,160	1,732,889
DMU Wastewater ⁽¹⁾	1,019,019	1,078,437	1,078,437	1,244,990
TOTAL	\$ 17,815,244	\$ 15,732,014	\$ 15,732,014	\$ 20,909,106
COST OF SERVICE TRANSFERS				
Electric Fund	\$ 3,312,218	\$ 5,989,845	\$ 5,989,845	\$ 5,075,135
Water Fund	2,202,057	2,258,155	2,258,155	3,051,299
Wastewater Fund	1,945,502	1,841,838	1,841,838	2,536,127
Solid Waste Fund	1,601,624	1,830,890	1,830,890	2,384,403
Airport Fund	238,111	276,423	276,423	284,716
Recreation Fund	402,909	-	-	-
Materials Management Fund	422,446	712,638	712,638	862,972
Fleet Services Fund	328,565	400,936	400,936	478,060
Technology Services Fund	652,156	783,793	783,792	1,050,339
Facilities Fund	318,574	376,110	376,110	501,269
Street Improvement Fund	507,778	485,718	485,718	688,671
Risk Retention Fund	138,573	155,236	155,237	276,211
Health Insurance Fund	66,512	78,644	78,644	490,134
Engineering Services Fund	769,303	1,211,899	1,211,899	1,655,600
Customer Service Fund	167,955	571,491	571,491	869,917
From Projects	25,750	13,694	-	-
TOTAL	\$ 13,100,033	\$ 16,987,310	\$ 16,973,616	\$ 20,710,051
TOTAL REVENUES	\$ 174,668,084	\$ 189,069,562	\$ 187,701,488	\$ 207,579,152
Use of Fund Balance	-	-	276,989	-
TOTAL RESOURCES	\$ 174,668,084	\$ 189,069,562	\$ 187,978,478	\$ 207,579,152

⁽¹⁾ Denton Municipal Utilities.

GENERAL FUND
EXPENDITURES BY PROGRAM SUMMARY

	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
NEIGHBORHOOD SERVICES				
Building Inspections	\$ 3,722,813	\$ 4,164,850	\$ 4,086,622	\$ 4,457,362
Libraries	6,231,909	6,839,699	6,786,301	7,437,745
Parks and Recreation	16,248,103	26,468,175	25,802,288	27,577,360
Development Services Admin.	1,542,610	1,703,204	1,663,762	1,698,655
Planning	2,603,219	3,500,404	2,953,321	3,436,328
Gas Well Inspections	260,822	-	-	-
Community Development	2,885,562	4,173,473	4,143,404	4,534,579
	<u>\$ 33,495,038</u>	<u>\$ 46,849,805</u>	<u>\$ 45,435,697</u>	<u>\$ 49,142,029</u>
PUBLIC SAFETY				
Animal Services	\$ 2,946,586	\$ 3,472,782	\$ 3,663,771	\$ 4,362,304
Fire	39,934,386	40,649,662	41,716,083	44,946,868
Municipal Judge	662,566	714,080	716,986	698,204
Police	47,099,743	49,236,828	48,155,374	52,754,837
Public Safety Communications	4,735,150	4,962,977	5,501,434	5,443,263
	<u>\$ 95,378,432</u>	<u>\$ 99,036,329</u>	<u>\$ 99,753,649</u>	<u>\$ 108,205,476</u>
TRANSPORTATION				
Traffic Operations	\$ 2,718,500	\$ 3,006,298	\$ 2,842,207	\$ 3,022,494
Street Lighting	936,041	900,000	858,905	950,000
	<u>\$ 3,654,541</u>	<u>\$ 3,906,298</u>	<u>\$ 3,701,112</u>	<u>\$ 3,972,494</u>
ADMINISTRATIVE & COMMUNITY SERVICES				
City Manager's Office	\$ 3,145,366	\$ 3,169,606	\$ 3,470,180	\$ 4,018,088
City Council Administration	151,332	224,930	175,676	305,934
Economic Development	4,733,487	5,579,838	5,406,261	6,057,847
Finance	5,790,975	6,777,482	6,313,328	8,202,593
Human Resources	3,445,743	3,934,287	3,803,148	4,508,886
Internal Audit	621,140	755,707	761,193	841,125
Legal	2,935,552	3,687,709	3,386,594	4,156,653
Public Affairs	2,120,072	2,724,497	2,246,057	2,781,842
Non-Departmental	18,908,676	12,423,076	13,525,585	15,386,185
	<u>\$ 41,852,342</u>	<u>\$ 39,277,132</u>	<u>\$ 39,088,021</u>	<u>\$ 46,259,153</u>
TOTAL EXPENDITURES	<u><u>\$ 174,380,353</u></u>	<u><u>\$ 189,069,564</u></u>	<u><u>\$ 187,978,480</u></u>	<u><u>\$ 207,579,152</u></u>

**GENERAL DEBT SERVICE FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Ad Valorem & Delinquent Taxes	\$ 32,605,476	\$ 39,047,851	\$ 38,198,658	\$ 50,047,675
Interest Income	99,997	-	721,415	-
Transfer In - Airport	736,758	806,778	806,779	782,418
Transfer In - Customer Service	81,225	79,874	79,875	78,525
Transfer In - Electric	37,367,099	39,961,904	39,961,905	42,394,596
Transfer In - Fleet	498,036	579,496	579,496	890,082
Transfer In - Materials Mgmt.	47,970	-	-	-
Transfer In - Solid Waste	3,897,501	4,817,837	4,817,838	5,404,904
Transfer In - Technology Svcs.	332,725	363,770	363,771	180,622
Transfer In - Wastewater	8,628,692	8,713,745	8,713,745	9,898,950
Transfer In - Water	10,239,818	11,849,983	11,849,983	14,729,464
Transfer In - Water Impact Fees	-	-	-	1,635,340
Transfer In - Waste Water Impact Fees	-	-	-	2,990,345
TOTAL REVENUES	\$ 94,535,297	\$ 106,221,238	\$ 106,093,465	\$ 129,032,921
Use of Reserves	2,069,960	-	127,773	429,274
TOTAL RESOURCES	\$ 96,605,257	\$ 106,221,238	\$ 106,221,238	\$ 129,462,195

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
General Debt Service	\$ 34,708,333	\$ 39,012,851	\$ 39,012,851	\$ 50,441,949
Airport Debt Service	736,758	806,778	806,778	782,418
Customer Service Debt Service	81,225	79,874	79,874	78,525
Electric Debt Service	37,367,099	39,961,904	39,961,904	42,394,596
Fleet Debt Service	498,036	579,496	579,496	890,082
Materials Mgmt. Debt Service	47,970	-	-	-
Solid Waste Debt Service	3,897,501	4,817,837	4,817,837	5,404,904
Technology Debt Service	332,725	363,770	363,770	180,622
Wastewater Debt Service	8,628,692	8,713,745	8,713,745	12,889,295
Water Debt Service	10,239,818	11,849,983	11,849,983	16,364,804
Fiscal Charges	67,100	35,000	35,000	35,000
TOTAL EXPENDITURES	\$ 96,605,257	\$ 106,221,238	\$ 106,221,238	\$ 129,462,195

**ELECTRIC FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Non-DEC Base Rate Revenues	\$ 102,759,905	\$ 104,394,786	\$ 104,711,063	\$ 124,913,472
TCRF Revenues	-	-	10,296,085	30,286,099
ECA Revenues	56,433,027	66,916,985	60,574,148	86,122,202
Non-Operating Revenues	104,777,062	77,666,210	58,715,362	97,287,375
Interest Income	2,675,342	650,000	5,225,981	1,200,000
Non-DEC Revenues	\$ 266,645,337	\$ 249,627,981	\$ 239,522,639	\$ 339,809,149
Other Revenues	33,575,319	49,786,722	26,853,736	64,920,861
DEC Revenues	67,380,280	40,769,215	36,183,984	52,674,627
TOTAL REVENUES	\$ 334,025,617	\$ 290,397,196	\$ 275,706,623	\$ 392,483,775
Use of Reserves	32,953,193	17,756,399	-	3,185,619
FY 2024 Securitization	-	-	31,500,000	-
TOTAL RESOURCES	\$ 366,978,810	\$ 308,153,595	\$ 307,206,623	\$ 395,669,394

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Administration	\$ 94,793,587	\$ 102,855,200	\$ 100,317,451	\$ 117,348,845
Energy Management	3,121,315	5,361,085	3,650,752	6,026,631
Energy Services	1,901,994	2,813,857	2,133,100	2,596,671
Regulatory & Risk	1,592,981	1,220,364	1,176,732	1,190,262
Wholesale Power	207,708,323	115,809,590	116,055,274	182,707,057
Denton Energy Center	35,917,438	51,827,940	52,180,557	54,057,216
Operations & Maintenance	4,864,382	5,805,948	5,380,179	6,873,200
System Operations	3,773,864	4,364,073	3,845,920	4,232,853
Distribution	2,310,551	3,266,900	2,660,455	3,679,912
Substations	2,277,839	2,674,384	2,470,103	2,947,400
Engineering	4,258,959	5,653,002	5,647,033	6,323,781
Electric Technology Operations	237,079	1,574,037	1,599,695	2,023,507
Other	4,220,494	4,927,215	4,774,567	5,662,059
TOTAL EXPENDITURES	\$ 366,978,810	\$ 308,153,595	\$ 301,891,818	\$ 395,669,394

PERSONNEL BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
Administration	10.00	13.00	14.00	10.00
Energy Management	14.00	14.00	14.00	17.00
Energy Services	6.00	6.00	6.00	7.00
Regulatory & Risk	9.00	4.00	4.00	4.00
Denton Energy Center	17.00	17.00	17.00	18.00
Operations & Maintenance	24.00	24.00	26.00	30.00
System Operations	19.00	22.00	20.00	18.00
Distribution	28.00	28.00	28.00	28.00
Substations	10.00	10.00	10.00	10.00
Engineering	26.00	27.00	27.00	29.50
Meter Operations	16.00	16.00	16.00	17.00
Electric Technology Operations	3.00	3.00	3.00	5.00
Safety & Training	3.00	3.00	3.00	3.00
TOTAL PERSONNEL	185.00	187.00	188.00	196.50

**ELECTRIC FUND
EXPENDITURES BY CLASSIFICATION**

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Total Purchased Power	\$ 155,521,544	\$ 48,677,320	\$ 107,955,822	\$ 100,028,425
DEC Energy Expense (Fuel)	11,249,082	25,037,584	5,213,809	26,076,591
Transmission of Power	23,826,397	24,737,092	23,199,340	27,284,774
Total Wholesale Power	\$ 218,316,955	\$ 140,847,174	\$ 157,328,283	\$ 208,783,650
Personnel Services	22,229,684	26,090,466	24,222,533	29,506,569
Materials and Supplies	2,886,030	3,081,890	2,016,731	4,125,734
Maintenance and Repair	2,632,892	1,818,610	2,146,505	1,909,610
Insurance	2,068,744	4,612,967	2,011,424	4,830,159
Return on Investment	15,122,882	13,029,417	10,164,243	17,931,227
Franchise Fee	12,590,726	12,111,822	9,796,156	16,689,593
Other Expenses	530,259	1,049,538	906,792	1,049,100
Operations	7,187,502	13,444,800	7,295,820	13,675,410
Debt Service				
TMPA CABS	2,762,675	2,761,275	2,761,275	-
TMPA Scrubber	5,006,950	5,051,125	5,051,125	5,104,500
DME Non-DEC Other Debt	30,122,112	32,149,504	32,149,504	37,290,096
DEC Debt	17,308,336	18,077,000	18,077,000	18,077,125
Winter Storm Uri Debt Service	7,230,915	7,223,313	7,223,313	7,220,893
Securitization	-	-	-	7,129,426
Total Debt Service	62,430,988	65,262,217	65,262,217	74,822,040
Interfund Transfers	15,357,250	19,887,694	19,887,694	20,288,723
Capital Outlay	5,624,896	6,900,000	853,420	2,057,579
Fixed Assets	-	17,000	-	-
TOTAL EXPENDITURES	\$ 366,978,809	\$ 308,153,595	\$ 301,891,818	\$ 395,669,394

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The budget included the addition of two positions, a mid year add of a position, and an increase to ECA and TCRF rates.	The budget includes the proposed addition of sixteen and a half new positions. Additionally, due to position reclassifications, eight positions are budgeted to move to other departments within the City. This results in a net position increase in the Electric Fund of eight and half positions.

**WATER FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Interest Operating	\$ 861,629	\$ 300,000	\$ 1,146,166	\$ 1,226,964
Water Sales Residential	24,585,672	23,839,938	24,075,606	23,684,799
Water Sales Commercial	21,496,057	19,858,347	21,667,774	23,472,151
Water for Resale	2,276,644	2,706,299	2,027,361	2,354,168
Tap Fees	634,691	652,269	592,629	519,505
Other Revenues	749,224	620,908	622,785	574,316
Cost of Service - General Fund	226,833	226,833	226,833	233,638
Cost of Service - Electric	620,013	620,013	638,613	657,772
Cost of Service - Wastewater	2,045,596	2,045,596	2,127,032	2,190,843
Cost of Service - Solid Waste	-	680,241	700,648	721,668
Impact Fee Revenues	6,605,000	11,605,000	-	-
TOTAL REVENUES	\$ 60,101,359	\$ 58,708,981	\$ 53,825,447	\$ 55,635,824
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 60,101,359	\$ 58,708,981	\$ 53,825,447	\$ 55,635,824

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Water Administration	\$ 3,322,911	\$ 4,429,465	\$ 3,730,008	\$ 4,474,357
Sustainability	1,615,288	-	-	-
Water Planning and Engineering	750,208	1,105,979	1,406,000	2,004,689
Water Production	10,441,702	8,880,437	10,080,000	12,363,159
Water Distribution	7,865,723	13,406,301	10,193,994	5,661,849
Water Metering	2,613,978	2,362,336	2,702,510	2,351,914
Water Laboratory	535,485	-	-	-
Miscellaneous	22,823,487	28,524,463	22,314,463	28,779,856
TOTAL EXPENDITURES	\$ 49,968,782	\$ 58,708,981	\$ 50,426,975	\$ 55,635,824

PERSONNEL BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
Water Administration	16.00	19.00	19.00	19.00
Sustainability	10.50	-	-	-
Asset Management	7.00	8.00	8.00	8.00
Water Production	39.00	42.00	42.00	49.00
Water Distribution	26.00	24.00	24.00	24.00
Water Metering	16.00	17.00	17.00	17.00
Water Laboratory	5.00	-	-	-
TOTAL PERSONNEL	119.50	110.00	110.00	117.00

WATER FUND
EXPENDITURES BY CLASSIFICATION

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Purchased Power	\$ 1,774,059	\$ 1,481,328	\$ 1,481,328	\$ 1,481,328
Purchased Water	936	3,000	3,000	3,000
Personnel Services	9,322,841	11,458,323	10,079,486	13,309,289
Materials & Supplies	3,038,081	2,040,004	5,010,260	4,354,304
Maintenance & Repair	2,236,422	2,066,512	3,404,275	2,250,512
Insurance	428,632	465,105	465,105	519,789
Return on Investment	1,673,343	1,624,160	1,624,160	1,732,889
Franchise Fee	2,390,490	2,320,229	2,320,229	2,475,556
Other Expenses	222,243	112,865	77,036	112,865
Operations	2,545,234	3,218,282	3,544,170	3,686,028
Fixed Assets	65,936	35,000	35,000	36,050
Debt Service	10,216,828	11,849,983	11,849,983	14,729,464
Cost of Service - General Fund	2,202,057	2,258,155	2,258,155	3,051,299
Cost of Service - Other	5,914,019	6,054,035	6,059,788	7,462,889
Capital Outlay	7,937,661	13,722,000	2,215,000	430,562
TOTAL EXPENDITURES	\$ 49,968,782	\$ 58,708,981	\$ 50,426,975	\$ 55,635,824

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included one position for a Project Manager, one position for a Water Utilities Inspector, two positions for Industrial Technicians, two positions for Water Utilities Electricians, and four Service Trucks. The budget also included the movement of the Sustainability and Water Laboratory positions from the Water Fund to the new Environmental Services Fund.	The budget includes seven positions for Water Operators. Three positions will be housed at the Ray Roberts Water Treatment Plant, and four at the Lake Lewisville Water Treatment Plant. One position for a Water/Wastewater Apprentice, and one position for an Assistant General Manager are also included. Two existing positions are moving out of Water in to General fund. In 2025, the budget does not include the Water Impact Fees as these will be shown separately.

WATER IMPACT FEES
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Impact Fees	\$ 15,828,012	\$ -	\$ 10,000,000	\$ 11,000,000
Interest Income	\$ 1,417,635	\$ -	\$ 1,800,000	\$ 1,400,000
TOTAL REVENUES	\$ 17,245,647	\$ -	\$ 11,800,000	\$ 12,400,000
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 17,245,647	\$ -	\$ 11,800,000	\$ 12,400,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Transfers to Debt Service	\$ 6,605,000	\$ -	\$ -	\$ 1,635,340
TOTAL EXPENDITURES	\$ 6,605,000	\$ -	\$ -	\$ 1,635,340

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
Budget includes no major changes.	The budget includes the use of \$1,635,340 in Impact Fees for Water Debt Service.

**WASTEWATER FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Interest Operating	\$ 550,887	\$ 399,514	\$ 496,507	\$ 523,269
Wastewater Residential	12,992,485	13,726,979	14,569,055	17,083,964
Wastewater Commercial	13,958,432	16,473,258	16,090,082	18,487,168
Effluent Irrigation	87,944	89,902	75,860	75,417
Wastewater Wholesale	768,655	1,212,248	889,153	862,521
Other Revenues	2,112,089	2,032,729	2,690,171	2,668,038
Drainage Fees	4,822,737	4,960,002	5,409,270	5,072,777
Transfers In	720,724	631,561	620,216	638,822
Impact Fee Transfer	4,270,000	4,270,000	-	-
TOTAL REVENUES	\$ 40,283,953	\$ 43,796,193	\$ 40,840,314	\$ 45,411,976
Use of Reserves	11,561,903	1,531,066	1,688,548	250,189
TOTAL RESOURCES	\$ 51,845,856	\$ 45,327,259	\$ 42,528,862	\$ 45,662,165

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Water Reclamation	\$ 9,350,830	\$ 9,734,651	\$ 8,997,466	\$ 8,277,921
Wastewater Collection	14,521,607	6,279,683	6,248,788	5,725,441
Beneficial Reuse	2,411,901	2,330,301	2,394,410	2,548,659
Wastewater Laboratory	583,701	-	-	-
Industrial Pretreatment	757,267	-	-	-
Drainage	3,931,272	3,617,913	2,819,224	3,742,921
Watershed Protection	917,340	1,234,613	941,462	1,552,965
Miscellaneous	18,890,651	21,572,344	20,623,260	23,470,581
Drainage Miscellaneous	352,292	557,754	504,252	343,677
Field Services	128,995	-	-	-
TOTAL EXPENDITURES	\$ 51,845,856	\$ 45,327,259	\$ 42,528,862	\$ 45,662,165

PERSONNEL BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
Water Reclamation	27.00	33.00	33.00	34.00
Wastewater Collection	33.00	35.00	35.00	35.00
Field Services	2.00	-	-	-
Beneficial Reuse	7.00	7.00	7.00	7.00
Wastewater Laboratory	4.00	-	-	-
Industrial Pretreatment	7.50	-	-	-
Drainage	17.00	17.00	17.00	17.00
Watershed Protection	9.00	9.00	9.00	9.00
TOTAL PERSONNEL	106.50	101.00	101.00	102.00

**WASTEWATER FUND
EXPENDITURES BY CLASSIFICATION**

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Purchased Power	\$ 1,109,500	\$ 1,221,000	\$ 1,221,000	\$ 1,221,000
Personnel Services	8,512,296	9,142,344	8,668,467	10,230,229
Materials & Supplies	1,681,811	1,349,117	2,373,462	2,014,500
Maintenance & Repair	2,609,443	2,655,672	4,222,235	2,914,872
Insurance	401,688	429,237	429,237	463,483
Other Expenses	6,925	26,248	10,444	26,098
Operations	3,156,304	2,408,183	2,268,723	2,310,264
Return on Investment	1,019,215	1,078,437	1,078,437	1,244,990
Franchise Fee	1,455,768	1,540,624	1,540,624	1,778,557
Debt Service	8,549,983	8,713,745	8,713,745	9,898,950
Cost of Service - General Fund	1,945,502	1,841,838	1,841,838	2,536,127
Cost of Service - Other	6,525,242	8,015,650	8,015,650	9,098,100
Capital Outlay	14,872,179	6,905,164	2,145,000	1,924,995
TOTAL EXPENDITURES	\$ 51,845,856	\$ 45,327,259	\$ 42,528,862	\$ 45,662,165

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The budget included four positions for Water Reclamation Operators, one position for a Project Manager, one position for a Utilities Inspector, one Service Truck, and one Hydro Excavation Truck. The budget also included the movement of the Wastewater Laboratory and Industrial Pretreatment positions from the Wastewater Fund to the new Environmental Services Fund.	The budget includes one position for a Water Reclamation Technician housed at the Pecan Creek Water Reclamation Plant. In 2025, the budget does not include the Wastewater Impact Fees as these will be shown separately.

WASTEWATER IMPACT FEES
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Impact Fees	\$ 12,547,006	\$ -	\$ 13,300,000	\$ 12,000,000
Interest Income	\$ 927,905	\$ -	\$ 1,400,000	\$ 1,000,000
TOTAL REVENUES	\$ 13,474,911	\$ -	\$ 14,700,000	\$ 13,000,000
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 13,474,911	\$ -	\$ 14,700,000	\$ 13,000,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Transfer to Debt Service	\$ 4,270,000	\$ -	\$ -	\$ 2,990,345
TOTAL EXPENDITURES	\$ 4,270,000	\$ -	\$ -	\$ 2,990,345

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
Budget includes no major changes.	The budges includes the use of \$2,990,345 in Impact Fees for Wastewater Debt Service.

