City of Denton

Meeting Agenda

Community Services Advisory Committee

Friday, January 13, 2023   **12:00 PM**   **Development Service Center (401 N. Elm Street, Denton, Texas)**

After determining that a quorum is present, the Community Services Advisory Committee will convene in a Regular Meeting on Friday, January 13, 2023, at 12:00 p.m. in Training Rooms 1 and 2 at the Development Service Center, 401 N. Elm Street, Denton, Texas at which the following items will be considered:

1. ITEMS FOR CONSIDERATION

A.   CSAC23-001   Receive nominations and elect a Chair and Vice Chair.

    Attachments: Exhibit 1 - Agenda Information Sheet

B.   CSAC23-002   Consider approval of the minutes of December 9, 2022.

    Attachments: Exhibit 1 – CSAC Minutes December 9, 2022

C.   CSAC23-003   Consider approval of the Community Services Advisory Committee's 2023 meeting schedule through December 31, 2023.

    Attachments: Exhibit 1 - Agenda Information Sheet

D.   CSAC23-004   Receive a report, hold a discussion, and give staff direction on funding priorities for the 2023-2024 Community Development Grant Program.

    Attachments: Exhibit 1 - Agenda Information Sheet

                       Exhibit 2 - Presentation

                       Exhibit 3 - United Way Needs Assessment

                       Exhibit 4 - Denton County Public Health Annual Report

                       Exhibit 5 – City of Denton Funding Priority Survey Results

                       Exhibit 6 - Texas Health Resources Denton 2019

E.   CSAC23-005   Receive a report, hold a discussion, and give staff direction regarding the 2023-2024 Community Development Grant Program application process.

    Attachments: Exhibit 1 - Agenda Information Sheet

                       Exhibit 2 - Presentation

                       Exhibit 3 - Application Scoring Rubric

F.   CSAC23-006   Receive a report, hold a discussion, and give staff direction regarding the City of Denton HOME-ARP funding application.

    Attachments: Exhibit 1 - Agenda Information Sheet

                       Exhibit 2 – Draft HOME-ARP Funding Application

                       Exhibit 3 – Draft HOME ARP Program Guidelines

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2. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Community Services Advisory Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting and under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

<div align="center">CERTIFICATE</div>

I certify that the above notice of meeting was posted on the official website (https://tx-denton.civicplus.com/242/Public-Meetings-Agendas) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on January 6, 2023, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

_____
<div align="right">CITY SECRETARY</div>

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.

City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Legislation Text

File #: CSAC23-001, **Version:** 1

Receive nominations and elect a Chair and Vice Chair.

City of Denton

AGENDA INFORMATION SHEET

DEPARTMENT: **Community Services**

CM/ DCM/ ACM: **Frank Dixon, Assistant City Manager**

DATE: **January 13, 2023**

SUBJECT
Receive nominations and elect a Chair and Vice Chair.

DISCUSSION
The Community Services Advisory Committee (CSAC) will hold a discussion, make nominations, and elect a Chair and Vice Chair of the committee based on the rules and procedures outlined by City Council and the City Secretary's Office (Handbook for Boards, Commissions, and Council Committees, April 2021). Procedures for the election of officers for appointed boards are established to ensure consistency with the City Council's goals and policies in making board appointments.

Election of officers for City of Denton council-appointed boards will be as follows:

- The Chair and Vice-Chair will be elected by voting board members.

- Election of officers shall be annually and occur in January or February. For those boards not meeting regularly, the election shall be held during the first board meeting of the calendar year. If, for any reason, the chair or vice-chair vacates their seat, a special election shall be held to fill the unexpired term. A temporary chair may be selected by the board pursuant to Roberts Rules of Order. The staff liaison, designated by the City Manager, shall serve as the official secretary to the board or commission to ensure records are maintained in accordance with requirements of the City Secretary's office.

