



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
www.cityofdenton.com

## Meeting Agenda

### Library Board

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Monday, July 8, 2024

5:30 PM

South Branch Library

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After determining that a quorum is present, the Library Board of the City of Denton, Texas will convene in a Regular Meeting on Monday, July 8, 2024, at 5:30 p.m. in the Meeting Room at the South Branch Library at 3228 Teasley Lane, Denton, Texas at which the following items will be considered:

#### 1. PRESENTATION FROM MEMBERS OF THE PUBLIC

This section of the agenda permits a person to make comments regarding public business on items not listed on the agenda. This is limited to two speakers per meeting with each speaker allowed a maximum of four (4) minutes.

#### 2. ITEMS FOR CONSIDERATION

- A. [LB24-042](#) Consider approval of the minutes of May 13, 2024.  
*Attachments:* [Library Board Minutes - May 13 2024.pdf](#)
- B. [LB24-038](#) Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.  
*Attachments:* [Agenda Information Sheet-Friends](#)
- C. [LB24-039](#) Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.  
*Attachments:* [Agenda Information Sheet-Foundation](#)
- D. [LB24-040](#) Receive a report, hold a discussion, and give staff direction regarding a Statement of Concern regarding a library event.  
*Attachments:* [Agenda Information Sheet-Statement of Concern](#)  
[Statement of Concern for Library Programs or Displays form](#)  
[Library Program Policy](#)
- E. [LB24-041](#) Receive a report, hold a discussion, and give staff direction regarding:
- North Branch Facility Maintenance Projects
  - Emily Fowler Facility Projects
  - Summer Reading Challenge Update
  - Hours of Operations Changes
  - Library Performance Dashboard
  - TSLAC Special Projects Grant
- Attachments:* [Agenda Information Sheet](#)

#### 3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Library Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on July 5, 2024, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

\_\_\_\_\_  
OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



# City of Denton

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[www.cityofdenton.com](http://www.cityofdenton.com)

## Legislation Text

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**File #: LB24-042, Version: 1**

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### **AGENDA CAPTION**

Consider approval of the minutes of May 13, 2024.

MINUTES  
CITY OF DENTON  
DENTON PUBLIC LIBRARY BOARD  
Emily Fowler Library – May 13, 2024

After determining that a quorum was present, the Denton Public Library Board convened on Monday, May 13, at 5:30 p.m. The meeting was held at the Emily Fowler Library at 502 Oakland St., Denton, Texas. Chair Eva Poole, Vice-Chair Jamie Taylor, and Members Jean Greenlaw, Ling Jeng, and Sandy Swan were in attendance.

PRESENT: Eva Poole, Jamie Taylor, Jean Greenlaw, Ling Jeng, and Sandy Swan

ABSENT: Dallas Guill

STAFF PRESENT: Jennifer Bekker, Marcella Lunn via Teams, and Cynthia Carter

GUESTS: Ross Scoggin and Sarah Ward

**1. PRESENTATION FROM MEMBERS OF THE PUBLIC**

None

**2. ITEMS FOR CONSIDERATION**

**A. LB24-037**

Consider approval of the minutes of April 8, 2024.

The Board accepted and approved minutes of the April 8, 2024 meeting. Jean Greenlaw motioned, Sandy Swan seconded, all in favor.

**B. LB24-035**

The Board received an informational report regarding the 2024 Denton Public Library Summer Reading Challenge.

- Ross Scoggin, Youth Services Librarian at South Branch, is this year’s chair of the Summer Reading Challenge Planning Committee and will provide an overview of the upcoming reading initiative.

Each year, the library offers a summer reading program for all ages to champion literacy, encourage a love of reading, and support lifelong learning. The 2024 Summer Reading Challenge theme is Adventure Begins at Your Library. The event runs June 1-July 31. Participants are encouraged to read books of their choice and track their reading by minutes read. After reading 5 hours, participants earn a free book. After reading an additional 5 hours (10 hours total), participants earn a second free book. Every 5 hours read earns participants a ticket for a prize drawing for prize packets. Four prize packs are available for each age group: young children (ages 0-5), school aged children (ages 6-11), teens (ages 12-17, and adults (ages 18+). The four prize packs for each age group have themed items: reading, writing, arts, and Denton. The prize books are funded by the Friends of the Denton Public

Libraries. Three special events are also scheduled throughout the summer to celebrate summer reading.