**SOLID WASTE FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Interest Operating	\$ 197,916	\$ 89,132	\$ 297,468	\$ 179,145
Residential	4,839,043	5,198,799	4,975,362	5,569,670
Residential Recycling	5,909,906	5,282,651	5,868,795	5,659,503
Front /Side Load	9,294,358	9,340,387	9,283,826	9,755,316
Roll Off Open Top	5,800,148	5,722,967	6,018,433	7,396,379
Commercial Recycling	1,446,208	1,756,182	1,539,969	1,733,318
Landfill Gate	7,111,822	5,993,200	6,098,396	6,073,431
Landfill Wholesale	3,598,251	4,033,433	4,033,433	5,296,940
Other Solid Waste	1,465,424	1,697,661	1,628,437	1,669,080
Transfers In	180,143	181,490	181,490	186,505
TOTAL REVENUES	\$ 39,843,220	\$ 39,295,901	\$ 39,925,609	\$ 43,519,287
Use of Reserves	708,816	2,074,933	942,161	-
TOTAL RESOURCES	\$ 40,552,036	\$ 41,370,834	\$ 40,867,770	\$ 43,519,287

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Solid Waste Administration	\$ 3,185,151	\$ 3,070,669	\$ 3,007,874	\$ 3,166,339
Residential Collection	6,537,690	7,190,472	7,142,196	6,973,544
Commercial Collection	5,397,986	5,509,324	6,049,068	6,388,615
Collection Special Projects	621,963	643,358	683,791	818,576
Solid Waste Disposal	5,727,999	6,627,969	5,551,489	6,412,259
Home Chemical Collection	540,622	747,966	793,215	878,222
Site Operations	563,414	717,890	776,951	873,970
Miscellaneous	17,977,211	16,863,186	16,863,186	18,007,762
TOTAL EXPENDITURES	\$ 40,552,036	\$ 41,370,834	\$ 40,867,770	\$ 43,519,287

PERSONNEL BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
Solid Waste Administration	20.54	22.00	22.00	20.00
Residential Collection	38.00	40.00	40.00	40.00
Commercial Collection	32.00	33.00	33.00	34.00
Collection Special Projects	7.00	7.00	7.00	7.00
Solid Waste Disposal	21.00	23.00	23.00	23.00
Home Chemical Collection	6.00	6.00	6.00	6.00
Site Operations	2.00	2.00	2.00	1.00
TOTAL PERSONNEL	126.54	133.00	133.00	131.00

SOLID WASTE FUND
EXPENDITURES BY CLASSIFICATION

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 12,239,887	\$ 13,858,642	\$ 13,525,987	\$ 14,333,760
Materials & Supplies	399,757	643,767	556,888	688,667
Maintenance & Repair	161,542	216,516	298,976	239,516
Insurance	618,925	754,474	754,474	696,804
Franchise Fee	1,965,749	1,876,755	1,876,755	2,140,829
Other Expenses	25,035	66,320	40,782	43,320
Operations	7,473,229	7,220,459	8,278,808	7,785,415
Debt Service	3,874,437	4,817,837	4,817,838	5,404,904
Landfill Closure	719,000	752,631	752,631	752,631
Cost of Service - General Fund	1,601,624	1,830,890	1,830,890	2,384,403
Cost of Service - Other	3,065,401	4,700,656	4,700,656	6,057,951
Capital Outlay	2,203,370	4,631,887	3,433,085	2,991,087
TOTAL EXPENDITURES	\$ 34,347,956	\$ 41,370,834	\$ 40,867,770	\$ 43,519,287

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included two positions moving from Solid Waste Administration to the new Environmental Services Fund.	The budget includes two positions moving from Solid Waste to the General Fund.

**AIRPORT FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Airport Land Leases	\$ 777,021	\$ 710,104	\$ 870,175	\$ 800,331
Hangar Leases	157,544	157,200	157,019	170,400
FBO Fuel Commissions	306,706	260,000	262,886	260,000
FBO Hangar/Tiedown Commissions	243,145	275,000	291,279	275,000
Other Airport Income	31,818	4,331	7,248	4,331
Airport Gas Royalties	616,459	450,000	350,000	350,000
Interest Income	148,000	157,115	278,105	196,509
TOTAL REVENUES	\$ 2,280,693	\$ 2,013,750	\$ 2,216,712	\$ 2,056,571
Use of Reserves	-	533,921	185,672	545,655
TOTAL RESOURCES	\$ 2,280,693	\$ 2,547,671	\$ 2,402,384	\$ 2,602,226

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 759,692	\$ 835,273	\$ 835,273	\$ 851,660
Materials & Supplies	7,436	17,520	8,288	23,720
Maintenance & Repair	23,839	60,100	11,966	60,100
Insurance	36,509	46,874	46,874	49,984
Operations	114,648	215,055	127,134	213,899
Debt Service	717,980	806,778	806,778	782,418
Cost of Service - General Fund	238,111	276,423	276,423	284,716
Cost of Service - Other	217,386	239,648	239,648	285,729
Capital Outlay	50,000	50,000	50,000	50,000
TOTAL EXPENDITURES	\$ 2,165,601	\$ 2,547,671	\$ 2,402,384	\$ 2,602,226

PERSONNEL	FY 2023	FY 2024	FY 2024	FY 2025
Full Time Equivalents (FTE)	ACTUAL	ADOPTED	ESTIMATE	PROPOSED
TOTAL PERSONNEL	7.50	7.50	7.50	7.50

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The budget included no major changes.	The budget includes no major changes.

**CUSTOMER SERVICE FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Other Fees	\$ 333,408	\$ 120,000	\$ 419,162	\$ 318,606
Cost of Service - General Fund	203,477	178,528	178,528	853,328
Cost of Service - Electric	3,686,683	4,926,320	4,926,320	5,117,252
Cost of Service - Water	1,069,005	1,322,996	1,322,996	1,703,145
Cost of Service - Wastewater	1,256,265	1,561,065	1,561,065	1,660,835
Cost of Service - Solid Waste	1,712,127	1,720,712	1,720,712	2,139,418
Other Transfers	14,318	26,999	26,999	23,333
TOTAL REVENUES	\$ 8,275,283	\$ 9,856,620	\$ 10,155,782	\$ 11,815,917
Use of Reserves	-	-	-	150,000
TOTAL RESOURCES	\$ 8,275,283	\$ 9,856,620	\$ 10,155,782	\$ 11,965,917

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 4,108,634	\$ 5,320,012	\$ 4,144,048	\$ 6,565,684
Materials & Supplies	358,870	434,130	480,637	474,130
Maintenance & Repair	-	1,500	210	1,500
Insurance	78,150	114,760	114,760	113,609
Other Expenses	1,972	2,350	-	2,350
Operations	2,466,277	2,578,570	3,153,377	2,850,074
Capital Outlay	-	-	-	150,000
Cost of Service - General Fund	167,955	571,491	571,491	869,917
Cost of Service - Other	641,847	753,933	753,933	860,128
Debt Service	81,225	79,874	79,874	78,525
TOTAL EXPENDITURES	\$ 7,904,930	\$ 9,856,620	\$ 9,298,330	\$ 11,965,917

PERSONNEL BY DIVISION	FY 2023	FY 2024	FY 2024	FY 2025
Full Time Equivalents (FTE)	ACTUAL	ADOPTED	ESTIMATE	PROPOSED
Customer Service	56.00	62.50	55.50	55.50
311 Call Center	-	-	6.00	10.00
TOTAL PERSONNEL	56.00	62.50	61.50	65.50

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The budget included the addition of six positions: Customer Service Representative I, two Customer Service Trainers, Senior Customer Service Representative, Customer Service Supervisor, and a Cash Operations Specialist. The new 311 Call Center became active mid-year. The Director position was moved to Animal Services.	The budget includes the addition of four positions, and their expenses, moved from the Electric Fund to the Customer Service Fund.

**TECHNOLOGY SERVICES FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Cost of Service - Electric Fund	\$ 4,943,766	\$ 5,123,327	\$ 5,123,327	\$ 4,506,978
Cost of Service - Water Fund	859,243	858,347	858,347	1,009,151
Cost of Service - Wastewater Fund	802,206	905,611	905,611	800,985
Cost of Service - Solid Waste Fund	550,343	722,495	722,495	885,991
Cost of Service - General Fund	9,109,807	11,518,296	11,518,296	14,594,242
Cost of Service - Risk Retention Fund	52,625	52,267	52,267	123,175
Cost of Service - Facilities Fund	245,509	291,098	291,098	355,541
Cost of Service - Recreation Fund	471,856	-	-	-
Cost of Service - Street Improvement Fund	176,884	223,802	223,802	283,358
Cost of Service - Airport Fund	63,742	81,169	81,169	104,147
Cost of Service - Materials Management Fund	374,865	372,299	372,299	366,984
Cost of Service - Fleet Services Fund	147,220	198,600	198,600	271,249
Cost of Service - Customer Service Fund	555,609	670,469	670,469	658,779
Cost of Service - Engineering Fund	427,194	528,251	528,251	509,343
Cost of Service - Environmental Services Fund	-	215,191	215,191	231,631
Other Income	302,205	151,213	118,750	398,668
TOTAL REVENUES	\$ 19,083,074	\$ 21,912,435	\$ 21,879,972	\$ 25,100,222
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 19,083,074	\$ 21,912,435	\$ 21,879,972	\$ 25,100,222

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Administration	\$ 3,328,998	\$ 2,923,676	\$ 2,963,033	\$ 4,425,803
Business Services	482,064	859,306	525,666	1,490,135
Police Department Technology	1,916,940	1,858,784	1,703,806	2,269,174
Fire Department Technology	-	-	315,798	318,438
Infrastructure	4,248,879	5,772,012	5,743,359	6,093,417
IT Communications	2,368,843	2,746,321	2,317,116	2,401,345
Geographic Information Systems (GIS)	958,191	970,203	916,317	912,507
Application Support	3,895,572	3,366,818	3,845,198	3,636,613
Support Services	1,542,500	1,746,865	1,825,261	1,824,202
Public Safety IT	757,247	956,462	885,931	1,056,203
Information Security	559,964	711,988	767,090	672,385
DME Technology	9,115	-	-	-
TOTAL EXPENDITURES	\$ 20,068,313	\$ 21,912,435	\$ 21,808,575	\$ 25,100,222

PERSONNEL Full Time Equivalents (FTE)	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Administration	8.00	8.00	8.00	10.00
Business Services	3.00	5.00	5.00	6.00
Infrastructure	7.00	13.00	13.00	13.00
IT Communications	9.00	8.00	8.00	8.00
Geographic Information Systems	5.00	5.00	5.00	6.00
Application Support	13.00	12.00	12.00	12.00
Support Services	10.00	11.00	11.00	11.00
Public Safety IT	3.00	4.00	4.00	4.00
Information Security	7.00	2.00	2.00	2.00
TOTAL PERSONNEL	65.00	68.00	68.00	72.00

TECHNOLOGY SERVICES FUND
EXPENDITURES BY CLASSIFICATION

EXPENDITURE	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 7,445,888	\$ 9,794,322	\$ 8,365,339	\$ 11,671,670
Materials & Supplies	357,229	560,563	497,729	608,359
Maintenance & Repair	283,538	282,000	375,443	295,000
Insurance	120,107	135,187	135,188	180,808
Operations	8,779,359	9,439,369	9,368,796	9,924,192
Debt Service	332,725	363,770	363,771	180,622
Cost of Service - General Fund	652,156	783,792	773,442	1,050,339
Cost of Service - Other	559,567	553,431	543,431	434,232
Capital Outlay	1,379,757	-	1,383,533	750,000
Fixed Assets	155,890	-	-	-
Other Expenses	2,098	-	1,903	5,000
TOTAL EXPENDITURES	\$ 20,068,314	\$ 21,912,434	\$ 21,808,575	\$ 25,100,222

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included the addition of three positions - two IT Business Services Analyst, and one Public Safety Systems Analyst. Five positions from Information Security moved to Infrastructure.	This budget includes the addition of four new positions. The new positions are Assistant Technology Director, Senior IT Project Manager, IT Training Coordinator and GIS Specialist.

**MATERIALS MANAGEMENT FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Postage Fees	\$ 55,092	\$ 40,000	\$ 50,566	\$ 40,000
Warehouse Sales	13,335,779	14,963,140	10,414,229	16,757,886
Miscellaneous Income	101,900	220,700	116,203	123,482
Cost of Service - General Fund	1,012,452	1,066,186	1,078,527	1,034,421
Cost of Service - Electric Fund	748,901	806,802	806,802	937,062
Cost of Service - Water Fund	314,254	278,458	278,458	370,453
Cost of Service - Wastewater Fund	224,818	530,134	530,134	180,147
Cost of Service - Solid Waste Fund	154,630	147,713	147,713	134,103
Cost of Service - Other Funds	1,480,625	1,214,440	1,202,098	1,302,906
Auction Proceeds	20,241	-	14,873	10,000
TOTAL REVENUES	\$ 17,448,692	\$ 19,267,573	\$ 14,639,603	\$ 20,890,460
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 17,448,692	\$ 19,267,573	\$ 14,639,603	\$ 20,890,460

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Purchasing	\$ 2,203,943	\$ 2,925,322	\$ 2,746,150	\$ 3,210,588
Warehouse	1,338,887	1,209,956	1,218,104	934,402
Inventory	13,754,962	15,132,295	10,377,608	16,745,470
Compliance	137,164	-	-	-
TOTAL EXPENDITURES	\$ 17,434,956	\$ 19,267,573	\$ 14,341,862	\$ 20,890,460

PERSONNEL Full Time Equivalents (FTE)	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Purchasing	17.00	17.00	16.00	16.00
Warehouse	7.00	7.00	7.00	7.00
TOTAL PERSONNEL	24.00	24.00	23.00	23.00

MATERIALS MANAGEMENT FUND
EXPENDITURES BY CLASSIFICATION

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 2,428,120	\$ 2,609,948	\$ 2,456,410	\$ 2,536,972
Materials & Supplies	557,816	2,115,254	109,063	2,116,254
Inventory	13,211,020	13,000,000	10,302,774	14,600,000
Maintenance & Repair	417	18,750	5,970	18,750
Insurance	55,746	61,176	61,176	47,289
Miscellaneous	750	2,175	615	2,175
Operations	114,338	143,567	89,152	169,417
Debt Service	48,366	-	-	-
Cost of Service - General Fund	422,446	712,638	712,638	862,972
Cost of Service - Other	595,937	604,065	604,065	536,631
TOTAL EXPENDITURES	\$ 17,434,956	\$ 19,267,573	\$ 14,341,862	\$ 20,890,460

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included additional funds for cost of goods sold in inventory.	The budget includes additional funds for cost of goods sold in inventory, maintenance & repair, and operations for 2025.

**FACILITIES MANAGEMENT FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Other Income	\$ 41,444	\$ 118,276	\$ 118,276	\$ 41,045
Cost of Service - General Fund	3,041,100	4,031,697	4,031,697	5,182,437
Cost of Service - Electric Fund	898,527	975,786	975,786	975,786
Cost of Service - Water Fund	239,607	254,696	254,696	617,626
Cost of Service - Wastewater Fund	239,198	250,951	250,951	408,312
Cost of Service - Solid Waste Fund	396,730	426,101	426,101	444,163
Cost of Service - Materials Management Fund	221,072	231,766	231,766	109,335
Cost of Service - Customer Service Fund	45,086	46,862	46,862	36,351
Cost of Service - Fleet Services Fund	97,412	104,032	104,032	210,033
Cost of Service - Technology Services Fund	221,756	238,315	238,315	95,811
Cost of Service - Engineering Services Fund	42,743	44,720	44,720	104,394
Cost of Service - Risk Retention Fund	12,263	12,834	12,834	12,849
Cost of Service - Airport Fund	127,523	134,337	134,337	144,101
Cost of Service - Recreation Fund	715,451	-	-	-
Cost of Service - Street Improvement Fund	12,390	12,848	12,848	36,522
TOTAL REVENUES	\$ 6,352,302	\$ 6,883,221	\$ 6,883,221	\$ 8,418,765
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 6,352,302	\$ 6,883,221	\$ 6,883,221	\$ 8,418,765

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2024 PROPOSED
Administration	\$ 1,889,848	\$ 1,978,543	\$ 1,900,818	\$ 2,404,687
Maintenance	4,397,327	4,904,678	4,975,063	6,014,078
Projects	5,851	-	-	-
TOTAL EXPENDITURES	\$ 6,293,026	\$ 6,883,221	\$ 6,875,881	\$ 8,418,765

PERSONNEL Full Time Equivalents (FTE)	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Administration	3.00	4.00	4.00	4.00
Maintenance	15.00	15.00	16.00	18.00
TOTAL PERSONNEL	18.00	19.00	20.00	22.00

FACILITIES MANAGEMENT FUND
EXPENDITURES BY CLASSIFICATION

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 1,596,953	\$ 2,230,808	\$ 2,526,212	\$ 2,989,824
Materials & Supplies	39,216	47,940	35,435	66,000
Maintenance & Repair	2,067,562	1,840,586	1,396,149	1,916,051
Insurance	38,988	41,798	41,798	50,025
Operations	1,742,694	1,858,829	2,013,027	2,256,476
Cost of Service - General Fund	318,574	376,110	376,110	501,269
Cost of Service - Other	455,039	487,150	487,150	639,120
Capital Outlay	34,000	-	-	-
TOTAL EXPENDITURES	\$ 6,293,026	\$ 6,883,221	\$ 6,875,881	\$ 8,418,765

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included the addition of a Building Security Coordinator and two Skilled Trades Technicians. Reduced one Fleet Technician and added Assistant Director Facilities and Fleet services.	The budget includes the addition of two Facilities Licensed Technician IV.

**FLEET MANAGEMENT FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Fuel Sales	\$ 4,022,513	\$ 5,223,012	\$ 4,137,762	\$ 4,925,283
Parts & Maintenance	8,686,572	8,991,147	8,815,303	6,850,256
Rental Fleet	-	15,000	-	10,000
Sublet Repairs	1,914,599	1,888,950	2,981,078	3,985,000
Other Income	152,495	12,500	37,348	11,500
Interest Income	959	4,000	10,405	5,296
Transfer In	-	-	-	2,010,137
TOTAL REVENUES	\$ 14,777,138	\$ 16,134,609	\$ 15,981,896	\$ 17,797,472
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 14,777,138	\$ 16,134,609	\$ 15,981,896	\$ 17,797,472

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 2,816,479	\$ 3,575,956	\$ 3,551,550	\$ 3,885,204
Materials & Supplies	86,395	101,200	123,497	102,250
Inventory (Fuel only)	3,989,642	5,228,911	3,616,910	4,925,284
Maintenance & Repair	91,283	55,000	107,460	90,000
Insurance	55,802	97,057	97,057	79,090
Operations	6,517,182	5,586,693	6,507,351	6,674,282
Other Expense	627	1,505	1,505	1,505
Debt Service	498,166	579,496	579,496	890,082
Cost of Service - General Fund	328,565	400,936	400,936	478,060
Cost of Service - Other	526,282	507,855	507,855	671,715
TOTAL EXPENDITURES	\$ 14,910,423	\$ 16,134,609	\$ 15,493,617	\$ 17,797,472

PERSONNEL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
TOTAL PERSONNEL	26.00	33.00	32.00	32.00

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The budget included the addition of two Fleet Technicians. In 2024 one position Fleet technician moved to Facilities from Fleet.	The budget includes no major changes.

**ENVIRONMENTAL SERVICES FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Gas Well Inspections	\$ -	\$ 300,000	\$ 9,370	\$ 300,000
Coliform Analysis	-	120,000	105,000	120,000
Pretreatment Revenue	-	170,000	146,000	230,000
Transfer - General Fund	-	98,016	98,016	523,461
Transfer - Electric	-	245,445	245,445	242,381
Transfer - Water	-	1,531,670	1,531,670	1,449,156
Transfer - Wastewater	-	1,552,037	1,552,037	1,840,735
Transfer - Solid Waste	-	740,937	740,937	1,282,522
Other Transfers	-	-	-	120,312
Interest Income	-	3,058	11,698	37,000
TOTAL REVENUES	\$ -	\$ 4,761,163	\$ 4,440,173	\$ 6,145,567
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ -	\$ 4,761,163	\$ 4,440,173	\$ 6,145,567

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ -	\$ 3,187,702	\$ 3,050,000	\$ 3,865,783
Materials & Supplies	-	249,159	240,000	269,340
Maintenance & Repair	-	84,235	80,000	86,650
Insurance	-	79,290	79,290	131,504
Other Expenses	-	45,897	26,000	41,955
Operations	-	854,689	704,692	971,818
Cost of Service - Other	-	215,191	215,191	778,517
Capital Outlay	-	45,000	45,000	-
TOTAL EXPENDITURES	\$ -	\$ 4,761,163	\$ 4,440,173	\$ 6,145,567

PERSONNEL BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
Environmental Services Administration	-	4.00	4.00	5.00
Sustainability	-	8.50	8.50	8.50
Municipal Laboratories	-	9.00	9.00	9.00
Industrial Pretreatment	-	8.00	8.00	8.00
Gas Well Inspections	-	1.00	1.00	1.00
Landfill Compliance	-	2.00	2.00	2.00
TOTAL PERSONNEL	-	32.50	32.50	33.50

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The Environmental Services Fund was created to consolidate the environmental related services provided by divisions across the City. Personnel from the Water, Wastewater, and Solid Waste divisions transferred into the Environmental Services fund. Two new positions were added for these services into Environmental Services Administration.	The budget includes one position for an Administrative Manager.

**RISK RETENTION FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Transfer In - General Fund	\$ 2,922,194	\$ 3,989,347	\$ 4,122,529	\$ 4,200,943
Transfer In - Internal Service Fund	440,123	539,679	648,286	809,771
Transfer In - Utility Fund	2,450,469	2,987,320	3,002,900	3,254,461
Transfer In - Special Revenue Fund	255,493	160,980	165,880	-
Interest Income	80,519	70,981	67,290	31,868
Other Revenues	888,330	221,031	664,601	558,503
TOTAL REVENUES	\$ 7,037,128	\$ 7,969,338	\$ 8,671,486	\$ 8,855,546
Use of Reserves	463,046	-	-	-
TOTAL RESOURCES	\$ 7,500,174	\$ 7,969,338	\$ 8,671,486	\$ 8,855,546

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 1,150,834	\$ 1,854,048	\$ 2,350,157	\$ 1,983,529
Materials & Supplies	32,348	82,788	55,031	83,000
Maintenance & Repair	725,334	558,569	845,273	562,069
Insurance	3,031,448	3,728,251	3,728,251	4,207,945
Other Expense	271,641	450,000	254,262	545,000
Operations	1,670,187	1,016,426	938,070	1,006,310
Cost of Service - General Fund	138,573	155,236	155,236	276,211
Cost of Service - Tech Services	52,625	52,267	52,267	58,931
Cost of Service - Other	80,738	71,753	71,753	132,551
Transfer to Capital	346,446	-	-	-
TOTAL EXPENDITURES	\$ 7,500,174	\$ 7,969,338	\$ 8,450,300	\$ 8,855,546

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Risk	\$ 6,880,351	\$ 7,098,893	7,679,643	\$ 7,970,787
Safety	619,823	870,445	770,657	884,759
TOTAL EXPENDITURES	\$ 7,500,174	\$ 7,969,338	\$ 8,450,300	\$ 8,855,546

PERSONNEL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
Risk Personnel	12.00	12.00	9.00	9.00
Safety Personnel	-	-	4.00	4.00
TOTAL PERSONNEL	12.00	12.00	13.00	13.00

MAJOR BUDGET ITEMS

FY 2024	FY 2025
Budget included increases for insurance premiums and litigation fees.	The budget includes an increase for insurance premiums and litigation fees.

**HEALTH INSURANCE FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Employee Contributions - Health	\$ 3,593,660	\$ 4,582,084	\$ 3,782,131	\$ 4,205,083
Employee Contributions - Dental	1,433,605	1,637,716	1,485,608	1,574,661
Employee Contributions - Vision	213,660	191,536	296,243	345,346
Employee Contributions - STD ¹	254,356	264,620	280,073	318,691
Retiree Contributions	1,517,725	1,319,930	1,622,586	1,848,017
City Contributions - Health Insurance	24,049,099	26,556,907	25,251,200	28,808,599
City Contributions - LTD ²	154,262	163,742	175,151	211,126
City Contributions - Life Insurance	70,521	74,384	79,499	90,842
Pharmacy Rebates	2,303,792	1,119,940	3,784,512	3,723,577
Other	936,294	492,070	1,017,511	1,070,785
TOTAL REVENUES	\$ 34,526,974	\$ 36,402,929	\$ 37,774,514	\$ 42,196,727
Use of Reserves	1,221,688	-	268,739	-
TOTAL RESOURCES	\$ 35,748,662	\$ 36,402,929	\$ 38,043,253	\$ 42,196,727

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Long Term Disability	\$ 71,746	\$ 148,702	\$ 88,961	\$ 84,543
Life Insurance	543,327	536,947	663,995	487,104
Short Term Disability	253,323	265,820	313,398	301,918
Dental Insurance	1,428,071	1,936,539	1,665,457	1,574,661
Vision Insurance	212,472	218,311	335,072	345,346
Health Insurance	32,971,150	33,003,791	34,599,756	38,121,613
Materials and Supplies	2,231	2,956	-	1,000
Operations	131,719	211,219	258,648	286,313
Transfers	66,512	78,644	117,966	490,134
Other Expense	68,111	-	-	504,095
TOTAL EXPENDITURES	\$ 35,748,662	\$ 36,402,929	\$ 38,043,253	\$ 42,196,727

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The budget included no major changes.	The budget includes no major changes.