Current CSAC Member Roster:

- Pat Cheek
- Drew Christ
- Kamyon Conner
- Mark Courts
- Hannah Garcia (current Chair)
- Katherine Lester

- Roy Onyebetor (current Vice-Chair)
- Lilyan Prado Carillo
- Janel Salinas
- Janet Scott-Harris
- Dale Tampke

EXHIBITS
Exhibit 1 – Agenda Information Sheet

Respectfully submitted:
Courtney Douangdara
Deputy Director Community Services

City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Legislation Text

File #: CSAC23-002, **Version:** 1

Consider approval of the minutes of December 9, 2022.

CITY OF DENTON COMMUNITY SERVICES ADVISORY COMMITTEE MINUTES
December 9, 2022

After determining that a quorum was present, the Community Services Advisory Committee of the City of Denton, Texas convened in a Regular Meeting on Friday, December 9, 2022, at 12:01 p.m. in Training Rooms 1 and 2 at the Development Services Center, 401 N. Elm Street, Denton, Texas.

Members Present: Chair Roy Onyebetor, and Members Mark Courts, Pat Cheek, Kamyon Conner, Janel Salinas, Dale Tampke, Drew Christ and Janet Scott-Harris

Members Absent: Chair Hannah Garcia, Lilyan Prado Carillo, and Katherine Lester

ITEMS FOR CONSIDERATION

A. CSAC22-038 Consider approval of the minutes of October 14, 2022.

Chair Onyebetor requested a motion to approved the minutes of the October 14 CSAC meeting.

Member Tampke moved to approve the August 12 minutes of the CSAC meeting. Member Cheek seconded the motion. The motion carried.

AYES (8): Chair Roy Onyebetor, and Members Mark Courts, Pat Cheek, Kamyon Conner, Janel Salinas, Dale Tampke, Drew Christ and Janet Scott-Harris
NAYS (0): None

B. CSAC22-039 Receive a report, hold a discussion, and give staff direction regarding the 2023-2024 Community Development Grant Program funding application.

Staff reviewed the draft funding application for the committee. Member Salinas asked how the proposed 'Outcome Measures' would align with the goals of the Consolidate Plan. Staff provided an example of standard system performance measures in place for homeless service agencies that support the existing Consolidated Plan goals. Member Salinas expressed concern about removing COVID-19 language from the application. Staff suggested the inclusion of a question: "Do you anticipate COVID-19 affecting your organization's outcomes in the 23/24 year? Please describe below." Staff will release the funding application January 3, 2023.

B. CSAC22-040 Receive a report, hold a discussion, and give staff direction regarding the City of Denton HOME-ARP Allocation Plan.

Staff presented a draft of the City of Denton's HOME-ARP Allocation Plan. The plan follows the required template. The plan includes a needs assessment and gaps analysis, proposed use and allocation of funding and details regarding a preference for a single qualifying population (people experiencing literal homelessness).

Member Salinas asked what the application for the Tenant Based Rental Assistance Program will look like and who would be eligible to apply. The committee agreed that they would like to

review HOME-ARP NOFA application and scoring criteria in the January meeting ahead of
reviewing funding applications and making recommendations in February.

With no other business, the meeting was adjourned at 12:46 p.m.

_____   _____
ROY ONYEBETOR   COURTNEY DOUANGDARA
VICE CHAIR   DEPUTY DIR. OF COMMUNITY SERVICES
CITY OF DENTON, TEXAS   CITY OF DENTON, TEXAS

MINUTES APPROVED ON_____

City of Denton

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215 E. McKinney St.
Denton, Texas 76201
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Legislation Text

File #: CSAC23-003, **Version:** 1

Consider approval of the Community Services Advisory Committee's 2023 meeting schedule through December 31, 2023.

City of Denton

AGENDA INFORMATION SHEET

DEPARTMENT: **Community Services**

CM/ DCM/ ACM: **Frank Dixon, Assistant City Manager**

DATE: **January 13, 2023**

SUBJECT
Consider approval of the Community Services Advisory Committee's 2023 meeting schedule through December 31, 2023.

DISCUSSION
The Community Services Advisory Committee (CSAC) holds public hearings and makes decisions regarding the expenditure of federal Community Development Block Grant and Home Investment Partnership Program monies, general fund dollars allocated by City Council, and other grant funding and City of Denton human service initiatives. This is work conducted during scheduled meetings of the CSAC.