**C. LB24-032**

The Board received an informational report regarding the Friends of the Denton Public Libraries.

- There have been no changes since the last Library Board meeting.
- The next Friends of the Libraries Big Book Sale is Saturday, May 18, 2024.

**D. LB24-033**

The Board received an informational report regarding the Emily Fowler Library Foundation.

- The Foundation currently has a \$100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of \$8,891.51 as of the latest statement in April 2024.
- The Foundation has coordinated with a local tattoo parlor to host another flash tattoo fundraiser event in June. Planning is still in preliminary stages. Treasurer Trustee, Alexis Klingan has updated banking information for the CD, that rolled over in April. The new maturity date is April 2026.

**E. LB24-034**

The Board received a report, held a discussion, and considered approval of the following Denton Public Library Policy updates:

- *Special Collections Use of Materials Policy* – The Board accepted and approved the policy update with amendment regarding any research that leads to publication. Jean Greenlaw motioned, Sandy Swan seconded, all in favor.
- *Collection Development Policy* – Ling Jeng motioned, Jean Greenlaw seconded, all in favor.

**E. LB24-036**

The Board received a report, held a discussion, and give staff direction regarding:

*North Branch Facility Maintenance Projects* – North Branch Library closed Sunday, May 5th for flooring installation, the rearrangement of shelving and furniture, electrical work, painting, and new lighting fixture installation. The library will reopen on Tuesday, May 14.

Flooring installation moved quickly, allowing staff work areas to also be carpeted during the closure. Some painting in public areas may occur after the library reopens and painting in the staff work areas will be completed 2-3 weeks. The flooring in the Forge Makerspace will need to be redone as the room has a significant slope towards the middle. No date has been provided for that project.

The drive-up service window remained open during the closure with modified hours: Mon-Sat 9 a.m.-5:30 p.m. and 1-4:30 p.m. Sun. The book drop was available 24/7 during the facility closure.

*Emily Fowler Facility Projects* – The construction of a new conference room and three study rooms at Emily Fowler Central Library has begun. The area downstairs has been blocked off for safety and to reduce dust. Carpet has been removed. Electrical and HVAC work will continue throughout the project. Framing will begin in the week of May 13. The construction project will be complete before the end of the May. Furniture is being ordered this week.

The facility improvement projects to repaint, recarpet, and update lighting and electrical wiring throughout the building will kick off in sometime after May. Planning for the updates has just begun, with no dates or specifics set at this time.

*LightBox Interactive eBooks for Kids* – Sarah Ward, Youth Services Librarian at Emily Fowler Central Library, provided information and a demonstration of the library’s new youth eBook product, LightBox.

*June Library Board Meeting* – At the April Library Board meeting, it was mentioned that the Director of Libraries would be out of town during the regularly scheduled June meeting. Library staff seeks direction regarding either rescheduling or cancelling the June 10 meeting. The Board unanimously decided to cancel the June 10, 2024 Library Board Meeting.

*Summer Event Highlights Flyer* – The new Summer Classes & Events flyer is a four-page flyer, highlighting events throughout the programming season. All library classes and events are posted on the library website with full descriptions. The online calendar of events can be filtered to show all events or limit displayed events by location, audience, and event type.

### **3. CONCLUDING ITEMS**

The Meeting adjourned at 6:13 p.m.

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Eva Poole, Chair

\_\_\_\_\_  
Cynthia Carter, Administrative Assistant  
City of Denton, TX

Minutes approved on: \_\_\_\_\_



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## Legislation Text

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**File #: LB24-038, Version: 1**

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### **AGENDA CAPTION**

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.



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**AGENDA INFORMATION SHEET**

**DEPARTMENT:** Library

**ACM:** Christine Taylor

**DATE:** July 8, 2024

**SUBJECT**

Receive an informational report and hold a discussion regarding the Friends of the Denton Public Libraries.

**BACKGROUND**

The Friends of the Denton Public Libraries is a nonprofit organization that supports the Denton Public Library through community service and fundraising to provide materials and equipment to improve and extend Library services. This report provides an update on the organization's activities and fundraising efforts.