¹ STD - Short Term Disability

² LTD - Long Term Disability

**ENGINEERING SERVICES FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Right of Way Inspections	\$ 789,375	\$ 535,000	\$ 682,000	\$ 535,000
Public Works Inspection	1,108,765	1,726,000	887,000	1,726,000
Engineering CIP Charges	1,525,761	2,990,467	2,990,000	4,055,170
Public Works CIP Charges	958,287	1,456,597	1,457,000	1,776,202
Real Estate CIP Charges	362,585	1,397,409	1,397,000	1,704,027
Miscellaneous Income	39,081	6,000	26,000	7,127
Transfers In	2,013,475	2,150,000	2,150,000	1,822,437
Development Review Fees	1,377,914	1,903,019	1,705,000	1,895,555
TOTAL REVENUES	\$ 8,175,243	\$ 12,164,492	\$ 11,294,000	\$ 13,521,518
Use of Reserves	510,769	-	-	-
TOTAL RESOURCES	\$ 8,686,012	\$ 12,164,492	\$ 11,294,000	\$ 13,521,518

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Engineering Administration	\$ 534,940.00	\$ 707,746	\$ 635,000	\$ 1,023,774
Capital Projects	2,139,682	3,682,777	2,591,000	4,117,804
Public Works Inspections	1,720,079	2,265,012	2,030,000	2,875,484
Engineering	1,529,420	2,357,259	1,696,000	2,443,652
Real Estate	787,997	1,248,679	1,023,000	1,289,803
Development Review	1,973,894	1,903,019	2,500,000	1,771,001
TOTAL EXPENDITURES	\$ 8,686,012	\$ 12,164,492	\$ 10,475,000	\$ 13,521,518

PERSONNEL BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
Engineering Administration	5.00	5.00	5.00	5.00
Capital Projects	14.00	14.00	15.00	15.00
Public Works Inspections	19.00	19.00	19.00	19.00
Engineering	11.00	11.00	11.00	11.00
Real Estate	5.00	5.00	5.00	5.00
TOTAL PERSONNEL	54.00	54.00	55.00	55.00

ENGINEERING SERVICES FUND
EXPENDITURES BY CLASSIFICATION

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 3,752,149	\$ 6,490,812	\$ 4,364,000	\$ 7,082,000
Materials & Supplies	39,618	69,629	38,000	74,629
Insurance	80,955	109,101	109,000	103,608
Miscellaneous	808	7,300	1,000	7,300
Operations	643,204	906,026	1,010,000	994,345
Transfers	1,407,387	1,429,926	1,430,000	2,198,832
Development Review	1,973,894	1,903,019	2,500,000	1,771,001
Real Estate	787,997	1,248,679	1,023,000	1,289,803
TOTAL EXPENDITURES	\$ 8,686,012	\$ 12,164,492	\$ 10,475,000	\$ 13,521,518

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included the addition of one Program Manager, and one Project Manager in Capital Projects, as well as a mid-year add of one Project Manager.	The 2025 budget includes no major changes.

**STREET IMPROVEMENT FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Bond Sale Savings	\$ 1,306,035	\$ 1,345,000	\$ 403,500	\$ 2,126,082
Interest Income & Misc.	278,710	62,000	363,707	100,000
Transfer from General Fund	-	1,674,993	1,674,993	1,573,632
Sale of Surplus Supplies	9,111	-	-	10,000
Franchise Fees	17,111,671	16,688,477	18,110,943	16,300,000
TOTAL REVENUES	\$ 18,705,527	\$ 19,770,470	\$ 20,553,143	\$ 20,109,714
Use of Reserves	-	5,973,479	2,878,080	422,921
TOTAL RESOURCES	\$ 18,705,527	\$ 25,743,949	\$ 23,431,223	\$ 20,532,635

EXPENDITURES BY CLASSIFICATION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 3,487,407	\$ 4,268,689	\$ 4,021,655	\$ 4,449,610
Materials & Supplies	130,105	106,000	189,445	106,000
Maintenance & Repairs	5,421,853	5,827,739	5,700,256	5,827,739
Insurance	226,171	165,880	165,880	103,074
Other Expenses	230	-	-	-
Operations	1,200,768	1,128,000	1,269,816	1,153,000
Transfers - Cost of Service	833,854	884,171	884,171	1,319,580
Transfers to Capital	5,981,500	13,363,470	11,200,000	7,573,632
TOTAL EXPENDITURES	\$ 17,281,888	\$ 25,743,949	\$ 23,431,223	\$ 20,532,635

PERSONNEL	FY 2023	FY 2024	FY 2024	FY 2025
Full Time Equivalents (FTE)	ACTUAL	ADOPTED	ESTIMATE	PROPOSED
TOTAL PERSONNEL	41.00	41.00	41.00	41.00

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The planned use of reserves in the amount of \$5,973,479 was intended for roadway reconstruction. One-time transfer of \$1,674,993 and an increase of \$988,477 in Franchise Fee funding from the General Fund was intended to supplement roadway projects managed by the Streets department.	This budget includes a transfer to Capital Projects for 2019 Bond projects in the amount of \$6 million, and a transfer for the Roadway Funding Strategy program in the amount of \$1,573,632.

**TOURIST & CONVENTION FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Hotel Occupancy Tax	\$ 2,981,962	\$ 2,800,000	\$ 2,891,622	\$ 2,947,000
Convention Center Hotel	972,652	1,008,000	715,522	1,072,349
Interest Income & Refunds	17,825	14,000	65,937	25,000
TOTAL REVENUES	\$ 3,972,439	\$ 3,822,000	\$ 3,673,081	\$ 4,044,349
Use of Reserves	-	578,255	1,967	491,755
TOTAL RESOURCES	\$ 3,972,439	\$ 4,400,255	\$ 3,675,048	\$ 4,536,104

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Black Chamber of Commerce	\$ 45,000	\$ 60,000	\$ 43,333	\$ 60,100
Black Film Festival Institute	51,500	51,500	74,389	54,500
Denton Breakfast Kiwanis	-	6,200	8,956	7,000
Chamber of Commerce CVB ⁽¹⁾	1,582,000	1,657,000	1,196,722	1,710,600
Denton Music and Art Collaboration	-	-	-	2,000
Mount Zion-Africa Festival	-	-	-	3,000
Denton Bach Society	-	-	-	1,000
Denton Community Market	68,400	68,400	98,800	68,600
Denton County History & Culture	240,000	290,000	209,444	296,200
Denton Day of the Dead Festival	50,000	65,000	93,889	65,100
Denton Festival Foundation	125,000	125,000	90,278	135,000
Denton Holiday Festival Association	50,000	50,000	36,111	50,000
Denton Main Street Association	52,000	80,000	57,778	80,200
Denton Parks Foundation	104,000	134,000	193,556	134,300
Denton Public Art Committee	79,000	100,000	144,444	100,000
Greater Denton Arts Council	160,000	160,000	115,556	160,400
North Texas State Fair Association	245,000	312,400	225,622	327,400
Real Waves Radio Network (KUZU)	-	13,300	19,211	13,400
Tejas Storytelling Association	59,055	59,055	42,652	59,055
Denton Community Theatre	27,000	27,000	19,500	30,100
Texas Filmmakers	35,000	50,000	72,222	50,700
Texas Veterans Hall of Fame	35,000	55,000	79,444	55,100
Black Film Festival (Project Funding)	250,000	-	-	-
O'Reilly Hospitality	972,652	1,008,000	853,141	1,072,349
Downtown Ambassador	-	28,400	-	-
SUBTOTAL RECURRING EXPENSES	\$ 3,257,955	\$ 4,400,255	\$ 3,675,048	\$ 4,536,104
TOTAL EXPENDITURES	\$ 3,257,955	\$ 4,400,255	\$ 3,675,048	\$ 4,536,104

MAJOR BUDGET ITEMS

FY 2024	FY 2025
The budget included an increase in Convention Center Hotel Revenue Budget which also included funding for the new Downtown Ambassador program.	The budget includes an increase in Convention Center Hotel Revenue.

⁽¹⁾CVB - Convention and Visitor's Bureau

POLICE CONFISCATION FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Seizures	\$ 456,971	\$ -	\$ 218,148	\$ -
Investment Income	37,839	-	53,373	-
Auction Proceeds	14,160	-	4,869	-
TOTAL REVENUES	\$ 508,969	\$ -	\$ 276,391	\$ -
Use of Reserves	-	350,000	-	500,000
TOTAL RESOURCES	\$ 508,969	\$ 350,000	\$ 276,391	\$ 500,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Materials & Supplies	\$ 21,617	\$ 205,000	\$ -	\$ 250,000
Maintenance & Repair	-	-	3,920	-
Operations	63,383	145,000	20,854	250,000
Transfers	46,000	-	-	-
Fixed Assets	-	-	30,923	-
TOTAL EXPENDITURES	\$ 131,000	\$ 350,000	\$ 55,697	\$ 500,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
Budget included costs for training and materials & supplies.	Budget includes increased appropriations for training, uniforms, and materials & supplies.

Note: U.S. Department of Justice Guide to Equitable Sharing dictates that no revenue budget is created for this fund.

CATALYST FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Mixed Beverage Tax	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Interest Income	118,822	-	222,808	-
Transfers In	3,000,000	1,000,000	1,000,000	1,000,000
TOTAL REVENUES	\$ 3,268,822	\$ 1,150,000	\$ 1,372,808	\$ 1,150,000
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 3,268,822	\$ 1,150,000	\$ 1,372,808	\$ 1,150,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operations	\$ 2,500	\$ -	\$ 105,000	\$ 100,200
Capital Outlay	-	1,000,000	1,000,000	1,049,800
TOTAL EXPENDITURES	\$ 2,500	\$ 1,000,000	\$ 1,105,000	\$ 1,150,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included transfers from one-time franchise fee and return on investment revenues to promote economic development programs and incentives.	The budget shows a reduction in Capital Outlay based on projected funding availability.

SUSTAINABILITY FRAMEWORK FUND
RESOURCE & EXPENDITURE SUMMARY

REVENUES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Transfers In	\$ 1,262,224	\$ 750,000	\$ 750,000	\$ 750,000
Interest Income	23,876	-	60,000	50,000
TOTAL REVENUES	\$ 1,286,100	\$ 750,000	\$ 810,000	\$ 800,000
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 1,286,100	\$ 750,000	\$ 810,000	\$ 800,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Materials and Supplies	\$ 60	\$ -	\$ 75,000	\$ 80,000
Operations	173,920	-	735,000	50,000
Capital Outlay	-	750,000	-	670,000
TOTAL EXPENDITURES	\$ 173,980	\$ 750,000	\$ 810,000	\$ 800,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included transfers from one-time franchise fee and return on investment revenues for promoting sustainability programs.	The budget shows a reduction in the Capital Outlay transfer based on projected funding availability.

PARKS GAS WELL FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Gas Well Royalties	\$ 71,752	\$ 100,000	\$ 18,392	\$ 70,000
Interest Income	6,500	-	6,600	-
Miscellaneous Income	-	-	-	-
TOTAL REVENUES	\$ 78,252	\$ 100,000	\$ 24,992	\$ 70,000
Use of Reserves	-	-	-	-
TOTAL RESOURCES	\$ 78,252	\$ 100,000	\$ 24,992	\$ 70,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Capital Outlay	\$ 50,000	\$ 100,000	\$ 20,000	\$ 70,000
TOTAL EXPENDITURES	\$ 50,000	\$ 100,000	\$ 20,000	\$ 70,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget utilized \$100,000 to assist in the completion of Parks and Recreation department projects that were planned or developed during the budget year.	The budget is proposed to utilize \$70,000 to assist in the completion of Parks and Recreation Department projects that are currently planned or those that develop during the budget year.

**TREE MITIGATION FUND
RESOURCE & EXPENDITURE SUMMARY**

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Landscaping Fee	\$ 573,170	\$ 250,000	\$ 1,153,444	\$ 575,000
Interest Income	55,928	5,000	84,603	50,000
TOTAL REVENUES	\$ 629,098	\$ 255,000	\$ 1,238,047	\$ 625,000
Use of Reserves	-	425,500	-	375,000
TOTAL RESOURCES	\$ 629,098	\$ 680,500	\$ 1,238,047	\$ 1,000,000

EXPENDITURES BY DIVISION	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Tree Preservation	\$ 62,344	\$ 590,000	\$ 869,516	\$ 906,207
Tree Rebates	7,800	46,800	26,100	40,185
KDB Tree Program	13,576	43,700	11,948	53,608
TOTAL EXPENDITURES	\$ 83,720	\$ 680,500	\$ 907,564	\$ 1,000,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Personnel Services	\$ 8,672	\$ 15,600	\$ 10,185	\$ 17,970
Insurance	-	-	-	923
Operations	75,048	164,900	397,379	482,433
Transfer to Capital	-	500,000	500,000	498,674
TOTAL EXPENDITURES	\$ 83,720	\$ 680,500	\$ 907,564	\$ 1,000,000

PERSONNEL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Full Time Equivalents (FTE)				
TOTAL PERSONNEL	0.50	0.50	0.50	0.50

MAJOR BUDGET ITEMS

FY 2024	FY 2025
Capital increased due to anticipated purchase of property.	The Tree Mitigation Fund is utilized to plant trees in parks and within right-of-ways. Funding will be used to support tree plantings and various activities related to the urban tree canopy. A portion of this allocation may also be used to purchase land if it is determined to be needed.

ROADWAY IMPACT FEE FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Impact Fees	\$ 5,409,098	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
Interest Income	688,418	-	-	-
TOTAL REVENUES	\$ 6,097,516	\$ 3,500,000	\$ 3,500,000	\$ 3,500,000
Use of Reserves	4,920,688	-	-	3,054,000
TOTAL RESOURCES	\$ 11,018,204	\$ 3,500,000	\$ 3,500,000	\$ 6,554,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Capital Outlay	\$ 11,018,204	\$ 3,500,000	\$ 3,500,000	\$ 6,554,000
TOTAL EXPENDITURES	\$ 11,018,204	\$ 3,500,000	\$ 3,500,000	\$ 6,554,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included no major changes.	The 2025 budget includes revenues of \$3,500,000, expenditures of \$6,554,000, and use of reserves of \$3,054,000.

PUBLIC EDUCATION GOVERNMENT (PEG) FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Subscriber Fees	\$ 187,466	\$ 270,000	\$ 170,000	\$ 150,000
TOTAL REVENUES	\$ 187,466	\$ 270,000	\$ 170,000	\$ 150,000
Use of Reserves	-	229,000	33,066	350,000
TOTAL RESOURCES	\$ 187,466	\$ 499,000	\$ 203,066	\$ 500,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Maintenance & Repair	\$ 86,518	\$ 170,000	\$ 103,066	\$ 170,000
Operations	23,115	260,000	60,000	260,000
Capital Outlay	1,231	-	40,000	70,000
Fixed Assets	-	69,000	-	-
TOTAL EXPENDITURES	\$ 110,864	\$ 499,000	\$ 203,066	\$ 500,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included no major changes.	The budget includes a decrease of \$120,000 to the expected revenue based on the trends of the last five years.

MCKENNA TRUST FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Contribution	\$ 9,090	\$ 8,000	\$ 9,325	\$ 9,000
Investment	2,359	500	1,001	2,500
TOTAL REVENUES	\$ 11,449	\$ 8,500	\$ 10,326	\$ 11,500
Use of Reserves	35,719	-	-	8,500
TOTAL RESOURCES	\$ 47,168	\$ 8,500	\$ 10,326	\$ 20,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operations	\$ 47,168	\$ 8,500	\$ 10,000	\$ 20,000
TOTAL EXPENDITURES	\$ 47,168	\$ 8,500	\$ 10,000	\$ 20,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
Any funding used from this dedicated fund was used to improve the park with irrigation, signage or landscaping.	Any funding used from this dedicated fund will be used to improve the park with irrigation, signage or landscaping.

PARK LAND DEDICATION TRUST FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Fees in Lieu of Property Dedication	\$ 1,666,845	\$ 2,000,000	\$ 1,459,837	\$ 2,000,000
Interest Income	192,037	25,000	229,794	175,000
TOTAL REVENUES	\$ 1,858,882	\$ 2,025,000	\$ 1,689,631	\$ 2,175,000
Use of Reserves	-	475,000	310,369	-
TOTAL RESOURCES	\$ 1,858,882	\$ 2,500,000	\$ 2,000,000	\$ 2,175,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Capital Outlay	\$ 178,698	\$ 2,500,000	\$ 2,000,000	\$ 1,000,000
TOTAL EXPENDITURES	\$ 178,698	\$ 2,500,000	\$ 2,000,000	\$ 1,000,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
Budget included increase in property dedication fees due to anticipated future developments.	Park dedication funding is used for the acquisition of land or if no land is available in the desired location, it can be used for park development. Funds in this budget year will be used for Bowling Green Park, Village of Carmel Park, Briercliff Park, Denia Park, and more.

PARK DEVELOPMENT TRUST FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Development Fees	\$ 974,173	\$ 1,000,000	\$ 1,551,478	\$ 2,000,000
Interest Income	186,368	35,000	239,366	200,000
TOTAL REVENUES	\$ 1,160,541	\$ 1,035,000	\$ 1,790,844	\$ 2,200,000
Use of Reserves	-	1,465,000	-	-
TOTAL RESOURCES	\$ 1,160,541	\$ 2,500,000	\$ 1,790,844	\$ 2,200,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Capital Outlay	\$ 182,689	\$ 2,500,000	\$ 1,500,000	\$ 1,000,000
TOTAL EXPENDITURES	\$ 182,689	\$ 2,500,000	\$ 1,500,000	\$ 1,000,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The budget included funding for constructing parks and amenity enhancements at various parks. Staff was focused on completing existing projects and implemented new park improvements.	The budget includes funding for constructing parks and amenity enhancements at various parks as needs arise. Staff is focused on completing existing projects and beginning to implement new park improvements. Funds will be used for Bowling Green Park, Village of Carmel Park, Briercliff Park, Denia Park, and more.

DOWNTOWN TAX INCREMENT REINVESTMENT ZONE FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Ad Valorem Taxes	\$ 855,366	\$ 910,325	\$ 917,616	\$ 797,580
Interest Income	120,323	112,804	133,156	180,842
TOTAL REVENUES	\$ 975,689	\$ 1,023,129	\$ 1,050,772	\$ 978,422

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operations	\$ 150,267	\$ 1,023,129	\$ 100,000	\$ 978,422
TOTAL EXPENDITURES	\$ 150,267	\$ 1,023,129	\$ 100,000	\$ 978,422

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The 2010 base value of the Tax Increment Reinvestment Zone (TIRZ) was \$79,356,854 and the value was based on the certified value of \$261,579,433. Per the TIRZ agreement, 2024 is the second year of five in which 90% of the incremental value was used. This represented an incremental value of \$164,000,321 or revenue of \$910,325 to the fund at a collection rate of 99%. The budget included \$1,023,129 for future grants.	The 2010 base value of the Tax Increment Reinvestment Zone (TIRZ) was \$79,356,854 and the value was based on the certified value of \$230,735,298. Per the TIRZ agreement, 2024 is the second year of five in which 90% of the incremental value was used. This represented an incremental value of \$136,240,592 or revenue of \$797,580 to the fund at a collection rate of 100%. The budget includes \$978,422 for future grants.

WESTPARK TAX INCREMENT REINVESTMENT ZONE FUND
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Ad Valorem Taxes- City	\$ 606,140	\$ 874,894	\$ 883,732	\$ 968,652
Ad Valorem Taxes- County	235,181	363,710	298,661	313,527
Interest Income	7,302	62,774	70,000	107,850
TOTAL REVENUES	\$ 848,623	\$ 1,301,378	\$ 1,252,393	\$ 1,390,029
Use of Reserves	14,086	1,592,787	-	2,132,621
TOTAL RESOURCES	\$ 862,709	\$ 2,894,165	\$ 1,252,393	\$ 3,522,650

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operations	\$ 862,709	\$ 2,894,165	-	\$ 3,522,650
TOTAL EXPENDITURES	\$ 862,709	\$ 2,894,165	\$ -	\$ 3,522,650

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
The City and County contributed 40% of the incremental increase in taxable value to the fund. The 2012 base value of the Westpark Tax Increment Reinvestment Zone (TIRZ) was \$119,458. The proposed budget was based on the certified value of \$270,388,646, which represented an adjusted incremental value of \$394,162,388 or revenue of \$874,894 at a collection rate of 99%. The budget included incentive payments of \$2,894,165 . A budget amendment of \$665,053 was approved.	The City and County contributed 40% of the incremental increase in taxable value to the fund. The 2012 base value of the Westpark Tax Increment Reinvestment Zone (TIRZ) was \$119,458. The proposed budget was based on the certified value of \$413,776,211, which represented an adjusted incremental value of \$165,462,701 or revenue of \$968,652 at a collection rate of 100%. The budget includes incentive payments of \$3,522,650.

MEADOWS MUNICIPAL UTILITY DISTRICT
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operating Revenue	\$ -	\$ -	\$ -	\$ 307,750
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 307,750

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Transfers to Capital	\$ -	\$ -	\$ -	\$ 307,750
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 307,750

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
	Budget includes creation of a Municipal Utility District appropriating \$307,750 for Fire Services and Capital needs.

LEGENDS MUNICIPAL UTILITY DISTRICT
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operating Revenue	\$ -	\$ -	\$ -	\$ 169,250
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 169,250

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Transfers to Capital	\$ -	\$ -	\$ -	\$ 169,250
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 169,250

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
	Budget includes creation of a new Municipal Utility District appropriating \$169,250 for Fire services and capital needs.

TOURISM PUBLIC IMPROVEMENT DISTRICT
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operating Revenue	\$ -	\$ -	\$ -	\$ 1,168,285
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 1,168,285

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Transfer to Capital	\$ -	\$ -	\$ -	\$ 1,168,285
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 1,168,285

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
	Budget includes the creation of a new Tourism Public Improvement District (TPID). This fund will allocate revenue from hotel taxes to be spent within the district to promote tourism and further invest in the city's economic development.

PUBLIC HOUSING FINANCE CORPORATION
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operating Revenue	\$ -	\$ -	\$ -	\$ 5,000,000
Interest Income	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 5,000,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Operations	\$ -	\$ -	\$ -	\$ -
Transfer to Capital	\$ -	\$ -	\$ -	\$ 5,000,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 5,000,000

MAJOR BUDGET ITEMS	
FY 2024	FY 2025
	Budget includes the creation of a new Public Housing Finance Corporation for the funding of affordable housing and home repair programs as may be permitted by law, and funding loans and grants for affordable housing purposes. For 2025 revenues of \$5,000,000, and expenditures of \$5,000,000 are budgeted.