Due to the depth and breadth of subject matter and decision making with which the committee is tasked, staff recommends a monthly meeting schedule for the committee to receive updates and presentations and provide direction on various funding and program initiatives. In 2022, the committee met monthly on the second Friday of each month. Staff can accommodate day or evening meetings contingent on committee consensus.

EXHIBITS
Exhibit 1 - Agenda Information Sheet

Respectfully submitted:
Courtney Douangdara
Deputy Director Community Services

City of Denton

Legislation Text

File #: CSAC23-004, **Version:** 1

Receive a report, hold a discussion, and give staff direction on funding priorities for the 2023-2024 Community Development Grant Program.

City of Denton

AGENDA INFORMATION SHEET

DEPARTMENT: Community Services

CM/ DCM/ ACM: Frank Dixon, Assistant City Manager

DATE: January 13, 2023

SUBJECT
Receive a report, hold a discussion, and give staff direction on funding priorities for the 2023-2024 Community Development Grant Program.

BACKGROUND
As the Community Services Advisory Committee prepares to review Community Development Grant Program applications for the 2023/24 funding year, staff provided a summary of local needs assessments.

There are several needs assessment tools that can be referenced when evaluating needs for the City of Denton. Staff have prepared a summary of community need using information from the United Way of Denton County, Texas Health Resources, Denton County Public Health, and the Community Services Funding Priority Survey results. Data collection for these sources ranges from 2018-2022 and include both professionally curated information as well as public survey information.

The City of Denton's Consolidated Plan for the City of Denton lists the following goals:
1. Affordable Housing
2. Making homelessness rare, brief, and nonrecurring
3. Public Service (housing, food security, mental and behavioral care, family stability, special needs populations, transportation, economic security)
4. Public facilities, Public Improvements, and Infrastructure (streets, sidewalks, water and sewer, drainage, parks and rec)
5. Planning and Administration

DISCUSSION
Needs Assessments
Children and Families - According to the United Way Community Needs Assessment, 34.6% of Denton County students are economically disadvantaged, and this number has been increasing

for thirteen (13) consecutive years. Additionally, Denton County based childcare capacity has been reduced by 24.5%.

Affordable Housing - Homelessness increased by 43% from 2020 to 2022, meaning that over 2,000 Denton County students are experiencing homelessness. One (1) in three (3) Denton households are considered ALICE (asset limited, income constrained, employed). ALICE is technically defined as having an annual household income above the Federal Poverty Level (FPL) but below the basic cost of living.

Health - Looking at Denton County Public Health, Denton County is listed in the top 75% of Texas counties for health outcomes and health factors. Texas Health Resources shows room for improvement in certain areas, however. 81% of Denton County patients reviewed by Texas Health resources had a history of hypertension. One (1) in five (5) individuals will experience a mental health crisis in Denton County this year, and one (1) in ten (10) of our 41,000 veterans will struggle with a substance use disorder.

Food Security - While only 17% said they worried they might run out of food before being able to get more, 67.6% of households with children are receiving SNAP benefits.

City of Denton Funding Priority Survey
Denton residents voiced their opinions on funding in our Community Services Funding Priority Survey, where they ranked several topics. Below are the top five (5) by category and the percentage of respondents who said each was their top priority.

- Community Facilities – Senior Centers (19%), Libraries (14%), Fire Stations/Equipment (13%), Parks & Rec Facilities (9%), Health Care facilities (9%)
- Community Services – Senior Activities (15%), Transportation Services (10%), Anti-Crime Programs (10%), Childcare Services (8%), Legal Services (8%)
- Housing Assistance – New Housing Construction (29%), Lead-Based Paint Programs (28%), Housing Repair for Homebuyers (17%), Rental Housing Repair (17%), Senior Housing (13%)
- Infrastructure – Accessibility Improvements (13%), Sidewalk Improvements (12%), Drainage Improvements (11%), Water/Sewer Improvements (9%), Street Improvements (7%)
- Neighborhood Services – Graffiti Removal (36%), Demolition Programs (37%), Code Enforcement (30%), Parking Facilities (19%), Trash/Debris Removal (9%)
- Special Populations – Services for People Living with HIV/AIDS (16%), Centers/Services for People with Disabilities (7%), Substance Use Treatment Services (7%), Homeless Services/Shelters (7%), Family Resiliency Services (7%)
- Businesses and Jobs – Commercial Rehabilitation (23%), Façade Improvements (21%), Business Mentoring (20%), Startup Business Assistance (17%), Small Business Loans (15%)