There have been no changes since the last Library Board meeting. The Friends of the Libraries hosted the Big Book Sale Saturday, May 18, 2024. They have scheduled a Karaoke Fundraiser: Rock the Library event Thursday, July 18 7-9 p.m. at Game Changers Sports & Arcade Grill.

**2024 Friends Executive Board Meetings** (in North Branch Meeting Room at 5:30 p.m.)

Thursday, July 11, 2024

Thursday, October 10, 2024

**2024 Friends Big Book Sales** (in North Branch Meeting Room)

Saturday, August 10, 2024

Saturday, November 16, 2024

**EXHIBITS**

1. Agenda Information Sheet-Friends

Respectfully submitted:  
Jennifer Bekker  
Director of Libraries

Prepared by:  
Jennifer Bekker  
Director of Libraries



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## Legislation Text

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**File #:** LB24-039, **Version:** 1

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### **AGENDA CAPTION**

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.



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**AGENDA INFORMATION SHEET**

**DEPARTMENT:** Library

**ACM:** Christine Taylor

**DATE:** July 8, 2024

**SUBJECT**

Receive an informational report and hold a discussion regarding the Emily Fowler Library Foundation.

**BACKGROUND**

The Emily Fowler Library Foundation is a nonprofit organization that supports the Denton Public Library's mission. This report provides an update on the Foundation's activities, goals, and fundraising efforts.

The Foundation currently has a \$100,000 CD that will come to maturity in April 2026. The Foundation checking account has a balance of \$9,091.51 as of the latest statement in June 2024. The Foundation's goal is to focus on bequests or planned giving donations that can be used for large scale Library initiatives or capital projects.

The Foundation coordinated a local tattoo parlor to host another flash tattoo fundraiser at Artists' Grove on Saturday, June 22. The event raised \$1,284.57. Final participant numbers are still being tallied, but library staff hosted a DPL2Go outreach table for a few hours during the event and counted 25 participants during the outreach tabling period.

**2024 Upcoming Meetings:**

Friday, August 16 11 a.m. Emily Fowler Central Library Meeting Room

Friday, November 15 11 a.m. Emily Fowler Central Library Meeting Room

**EXHIBITS**

1. Agenda Information Sheet-Foundation

Respectfully submitted:  
Jennifer Bekker  
Director of Libraries

Prepared by:  
Jennifer Bekker  
Director of Libraries



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## Legislation Text

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**File #:** LB24-040, **Version:** 1

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### **AGENDA CAPTION**

Receive a report, hold a discussion, and give staff direction regarding a Statement of Concern regarding a library event.



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**AGENDA INFORMATION SHEET**

**DEPARTMENT:** Library

**ACM:** Christine Taylor

**DATE:** July 8, 2024

**SUBJECT**

Receive a report, hold a discussion, and give staff direction regarding a Statement of Concern regarding a library event.

**BACKGROUND**

A Statement of Concern for Library Programs or Displays form regarding the June 10, 2024, Google Slides-Goodwill Digital Career Accelerator class was received on June 11, 2024 and is attached as Exhibit 2.

Per the Library’s Program Policy, attached as Exhibit 3:

The library welcomes expressions of opinions from the public about library programs. Concerns or questions should first be addressed to the library staff coordinating the program. If this does not resolve the issue, Denton residents or registered borrowers of the Denton Public Library may complete and submit a Statement of Concern form. The form will be received by a librarian, dated, and submitted to the Director of Libraries. The Director of Libraries will forward the Statement of Concern to the Denton Public Library Board for consideration and official input at the next scheduled Library Board meeting. The Director of Libraries shall have the responsibility for the final decision. The complainant shall be notified of the Director of Libraries’ decision within one (1) month from the date of Library Board meeting in which the program was discussed, except in unusual circumstances (i.e. staff leave, transition of personnel, etc.)

Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by participants. A program will not be automatically excluded or cancelled because its topic may be regarded by some as controversial.

Library staff requests Library Board input regarding the complaint.

Library staff requests Library Board input regarding the complaint.