DONATIONS FUNDS
RESOURCE & EXPENDITURE SUMMARY

RESOURCES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Police Donations	\$ 3	\$ 10,000	\$ 10,000	\$ 10,000
Fire Donations	1,330	5,000	1,500	5,000
Animal Control Donations	70,650	60,000	124,067	60,000
Library Donations	39,394	38,000	38,000	38,000
Parks Donations	50,527	160,000	87,500	126,000
TOTAL REVENUES	\$ 161,904	\$ 273,000	\$ 261,067	\$ 239,000
Use of Reserves - Police Donations	238	-	-	-
Use of Reserves - Fire Donations	1,583	-	3,500	-
Use of Reserves - Animal Control Donations	51,212	20,000	-	20,000
Use of Reserves - Library Donations	-	3,000	3,000	22,000
Use of Reserves - Parks Donations	10,762	-	-	-
TOTAL RESOURCES	\$ 225,699	\$ 296,000	\$ 267,567	\$ 281,000

EXPENDITURES	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2024 ESTIMATE	FY 2025 PROPOSED
Police Donations	\$ 241	\$ 10,000	\$ 10,000	\$ 10,000
Fire Donations	2,913	5,000	5,000	5,000
Animal Control Donations	121,862	80,000	30,055	80,000
Library Donations	34,335	41,000	41,000	60,000
Parks Donations	61,289	131,000	54,000	72,500
TOTAL EXPENDITURES	\$ 220,640	\$ 267,000	\$ 140,055	\$ 227,500

MAJOR BUDGET ITEMS

FY 2024	FY 2025
Parks Donations budget included \$160,000 in donations and \$131,000 in expenses for park enhancements, memorials, scholarships and recognition programs. The Library donations budget included \$38,000 in revenues and \$41,000 in expenses. Police donations budget included \$10,000 in revenues and \$10,000 in expenses for miscellaneous supplies. Fire donations included \$5,000 in revenues and \$5,000 in expenses for miscellaneous supplies for new fire stations. The Animal Control donations budget included \$60,000 in revenues and \$80,000 in expenses for adoption subsidies, medical treatment for sheltered animals, and supplies.	Parks Donations budget includes \$126,000 in donations and \$72,500 in expenses for park enhancements, memorials, scholarships and recognition programs. The Library donations budget includes \$38,000 in revenues and \$60,000 in expenses. Police donations budget included \$10,000 in revenues and \$10,000 in expenses for miscellaneous supplies. Fire donations included \$5,000 in revenues and \$5,000 in expenses for miscellaneous supplies for new fire stations. The Animal Control donations budget included \$60,000 in revenues and \$80,000 in expenses for adoption subsidies, medical treatment for sheltered animals, and supplies.

GRANTS BUDGET EXPENDITURE SUMMARY

DESCRIPTION

The grants budget is a summary of local, state and federal grants awarded to the City of Denton. Grants are awarded to support programs in the City and are not funded with City resources. Miscellaneous new grants are potential awards anticipated during the fiscal year.

GRANT NAME	GRANT YEAR	EXPIRATION DATE	ORIGINAL GRANT AWARD	TYPE	REMAINING GRANT AWARD
Community Development Block Grant	2019-20	-	\$ 993,188	Federal	\$ 67,416
Community Development Block Grant	2020-21	-	1,485,440	Federal	10,453
Community Development Block Grant	2021-22	-	1,031,032	Federal	190,996
Community Development Block Grant	2022-23	-	925,725	Federal	100,000
Community Development Block Grant	2023-24	-	964,531	Federal	457,487
Community Development Block Grant	2024-25	-	1,015,047	Federal	1,015,047
Sub-Total CDBG			\$ 6,414,963		\$ 1,841,399
HOME Investment Partnership Grant	2020-21	9/1/2028	505,355	Federal	\$ 120,634
HOME Investment Partnership Grant	2021-22	9/1/2029	487,076	Federal	13,478
HOME Investment Partnership Grant	2022-23	9/1/2030	503,797	Federal	260,815
HOME Investment Partnership Grant	2023-24	9/1/2031	513,327	Federal	501,627
HOME Investment Partnership Grant	2024-25	9/1/3032	471,992	Federal	471,992
HOME-American Rescue Plan 2021	2021-22	9/30/2030	1,763,622	Federal	1,564,961
Sub-Total HOME			\$ 4,245,169		\$ 2,933,507
TOTAL COMMUNITY DEVELOPMENT			\$ 10,660,132		\$ 4,774,906
FY2023 Patrick Leahy Vest Ptnr Pgm	2023-25	9/30/2025	\$ 4,200	Federal	\$ 4,200
FY2023 Edward Bryne Mem Justice Grant	2022-23	9/30/2026	71,615	Federal	70,098
FY2022 Edward Bryne Mem Justice Grant	2021-25	9/30/2025	53,999	Federal	53,999
FY2021 Impv. Criminal Justice Responses	2021-25	9/30/2025	376,782	Federal	288,647
Assistance to Firefighters Grant	2023-25	8/13/2025	30,136	Federal	30,136
2020 SAFER Grant	2022-25	2/17/2025	989,136	Federal	309,444
2021 SAFER Grant	2023-26	5/31/2026	3,731,892	Federal	2,726,774
2022 SAFER Grant	2023-26	5/31/2026	2,178,000	Federal	2,052,884
Urban Search & Rescue Rsp. Sys. (TEEX)	2024-25	9/30/2025	400,000	Federal/State	400,000
Texas Intrastate Fire Mutual Aid System	2024-25	9/30/2025	200,000	Federal	200,000
TOTAL PUBLIC SAFETY			\$ 8,035,760		\$ 6,136,182
Airport RAMP Grant	2024-25	8/31/2025	\$ 100,000	State	\$ 100,000
Mayhill Road IH35 East to US 380	2018	At Completion	62,388,452	State	3,067,231
Mayhill Rd South of Spencer Rd to IH35E	2022	At Completion	4,000,000	State	-
Bonnie Brae Road IH35 East to US 377	2018	At Completion	46,151,351	State	9,517,581
RTR McKinney Street	2016	1/5/2027	18,267,303	State	1,020,888
Hickory Creek FM2181-FM2499	2015	1/26/2026	2,400,000	State	675,992
Hickory Creek FM 1830 to Riverpass Dr.	2022	At Completion	10,000,000	State	3,536,046
North Texas Boulevard Roundabout	2015	At Completion	2,000,000	State	731,378
Sycamore-Welch Bike & Pedestrian	2017	At Completion	762,508	State	635,948
CMAQ-School Connection Sidewalks	2018	At Completion	438,820	State	363,300
SRTS - Ginnings & Lee Elementary Schools	2018	At Completion	762,311	State	653,911
Airport Coronavirus Relief Grant Program	2021-25	6/6/2025	34,162	Federal	34,162
Safe Streets and Roads for All	2024-25	12/31/2025	576,000	Federal	576,000
Transportation Alternatives	2023-26	TBD	10,971,904	State	10,971,904
TXDOT Federal Airport Development Grant	2024-25	At Completion	709,780	Federal	709,780
TOTAL TRANSPORTATION			\$ 159,562,591		\$ 32,594,121
Interlibrary Loan Program (ILL)	2024-25	7/31/2025	\$ 35,000	State	\$ 35,000
Governors Community Achievement Award	2021-26	8/30/2026	290,000	State	290,000
Green Ribbon Grant-FM 2499	2021	At Completion	773,666	State	159,462
Green Ribbon Grant- HWY 377	2022	At Completion	420,000	State	420,000

TPWD Parks Grant 2022 - Vlgs of Carmel	2023-27	3/31/2027	621,562	State	621,562
TPWD Parks Grant 2023 - Bowling Green	2024-28	TBD	598,532	State	598,532
TPWD Parks Grant 2024 - Briercliff	2024-28	TBD	750,000	State	750,000
TPWD Boating Access	2024-27	6/30/2027	97,500	Federal	97,500
Community Forestry Grant Program	2024-25	5/31/2025	20,000	Federal	20,000
American Rescue Plan (ARP) Act of 2021	2021-26	12/31/2026	23,290,438	Federal	6,644,645
TSLAC Special Projects Grant	2024-25	6/30/2025	74,742	State	74,742
ICMA Economic Mobility	2024-25	1/31/2025	24,000	Foundation	24,000
Miscellaneous New Grants	2024-25	TBD	51,912,986	Federal/State	51,912,986
TOTAL OTHER			\$ 78,908,426		\$ 61,648,429
GRAND TOTAL			\$ 257,166,909		\$ 105,153,638
Non- Capital Grants			\$ 97,604,318		\$ 72,559,517
Capital Grants			159,562,591		32,594,121
Grant Total			\$ 257,166,909		\$ 105,153,638

**2024-2025 HUMAN SERVICES
FUNDING RECOMMENDATIONS**

Organization	2024	2025	Funding by Source	
	Contribution	Funding Request	General Fund	CDBG
CASA of Denton County	\$ 36,000	\$ 30,000	\$ 30,000	\$ -
Children's Advocacy Center for North Texas, Inc.	27,500	25,000	25,000	-
Cumberland Youth and Family Services	-	15,000	15,000	-
City of Denton - Parks & Recreation (Summer Camp)	45,000	45,000	-	45,000
Communities in Schools of North Texas, Inc.	27,500	25,000	25,000	-
Denton Christian Preschool	25,179	30,000	30,000	-
Denton City County Day School	25,000	10,000	10,000	-
Denton County Friends of the Family	50,000	40,000	-	40,000
Denton County MHMR	28,000	28,000	28,000	-
Giving Grace, Inc.	50,000	40,000	40,000	-
Health Services of North Texas, Inc.	50,000	50,000	-	50,000
North Texas Solutions for Recovery, Inc. (SONTX)	50,000	45,000	45,000	-
Opening Doors International Services, Inc.	15,000	15,000	15,000	-
Our Daily Bread, Inc.	45,000	39,134	39,134	-
PediPlace	30,000	30,000	30,000	-
SPAN, Inc.	25,500	25,500	15,821	9,679
The Salvation Army - Denton	35,000	30,000	30,000	-
SUBTOTAL HUMAN SERVICES GRANT	\$ 564,679	\$ 522,634	\$ 377,955	\$ 144,679
Children's Advocacy Center for North Texas ¹	\$ 189,975	\$ 233,280	\$ 233,280	\$ -
Interfaith Utility Assistance Program ²	175,000	175,000	225,000	-
SUBTOTAL OTHER SOCIAL SERVICES	\$ 364,975	\$ 408,280	\$ 458,280	\$ -
Barriers Fund (United Way)	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Denton's Community Shelter (Our Daily Bread)	400,000	400,000	400,000	-
Homelessness Initiatives (United Way)	80,000	80,000	80,000	-
Street Outreach (Giving Grace)	128,450	128,450	128,450	-
Homeless Mgmt. Information Systems (United Way)	15,000	15,000	15,000	-
SUBTOTAL HOMELESS INITIATIVES	\$ 703,450	\$ 703,450	\$ 703,450	\$ -
Community Development Support Costs	\$ 308,880	\$ 315,030	\$ 315,030	\$ -
TOTAL	\$ 1,633,104	\$ 1,634,364	\$ 1,539,685	\$ 144,679

¹ Funding for the Children's Advocacy Center is \$233,280 and is reflected in the Police Department FY 2024-25

² Funding for Interfaith is \$175,000 and is reflected in the Customer Service FY 2024-25 budget.

Capital Improvement Program (CIP)
FY 2024 - 2025 Capital Budget

The Capital Improvement Program (CIP) represents the City's plan for infrastructure and equipment funding. The CIP is reviewed each year to reflect changing priorities, as well as to assess the impact of capital projects on operating budgets and for project scheduling and coordination.

The CIP adopted budget appropriates all available programmed funds and planned issuances of new General Obligation Bonds (GOs) and Certificates of Obligation (COs). Total existing appropriated funds in the amount of \$661.21 million include unspent bond proceeds, internal revenue transfers and outside contributions which may be encumbered but not yet expended. Proposed planned new funding for FY 2025 is \$494.90 million, which includes cost participation. Provided below is a summary of the total preliminary FY 2025 CIP capital budget. Further CIP detail for planned issuances is provided in the following pages for each division.

DIVISION	TOTAL	NEW FUNDING								FY 24-25
	CURRENT	EXTERNAL	REVENUE	IMPACT FEE	GO	CO	REVENUE	NEW FUNDING		
	APPROPRIATED	FUNDING ¹	FUNDING	FUNDING	ISSUANCES	ISSUANCES	ISSUANCES	TOTAL	GRAND TOTAL	
General Government	\$ 345,841	\$ 5,000	\$ 7,064	\$ 3,675	\$ 74,013	\$ 84,166	\$ -	\$ 173,918	\$ 519,759	
Electric	141,993	5,150	1,161	-	-	69,828	-	76,139	218,132	
Water	68,838	-	431	-	-	58,897	71,099	130,426	199,265	
Wastewater	70,751	-	1,226	-	-	71,673	27,576	100,475	171,227	
Solid Waste	31,890	-	1,870	-	-	11,126	-	12,996	44,885	
Airport	1,900	855	95	-	-	-	-	950	2,850	
TOTAL	\$ 661,213	\$ 11,005	\$ 11,847	\$ 3,675	\$ 74,013	\$ 295,690	\$ 98,675	\$ 494,904	\$ 1,156,117	

¹Aid in Construction/Cost Participation.

²All figures in this document are in thousands ('000's).

Funding Table Definitions

Total Current Appropriated

This column represents the amount of existing funding set aside for a specific and particular purpose in projects which may be encumbered, but not yet expended.

External Funding

This column represents funding received from an outside agency. For FY 2024- 2025 external funding is comprised of \$5 million in TRIP funding, \$5.1 million in aid in construction funding, and \$855,000 in grant funding.

Revenue Funding

This column represents the amount of funding the City will transfer into projects as revenue becomes available during the fiscal year. This can include property or sales tax receipts, or other sources of revenue such as fees and fines.

Impact Fee Funding

This column represents revenue collected by the City to offset the cost of providing additional public services for a new development.

GO Issuance

This column represents bond proceeds whose principal and interest are paid from either property tax or revenue. The issuance of GOs must be approved by voters.

CO Issuance

This column represents bond proceeds whose principal and interest are paid from either property tax or revenue. The issuance of COs does not require voter approval but are restrictive in their use to specific public purposes such as public safety, parks, vehicles, utility systems, and airports.

*Capital Improvement Program
General Government Summary
Cash Requirements
(In Thousands)*

CATEGORY	CIP Submissions					
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
2019 Bond Election (Proposition 1) - Streets	\$ 18,900	\$ -	\$ -	\$ -	\$ -	\$ 18,900
2023 Bond Election (Proposition A) - Street Improvements	12,000	28,125	-	-	-	40,125
2023 Bond Election (Proposition B) - Drainage & Flood Control	9,265	39,595	-	-	-	48,860
2023 Bond Election (Proposition C) - Park System Improvements	13,000	-	5,000	3,000	3,000	24,000
2023 Bond Election (Proposition D) - Public Safety Facilities	15,848	-	-	-	-	15,848
2023 Bond Election (Proposition E) - Affordable Housing	5,000	5,000	5,000	-	-	15,000
2023 Bond Election (Proposition F) - Active Adult Center	-	5,000	25,930	16,430	-	47,360
2023 Bond Election (Proposition G) - South Branch Library	-	-	5,000	18,000	24,045	47,045
General Obligation Bonds	\$ 74,013	\$ 77,720	\$ 40,930	\$ 37,430	\$ 27,045	\$ 257,138
General Government - Finance ERP Replacement	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ 4,500
General Government - Service Center Renovation	-	20,000	9,000	-	-	29,000
General Government - Facility Improvements	1,780	11,330	10,250	10,100	9,200	42,660
General Government - Parks Improvements	979	4,757	2,938	1,476	4,168	14,318
General Government - Environmental Services Improvements	2,000	-	-	-	-	2,000
General Government - Fleet Management Improvements	1,000	-	-	-	-	1,000
General Government - Vehicle/Equipment Additions ¹	2,885	2,000	2,000	2,000	2,000	10,885
General Government - Vehicle/Equipment Replacements	4,396	5,564	3,342	3,342	3,342	19,986
General Government - Fire Equipment (Buildings/Equipment)	-	-	3,500	-	-	3,500
General Government - Fire Station: Legends Ranch	-	-	500	15,000	-	15,500
General Government - Technology Services Improvements	4,748	12,119	7,006	6,963	6,488	37,323
General Government - Traffic Improvements	6,008	7,658	7,658	7,658	7,658	36,640
General Government - Drainage Improvements	2,140	5,560	900	4,500	500	13,600
General Government - Roadway Improvements	20,230	49,200	10,000	5,200	5,200	89,830
General Government - Property Acquisition	38,000	-	-	-	-	38,000
Certificates of Obligation	\$ 84,166	\$ 122,687	\$ 57,093	\$ 56,239	\$ 38,556	\$ 358,742
Franchise Fees - Neighborhood Street Reconstruction	\$ 5,700	\$ 6,000	\$ 6,300	\$ 6,600	\$ 7,000	\$ 31,600
General Fund - Bike Lanes	200	200	200	200	200	1,000
General Fund - Parks Capital Maintenance	275	521	322	388	254	1,760
General Fund - Recreation Center Capital Maintenance	525	191	160	153	122	1,151
General Fund - Aquatics Capital Maintenance	364	516	570	349	610	2,408
Revenue Funded	\$ 7,064	\$ 7,428	\$ 7,552	\$ 7,689	\$ 8,186	\$ 37,919
General Government - Street Improvements	\$ 3,675	\$ 3,850	\$ 4,000	\$ 4,200	\$ 4,400	\$ 20,125
Impact Fees	\$ 3,675	\$ 3,850	\$ 4,000	\$ 4,200	\$ 4,400	\$ 20,125
External Funding (TRIP)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
External Funding	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
GRAND TOTAL	\$ 173,918	\$ 216,685	\$ 114,575	\$ 110,558	\$ 83,187	\$ 698,924
Revenue Funded	\$ 7,064	\$ 7,428	\$ 7,552	\$ 7,689	\$ 8,186	\$ 37,919
Impact Fees	3,675	3,850	4,000	4,200	4,400	20,125
External Funding	5,000	5,000	5,000	5,000	5,000	25,000
General Obligation Bonds	74,013	77,720	40,930	37,430	27,045	257,138
Certificates of Obligation	84,166	122,687	57,093	56,239	38,556	358,742
GRAND TOTAL	\$ 173,918	\$ 216,685	\$ 114,575	\$ 110,558	\$ 83,187	\$ 698,924
Total Current Appropriated	\$ 345,841					
GENERAL GOVERNMENT TOTAL	\$ 519,759					

¹ Placeholder. All new vehicles are submitted as supplemental requests.

*Capital Improvement Program
Enterprise Fund Summary
Cash Requirements
(In Thousands)*

ENTERPRISE FUNDS	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Electric	\$ 76,139	\$ 79,013	\$ 72,913	\$ 72,107	\$ 86,504	\$ 386,675
Water	130,426	95,506	91,673	81,798	67,301	466,706
Wastewater	100,475	224,794	217,701	211,997	111,781	866,748
Solid Waste	12,996	7,960	8,815	7,500	5,000	42,271
Airport	950	1,100	12,950	950	-	15,950
Total Projects	\$ 320,986	\$ 408,373	\$ 404,052	\$ 374,352	\$ 270,586	\$ 1,778,349
Certificates of Obligation	\$ 211,523	\$ 254,441	\$ 241,413	\$ 239,655	\$ 177,992	\$ 1,125,023
Revenue Funded Capital	4,783	4,177	5,732	2,622	1,225	18,538
Cost Participation	5,150	6,660	-	-	3,645	15,455
Federal Funding	83,375	122,216	117,713	108,780	65,743	497,827
State Funding	15,300	19,890	27,540	22,440	21,981	107,151
External Funding	855	990	11,655	855	-	14,355
Total Funding	\$ 320,986	\$ 408,373	\$ 404,052	\$ 374,352	\$ 270,586	\$ 1,778,349
Total Current Appropriated	\$ 315,372					
UTILITY / ENTERPRISE TOTAL	\$ 636,358					

**Capital Improvement Program
Electric Summary
Cash Requirements
(In Thousands)**

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Automated Meter Reading	\$ 1,239	\$ 1,204	\$ 1,240	\$ 731	\$ 798	\$ 5,211
Building Construction	2,500	2,500	-	-	-	5,000
Distribution Substations	6,550	9,120	2,030	5,090	6,060	28,850
Distribution Transformers	7,000	7,000	7,000	7,000	7,000	35,000
Feeder Extensions & Improvements	15,931	18,057	24,660	14,513	11,840	85,001
New Residential & Commercial	9,205	9,316	9,431	9,553	8,256	45,761
Power Factor Improvement	600	200	200	200	200	1,400
Street Lighting	800	800	800	400	400	3,200
Plant Production	6,358	-	-	6,000	11,000	23,358
Technology - Software & Hardware	4,090	4,300	12,000	15,500	18,500	54,390
Electric Relocations	6,000	5,500	5,500	5,500	1,500	24,000
Vehicles	1,116	761	1,687	995	-	4,559
Subtotal - Distribution	\$ 61,389	\$ 58,758	\$ 64,548	\$ 65,482	\$ 65,554	\$ 315,730
Transmission Lines	\$ 6,400	\$ 14,075	\$ 6,725	\$ 1,300	\$ 9,295	\$ 37,795
Transmission Substation	8,350	6,180	1,640	5,325	11,655	33,150
Subtotal - Transmission	\$ 14,750	\$ 20,255	\$ 8,365	\$ 6,625	\$ 20,950	\$ 70,945
GRAND TOTAL	\$ 76,139	\$ 79,013	\$ 72,913	\$ 72,107	\$ 86,504	\$ 386,675

5-Year Summary - Funding Source

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$ 69,828	\$ 71,547	\$ 70,881	\$ 71,067	\$ 82,814	\$ 366,136
Revenue Funded Capital	1,161	806	2,032	1,040	45	5,084
Cost Participation	5,150	6,660	-	-	3,645	15,455
GRAND TOTAL	\$ 76,139	\$ 79,013	\$ 72,913	\$ 72,107	\$ 86,504	\$ 386,675

Total Current Appropriated \$ 141,993

FY 2024-25 Total **\$ 218,132**

¹ Shown for transparency. Vehicles are funded from the vehicle replacement account (current appropriated).

Capital Improvement Program
Water Summary
Cash Requirements
(In Thousands)

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Booster Stations	\$ 750	\$ 1,200	\$ 3,000	\$ 3,000	\$ -	\$ 7,950
Field Service Replacement	1,050	1,103	1,158	1,216	1,269	5,795
Miscellaneous	6,241	10,361	11,249	18,076	12,902	58,830
Oversize Lines	5,360	5,075	1,250	10,720	5,700	28,105
Replace Lines	21,735	7,700	1,500	1,500	1,500	33,935
Taps, Fire Hydrants, & Meters	10,270	10,281	392	412	430	21,784
Transmission Lines	5,950	13,450	18,400	2,200	2,200	42,200
Plant Improvements	78,640	45,910	54,200	44,200	43,300	266,250
Vehicles	431	427	524	475	-	1,857
GRAND TOTAL	\$ 130,426	\$ 95,506	\$ 91,673	\$ 81,798	\$ 67,301	\$ 466,706

5-Year Summary - Funding Source

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$ 58,897	\$ 36,533	\$ 27,643	\$ 32,815	\$ 24,103	179,992
Revenue Funded Capital	431	427	524	475	-	1,857
Federal Funding	55,799	38,656	35,966	26,068	21,217	177,706
State Funding	15,300	19,890	27,540	22,440	21,981	107,151
GRAND TOTAL	\$ 130,426	\$ 95,506	\$ 91,673	\$ 81,798	\$ 67,301	\$ 466,706

Total Current Appropriated \$ 68,838

FY 2024-25 Total \$ 199,265

¹ Estimated impact fees available to reduce debt issuance.
² Shown for transparency. Vehicles are funded from the vehicle replacement account (current appropriated).