Further information regarding the program:

- Goodwill Digital Career Accelerator classes are Partner Program events hosted by Denton Public Library and taught by instructors with Goodwill Digital Accelerator programs.
- Per the Goodwill Workforce Development Program Supervisor, a survey requesting demographic information is provided to attendees at the beginning of each class: “The statistical information requested in our form is crucial for us to understand and demonstrate the impact of our programs. This data helps us secure funding and resources that directly benefit the community, considering Goodwill North Central Texas is a not-for-profit organization.” They further noted that “all

participants who do not wish to disclose certain parts of their personal information may avoid doing so.”

- The instructor of the June 10 class also told library staff that participants are usually told that they may opt out of any of the questions on the survey after the forms are distributed.
- The program attendee arrived and left as soon as the form was handed out to them, but before the instructor provided information and instructions regarding the survey.
- The attendee did not speak with the instructor or library staff the day of the event.

- Program description:

[Goodwill Digital Career Accelerator Classes](#) (registration required)

Specialists from Goodwill's Digital Career Accelerator program will be at the library to help you sharpen your computer skills advance your career. Ages 18+.

*Google Slides* **Mon 6/10 The Forge at North Branch 4:30-6 p.m.**

## **EXHIBITS**

1. Agenda Information Sheet
2. Statement of Concern for Library Programs or Displays form
3. Library Program Policy

Respectfully submitted:

Jennifer Bekker

Director of Libraries

Prepared by:

Jennifer Bekker

Director of Libraries



DENTON PUBLIC LIBRARY
STATEMENT OF CONCERN
FOR LIBRARY PROGRAMS OR DISPLAYS

Revised by the Library Management Team, Jan. 16, 2020
Approved by the Library Board, February 10, 2020

Note: If you wish to request reconsideration of an item in the library's collection, please use the Reconsideration of Library Materials Form.

Name: [redacted] Date: 6/11/24
Address: [redacted]
E-mail address: [redacted]
Phone: [redacted]

[x] I am a Denton resident [ ] I have a current borrower account at the Denton Public Library
Library card # [redacted]

I am filling out this form:

[x] As an individual
[ ] On behalf of a group/organization called: [redacted]

Program or display on which you are commenting:

Name/Description: Goodwill - google slides

Date: 6/10/24

Branch: [ ] Emily Fowler Central Library [x] North Branch [ ] South Branch

Presenter/Performer (if applicable): don't remember

Intended Audience: [ ] All Ages [x] Adult [ ] Teen [ ] Children

Any other descriptive information [redacted]

Please list your reasons for filing this request. Please be as specific as possible. (You may attach pages to this form if needed.)

I arrived 10 minutes early. Presenter opened door right on time. He went to the restroom I sat and reviewed the handouts. On top 5 was a questionnaire that wanted my name, address, email, LAST 4 digits of my SSN, and my household income. I didn't react

the rest. It have a signature line. None of this should be even asked for a library class, except name. The second sheet was codes of conduct. I only read 3 of them. ~~The present participants to show up 10 minutes~~  
 They insist on professionalism I am retired and this is not a job interview. Basic respect, I get, I have zero interest in being required to adhere to that level for a library class. They also required phones to be turned OFF. not silent/vibrate. For a library class on google slides.

I walked out. None of this is acceptable for a library class. I attend <sup>1 class</sup> ~~2 classes~~ a month on average, and have for 2 years. I will never attend another class brought by Goodwill.

What brought this program or display to your attention?

*Listed in class schedule online*

Have you attended the entire program or event or viewed the entire display? Have you attended another event with this presenter?

*No*

Did you share your concerns with library staff at the program/branch? What was their response?

*No. They told me to fill out this form.*

In what way could this program or display be of value? *NA*

Please suggest alternative events, displays, or services that could provide similar information on this topic or support in this area to the community.

*Someone other than goodwill to sponsor/put on this type of class*

Signature: \_\_\_\_\_ Date: *6/11/24*

Please return the completed form to the Director of Libraries, [library@cityofdenton.com](mailto:library@cityofdenton.com).



## DENTON PUBLIC LIBRARY

### LIBRARY PROGRAM POLICY

Revised by the Library Management Team, Jan. 16, 2020  
Library Board approved revision, February 10, 2020

Library programs are an extension of library services and promotes and complements the library's other services and collections. The Library Program Policy of the Denton Public Library is designed to be guided by its Mission and Vision Statements:

**Mission Statement:**

Denton Public Library strengthens community, transforms lives, and inspires imagination.

**Vision Statement:**

Denton Public Library will be a welcoming and inclusive center of the community, advancing literacy and education, providing accessible and relevant resources and technology to expand knowledge, and developing innovative services and engaging activities to encourage discovery.

The Denton Public Library supports intellectual freedom and subscribes to the Library Bill of Rights and its interpretative statements, including "Library-Initiated Programs and Displays as a Resource: An Interpretation of the Library Bill of Rights" (2019).

The professional staff of the Denton Public Library designs, plans, prepares, and presents programs and events for all ages. A library program is a planned event by library staff for library users. No fees will be charged for attendance at library programs.

Use of the library's public meeting rooms by an organization or individual to hold a public event is not a library program and must follow the guidelines set out in the **Denton Public Library Meeting Room Policy**.

The library may incorporate cooperative programming with other agencies, organizations, and educational institutions capitalizing on existing knowledge and expertise when they are compatible with the library's mission. Library program presenters who are affiliates of commercial enterprises may provide general knowledge without direct promotion of a business enterprise resulting in potential profit. The library does not allow programs of a purely commercial nature.

The library reserves the right to cancel programs as deemed necessary and will make every effort to notify the public in advance. Programs scheduled on a day when the Library is closed due to inclement weather are automatically cancelled. Rescheduling is at the discretion of the library staff.

### **Guidelines for attending programs:**

Attendees of all ages are expected to abide by the **Denton Public Library Rules of Conduct**.

Attendees 17 and under and their parents will be expected to abide by the **Unattended Children Policy**.

Library staff recognizes that children may sometimes display behaviors that are disruptive for a program situation. Parents will be asked to calm the child or leave the room with the child in the event of problem behavior. Once the child is no longer displaying these behaviors, they may return to the program. Adults displaying behavior in programs that violates the **Denton Public Library Rules of Conduct** may be asked to leave the program or the library.

A library card is not required to attend a program, but patrons attending programs are encouraged to apply for a card to take full advantage of all the library resources.

### **Age Limits for programs:**

The library may set age limits or other guidelines for participation in a program when the program is designed and best suited for a particular audience. These age limits will be noted in the program descriptions.

**Youth programs** are offered to children and their caregivers for specific age groups listed in the program's description. Adults will not be permitted in designated children's programs unless they are accompanying children or are adult observers who have secured approval from a librarian in advance.

**Teen programs** are offered for the specific age group listed in the program's description. Because of the unique needs of the teen populations, adults and young children are not permitted to stay in the room during a teen program unless the supervising librarian has made an exception due to special circumstances, such as a participant who needs caregiver assistance. This allows teens to feel safe and comfortable in an environment without unfamiliar adults, as well as giving parents and guardians confidence that their child will only be interacting with their peers. Parents and guardians are welcome to observe the program from outside the room. Adult observers will need to secure approval from a librarian in advance.

Adult observers may include educators, students, and librarians, and are not guaranteed approval to observe Youth or Teen programs.

**Adult programs** are for the specific age group listed in the program's description. Adults will not be permitted to bring children who are under the age listed unless they have secured approval from a librarian in advance.

### **Sale of Materials during library programs:**

Ancillary materials, such as CDs or books which are related to the content of a program, may be offered for sale at a library program as a convenience to attendees. The sale of these materials as part of a library program is acceptable when sales are in promotion of literature, literacy, or culture and are consistent with the library's mission. To sell these items, the program presenter must receive permission from the staff member coordinating the program in advance.

### **Program Attendance Limits:**

When safety or the success of a program requires it, attendance may have to be limited. When limits must be established, attendance may be determined on a first-come, first-served basis. Advance registration or distributing free tickets before the event may be used if attendance is anticipated to exceed program limits. This should be noted in the program description.

Due to limited space and fire codes, customers will not be allowed into a program that has reached capacity. The staff member in charge of the program will determine when a program has reached capacity.

### **Groups Attending Programs:**

Due to room capacity limitations, childcare centers or other organized groups wanting to attend a program should make arrangements with the library at least two weeks before attending to make sure that space is available. When visiting the library or participating in library events, caregivers with childcare centers or other youth groups must be supervised by their adult leaders and will need to follow child-to-caregiver ratios from the Texas Department of Family and Protective Services Minimum Standards for Child-Care Centers.