Capital Improvement Program
Wastewater Summary
Cash Requirements
(In Thousands)

5-Year Summary - Project Category						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Collection System Upgrade	\$ 4,551	\$ 33,642	\$ 18,500	\$ 16,197	\$ 3,910	\$ 76,799
Drainage	46	46	16	16	-	124
Drainage Improvements	292	400	400	400	400	1,892
Liftstation Improvements	27,238	16,800	3,650	450	450	48,588
Miscellaneous	4,450	3,050	50	50	50	7,650
Oversize Lines	13,040	19,140	13,460	12,310	10,650	68,600
Plant Improvements	16,705	123,015	158,465	166,065	81,013	545,263
Replace Lines	30,877	27,075	22,156	15,249	14,043	109,400
Taps, Fire Hydrants, Meters	249	251	255	260	265	1,279
Vehicles	3,028	1,375	750	1,000	1,000	7,153
GRAND TOTAL	\$ 100,475	\$ 224,794	\$ 217,701	\$ 211,997	\$ 111,781	\$ 866,748

5-Year Summary - Funding Source						
	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$ 71,673	\$ 139,897	\$ 135,269	\$ 128,594	\$ 66,575	\$ 542,007
Revenue Funded Capital	1,226	1,337	686	691	680	4,620
Federal Funding	27,576	83,560	81,747	82,712	44,526	320,121
GRAND TOTAL	\$ 100,475	\$ 224,794	\$ 217,701	\$ 211,997	\$ 111,781	\$ 866,748

Total Current Appropriated \$ 70,751

FY 2024-25 Total \$ 171,227

¹ Estimated impact fees available to reduce debt issuance.
² Shown for transparency. Vehicles are funded from the vehicle replacement account (current appropriated).

Capital Improvement Program
Solid Waste Summary
Cash Requirements
(In Thousands)

5-Year Summary - Project Category

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Structural	\$ 3,190	\$ -	\$ -	\$ 350	\$ -	\$ 3,540
Disposal / Landfill	4,000	1,500	1,500	1,500	-	8,500
Building Construction	-	500	2,000	-	-	2,500
Vehicles	5,806	5,960	5,315	5,650	5,000	27,731
GRAND TOTAL	\$ 12,996	\$ 7,960	\$ 8,815	\$ 7,500	\$ 5,000	\$ 42,271

5-Year Summary - Funding Source

	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Debt Funded Capital	\$ 11,126	\$ 6,464	\$ 7,620	\$ 7,179	\$ 4,500	\$ 36,888
Revenue Funded Capital	1,870	1,496	1,195	321	500	5,382
GRAND TOTAL	\$ 12,996	\$ 7,960	\$ 8,815	\$ 7,500	\$ 5,000	\$ 42,271

Total Current Appropriated \$ 31,890

FY 2024-25 Total \$ 44,885



Elevated Water Storage Tank



ADA/EOE/ADEA
215 E. McKinney St.
Denton, TX 76201
TDD: (800) 735-2989
Budget@cityofdenton.com
www.cityofdenton.com

Inclusion • Collaboration • Quality Service • Strategic Focus • Fiscal Responsibility

General Fund
Animal Services

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

340 - Animal Services

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Animal Care Technician	
3. Number of Positions Requested:	2	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Animal Services routinely houses an average of 116 animals each day. Per the National Animal Care and Control Association (NACCA), it is the responsibility of each facility to maintain a staffing level that ensures minimum care standards for animals are met on a daily basis. Based on NACCA's standards for Capacity for Care, 76.8 hours are required each day to care for 116 animals which equates to 13.47 FTEs annually. Animal Services currently has 5.5 Animal Care Technicians and 6 Animal Services Officers which equates to 11.5 FTEs- 2 FTEs short of the recommended staffing level for providing appropriate care for animals in the shelter.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The addition of 2 FTEs would allow Animal Services to meet the National Animal Care and Control Association's minimum standards for caring for the average daily number of 116 animals in the shelter per day. Currently, the shelter's Capacity for Care based on current staffing levels is 50 hours a day or 75 animals in shelter per day. At an average of 116 animals in the shelter per day, the shelter currently operates beyond its Capacity for Care. Operating within a shelter's Capacity for Care is a recommended standard not only of the NACCA but also the Association of Shelter Veterinarians.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Not funding this position will result in not meeting industry standards for Capacity for Care, continued and increased overtime, a greater chance of burnout and compassion fatigue for staff, and a potential increase in euthanasia.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Animal Care Technician
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Office space is not necessary for this position.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes



If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

340 - Animal Services



NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No	
2. Current or Proposed Position Title:	Behavior, Enrichment & Placement Coordinator	
3. Number of Positions Requested:	1	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Length of Stay, safe placement of adoptable animals, and working with placement partners are essential to providing successful outcomes for animals in our shelter. As our intake numbers continue to grow, we will need to reduce length of stay, increase successful adoptions, transfer out/place animals, and divert intakes. The Behavior, Enrichment, and Placement Coordinator will be responsible for operating all aspects of the behavior, enrichment, training, and placement programs for Animal Services. Oversees the overall behavioral health and well-being of the animals, including conducting behavioral evaluations, continuing enrichment programs, implementing behavior modification plans.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Last year, Animal Services took in 5,303 animals into the shelter, of which 2,626 were dogs. According to the National Animal Care and Control Association (NACCA) guidelines, animal care and control agencies should evaluate each animal's behavior by using observations and information gathering to make sure they are suitably safe for placement. That is an average of 7 behavior assessments that need to be completed each day. At an hour to complete (which includes time to handle the dog, conduct the test, and notate results) that is 7 FTE hours a day or 2,555 hours a year. Currently, behavior assessments are conducted on an ad hoc basis as staff time allows.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Not funding this position will result in not meeting industry standards for Capacity for Care, continued and increased overtime, a greater chance of burnout and compassion fatigue for staff, and a potential increase in euthanasia.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Senior Animal Services Officer, Recreation Coordinator
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Squad room, Linda McNatt Animal Care and Adoption Center
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes



If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities



REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

General Fund
Fire Department

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

210 - Fire

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Fire Driver	
3. Number of Positions Requested:	6 reclassifications	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please-briefly describe why this position(s) is requested.
<p>Reclassify 6 existing fire fighter positions to the rank of Driver</p> <p>3 was omitted from the FT 23/24 budget for the opening of station 9</p> <p>3 is for the implementation of a second ladder truck that will take place July 2024</p>
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
<p>3 of these positions are required from a 2022 Staffing for Adequate Emergency Response grant from FEMA for staffing for station 9</p> <p>Due to Meet & Confer Agreement and Texas Local Government Code 143 these reclassification are necessary to place both engine 9 and ladder truck 3 into service.</p>
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<p>These reclassifications are necessary to maintain the rank structure required for fire department staffing</p>
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
<p>Both Engine 9 and Ladder Truck 3 would be be able to be placed in service if not approved</p>

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Reclass to the existing Fire Driver job description
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, new fire station 9 and existing fire station 3
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

210 - Fire

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Fire Lieutenant	
3. Number of Positions Requested:	6 reclassifications	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please-briefly describe why this position(s) is requested.
<p>Reclassify 6 existing fire fighter positions to the rank of Lieutenant.</p> <p>3 was omitted from the FT 23/24 budget for the opening of station 9</p> <p>3 is for the implementation of a second ladder truck that will take place July 2024</p>
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
<p>3 of these positions are required from a 2022 Staffing for Adequate Emergency Response grant from FEMA for staffing for station 9</p> <p>Due to Meet & Confer Agreement and Texas Local Government Code 143 these reclassification are necessary to place both engine 9 and ladder truck 3 into service.</p>
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<p>These reclassifications are necessary to maintain the rank structure required for fire department staffing</p>
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
<p>Both Engine 9 and Ladder Truck 3 would be be able to be placed in service if not approved</p>

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Reclass to the existing Lieutenant job description
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, new fire station 9 and existing fire station 3
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

210 - Fire

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Fire Fighter
3. Number of Positions Requested:	2
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please-briefly describe why this position(s) is requested.
As written in the SAFER grant submission the city committed to funding 6 of the 12 positions of the ladder truck unit. Out of the 6 the city is funding 4 were in the FT 23/24 budget. Only 2 FTE's are outstanding.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
As written in the SAFER grant submission the city committed to funding 6 of the 12 positions of the ladder truck unit. Out of the 6 the city is funding 4 were in the FT 23/24 budget. Only 2 FTE's are outstanding.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The fire department has only 1 ladder truck company that responds to every fire call in the entire city. This planned second ladder truck will be at fire station 3 which when it was rebuilt will house the crew of 4 per shift. This truck company will also take over hazardous materials response from station 5 which has become too busy to be an effective team.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Without the last 2 FTE's overtime will be required to fill the staffing needs on this unit.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
None
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, fire station 3 will house these FTE's without any modifications needed.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
A new ladder truck is being submitted for the 12 FTE's

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If YES, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If YES, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

General Fund
Police Department

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

220 - Police

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Civilian Warrant Clerk
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Currently, the department operates with a single Civilian Warrant Clerk who maintains communications between Municipal and County Courts, Public Safety Communications, and Police/Records. Currently, there is no plan for succession management and this position has a vital role in ensuring that warrant statuses are validated across all the appropriate areas regarding warrant statuses, bond payment and statues, interagency receipts of bond payments, and warrant notification letters. With continued growth of the city, all areas have seen a larger demand for resources.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
This position would assist with the necessary compliance of the warrants office. Unfortunately, the warrants section has been left on the back burner for several years and several other units have adopted new systems that allow for tracking of work and workflow. We do not currently have a way of tracking tasks for this unit as they're currently doing a lot of work to manually input data from multiple systems that do not communicate.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Currently, the Civilian Warrant Clerk handles all of the workload for their position alone. When our clerk is on vacation, out sick, in training, etc. Any of the workload that is not shared is simply put on hold and a backlog begins to develop. We've utilized civilian volunteers to assist with this in the past but their services are not dependable and clearing individuals to assist with sensitive data is a timely process, both in getting clearance and in training them to maintain proper procedures.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
We have relied upon the services of various citizen police volunteers. This past year, the volunteer assigned to assist with the unit experienced a severe illness and was out for several months. None of the other CPV members were willing or able to take on this additional task as it required training and a time commitment none were prepared to commit to undertaking. This caused a severe backlog in the processing but has since been remedied through several hours of dedicated work.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
This would add an additional Civilian Warrants Clerk position.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
No. At this time, the warrants clerk shares an office space with the two bailiffs. We would need to see additional space to provide the unit.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? No

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. Attachment 1 – New or Updated Job Description
2. Attachment 2 – Current and Proposed Organizational Charts
3. Attachment 3 – Personnel Services Calculator
4. Attachment 4 – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

220 - Police

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Police Canine and Police Officer
3. Number of Positions Requested:	2
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
The Denton Police Department is requesting a Canine Unit – including two Police Officers/Handlers and two Police Canines in this submission – to enhance public safety and service to the Denton community. In March 2022, Denton PD's Canine Program was phased out when our sole Canine, Kaution, retired after serving Denton for five years. Since Kaution's retirement, Denton PD has had numerous cases and community engagement opportunities that would have benefited from a readily available Canine Unit at our agency.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
Multiple Council Members have expressed their support for a Canine Unit and have inquired on why the department does not have a Canine Unit.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
As the City of Denton's population continues to grow every year, there is an increased need for readily available Canines and their handlers to be deployed to locate missing persons, suspects, or evidence. During Kaution's five years of service, he was deployed 380 times. To fill this service void since Kaution retired, Denton PD regularly requests other agencies' Canines; the CAD/RMS does not track requests made to other agencies. Recently, multiple surrounding police agencies have informed Denton PD that they will no longer be providing canine assistance due to a shortage of manpower or the retirement of their canines.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
When a police Canine is needed, Denton PD currently must request the assistance of outside law enforcement agencies. The Canine deployment is entirely dependent on the availability of the Canine and handler, as well as the willingness of the law enforcement agency. When another agency's Canine is available to assist in Denton, it is important to note that Denton PD does not have any oversight of the Canine/handler's training nor their agency's policies.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Due to the unique nature of a Canine and Canine Officer, there is not a directly comparable City of Denton job. The closest comparison would be a traditional Police Officer position; however, this position would not include the benefits of a Canine.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes. The Canine Unit would be housed at the Police Substation. There is an available suite in the Operations area of the building that would be suitable for the handlers, dogs, and equipment. From the Substation, the Canine Unit would be able to quickly deploy to incidents across the City of Denton.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
Each position will require a new Police Chevy Tahoe. The vehicle specification sheet calculates the cost to be \$128,600.00 per vehicle with a grand total of \$257,200.00 for both K9 vehicles

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

220 - Police

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Police Canine and Police Sergeant
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
The Denton Police Department is requesting a Canine Unit – including a supervisor and dual-purpose Canine in this submission – to enhance public safety and service to the Denton community. The Denton Police Department has not had a Canine Unit since Kaution retired in March 2022. With an increased need for canines in locating missing persons, suspects, and evidence, there is also a need for a supervisor with direct knowledge of this highly specialized team. The Police Sergeant position would directly supervise the two Canine Handlers and serve as the department's canine coordinator. Among other supervisory functions, responsibilities would include overseeing the unit's day-to-day operations.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The Canine Unit Sergeant will oversee all canine operations and serve as a subject matter expert and community liaison for the department. Additionally, as a Sergeant assigned to the Patrol Operations Bureau, this position will also be able to assist with supervisor coverage in patrol. Currently, there are two first-line supervisors assigned to each shift. The current sergeants are tasked with supervising approximately 20 officers, which exceeds the recommended span of control for first-line supervisors. As the City of Denton continues to grow and calls for patrol services increase, the addition of a new specialized Sergeant in the Patrol Operations Bureau will improve officer safety and patrol efficiencies.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
If a Canine supervisor is not approved to oversee the new Canine Unit, each Canine handler would be assigned to different shift supervisors in the Operations Bureau. These supervisors would not have the subject matter expertise to assist with the unique challenges the Canine handlers may face. Instead of having one designated supervisor coordinating all canine needs, the handlers and their patrol supervisors would be responsible for ensuring that all the proper documentation is being completed for each canine deployment, training, or certification.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
The Canine Unit and the Police Sergeant would be a new addition to the Police Department. The Canine Sergeant would be a unique position, particularly because the Sergeant would also be assigned a dual-purpose canine.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes. The Canine Unit would be housed at the Police Substation. There is an available suite in the Operations area of the building that would be suitable for the handlers, dogs, and equipment. From the Substation, the Canine Unit would be able to quickly deploy to incidents across the City of Denton.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
Each position will require a new Police Chevy Tahoe. The vehicle specification sheet calculates the cost of the K9 Tahoe to be \$128,600.00

DATA ANALYTICS:

Is there data to support the need for this request? No

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

220 - Police

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Police Officer
3. Number of Positions Requested:	2
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
On July 30, 2020 an independent staffing study was conducted by Matrix Consulting Group to assess the police department's current and projected staffing needs based on the workloads of each of the department's core functions. Based on the recommendations from the study, adding five (5) police officers annually will assist the department in keeping pace with projected population growth within the City. It should be noted the same staffing study recommended 209 sworn officer positions for 2020; the current staffing level is 215 sworn officer positions.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
With the increase in population, businesses, and traffic, the calls for service have increased over the past few years. With the increase in calls, it is imperative that we increase the number of officers to meet the citizen's needs and expectations of the police department.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Police work is very unique in that it is not always possible to use alternatives to provide the required service. The utilization of civilian Public Safety Officers can be used for some tasks that have historically been responded to by sworn personnel. However, a large portion of the calls require a sworn police officer response and the other alternative would be to not respond to some types of calls.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Since the police department provides services 24 hours a day, 7 days a week, the only job that would be similar is a firefighter position. The position requires personnel be on duty at all times of the day and week.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, the police department has existing office space to accommodate the increase in personnel. The renovation at Headquarters and the addition of the substation allows for adequate space for the additional officers to perform work when needed.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
Yes, the addition of the new officers would require the purchase of a new vehicle for each new officer. The addition of vehicles to the fleet limits the number of hours patrol vehicles are being operated each day, which will extend the life of the vehicles and keep repairs and maintenance costs down.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

220 - Police

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Police Quartermaster
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
The Police Department currently has 1 FTE assigned to manage the entire agency's needs in the realm of Quartermaster. Currently, the single employee is responsible for all uniforms and gear related to Police, Public Safety Communications, Jail, and Forensics. Simply maintaining the flow of the ordering, receiving, and replacing items is in itself a full-time job. Managing annual inventory audits, quarterly inspections, and various tasks are nearly unmanageable for the one-person unit to complete as currently staffed.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
Creating a second Quartermaster position will put the agency in a better position to maintain our uniforms and gear, now separated between Police Headquarters and Substation. Additional staffing would allow for adequate staff hours to conduct inspections, inventories, and Texas Police Chief's Association's best practices reporting. This also helps ensure officers and professional staff are equipped with proper and compliant equipment and gear in a timely manner.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
In an effort to ensure adequate response times for staff, appropriate focus to key inventory reporting structures, and allow for appropriate inspections to occur, the unit must be expanded so as not to over-strain staff. As the department grows, there will be a greater need for the appropriate management of equipment and inventory. Adding a second Quartermaster position would put the Denton Police Department closer to the staffing needed at similarly sized and smaller agencies.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
The current alternatives have been managing the absolute necessities with overtime and volunteer hours. We've utilized officers who are on light-duty status to help provide required services, as well as the Citizen Police Volunteers.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Police Quartermaster
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, there is existing and available office space at the Police Substation.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
Yes. \$28,000 for Light Duty - Administration vehicle. We are requesting a small SUV as the Quartermaster position is often tasked with transporting large amounts of gear between locations.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:



Police Quartermaster

Class Code:
G10217

CITY OF DENTON
Established Date: Jul 14, 2023
Revision Date: Jul 14, 2023

Bargaining Unit: General

SALARY RANGE

\$20.12 - \$32.19 Hourly

SUMMARY:

Under general supervision, responsible for overseeing the daily operations of the police department's quartermaster unit.

ESSENTIAL FUNCTIONS AND OTHER IMPORTANT DUTIES:

- Oversees the process of acquiring and issuing police equipment and uniforms. Uniforms include all uniforms (i.e., pants, shirts, vest carriers, jackets, hats, belts, body armor). Equipment may include such items as pepper spray, handcuffs, flashlights, badges.
- Maintains accurate records and ensures items are properly ordered, received, accounted for, stored, secured, and issued to department staff.
- Maintains control of equipment and uniform inventory using department software.
- Assists in the monitoring of the budget and annual operating expenses consistent with established contract limits by forecasting of funds needed of uniform replacement, monitoring purchases throughout the year.
- Adheres to state and City of Denton purchasing policies and any applicable mandated requirements.
- Researches new equipment and uniform options; keeps current on developments within the industry.
- Submits proposals to bureau commander on how to improve department uniforms and equipment while maintaining or improving fiscal responsibility.
- Properly dispose of unserviceable equipment and uniforms.
- Prepares and completes various forms, reports, inventory records, bulletins, reference documents and other documentation; reviews, completes, processes, forwards or retains as appropriate.
- Coordinates with vendors routinely concerning uniforms and equipment; performs minor repairs on equipment or returns equipment to manufacturer for repairs.
- Ensures all equipment returned from the repair facility is properly repaired.
- Conducts audits of inventory of sensitive equipment according to department policy.
- Trains new personnel on equipment use; creates training and reference materials.
- Creates department identification cards and maintains records of issuance; operates camera and other equipment.
- Maintains regular and punctual on-site attendance

Additional Duties:

- Assists with fleet coordination by working with Department and CoD Fleet Coordinators; may include driving vehicles to various locations in and out of the City of Denton, ordering necessary equipment for vehicles.
- Performs other duties as assigned

JOB REQUIREMENTS:

Minimum Qualifications / Acceptable Equivalency:

- High School diploma or GED equivalent
- One-year experience in related field; or an equivalent combination of education, experience, and/or training that provides the required knowledge, skills, and abilities.

OR

- Any combination of related education, experience, certifications, and licenses that will result in a candidate successfully performing the essential functions of the job

Core Competencies:

- Skill in organization, attention to detail, prioritization, and time management.
- Ability to speak clearly and persuasively in positive or negative situations.
- Ability to communicate in writing effectively and persuasively in positive or negative situations.
- Ability to establish and maintain effective working relationships.
- Ability to operate necessary equipment, including computer, typewriter, telephone, fax, copier, printer, radio, and City vehicle.
- Ability to understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
- Ability to review prior inventory history and apply information when projecting future inventory needs.

Preferences:

- Bilingual in Spanish and English
- Knowledge of inventory control methods, procedures, and practices; police equipment and supplies; general office policies and procedures.

Conditions of Employment:

- Must possess a valid Class "C" Driver's License and valid state required minimum automobile liability insurance (must obtain Texas Class "C" driver's license and state required minimum automobile liability insurance within 90 days of hire per state law)
- Must pass a drug test, driver's license check, criminal history background check and social security number verification
- Must meet the Denton Police Department's Civilian Hiring Standards
- Must pass a physical examination
- Must be able to work overtime when requested (non-exempt)

ENVIRONMENTAL FACTORS AND CONDITIONS/PHYSICAL REQUIREMENTS:

Physical Requirements: Overall Strength Demands: The **bold and italicized** word describes the overall strength demand of the functions performed by the incumbent during a typical workday.

- Sedentary – lifting no more than 10 pounds
- Light – lifting no more than 20 pounds; carry up to 10 pounds

- **Medium** – lifting no more than 50 pounds, carry up to 25 pounds
- **Heavy** – lifting no more than 100 pounds, carry up to 50 pounds
- **Very Heavy** – lifting more than 100 pounds, carry more than 50 pounds

Physical Demand Codes: The following describes if the incumbent is expected to exert the following physical demands during a typical workday and the overall frequency.