### **Objections to library programs:**

The library welcomes expressions of opinions from the public about library programs. Concerns or questions should first be addressed to the library staff coordinating the program. If this does not resolve the issue, Denton residents or registered borrowers of the Denton Public Library may complete and submit a **Statement of Concern** form. The form will be received by a librarian, dated, and submitted to the Director of Libraries. The Director of Libraries will forward the Statement of Concern to the Denton Public Library Board for consideration and official input at the next scheduled Library Board meeting. The Director of Libraries shall have the responsibility for the final decision. The complainant shall be notified of the Director of Libraries' decision within one (1) month from the date of Library Board meeting in which the program was discussed, except in unusual circumstances (i.e. staff leave, transition of personnel, etc.)

Library sponsorship of a program does not constitute an endorsement of the content of the program or the views expressed by participants. A program will not be automatically excluded or cancelled because its topic may be regarded by some as controversial.

### **Tours**

Library staff is available to provide tours of the library to groups of children, students, and organizations. The tour should be scheduled at least two weeks in advance of the proposed date.

### **Refreshments**

Refreshments may be served at programs. Food will be purchased from a kitchen certified by the City of Denton Consumer Health Department or purchased pre-packaged from a store.

### **Evaluation of Programs**

Library staff will conduct regular evaluations of programs and services to make sure the needs of the community are being met within staff limitations and budgetary restrictions.



**DENTON PUBLIC LIBRARY**

**STATEMENT OF CONCERN  
FOR LIBRARY PROGRAMS OR DISPLAYS**

Revised by the Library Management Team, Jan. 16, 2020  
Approved by the Library Board, February 10, 2020

*Note: If you wish to request reconsideration of an item in the library's collection, please use the Reconsideration of Library Materials Form.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone: \_\_\_\_\_

I am a Denton resident     I have a current borrower account at the Denton Public Library

Library card # \_\_\_\_\_

I am filling out this form:

As an individual

On behalf of a group/organization called: \_\_\_\_\_

**Program or display on which you are commenting:**

Name/Description: \_\_\_\_\_

Date: \_\_\_\_\_

Branch:     Emily Fowler Central Library     North Branch     South Branch

Presenter/Performer (if applicable): \_\_\_\_\_

Intended Audience:     All Ages     Adult     Teen     Children

Any other descriptive information \_\_\_\_\_

\_\_\_\_\_

Please list your reasons for filing this request. Please be as specific as possible. (You may attach pages to this form if needed.)

What brought this program or display to your attention?

Have you attended the entire program or event or viewed the entire display? Have you attended another event with this presenter?

Did you share your concerns with library staff at the program/branch? What was their response?

In what way could this program or display be of value?

Please suggest alternative events, displays, or services that could provide similar information on this topic or support in this area to the community.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return the completed form to the Director of Libraries, [library@cityofdenton.com](mailto:library@cityofdenton.com).

## Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the *Library Bill of Rights* are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as Interpretations of the Library Bill of Rights.

## **Library-Initiated Programs and Displays as a Resource: An Interpretation of the Library Bill of Rights**

Library-initiated programs support the mission of the library by providing users with additional opportunities for accessing information, education, and recreation. Article I of the *Library Bill of Rights* states, “Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves.” Library displays increase awareness of programs, resources, and services.

Library-initiated programs include, but are not limited to, lectures, displays, exhibits, community forums, performing and visual arts,<sup>1</sup> participatory workshops, technology programming, creative learning programming, wellness programs, story times, continuing education, fairs and conventions, book clubs, discussion groups, demonstrations, and presentations for social, cultural, educational, or entertainment purposes. Library-initiated programs may take place onsite at the library, off-site at other locations, or online, and may be provided by library workers, volunteers, or partners. Libraries may also choose to promote their programs, services, and resources through displays and digital signs.

Library-initiated programs and displays utilize library worker expertise for community interests, collections, services, facilities, and providing access to information and information resources. They introduce users and potential users to library resources and the library’s role as a facilitator of information access. The library may participate in cooperative or joint programs with other agencies, organizations, institutions, or individuals to facilitate information access in the community the library serves.

Libraries should not discriminate against individuals with disabilities and shall ensure they have equitable access to library resources. Library-initiated programs and displays should comply with all applicable laws, including the standards and requirements of The Americans with Disabilities Act and state and local disability accessibility guidelines.<sup>2</sup> If a program is held in a location not controlled by the library, the library should assure that the space is accessible to all users. If users overflow designated event areas during library events, libraries should secure accessible public spaces (e.g., ramps, pathways, and emergency exit routes) to ensure access and safety for everyone. Reasonable accommodations should also be made to have interpretation or real-time captioning for the deaf or hard of hearing at library-initiated programs when needed or requested by library users.

“Socially excluded, marginalized, and underrepresented people, not just the mainstream majority, should be able to see themselves reflected in the resources and programs that libraries offer.”<sup>3</sup> Libraries should actively seek to include a variety of programming options representing diversity of genres, formats, ideas, and expressions with a multitude of viewpoints and cultural perspectives that reflect the diversity in our communities. Library-initiated programs that cross language and cultural barriers introduce community members to the library’s resources and provide access to information. Libraries serving multilingual or multicultural communities should make efforts to accommodate the information needs of those who speak and read languages other than English, including advertising for such events.

Concerns, questions, or complaints about library-initiated programs and displays are handled according to the same written policy and procedures that govern reconsiderations of other library resources. These policies should apply equally to all people, including, but not limited to, library users, staff, and members of the governing body. The policies should set forth the library's commitment to free and open access to information and ideas for all users.

Programs should not be canceled because of the ideas or topics of the program or the views expressed by the participants or speakers, nor should library workers censor or remove displays because someone may disagree with the content. Library sponsorship of a program does not constitute an endorsement of the program content or the views expressed by the participants or speakers, any more than the purchase of resources for the library collection or curation of a display constitutes an endorsement of the resources content or its creator's views. Libraries should vigorously defend the First Amendment right of speakers and participants to express themselves.

Article V of the *Library Bill of Rights* states, "A person's right to use a library should not be denied or abridged because of origin, age, background, or views." The right to use a library encompasses all the resources the library offers, including the right to attend library-initiated programs. Libraries create programs for an intended age group or audience based on educational suitability and audience interest; however, restrictions on participation based solely on the gender, chronological age, or educational level of users violate this right and should be enforced only when not doing so would adversely impact the safety of the participants or interfere with the intended purpose of the program. Parents and guardians may restrict their own children's access to library programs, but no person or organization can interfere in others' access and participation. A parent or guardian may discuss their child's access to and participation in library programs with their child, but may not impose those decisions on others, including other people's children.

Libraries should not deny access to library-initiated programs if patrons owe the library for overdue fines or other fees. If libraries charge program participants for supplies used, they should make every effort to reduce economic barriers to participation.

Any collection and retention of program participants' personal information should be on an opt-in basis only. While attendees may need to demonstrate their eligibility to attend the program by showing a library card or student ID, they should not be required to share their personal information in order to attend a library program.

<sup>1</sup> "Visual and Performing Arts in Libraries: An Interpretation of the [Library Bill of Rights](#)," adopted February 13, 2018, by ALA Council.

<sup>2</sup> "Services to People with Disabilities: An Interpretation of the [Library Bill of Rights](#)," adopted January 28, 2009, by the ALA Council; amended June 26, 2018.

<sup>3</sup> "Equity, Diversity, Inclusion: An Interpretation of the [Library Bill of Rights](#)," adopted June 27, 2017, by the ALA Council.

Adopted January 27, 1982, by the ALA Council; amended June 26, 1990; July 12, 2000; June 26, 2018 *under previous name* "Library-Initiated Programs as a Resource"; and June 24, 2019.