Codes for "how often": Y = Yes N = No E = extensive (100-70%) M = moderate (60-30%) I = infrequent (20-10%) A = almost never (<10%) **Task Code:**

1. Standing: Y
2. Sitting: Y
3. Walking: Y
4. Lifting: Y
5. Carrying: M
6. Pushing/Pulling: M
7. Overhead Work: M
8. Fine Dexterity: M
9. Kneeling: M
10. Crouching: M
11. Crawling: A
12. Bending: M
13. Twisting: I
14. Climbing: I
15. Balancing: I
16. Vision: E
17. Hearing: E
18. Talking: E

Machines, Tools, Equipment and Work Aids: The essential functions of this position require the daily use of the following software programs: • Quartermaster • Workforce Telestaff • Blue Team • Microsoft Office including but not limited to Excel, Word, PowerPoint, Forms, etc. • Various vendor website processes • City of Denton P-card (Certify) Position will require use of computer (desktop or laptop), phone, department vehicle(s), scanners, tablets, cameras, and other office equipment. **Environmental Factors:** Contact with internal and external customers. Ability to perform strenuous work in varying and adverse weather conditions. Occasionally exposed to extreme conditions such as dirt, dust, noise, and chemicals. May be exposed to moving mechanical parts; high, precarious places; fumes or airborne particles; risk of electrical shock; risk of vibration. May be required to work hours other than the regular schedule including evenings, weekends, holidays and during emergencies. This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice. ADA/EOE/ADEA

**Denton Police Department
Organizational Chart
as of March 20, 2024**

Acting Police Chief Bryan Cose

[illegible]

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

220 - Police

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Public Safety Dispatcher
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
The Public Safety Communications Center answers all 911 calls and dispatches all police, fire, and EMS units for the City of Denton and the Town of Little Elm, as well as Animal Services for the City of Denton. Currently, dispatchers spend a considerable amount of time answering incoming phone calls. It is extremely difficult to focus on radio transmissions when handling an emergency call on the telephone. The expected continuing growth in Denton's population will result in higher call and incident volumes, thus increasing the need for dispatchers to remain focused on radio duties. Field units, primarily those for law enforcement, frequently encounter incidents that must be called in via radio.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
During 2020, Public Safety Communications answered 188,350 incoming calls, to include 911 calls and non-emergency calls. In 2021, the number of incoming calls increased to 218,461. That number increased to 255,912 in 2022. In 2023, 267,955 phone calls were answered. These numbers reflect a 42.26% increase in phone calls over the past four years. We need to continue to add personnel to keep up with this type of growth.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
The answering of emergency and non-emergency calls would continue to be absorbed by existing personnel. With the year-over-year increases in calls for service, there would be a negative impact on our current level of service to the community, including longer response times and longer answer and/or hold times for callers. Without adding dedicated calltakers to each shift, there is also increased risk that critical radio transmissions from field personnel may be missed.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
There are 32 current Public Safety Communications Dispatcher FTEs.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, there is sufficient space in the Public Safety Communications Center at Police Headquarters for the four additional Dispatchers.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

General Fund
Parks & Recreation

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

160 - Parks & Recreation

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Park Planner
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please-briefly describe why this position(s) is requested.
Due to the rise in workload from the Parks Master Plan. The plan aims to enhance community amenities. However, current staff cannot manage the added tasks, necessitating the addition of a new Park Planner. This role is crucial for timely project completion and maintaining delivery standards. Failure to do so could lead to significant delays, increased costs, project affecting the city's objectives. This position is essential to the commitment to community welfare and overall quality of life.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
This position is crucial for the City Council's goal of improving community amenities, 10 minute walk campaign, etc... It ensures that our park planning is comprehensive, aligns with council vision, and meets legal standards. Establishing this role is not just important but necessary for the success of our community enhancement projects.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The workload associated with the divisions objectives exceeds the capacity of current staff, necessitating the addition of a Park Planner. This role is crucial for maintaining the standard of project delivery, as well as for providing new and expanded services that align with the city's goals. Without the Park Planner position, there is a risk of significant delays and a diminished capacity to achieve the objectives set forth within the Parks, Recreation, and Trails Master Plan.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Without this position, projects may take longer to complete due to increased workload on existing staff. Alternatives like contracting or reassigning tasks could help, but they come with challenges and costs. Adding this position within the organization is crucial for ensuring efficient and timely project completions, and the absence of such a role would likely require adjustments to existing workflows and resource allocations to maintain project delivery standards.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
This role encompasses elements parallel to those of Associate Planners, involving active collaboration with developers during the development review process. However, due to the multifaceted responsibilities within the park planning division, this position will also undertake project management responsibilities reminiscent of those held by a construction project manager and/or coordinator.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, Service Center upstairs cubical office.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Strengthen Community & Quality of Life

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

160 - Parks & Recreation

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Special Events Coordinator
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
There has been a 130% increase in the number of special events within Denton city limits in the form of festivals, parades, timed races, fun runs, block parties, markets, and community events in the past two years. To prioritize public safety at these events, the City of Denton adopted the Special Event Ordinance in 2019. Submission deadlines were established to allow adequate time for City staff to efficiently assess event safety needs and for council requests. As the demand for special event permits has increased over the last few years, event organizers need more assistance when working through the permit process.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
Yes, City Council initiative to streamline the Special Event Sponsorship program and to expand community events.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
An expansion of the current special events team is needed to meet the high demand for service from the community. The amount of permits received per year have increased by 130% in the last two years. The special event permit process went from two pages to eleven pages when Council passed the special event permit ordinance in 2019. The current program is managed by 1 Full Time Supervisor who is also responsible for management of the in-kind sponsorship program, 20 internal department events, opening & dedication ceremonies as needed, outreach opportunities and all other administrative duties for the division.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Without the additional staff member, the Special Event Supervisor will need to limit the amount of special event permit applications the City accepts per year.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Recreation Coordinator
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes at the Service Center - 2nd Floor
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Foster Economic Opportunity & Affordability

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

Customer Service Fund

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

871 - Customer Service

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	<input type="checkbox"/>
2. Current or Proposed Position Title:	311 Call Center Representative	
3. Number of Positions Requested:	4	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
The newly created 311 Call Center division (870200) will be staffed with 10 positions. 6 positions are currently within the HBU and 4 will be moved through the budget process from 600202 to 870200. The 4 Utility Dispatcher positions will be reclassified to 311 Call Center Representatives.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
This is Council Priority to implement a 311 system.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The 311 Call Center Representatives will address incoming calls and administer Engage Denton tickets for the departments that take part in the services.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Use a consultant or contractor.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Utility Dispatcher Electric
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, DME campus has the space in the electric control center for this position.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
no

DATA ANALYTICS:

Is there data to support the need for this request? No

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

Electric Fund

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Apprentice Step B	
3. Number of Positions Requested:	1	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Addition of a maintenance crew to keep pace with current workload increases as well as new preventative maintenance programs that are forthcoming. Additionally, DME will be implementing an Advanced Distribution Management System (ADMS). Maintenance of the ADMS will be critical to the functionality of the system. Drone inspections of circuits, air switch maintenance program and fuse coordination projects are examples of additional maintenance activities for division. Crew would also assist with day-to-day maintenance tickets and would respond to system outages.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Addition of a full maintenance crew would provide DME customers with more reliable electrical service by increasing the preventative maintenance programs on DME's growing electrical system.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Contracting work out could pick up some of the workload but not all. With this being in the field work with customer relations a DME crew will be the beneficial.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Two existing maintenance crews.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, at DME
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? No



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Business Analyst
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Back Office currently has two staff members that are responsible for administering all electric power market settlements including data collection/validation, billing disputes, power mismatches, and invoicing. Back Office ensures timely and accurate performance of key functions such as confirmation, settlement, accounting, and collateral management. It also functions as support to DME's energy management/purchasing operations including financial support, research analysis, solution recommendation and preparing data for regulatory reports.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
See attached
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Work would need to continue to be done by the Settlement and Rates Administrators. The senior Settlement Rates Administrator is currently training a new Settlement and Rates Administrator. In addition to both of these individuals spending many hours training, they also have to keep up with the growing workload. As new energy agreements are entered into, the workload increases. New agreements continue to be entered into, particularly for clean energy. With the rapid growth in the city of Denton, this workload will continue to increase.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Other Business Analyst positions should be similar in nature to the one being requested. However, this position would also help with succession planning in Energy Services.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, at DME
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Choose a response

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

DIVISION PROGRAM PACKAGE

Energy Services - 600004

Back Office Business Analyst

PROGRAM DESCRIPTION:

Reinstatement of a full-time Business Analyst position. Primary responsibilities of this position are to support Back Office staff with workload; creates test data and validation tools to incorporate growing business needs; maintains strong level of understanding of the nodal market, changes, and updates; identifies detailed solutions and improvements to procedures and software to improve accuracy and efficiency; grows within the Back Office as part of its succession plan.

CURRENT PRACTICES:

Back Office currently has two staff members that are responsible for administering all electric power market settlements including data collection/validation, billing disputes, power mismatches, and invoicing. Back Office ensures timely and accurate performance of key functions such as confirmation, settlement, accounting, and collateral management. It also functions as support to DME's energy management/purchasing operations including financial support, research analysis, solution recommendation and preparing data for regulatory reports.

CURRENT ISSUES:

DME continues to grow, plans to provide specialized services to transmission sized customers are hampered by current Back Office staff. Back Office resources will not be adequate to proactively provide quality service/programs which warrants more dedicated people to assure new products/services are accurately measured and delivered. A succession plan, including on the job exposure, is necessary to ensure operations could continue if a position were to vacate.

SOLUTION AND RECOMMENDATIONS:

Share Back Office responsibilities with position.

Some examples of tasks the position will assist in:

- Ensure that ERCOT settlement data and documents are accurate and timely.
- Gather, analyze, and validate all in-house QSE load, generation, ancillary service, and financial data by 15-minute intervals.
- Analyze and monitor EPS meter data for sub-QSEs.

Proposed Pay Grade: E20101

Total Salary Estimate:

Please note – Position would require laptop, monitors, and licenses.

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Maintenance Supervisor (Crew Foreman)	
3. Number of Positions Requested:	1	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Addition of a maintenance crew to keep pace with current workload increases as well as new preventative maintenance programs that are forthcoming. Additionally, DME will be implementing an Advanced Distribution Management System (ADMS). Maintenance of the ADMS will be critical to the functionality of the system. Drone inspections of circuits, air switch maintenance program and fuse coordination projects are examples of additional maintenance activities for division. Crew would also assist with day-to-day maintenance tickets and would respond to system outages.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Addition of a full maintenance crew would provide DME customers with more reliable electrical service by increasing the preventative maintenance programs on DME's growing electrical system.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Contractors could be utilized to complete some of the additional work. The intermittency and timing of some of the projects would be cost prohibitive with a contractor. In house crews would be the best solution. Without the additional crew the PM programs would have to be scaled back or not implemented.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Two existing maintenance crews.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, at DME
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? No



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No
2. Current or Proposed Position Title:	Electric Technology Operations Manager
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
DME is re-locating the OSI SCADA environment from the COD network to an isolated DME network. DME is also deploying the OSI Advanced Distributions Management System (ADMS) in 2024. This deployment will be built on top of the existing OSI environment. The ADMS system will have several integrations including but not limited to AMI, GIS, and SCADA. With the creation of a new critical environment, institutional knowledge will be necessary for the successful support of a 24/7 99.99% uptime environment. COD TS is transferring operational support duties to DME TechOps Division. This position will serve as a manager over the two divisions within TechOps.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The SCADA environment is critical infrastructure that has a 99.99% uptime rating. SCADA and all its components are identified as BES cyber assets and therefore subject to NERC CIP regulation. SCADA is critical to the reliability of the BES and local electric system and therefore subject to NERC 693 regulation. The reliability of the electric grid and employee safety are dependent on ADMS and SCADA. Cascading or widespread outages can occur, and employee and customer safety can compromise if ADMS and SCADA are not available or functioning properly. Violation of NERC standards can result in levies and fines of as much as \$1 million a day.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
A contractor could be used for this task in the first year of the projects.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Enterprise Application Manager, but that position lacks the technical skills to fulfill this position's requirements.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes/ DME
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? No

If **YES**, please select the most appropriate KFA. Choose a reponse

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Engineering Intern	
3. Number of Positions Requested:	1	
4. Is the Position Full Time, Part Time, or Seasonal?	Seasonal	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
DME Engineering is seeking to identify and develop new talent and projects to fill future vacancies in the department. Experience and discussions with multiple electric utilities have shown that it is very difficult to find and attract new engineers to the public utility field. Competition for electrical engineers exists in nearly all segments of industry and manufacturing. By providing employment opportunities to local college students, DME hopes to build interest and understanding in both the public utility field and in the Engineering department itself, leading to more and better selection pools for open positions.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
This would be a new program within DME. While DME has occasionally hired interns in the past, it is intended that this be an ongoing, annual opportunity. Assignments will provide opportunities to learn and develop engineering skills and provide DME with a larger, entry level pool for engineering.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
More intensive recruiting at universities through the region. The challenge is that recruitment opportunities (e.g. career fairs) do not necessarily align with work opportunities and position vacancies. The delay could cost the department good candidates unless some sort of employment opportunity (like an internship) was available.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Engineering Intern.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes. DME has a cubicle available in the Engineering and Operations building where the engineering technicians are located.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? No



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes



If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Compliance GO Officer
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
The compliance department has taken on substantially more workload and increased responsibility as the department has evolved. Compliance has taken a more proactive approach to regulatory compliance and branched out to other compliance requirements that have not been made a priority in the past. Compliance has also taken a more comprehensive stance towards regulatory compliance reducing our exposure to non-compliance. This position was outlined in the Compliance department overarching plan for future development of the department and aligns DME with industry standard.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
Yes. PUCT Chapter 25.55, 25.53, ERCOT protocols, and NERC standards. The industry is experiencing increasing severity levels for non-compliance and consistent additions to legislative regulation such as HB4150.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
In order to improve our capability to ensure regulatory compliance it is necessary to add this position. Compliance role in DME is expanding as a result of increasing regulatory requirements. Compliance is at the point where we can benefit from having another Electric Compliance Officer dedicated to Operations & Planning, one to Generation compliance, and one to CIP compliance.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
DME utilizes a contractor to augment staff to primarily assist with the 693 DME Compliance.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Electric Compliance Officer
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
There is sufficient space on the DME campus to house this position.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Journeyman Lineman	
3. Number of Positions Requested:	1	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Addition of a maintenance crew to keep pace with current workload increases as well as new preventative maintenance programs that are forthcoming. Additionally, DME will be implementing an Advanced Distribution Management System (ADMS). Maintenance of the ADMS will be critical to the functionality of the system. Drone inspections of circuits, air switch maintenance program and fuse coordination projects are examples of additional maintenance activities for division. Crew would also assist with day-to-day maintenance tickets and would respond to system outages.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Addition of a full maintenance crew would provide DME customers with more reliable electrical service by increasing the preventative maintenance programs on DME's growing electrical system.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Contractors could be utilized to complete some of the additional work. The intermittency and timing of some of the projects would be cost prohibitive with a contractor. In house crews would be the best solution. Without the additional crew the PM programs would have to be scaled back or not implemented.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Two existing maintenance crews.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, at DME
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? No



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Lead Lineman	
3. Number of Positions Requested:	1	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Addition of a maintenance crew to keep pace with current workload increases as well as new preventative maintenance programs that are forthcoming. Additionally, DME will be implementing an Advanced Distribution Management System (ADMS). Maintenance of the ADMS will be critical to the functionality of the system. Drone inspections of circuits, air switch maintenance program and fuse coordination projects are examples of additional maintenance activities for division. Crew would also assist with day-to-day maintenance tickets and would respond to system outages.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Addition of a full maintenance crew would provide our customers with more reliable electrical service by increasing the preventative maintenance (PM) programs on DME's growing electrical system.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Contractors could be utilized to complete some of the additional work. The intermittency and timing of some of the projects would be cost prohibitive with a contractor. In house crews would be the best solution. Without the additional crew the PM programs would have to be scaled back or not implemented.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Two existing maintenance crews.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, at DME
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? No



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Logistics Specialist	
3. Number of Positions Requested:	2	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please-briefly describe why this position(s) is requested.
DME currently operates two asset storage locations, managed by 3 employees tasked with asset management. The combined valuation of DME's held assets exceeds \$46 million, with the Pole Yard accounting for \$26 million and the Mayhill facility for \$20 million. Due to staffing limitations, the Mayhill facility remains unmanned. Each logistics employee shoulders responsibility for approximately \$15 million in assets, whereas 7 Distribution center personnel manage \$670k in material each.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
Yes; DME will need an additional employee to maintain compliance with Title 40 of the Code of Federal Regulations. As required by 40 CFR 112.7(e), biweekly inspections of oil storage areas must be completed and logged. This is currently not performed in any significant way.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
This position will guarantee the manned operation of the Mayhill facility and ensure compliance with Title 40 of the Code of Federal Regulations. Additionally, the inclusion of an additional Logistics Specialist will alleviate the workload within the Logistics group, while reducing the burden from \$15 million per employee to \$11.5 million per employee.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
There would still be a location with 20 Million dollars worth of assets unmanned and unchecked during work hours. Each DME Logistics employee would be responsible for 15 Million of material each, with the number increasing weekly. Customer wait times would continue to increase, and could lead to customer dissatisfaction. Compliance with Title 40 would be difficult to maintain, with it's addition to Logistics task list.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Logistics Specialist
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
No
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes



If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Meter Electrician	
3. Number of Positions Requested:	1	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Electric Metering, have been operating with 3 FTEs in the Field Service group since 1980s. The city has continued to grow and extend its boundaries outward. With this growth come additional daily work of doing connects, disconnects, cuts for non-pay. As the city grows and becomes more populated, drive times to each location also increases.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<p>This position is a critical role in Electric Metering Operations. The Meter Electrician's are responsible for</p> <ul style="list-style-type: none"> -Daily work orders of doing connects, disconnects, cuts for non-pay. -Wiring of secondary instrument rated meter services, setting of commercial meters -Setting of electric meters and verification on all new apartments -Performing the Meter Test Program (MTP) -Test all electric meters that come into the Meter Lab (this includes testing, cleaning, programming, and stocking).
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
The workload of the daily work orders and assigned testing for the MTP program typically makes for a full day each day for the 3 Meter Electricians. Additionally, the Meter Electricians must coordinate with Service trucks for services that require turning on or off of transformers for new services and maintenance of existing services. The current 3 FTEs have been continuously working overtime in order to complete all of their workload.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Groundman step-A
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, there is available office space to accomodate this FTE addition.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
Yes, this position would require the addition of a 3/4 ton truck with utility bed. the vehicle specification sheet totaled \$76500.00 for the vehicle.

DATA ANALYTICS:

Is there data to support the need for this request? Choose a reponse

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Compliance Operations & Planning Officer
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
The compliance department has taken on substantially more workload and increased responsibility as the department has evolved. Compliance has taken a more proactive approach to regulatory compliance and branched out to other compliance requirements that have not been made a priority in the past. Compliance has also taken a more comprehensive stance towards regulatory compliance reducing our exposure to non-compliance. This position was outlined in the Compliance department overarching plan for future development of the department and aligns DME with industry standard.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
Yes. PUCT Chapter 25.55, 25.53, ERCOT protocols, and NERC standards. The industry is experiencing increasing severity levels for non-compliance and consistent additions to legislative regulation such as HB4150.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
In order to improve our capability to ensure regulatory compliance it is necessary to add this position. Compliance role in DME is expanding as a result of increasing regulatory requirements. Compliance is at the point where we can benefit from having another Electric Compliance Officer dedicated to Operations & Planning (Transmission and Generations Operations) and one to CIP compliance.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
DME utilizes a contractor to augment staff to primarily assist with the 693 DME Compliance.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Electric Compliance Officer
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
There is sufficient space on the DME campus to house this position.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Production Engineer
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
This position will be the lead for DEC continuous improvement and efficiency monitoring programs, the management of engineering projects, assessing new and improved equipment, materials, parts and controls, conducting root cause analysis associated with component failures, planning and scheduling of minor and major maintenance activities, regulatory compliance data gathering and reporting associated with NERC, PUCT, EIA, EPA, TCEQ, and conducting industry standard best practice evaluations and implementations.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The engineering position is needed to not only maintain but to improve the service delivery of the DEC by having dedicated expertise to equipment improvement and repair utilizing industry best practice standards, conducting failure root cause analysis, creating policy, guidelines, procedures, and regulatory compliance associated with Generator Owner and Operators. Currently this workload is being handled by myself, two supervisors whom spend approximately 40% of each day, and a 1/4 FTE from DME engineering. Upcoming major maintenance and capital maintenance based on operating hours require engineering analysis, RFP issuance and evaluation, cost/benefit and NPV analysis, and project management functions which current staffing levels can't support without impacting unit availability and
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Continuation of current staff completing the tasks can continue however dedicated time is becoming challenging as the units age, operating hours increase, and component issues become more frequent requiring more attention and focus on the task at hand. We are currently also utilizing a 1/4 FTE from DME engineering for the projects but plant specific knowledge and dedicated time seems to be a challenge having additional priorities leaving very little time spent on our priorities. We currently utilize outside engineering firms for studies and design work and would continue to do so, but have little to no

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Engineer IV in the Transmission and Distribution Engineering divisions
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
The facility has space available to add an additional office for the position. The approximate cost for the addition would be 100,000 for remodel of the current staff office locations.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? No

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Promote Sustainability & The Environment

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Senior Business Intelligence Analyst
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
An existing role within DME Energy Management Organization 'EMO' reporting to the Manager, EMO who will be responsible for providing operational and analytical support, decision making and facilitating specialized activities within portfolio management combined with a high contribution to commercial management of DME's energy portfolio. This addition will help to create bandwidth in order to accommodate the expanded work loading of the organization, which has grown exponentially over the past 5+ years.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The proposed position will augment DME's ability to operate the QSE functions, provide data management and analytics and distribute existing workloads. The increase in bandwidth will benefit DME and its customers through improved workload sharing, more time to provide analytics, that would be conducive to monitoring change, analyzing impacts and developing effective plans without stretching the EMO beyond limits. Specifically, the position support DME's sustainability, reliability and competitive customer-focused vision and mission.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
It cannot with available resources.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
None
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes 1659 Spencer Rd
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? No

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Foster Economic Opportunity & Affordability

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Senior Energy Market Analyst
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
<p>The ERCOT market has undertaken great changes in recent years, following events such as Uri, but also as the make-up of the electric grid incorporates more and more intermittent energy. These changes have added to the workload of EMO both in expansion of DME's renewable objectives, but also the burden of market participants to accommodate rule, operation and reporting changes. The workload is unsustainable by existing staff numbers. Much of the changes mentioned had been part of long-term planning and expectation, however as much of DME has changed over time, the long-term plans were somewhat pushed back in priority and now are very much to the fore. DME and the EMO wishes to avoid a dam-bursting scenario. To avoid this by adding resources amongst other evolutionary actions</p>
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<p>The proposed position is a vital role which forms part of the team which enables DME's energy portfolio to be actively managed, robustly analyzed and facilitates commercial activity. This role facilitates the full breadth of activities within EMO to be accomplished daily. This person will help satisfy some of DME's exposure to enterprise risk management risks such as business continuity, operational risk, market and execution risk and analytical risk by providing extra bandwidth to existing resources. Functionally the role supports operations to direct QSE responsibilities and permits research, qualitative as well as quantitative analytics and assessment of the impacts upon DME's energy portfolio. Closely aligned with Division leadership the role also provides monitoring and analysis of impacts to DME due to changes to</p>
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Simply put, it cannot and workload is unsustainable

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Already have people in same role
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes 1659 Spencer Road
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? No



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Foster Economic Opportunity & Affordability

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric



NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Senior ERCOT Transmission Analyst
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
A existing role within DME Energy Management Organization 'EMO', that was previously in the organizational chart, however due to departures and restructuring dropped out. This role is needed to return as the work tasks must be separated from the Division Manager. This role reports to the Division Manager, EMO, and will be responsible for providing operational analytics and support, transaction execution capabilities to manage DME's congestion risk exposure, provide fundamental analysis, direct operational data management and facilitating specialized activities within portfolio management. This addition will help to create bandwidth in order to accommodate the work growth.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The proposed position will augment DME's ability to manage portfolio risk, operate the QSE functions, provide data management and critical analytics and distribute existing workloads. The increase in bandwidth will benefit DME and its customers through improved workload sharing that provide more time for effective analytics, an environment that would be conducive to monitoring change, analyzing impacts and developing effective plans without stretching the EMO beyond limits. Specifically, the position support DME's sustainability, reliability and competitive customer-focused vision and mission.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
It cannot, the person previously handling this role was also the Manager of Analytics and is now Division Manager. This is too much workload to handle safely and effectively

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
None
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes 1659 Spencer Rd
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? No

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Foster Economic Opportunity & Affordability

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

601 - Electric

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No
2. Current or Proposed Position Title:	Smart grid Operations Analyst
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
DME is deploying an Advanced Distribution Management System (ADMS) System in 2024. It is crucial for its success to hire multiple FTEs, to start with one in FY 24-25, who will serve as the Subject Matter Expert (SME) to support and manage the ADMS system and advanced applications.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
N/A
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
A contractor could be used for this task, but it is costly.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Electric SCADA Technician
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes/ DME
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? No

If **YES**, please select the most appropriate KFA. Choose a response

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

Environmental Services Fund

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

890 - Environmental Services

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Administrative Manager
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Environmental Services & Sustainability (ESS) is a newly created department (FY21-22). During FY23-24, the Environmental Services Fund was created and the GreenSense Incentive Program energy efficiency rebates were increased from \$300K to \$1M. Additionally, in FY21-22 the Sustainability Fund was created and is on track to generate \$2M plus in revenue annually. ESS has 7 HBUs on two different funds (Environmental Services 890 and Wastewater/Drainage 640) with a total of 42 staff members. Several HBUs generate revenue from customer billing (Gas Well Inspections, Pretreatment Program, & Municipal Lab). While Customer Service sends the bills, ESS must generate the billing information in a set format and ensure the billing detail is correct.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
This position will allow ESS to meet the City Council directives along with our local compliance for financial responsibilities. ESS is responsible for City Council priorities including Expand the Electric Vehicle Fleet and Infrastructure and Create a Climate Action and Adaptation Plan. The CAAP and existing Simply Sustainable Framework require goal and action tracking across all departments. Under council adopted Fee Schedules, ESS must generate, review and facilitate billing of various customers. The City Council created the Sustainability Fund in 2021.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
ESS operations are funded by the Environmental Services Fund and the Wastewater/Drainage Fund. ESS manages \$1M in incentives/rebates for DME annually under the GreenSense Program. The Sustainability Fund has generated around \$2M in revenue and is projected to reach \$4M annually in the near future. ESS is responsible for billing our customers and is in need of administrative assistance to ensure accuracy and timeliness. Under the Simply Sustainable Framework and upcoming Climate Action Plan, ESS is lead for tracking the goals and actions. While this will hopefully be spread across departments, ESS will remain tasked with the actual reporting.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
We are currently spreading the administrative load across our managers. This takes times away from the managers, as well as increase potential errors since there primary focus is not administrative support. ESS currently only has one dedicated Administrative Assistant III that supports the 42 staff, COE and SFAC. The AA III currently reports to the Sustainability Manager. The new Administrative Manager will provide needed financial focus apart for the technical assignments of the managers. ESS when created brought with it no core administrative support and this position will fill that need.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Administrative Managers assigned within Animal Services, Fleet, Legal, Parks, Solid Waste, Tech Services, and Water Utilities. No single Admin. Manager has the exact same responsibilities as each department operates somewhat uniquely. Within ESS, the Admin. Manager will manage operating funds from the ES Internal Service Fund and the Wastewater/Drainage Fund, special funds, incentives/rebates, and customer billings. Additionally, the Admin. Manager will support on Council committee (COE) and a citizen committee (SFAC).
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
No. ESS is short of offices, however is planned for inclusion in the Service Center update.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

The Environmental Services and Sustainability Department (ESS) was created in FY21-22 and provided with one Administrative Assistant III. This Admin. Assistant is part of the Sustainability Office reporting to the Sustainability Manager. ESS has no core administrative support, with the creation of the Administrative Manager position this will bring in the necessary financial and administrative focus for a department of 42 positions.

		FY 2024
		Budget
890001	ES Administration	554,355
890100	ES Sustainability	1,166,407
890200	ES Muni Labs	1,377,300
890300	ES Ind Pretreatment	846,060
890400	ES Gas Well Inspections	346,977
890500	ES Landfill Compliance	470,064
640750	Watershed Protection	1,235,463

Additionally, ESS manages the GreenSense Incentive Program for DME that was increased to \$1M for FY23-24. From October 1, 2023 through January 31, 2024, ESS has issued GreenSense Incentive Rebates (checks issued to customers) with assistance from Customer Service as shown in the table below:

Rebate Type	Rebates approved	Initial Budget	Revised Budget*	Rebate \$'s Issued
HVAC (replacement, smart thermostats, duct repair, tune up) (101 System Changeouts)	165	\$457,000	\$457,000	\$221,341
Electric bikes (E-bikes)	52	\$20,000	\$40,000	\$40,091
Electric vehicles (EV)	38	\$45,000	\$75,000	\$57,000
Windows and Solar Screens	28	\$121,700	\$121,700	\$32,665
Insulation and radiant barrier	18	\$77,500	\$77,500	\$16,688
Fan Giveaway, Audits, Energy Efficiency Kits (rental)	N/A	\$110,000	\$110,000	N/A
Solar Hot Water Heater	0	\$1,200	\$1,200	0
Multifamily Incentives	0	\$165,000	\$165,000	0
Total	301	\$997,400	\$1,000,000	\$367,785
<i>Note: * E-Bikes and EV increased share of rebate. Other rebate types will be used to balance the \$1M budgeted amount as the year progresses.</i>				

ESS manages the Gas Well Inspection Program which includes bi-annual billings to operators for Gas Well Inspections performed. Inspections are performed within City of Denton municipal boundary and the City's Extraterritorial Jurisdiction (ETJ). Currently, there are 13 active operators with a total of 452 wells (258 wells in COD; 194 wells in ETJ). The Gas Well Inspection Program is a hybrid approach of City staff and a third-party consultant.

Active wells are inspected twice per year which means the invoices should document 904 unique inspections (if 2x year inspections are met).

Billing Period	# of Invoices	Inspection Details per Invoice
2 nd Half of 2020	8	211
1 st Half of 2021	10	183
2 nd Half of 2022	11	132
1 st Half of 2022	12	353
2 nd Half of 2022	15	435
1 st Half of 2023	14	461
2 nd Half of 2023	13	451

Watershed Protection Division coordinates billings for watershed related services for property development review (does not include ESA fees as they are collected by Dev. Svcs.)

Fiscal Year	# of Fee Charges	Approximate Revenue
FY2023-2024 thru 02/29/24	67	\$10,050
FY2022-2023	153	\$22,950
FY2021-2022	214	\$32,100
FY2020-2021	112	\$16,800
FY2019-2020	107	\$16,050
FY2018-2019	128	\$19,200

The Pretreatment Program works with invoicing of several customers for sampling / analysis as well as permit fees. See table below:

Customer	# of Invoices Annually
Wastewater Customer Cities (Surcharge)	72
Waster Industrial Users (Surcharge)	36
Wastewater Customer Cities (Sampling/Analysis)	24
Wastewater Industrial Users (Sampling/Analysis)	36
Waste Hauler Permits (Invoicing)	45
Septic Waste Receiving (Invoicing)	36

The Sustainability Fund was created by Ordinance 21-1869 and generates revenue annually. This revenue is tied to a lease with DME. The revenue has been irregular but should level out in future years.

Fiscal Year	Budget	Actual
FY21-22	\$500,000	\$500,000
FY22-23	\$4,000,000	\$1,500,000
FY23-24	\$750,000	N/A

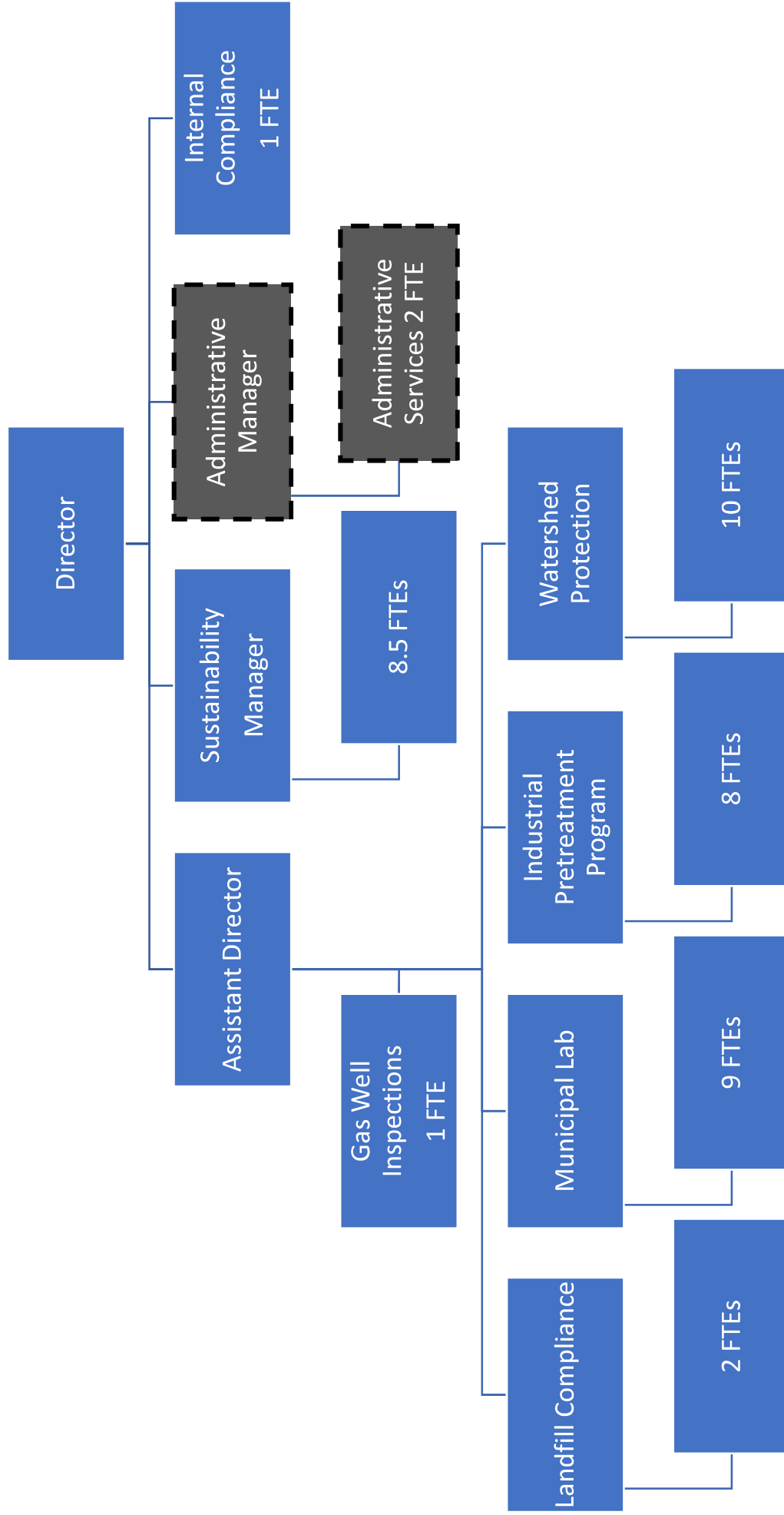
Expenditures are guided by a Work Plan developed with the SFAC and then approved by City Council. Projects need to be setup financially, contracts secured, purchase orders created, and contract performance and spend must be tracked. For example, as funding is allocated for each project the fund balance needs to be followed. When projects are under spent that money needs to be moved back to the fund balance, just as if a project is overspent that would draw down the balance and may require concurrence from SFAC and/or Council.

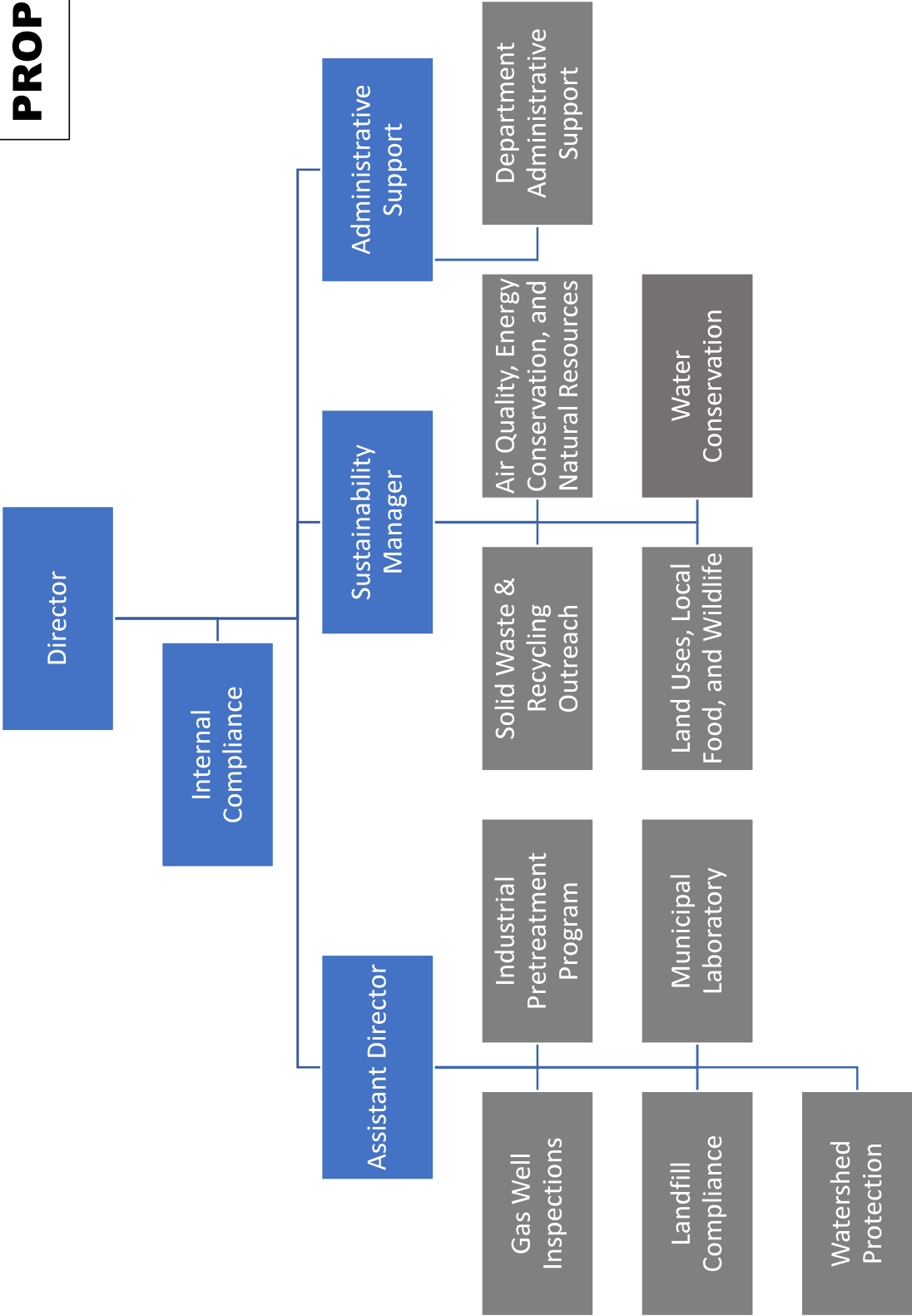
ESS manages work utilizing several annual agreements. The level of effort to produce the Purchase Orders to allow the work are shown below:

HBU	HBU Name	FY22-23* # of POs	FY23-24** # of POs
600004	DME GreenSense	116	342
640750	Watershed Protection	39	92
890100	ES Sustainability	113	34
890200	ES Municipal Lab	137	54
890300	ES Industrial Pretreatment	147	17
890400	ES Gas Well Inspections	4	1
Notes: * Numbers generated from old HBUs since 890 was created in FY23-24 ** Numbers through February 29, 2024			

The efforts for ES – Landfill Compliance are not reflected as the documentation for prior years is unable to be created since they were part of a blended HBU.







Facilities Management Fund

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

881 - Facilities Management

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Facilities Licensed Technician IV	
3. Number of Positions Requested:	5	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Currently, we spend \$3,000/month on electrical service call labor, \$11,000/month on plumbing service call labor, and \$30,000/month on HVAC PMs for labor with a contractor and \$8,000/month on service calls. Bringing the service calls in-house will allow for faster response times for our customers. Being able to perform preventative maintenance on equipment will allow Facilities to stay ahead of equipment failures, saving the city funding on downtime and lessening impact to occupants. The contract savings by bringing these services to in-house staff will lessen expenses needed for HVAC, electrical, and plumbing services beginning in FY 25-26.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Currently, we call for skilled trades work from a contractor including services from plumbing, electrical, and HVAC. Work order completion is dependent by their response time and ability to acquire necessary parts. Having this position in place will allow a much faster response time and much more control over the costs of parts and equipment.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
This work would be burdened by other staff and outside contracted resources, which would result in slower service and much more costs. This position will be responsible for all preventive maintenance, which is very time-consuming.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Water Utility Technician Facilities Licensed Trades Technician - HVAC
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
This position will operate from the Facilities Management building from the technician workspace.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
Yes. Document Attached.

DATA ANALYTICS:

Is there data to support the need for this request? Yes



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Enhance Infrastructure & Mobility**REQUIRED ATTACHMENTS:**

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

Technology Services

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

831 - Technology Services

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No
2. Current or Proposed Position Title:	Deputy Director
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
The organizational structure recommended in the IT Strategic Plan (p.55-62) focuses on the separation of operational functions of TS, including maintenance and upkeep of existing systems, and the departmental and new services provided to the City. This structure would bring in an assistant director position that oversees the specialized department relationship management arm of TS.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Currently, the Deputy Director is managing all of the operations teams of the department and it covers 51 employees which is a significant management lift. We have several departments that need specialized support due to the unique services they provide to the community. These departments are utilizing embedded or dedicated IT services that need more attention than other departments: Police, Fire, DME, Water Production, GIS and Reclamation and Solid Waste. The IT Strategic Plan recommended two different department structures and Org Plan B is best for the direction we are following.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
We would need to split the Operations team further between the Deputy and the CTO to better divide the management scope load of the department as it grows.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Deputy Director
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, at CHE in the remodeled old HR area.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)**831 - Technology Services**

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No
2. Current or Proposed Position Title:	GIS Specialist
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Technology Services has 3 full time GIS TS positions, a GIS Supervisor, a GIS Administrator and a GIS Architect. Work enhancement requests from customers go on a list and priority is determined by perceived priority or continual complaint. GIS not only supports and maintains our ESRI GIS environment, but they also support GIS-integrated applications, like Cityworks, CommunityDevelopment, Cartegraph, as well as maps integration in the public safety CAD/RMS system and GIS development tools.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
The supervisor of the team must fulfill a 100% hands-on role to maintain forward progress on more important projects and maintenance, allowing them to effectively manage the team. * We estimate 1-3 larger requests per year; 120 – 240 hours for each. * GIS staff takes on approximately 30 smaller requests per year; 8-120 hours each * 20 hours annually per system is estimated to provide periodic upgrades, patching and maintenance. * One full-time position is spending 50% of their time on Public Safety GIS needs. * The two full-time positions are working 45-60 hours per week consistently.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
The GIS team would continue working their projects/tasks as they are doing now as they have time basis, at best they can effort.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Old GIS Administrator (currently being re-classed into a GIS Architect position)
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes. In the remodeled CHE building (HR old space)
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

831 - Technology Services

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No
2. Current or Proposed Position Title:	IT Training Coordinator
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
During work sessions with departments during the technology assessment, which resulted in our IT Strategic Plan, it was determined that the city lacked organized technology training. The M15 finding was bundled with the Staff Reorganization Initiative. The city is lacking an organizational approach to technology training. There is no centralized technology training in place for the city. For new employees, the training provided varies depending on their department and the systems they will be using. No training exists for refreshing skills or ongoing improvement.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<p>The M15 finding was bundled with the Staff Reorganization Initiative (pages 54-62).</p> <p>There is no centralized technology training in place for the city. For new employees, the training provided varies depending on their department and the systems they will be using. No training exists for refreshing skills or ongoing improvement. A training coordinator is recommended to develop an organization training plan. A training coordinator will allow us to maximize our investment in these expensive technologies. Examples of enterprise applications that everyone uses:</p> <ul style="list-style-type: none"> • Various modules in the Microsoft Office Suite \$1.2 million annually
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Every department would continue on their current path. We understand that some employees in other departments that are SMEs in applications are spending up to 10 hours a week providing technology training assistance and directors would like it to cease.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Training Coordinator
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, in the City Hall East in the old HR space that is remodeled for Tech Services expansion. They will be able to use the old HR Training room as a Technology Training Center.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

831 - Technology Services

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No
2. Current or Proposed Position Title:	Senior IT Project Manager
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
BerryDunn performed an IT Strategic Plan for the city in July 2022 and recommended that the city restructure and augment staffing in Tech Services to provide targeted, department-specific support for City users. The Technology Governance Committee ranked this as a Critical item for criticality and priority and it was scheduled to be implemented over the five year period. This position provides another full time FTE to manage and lead technology projects.
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<ul style="list-style-type: none"> • Currently one IT Project Manager is managing 17 projects per year • Four of these are for system replacement projects that will take 2-3 years to complete: <ul style="list-style-type: none"> -CAD-RMS \$4 million (work effort 10000 hours, 2% PM effort is 200 hrs.) -Land Management \$2 million (work effort 5000 hours, 2% PM effort is 100 hrs) -Enterprise Asset Management \$5 million (work effort 10000 hours, 2% is 200 hrs) -Enterprise Resource Planning \$17million (work effort 30200 hours, 2% PM effort is 604 hours) • GIS Strategic Plan and Roadmap \$10000 (6 months effort 500 hours is 10 hours) • Approved CIP Projects:
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
At best effort while depending on IT operations staff or operation managers to performing project management or task management that takes them away from their support and maintenance responsibilities.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
IT Project Manager
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, in CHE in the remodeled old HR area.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

Water Fund

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

630 - Water

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No
2. Current or Proposed Position Title:	Water/Wastewater Apprentice
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
<p>Water and wastewater treatment and system operation is a critical aspect of modern infrastructure, ensuring public health, environmental sustainability, and economic vitality. As municipalities face evolving challenges in maintaining water treatment facilities, distribution systems, wastewater collection systems and water reclamation facilities, the need for skilled personnel becomes increasingly paramount. In response to this demand, we are proposing a pilot apprenticeship program in the Water Utilities Department.</p> <p>The implementation of a pilot program in collaboration with strategic partners like DISD presents a</p>
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<p>The water and wastewater industry is experiencing a shortage of skilled workers due to retirement, lack of succession planning, and a widening skills gap. By collaborating with strategic partners like DISD, we can engage with local educational institutions to identify and recruit talented students interested in pursuing careers in water/wastewater, thereby cultivating a pipeline of trained professionals.</p> <p>Apprenticeships offer a unique blend of classroom instruction and on-the-job training, providing participants with practical skills and real-world experience. By partnering with strategic partners like DISD, we can integrate apprenticeship opportunities into vocational training programs, offering students</p>
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
<p>The absence of a pilot program for water/wastewater apprenticeships could hinder the organizations ability to attract, train, and retain a skilled workforce, jeopardizing the resilience and sustainability of water infrastructure and the community we serves. By proactively investing in workforce development initiatives, stakeholders can mitigate these risks and ensure the continued delivery of safe and reliable water services for future generations.</p>