## Legislation Text

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**File #:** LB24-041, **Version:** 1

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### **AGENDA CAPTION**

Receive a report, hold a discussion, and give staff direction regarding:

- North Branch Facility Maintenance Projects
- Emily Fowler Facility Projects
- Summer Reading Challenge Update
- Hours of Operations Changes
- Library Performance Dashboard
- TSLAC Special Projects Grant



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**AGENDA INFORMATION SHEET**

**DEPARTMENT:** Library

**ACM:** Christine Taylor

**DATE:** July 8, 2024

**SUBJECT**

Receive a report, hold a discussion, and give staff direction regarding:

- North Branch Facility Maintenance Projects
- Emily Fowler Facility Projects
- Summer Reading Challenge Update
- Hours of Operations Changes
- Library Performance Dashboard
- TSLAC Special Projects Grant

**BACKGROUND**

Renovations at the North Branch Library are nearly complete. Remaining tasks include painting in staff areas and the installation of backordered trim. Final roofing trim work is ongoing. External coating and painting are scheduled for the second half of July. Exterior work on the side of the building with the book drop and service window will take place from Tuesday, July 16 to Monday, July 22. During this period, the drive-thru book return and service window will be unavailable. Exterior work along the back and northern side of the building will commence after July 22, restricting driving access around the back.

The new conference and study rooms at Emily Fowler Central Library are almost complete, with a final punch list walk-through scheduled for the week of July 8. Furniture is being ordered and expected to arrive within four to eight weeks. Facility renovations are scheduled for August, with timelines for interior painting, carpeting, lighting, electrical, and HVAC work being finalized.

The annual Summer Reading Challenge runs from June 1 to July 31. As of June 28, 1,722 participants have registered, and 695 have logged over 10 hours of reading. A new commercial was released on July 5. The first SRC event at South Branch Library on June 5 attracted 300 attendees. Over 100 people attended the June 21 SRC event at Emily Fowler Central Library. The final event, "Chilling Out & Crafting Up: Snow Cones, Chalk Art, and Bookland Adventures," will be held on July 13 from 11 a.m. to 1 p.m. at North Branch Library.

The library is proposing hours of operations changes for the South Branch Library and the Forge Makerspace:

South Branch Library- The proposed changes would adjust Monday and Thursday hours, adding an additional three hours of service per week.

Day	Current Hours	New Proposed Hours
Monday	Noon-9 p.m.	<b>9 a.m.-6 p.m. (continuing with 9 hours of service, just shifting hours)</b>
Tuesday	9 a.m.-6 p.m.	9 a.m.-6 p.m.
Wednesday	9 a.m.-9 p.m.	9 a.m.-9 p.m.
Thursday	9 a.m.-6 p.m.	<b>9 a.m.-9 p.m. (adding 3 hours of service)</b>
Friday	9 a.m.-6 p.m.	9 a.m.-6 p.m.
Saturday	9 a.m.-6 p.m.	9 a.m.-6 p.m.
Sunday	1-5 p.m.	1-5 p.m.
<b>TOTAL hours</b>	<b>61 hours</b>	<b>64 hours</b>

Forge Makerspace at North Branch Library- To address staffing needs, the proposed changes reduce drop-in hours by 4.5 hours per week and stretch service hours over four days. In addition to drop-in hours, the makerspace is used for classes for the public and can be scheduled for Book-A-Librarian appointments as staffing is available.

Day	Current Hours	New Proposed Hours
Monday	-	-
Tuesday	2-8:30 p.m.	<b>5-8:30 p.m.</b>
Wednesday	-	-
Thursday	10 a.m.-5 p.m.	<b>Noon-3:30 p.m.</b>
Friday	-	<b>10 a.m.-noon</b>
Saturday	10 a.m.-3 p.m.	10 a.m.-3 p.m.
Sunday	-	-
<b>TOTAL Hours</b>	<b>18.5 hours</b>	<b>14 hours</b>

An online performance dashboard will be added to the City and Library websites. This dashboard will display performance data updated monthly, with some data points highlighted graphically.

Rebecca Ivey, North Branch Manager, has successfully secured a \$74,742 grant from the Texas State Library and Archives Commission (TSLAC) Special Projects Grant. The grant will fund two computer pods, 2-3 height-adjustable tables, 8-9 varied height computer tables, a TMC Family Workstation computer station with a playpen for infants or toddlers, three height-adjustable library catalog stations, and one large computer/print station table at North Branch Library. Additionally, the grant includes funding for Merline Elite Pro technology stations at all library locations.

**EXHIBITS**

1. Agenda Information Sheet

Respectfully submitted:  
Jennifer Bekker  
Director of Libraries

Prepared by:  
Jennifer Bekker  
Director of Libraries