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
None that I am aware of
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes there is plenty of space in Water Utilities Facilities.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If YES, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If YES, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

630 - Water

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	No
2. Current or Proposed Position Title:	Assistant General Manager
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
<p>As the demand for water services continues to increase and the complexity of managing water resources grows, it has become evident that additional leadership is required within our Water Utilities Department. Water is a critical resource, and ensuring its reliable supply, quality, and sustainability is essential for the well-being of our community and the success of our utility operations.</p> <p>This position is being requested to provide additional leadership and to support the restructuring of the Water Utilities Department in a way that more closely resembles the organizational structure of Denton Municipal Electric</p>
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<p>The Assistant General Manager will work alongside the General Manager to streamline operations and improve efficiency. By dividing responsibilities and delegating tasks, they can ensure that day-to-day operations run smoothly, resources are allocated effectively, and service delivery remains reliable and consistent.</p> <p>With an Assistant General Manager dedicated to strategic planning, the utility can develop long-term plans and initiatives to address emerging challenges and opportunities. This may include infrastructure upgrades, sustainability initiatives, customer service enhancements, and the integration of new</p>
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
<p>Overall, not creating the position of Assistant General Manager of Water Utilities could result in increased workload, decreased efficiency, and heightened risks for the water utilities department. It may also limit the organization's ability to effectively manage water resources, ensure security and safety, and optimize business operations. In addition, the General Manager of the Water Utilities would need to handle these responsibilities directly or delegate them to existing staff members.</p>

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Assistant General Manager Denton Municipal Electric
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes in the Municipal Service Center
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Pursue Organizational Excellence

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

630 - Water

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Water Operator I-IV (Operator #4 of 7)
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
<p>Water Production is seeking additional operators to standardize the operations of water and wastewater plants. This initiative aims to enhance operational redundancy, reduce staff fatigue, safeguard the well-being of personnel, facilities, and the public, and ensure compliance with local, state, and federal requirements. The augmentation of staff will not only provide operational redundancy but will also contribute to improved safety by having three operators per shift. These facilities cannot be legally operated without a Surface Water C or higher license. Any individual pursuing a water license cannot be eligible for a Surface Water C or higher license without 2 years of experience per TCEQ regulations.</p> <p>This puts a major burden on the operations staff and treatment facility in terms of shift coverage</p>
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
<p>With the addition of each operator in the treatment plant, relief and redundancy can be supported. Currently, operators work a 12 hour shift, which only allows for small additional windows if the next shift were to call in sick, or take vacation. By improving the operator schedules to 8 hour shifts, (which is a common approach in the industry), we can introduce more coverage options, reduce burden on the current operation staff, which helps with retaining quality, increased safety, licensed employees, and even attract new staff. Redundancy alone allows for operations to split and cover more work loads and guarantee that water produced meets or exceeds state and national regulations.</p>
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
<p>Without enough operators, the treatment plant operations is hindered, exhausting staff and putting at risk equipment, the community and ultimately the treatment of water. There are specialized contract services that might be able to assist, but there would be a massive undertaking in training to operate the facilities. Only an individual with a Surface Water C License or higher issued from the TCEQ in Texas can operate a water treatment plant legally. With 12 operators at each treatment plant, an incredibly beneficial buffer of staff will support the City of Denton's treatment of potable water.</p>

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
DME and the Pecan Creek Reclamation plant have similar positions. Operators at either location work 24/7 monitoring several processes to guarantee the output of their respective facility.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, there is plenty of space for additional operators in the operations control room. Additionally, more staff would be more likely to increase their routine walkthroughs of the plant, ensuring the equipment is running, but also quickly catching any issues that may arise, which contributes to reducing any downtime from failure.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Enhance Infrastructure & Mobility

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

Current Operations Schedule: 9 Operators on 12-Hour Shifts														
	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr
Day Shift	Operator #1			8a-8p	8a-8p		8a-8p	8a-8p	8a-8p			8a-8p	8a-8p	
	Operator #2			8a-8p	8a-8p		8a-8p	8a-8p	8a-8p			8a-8p	8a-8p	
	Operator #3	8a-8p	8a-8p			8a-8p				8a-8p	8a-8p			8a-8p
	Operator #4	8a-8p	8a-8p			8a-8p				8a-8p	8a-8p			8a-8p
Night Shift	Operator #5			8p-8a	8p-8a		8p-8a	8p-8a	8p-8a			8p-8a	8p-8a	
	Operator #6			8p-8a	8p-8a		8p-8a	8p-8a	8p-8a			8p-8a	8p-8a	
	Operator #7	8p-8a	8p-8a			8p-8a				8p-8a	8p-8a			8p-8a
	Operator #8	8p-8a	8p-8a			8p-8a				8p-8a	8p-8a			8p-8a
	Operator #9	8p-8a	8p-8a			8p-8a				8p-8a	8p-8a			8p-8a

Proposed Operations Schedule: 12 Operators on 8-Hour Shifts														
	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr
Day Shift	Operator #1		8a-4p	8a-4p	8a-4p	8a-4p	8a-4p			8a-4p	8a-4p	8a-4p	8a-4p	8a-4p
	Operator #2		8a-4p	8a-4p	8a-4p	8a-4p			8a-4p	8a-4p	8a-4p	8a-4p	8a-4p	
	Operator #3	8a-4p	8a-4p			8a-4p	8a-4p	8a-4p	8a-4p			8a-4p	8a-4p	8a-4p
	Operator #4	8a-4p	8a-4p	8a-4p	8a-4p		8a-4p	8a-4p	8a-4p	8a-4p	8a-4p		8a-4p	8a-4p
Evening Shift	Operator #5			4p-12a	4p-12a	4p-12a	4p-12a			4p-12a	4p-12a	4p-12a	4p-12a	4p-12a
	Operator #6		4p-12a	4p-12a	4p-12a	4p-12a			4p-12a	4p-12a	4p-12a	4p-12a	4p-12a	
	Operator #7	4p-12a	4p-12a			4p-12a	4p-12a	4p-12a	4p-12a			4p-12a	4p-12a	4p-12a
	Operator #8	4p-12a	4p-12a	4p-12a	4p-12a		4p-12a	4p-12a	4p-12a	4p-12a	4p-12a		4p-12a	4p-12a
Night Shift	Operator #9			12a-8a	12a-8a	12a-8a	12a-8a			12a-8a	12a-8a	12a-8a	12a-8a	12a-8a
	Operator #10		12a-8a	12a-8a	12a-8a	12a-8a			12a-8a	12a-8a	12a-8a	12a-8a	12a-8a	
	Operator #11	12a-8a	12a-8a			12a-8a	12a-8a	12a-8a	12a-8a			12a-8a	12a-8a	12a-8a
	Operator #12	12a-8a	12a-8a	12a-8a	12a-8a			12a-8a	12a-8a	12a-8a	12a-8a			12a-8a

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

630 - Water

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes
2. Current or Proposed Position Title:	Water Operator I-IV (Operator #1 of 7)
3. Number of Positions Requested:	1
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Water Production is seeking additional operators to standardize the operations of water and wastewater plants. This initiative aims to enhance operational redundancy, reduce staff fatigue, safeguard the well-being of personnel, facilities, and the public, and ensure compliance with local, state, and federal requirements. The augmentation of staff will not only provide operational redundancy but will also contribute to improved safety by having three operators per shift. These facilities cannot be legally operated without a Surface Water C or higher license. Any individual pursuing a water license cannot be eligible for a Surface Water C or higher license without 2 years of experience per TCEQ regulations. This puts a major burden on the operations staff and treatment facility in terms of shift coverage
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
N/A
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
With the addition of each operator in the treatment plant, relief and redundancy can be supported. Currently, operators work a 12 hour shift, which only allows for small additional windows if the next shift were to call in sick, or take vacation. By improving the operator schedules to 8 hour shifts, (which is a common approach in the industry), we can introduce more coverage options, reduce burden on the current operation staff, which helps with retaining quality, increased safety, licensed employees, and even attract new staff. Redundancy alone allows for operations to split and cover more work loads and guarantee that water produced meets or exceeds state and national regulations.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
Without enough operators, the treatment plant operations is hindered, exhausting staff and putting at risk equipment, the community and ultimately the treatment of water. There are specialized contract services that might be able to assist, but there would be a massive undertaking in training to operate the facilities. Only an individual with a Surface Water C License or higher issued from the TCEQ in Texas can operate a water treatment plant legally. With 12 operators at each treatment plant, an incredibly beneficial buffer of staff will support the City of Denton's treatment of potable water.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
DME and the Pecan Creek Reclamation plant have similar positions. Operators at either location work 24/7 monitoring several processes to guarantee the output of their respective facility.
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
Yes, there is plenty of space for additional operators in the operations control room. Additionally, more staff would be more likely to increase their routine walkthroughs of the plant, ensuring the equipment is running, but also quickly catching any issues that may arise, which contributes to reducing any downtime from failure.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes

If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes

If **YES**, please select the most appropriate KFA. Enhance Infrastructure & Mobility

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:

Current Operations Schedule: 9 Operators on 12-Hour Shifts												
	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	Fr
Operator #1			8a-8p	8a-8p			8a-8p	8a-8p	8a-8p			
Operator #2			8a-8p	8a-8p			8a-8p	8a-8p	8a-8p			
Operator #3	8a-8p	8a-8p			8a-8p	8a-8p				8a-8p	8a-8p	8a-8p
Operator #4	8a-8p	8a-8p			8a-8p	8a-8p				8a-8p	8a-8p	8a-8p
Operator #5			8p-8a	8p-8a			8p-8a	8p-8a	8p-8a			
Operator #6			8p-8a	8p-8a			8p-8a	8p-8a	8p-8a			
Operator #7	8p-8a	8p-8a			8p-8a	8p-8a				8p-8a	8p-8a	8p-8a
Operator #8	8p-8a	8p-8a			8p-8a	8p-8a				8p-8a	8p-8a	8p-8a
Operator #9	8p-8a	8p-8a			8p-8a	8p-8a				8p-8a	8p-8a	8p-8a
Day Shift												
Night Shift												

Proposed Operations Schedule: 12 Operators on 8-Hour Shifts												
	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	Fr
Operator #1			8a-4p	8a-4p	8a-4p	8a-4p	8a-4p			8a-4p	8a-4p	8a-4p
Operator #2		8a-4p	8a-4p	8a-4p	8a-4p	8a-4p			8a-4p	8a-4p	8a-4p	
Operator #3	8a-4p	8a-4p			8a-4p	8a-4p	8a-4p	8a-4p	8a-4p		8a-4p	8a-4p
Operator #4	8a-4p	8a-4p	8a-4p	8a-4p		8a-4p	8a-4p	8a-4p	8a-4p		8a-4p	8a-4p
Operator #5			4p-12a	4p-12a	4p-12a	4p-12a	4p-12a			4p-12a	4p-12a	4p-12a
Operator #6		4p-12a	4p-12a	4p-12a	4p-12a	4p-12a			4p-12a	4p-12a	4p-12a	
Operator #7	4p-12a	4p-12a			4p-12a	4p-12a	4p-12a	4p-12a	4p-12a		4p-12a	4p-12a
Operator #8	4p-12a	4p-12a	4p-12a	4p-12a		4p-12a	4p-12a	4p-12a	4p-12a		4p-12a	4p-12a
Operator #9			12a-8a	12a-8a	12a-8a	12a-8a	12a-8a			12a-8a	12a-8a	12a-8a
Operator #10		12a-8a	12a-8a	12a-8a	12a-8a	12a-8a			12a-8a	12a-8a	12a-8a	
Operator #11	12a-8a	12a-8a			12a-8a	12a-8a	12a-8a	12a-8a	12a-8a		12a-8a	12a-8a
Operator #12	12a-8a	12a-8a	12a-8a	12a-8a		12a-8a	12a-8a	12a-8a	12a-8a	12a-8a	12a-8a	12a-8a
Day Shift												
Evening Shift												
Night Shift												

Wastewater Fund

FY 2024-25 FTE SUPPLEMENTAL REQUEST FORM (WHITE PAPER)

640 - Wastewater

NEW POSITION REQUEST INFORMATION:

1. Does this position have an existing Pay Grade?	Yes	
2. Current or Proposed Position Title:	Water Reclamation Technician I-IV	
3. Number of Positions Requested:	1	
4. Is the Position Full Time, Part Time, or Seasonal?	Full-Time	

JUSTIFICATION:

1. Please briefly describe why this position(s) is requested.
Water Reclamation is seeking additional operators to standardize the operations of water and wastewater plants. This initiative aims to enhance operational redundancy, reduce staff fatigue, safeguard the well-being of personnel, facilities, and the public, and ensure compliance with local, state, and federal requirements. The augmentation of staff will not only provide operational redundancy but will also contribute to improved safety by having two operators per shift. Moreover, the Water Utility has allocated funds for a 5 Million Gallon per Day (MGD) expansion of the existing Pecan Creek Water Reclamation Plant, with the design phase set to commence this fiscal year. The addition of extra staff members will guarantee that qualified personnel are available to operate the new and expanded
2. Is this position necessary due to upcoming legislative regulations, legal compliance, or City Council directives?
No.
3. How is this position needed to maintain effective service delivery or to provide a new/expanded service or program? <i>Please provide data (e.g. service level measures, performance indicators, percentage allocation of time for the position) to justify and support the request. Separate documents should be attached at the bottom of this form.</i>
Local, state, and federal regulations mandate the presence of certified operators at treatment plants. Maintaining redundancy in certified staff is essential to ensure the city's continued compliance with these regulations and to uphold a safe and reliable service for the public.
4. How could work be completed without this position? Or what are the alternatives (e.g. contract work, modify service levels or programming, etc.)?
While contract operations would offer a potential avenue for completing this work, industry trends indicate that opting for such arrangements tends to diminish the value of infrastructure. This can result in contract termination, placing the municipality in a position where significant rehabilitation costs and potential regulatory violations may arise. Retaining control of plant operations proves to be more cost-effective, providing enhanced oversight and ensuring adherence to regulatory compliance.

5. Which City of Denton jobs do you consider similar in nature, function, scope, responsibilities, complexity, etc. to the requested position?
Water Production Plant Operator
6. Does this position have existing and available office space, if necessary? <i>Please provide the building and office location.</i>
This position is a field position that shares office work space in the operations building.
7. Will this position require the purchase of a new City vehicle? If yes, please provide information on the recommended vehicle and attach a vehicle specification sheet, found on the Fleet HUB page.
No.

DATA ANALYTICS:

Is there data to support the need for this request? Yes



If **YES**, please attach supporting data. This can be in the form of a spreadsheet and/or charts and other data visualizations that justify the need to fund this request.

STRATEGIC ALIGNMENT:

Does this request directly support one of Council's Key Focus Areas (KFA)? Yes



If **YES**, please select the most appropriate KFA. Support Healthy & Safe Communities

REQUIRED ATTACHMENTS:

Please attach the following documents and label them clearly as Attachments 1, 2, and 3.

1. *Attachment 1* – New or Updated Job Description
2. *Attachment 2* – Current and Proposed Organizational Charts
3. *Attachment 3* – Personnel Services Calculator
4. *Attachment 4* – Vehicle Specification Sheet (if applicable)

BUDGET USE ONLY:

Questica Change Request Number:

Questica Total Cost:



City of Denton Job Description

Title: Water Reclamation Technician III
Position ID: B10508-640100
Department/Division: Water Reclamation
Reports to: Operations/Maintenance Manager
FLSA Designation: Non-Exempt
Safety Sensitive: Yes
DOT: No

SALARY RANGE

\$49,920.00 - \$81,390.40

POSITION PURPOSE / IMPORTANT APPLICATION INFORMATION:

This is technically skilled work in the operation and maintenance of a 21 MGD conventional Wastewater Treatment Plant along with a 0.375 MGD SBR treatment plant. This position requires independent working abilities on an assigned shift and may be required to be on a rotating shift. The facility is staffed 24 hours per day, seven days per week. The operator (Technician) must demonstrate flexibility and be willing to accommodate changes in the work schedule as required to provide vacation and general leave coverage for coworkers. The Plant Operator will receive training and instruction to learn the essential functions of a Plant Operator I-IV. This is a safety sensitive position.

The full salary range for this position is stated above. The starting range of pay is dependent on qualifications and experience of each individual candidate. Starting position and pay for Plant Operators is also dependent on the applicants current TCEQ Wastewater Plant Operator's certification, as follows:

- Class D License: Water Reclamation Technician I (\$49,920.00 - \$63,772.00)
- Class C License: Water Reclamation Technician II (\$54,080.00 - \$73,819.20)
- Class B License: Water Reclamation Technician III (\$58,240.00- \$77,521.60)
- Class A License: Water Reclamation Technician IV (\$62,400.00- \$81,390.40)

Essential Job Functions:

- Monitors plant operations by observation, instrumentation, SCADA, and laboratory test results and makes process control adjustments to ensure effluent quality.
- Must be able to comprehend and interpret technical data using SCADA, Information Management Systems, graphs, and charts.
- Monitors the condition of various mechanical and process equipment and notifies the appropriate personnel of needed repairs.

Water Reclamation Technician III – GT0729-640100
Page 2 of 4

- Performs various lab tests and interprets the results.
- Maintains thorough logs and records.
- Troubleshoots operational problems using historical trending, data, and lab results.
- Responds to after-hour emergencies at the plant and lift stations and makes necessary repairs.
- Observes all safety guidelines established by the City of Denton.
- Performs preventative and corrective maintenance on mechanical equipment.
- Maintains regular and punctual on-site attendance.

Additional Duties:

- Performs other duties as assigned
- Covers shifts when operators are out and operates plant independently

Minimum Qualifications/Acceptable Equivalency:

- High school diploma or GED equivalent plus 100 hours of approved courses in Wastewater Technology
- One year of experience in the operation and maintenance of mechanical equipment
- At least four years' experience in a wastewater treatment plant

OR

- Any combination of related education, experience, certifications and licenses that will result in a candidate successfully performing the essential functions of the job

Core Competencies:

- Ability to form and maintain effective relationship with customers and co-workers
- Ability to communicate effectively both verbally and in writing
- Ability to do shift work and to work independently without supervision

Preferences:

- At least Four years' experience in an activated sludge plant.
- Experience in Microsoft Office Suite, WIMS, and Wonderware SCADA software.

Conditions of Employment:

- Must have a valid Class "C" Driver's License and valid state required minimum automobile liability insurance prior to employment (must obtain Texas Class "C" driver's license and state required minimum automobile liability insurance within 90 days of hire per state law)
- Must obtain Class "B" CDL within 6 months of employment
- Must pass a drug test, driver's license check, criminal history background check, and social security number verification check
- Must pass a physical examination

Water Reclamation Technician III – GT0729-640100
Page 3 of 4

- Must currently have a Class “B” TCEQ Wastewater License
- Fill in shift work as needed

Physical Requirements:

Overall Strength Demands: The following describes the overall strength demand of the functions performed by the incumbent during a typical workday.

- Sedentary – lifting no more than 10 pounds
- Light – lifting no more than 20 pounds; carry up to 10 pounds
- **Medium – lifting no more than 50 pounds, carry up to 25 pounds**
- Heavy – lifting no more than 100 pounds, carry up to 50 pounds
- Very Heavy – lifting more than 100 pounds, carry more than 50 pounds

Physical Demand Codes: The following describes if the incumbent is expected to exert the following physical demands during a typical workday and the overall frequency.

Codes for “how often”:

Y = Yes

N = No

E = extensive (100-70%)

M = moderate (60-30%)

I = infrequent (20-10%)

A = almost never (<10%)

Task: Code:

1. Standing: M
2. Sitting: I
3. Walking: M
4. Lifting: M
5. Carrying: M
6. Pushing/Pulling: M
7. Overhead Work: M
8. Fine Dexterity: M
9. Kneeling: M
10. Crouching: M
11. Crawling: I
12. Bending: M
13. Twisting: M
14. Climbing: M
15. Balancing: M
16. Vision: E
17. Hearing: E
18. Talking: E
19. Video Display: I
20. Other:

Attachment 1 - Water Reclamation Tech I-IV - Job DescriptionT0729
Page 4 of 4

Machines, Tools, Equipment and Work Aids:

The essential functions of this position require the use of drills, grinders, hoists, common hand tools, forklifts, dump trucks, pneumatic tools.

Environmental Factors:

The essential functions of this position are performed in untreated and partially treated sewage waters; work in heights, depths, water, electrical, and hazardous gases.

This job description is not an employment agreement, contract agreement, or contract. Management has exclusive right to alter this job description at any time without notice.

ADA/EOE/ADEA

Effective Date: 9/4/2008

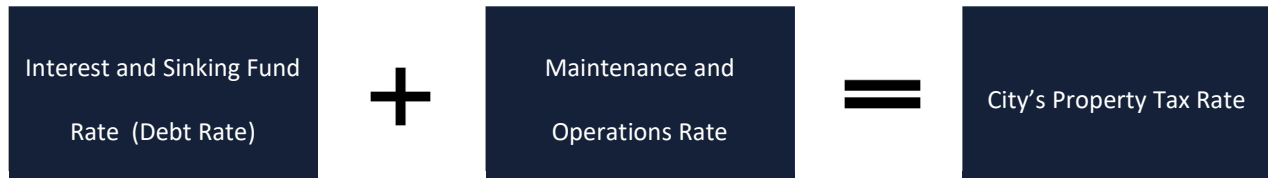
Revision Date: 1/31/2022

Final Estimates		
Task	Hours	# of Staff
Operation	15,435	10
Maintenance	27,027	18
Lift Stations	14,875	10
Solids Handling	6,515	4
Supervisory	7,512	5
Clerical	3,756	3
	75,121	50

General Fund – The City’s primary governmental fund. Revenues in the General Fund may be used for any governmental purpose.

General Fund – Largest revenue sources, property tax (ad valorem tax) and sales tax.

Tax Rate



Proposed Property Tax Rate FY 2024-25: \$0.585420 which is 4.41% higher than the prior year.

Proposed Property Tax Rate FY 2024-25:

Debt portion of the rate increases approximately \$.045/\$100 AV

Operations and Maintenance portion decrease: \$.02/\$100 AV

Total impact to tax rate: **increase** \$.025/\$100 AV

Decrease in Operations and Maintenance revenue of \$3.4 M to allow for increase in debt.

Tax rate terminology:

No-new revenue rate: The **operations and maintenance portion of the tax rate** needed to raise **essentially the same maintenance and operations tax revenue** as the prior year, *less* new value added to the tax roll

Voter-approval tax rate: Limits the **operations and maintenance portion of the tax rate** *increase* to 3.5% over the prior year, *less* new property added to the tax roll

Sales tax:

Denton Sales Tax	Rate
Texas state sales tax	6.25%
Denton tax	1.50%
Special tax (DCTA)	0.50%
Combined Sales Tax:	8.25%

Enterprise Funds: Funds that are supported by rates, charges, and fees charged for a service. Examples:

- Water
- Electric
- Wastewater
- Solid Waste

Enterprise Funds may not generate profit. Rates, charges and fees are set to collect the revenue needed to fund maintenance, operations and capital.

Revenues generated by services provided may only be used for the continuation of that service. These funds may not be used for general governmental operations.