Available Funding
There is an estimated amount of $508,859 available for Human Services in PY23/24. This is $255,250 less than PY 22/23, and $213,891 less than PY21/22. Staff have been preparing the committee and applicants that there is projected to be less funding to disburse for Human

Services in PY23/24 than recent years, and some organizations will need to have their grant amount reduced or removed. The funding reduction is due to no additional COVID-19 relief funding allocated as there was the two previous program years: Community Development Block Grant CARES Act (CDBG-CV) funding in 21/22 and American Rescue Plan State and Local Fiscal Recovery Funds (ARP-SLFRF) for Nonprofit Capacity Support in 22/23.

Community Development Grant Program – Human Services Funding Sources (2018 to present)

Funding Source	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24*
City of Denton General Fund	$322,500	$333,522	$342,231	$365,365	$362,250	$370,000
Community Development Block Grant (CDBG)	$148,500	$148,978	$157,769	$154,654	$138,859	$138,859
Community Development Block Grant CARES Act				$202,731		
American Rescue Plan State and Local Fiscal Recovery Funds					$263,000	
TOTAL	$471,000	$482,500	$500,000	$722,750	$764,109	$508,859

*2023-24 funding amounts are estimates based on previous years as the Department of Housing and Urban Development (HUD) has not yet indicated funding availability for that fiscal year.

In September 2022, City Council approved an additional $1.1M of Nonprofit Capacity Support funding from the City's second tranche of ARP-SLFRF. Staff is seeking direction from the committee may regarding the administration the second tranche of Nonprofit Capacity Support funding. ARP-SLFRF are required to be committed by December 31, 2024. The committee may consider incorporating all, a portion of, or none of the ARP-SLFRF for Nonprofit Capacity Support over the next two Human Services program years (23/24 and 24/25).

COMMITTEE DIRECTION
Staff is seeking direction from the committee regarding the below items:
- Priorities for consideration when reviewing Community Development Grant Program funding applications for 2023/24.
- Administration of ARP-SLFRF Nonprofit Capacity Support funds:
  - Administer funding independent of the Community Development Grant Program.
  - Administer portion of funding in conjunction with the Community Development Grant Program.
  - Administer entirety of funding in conjunction with the Community Development Grant Program.
  - Other direction from the committee.

<u>EXHIBITS</u>
Exhibit 1 – Agenda Information Sheet
Exhibit 2 – Presentation
Exhibit 3 – United Way Needs Assessment
Exhibit 4 – Denton County Public Health Annual Report
Exhibit 5 – City of Denton Funding Priority Survey results
Exhibit 6 – Texas Health Resources Denton 2019

Respectfully submitted:
Alaina Graff
Grant Programs Coordinator

2023-24 Community Development Grant Program Application

Working to provide quality affordable housing, a suitable living environment, and expanding economic opportunity, principally for persons of low to moderate income.

CITY OF DENTON

COMMUNITY SERVICES

ID CSAC23-004

Receive a report, hold a discussion, and give staff direction on funding priorities for the 2023-2024 Community Development Grant Program.

Provide staff direction on:

- **APPLICATION EVALUATION PRIORITIES**
- **APPLICATION FUNDING**

FUNDING PRIORITIES

EXPECTED 3-YEAR FUNDING AMOUNT 2020-2022

$618,736
$1,516,065
$3,155,382

- CDBG
- HOME
- CBDG-CV

CITY OF DENTON COMMUNITY NEEDS

- Affordable Housing
- No Hunger
- Good Health and Well-being
- Family Stability
- Special Needs
- Making Homelessness Rare, Brief, and Nonrecurring
- Transportation Access
- Economic Security

STRATEGIC & ACTION PLAN PRIORITIES

HOUSEHOLDS	PRIORITY
123	AFFORDABLE HOUSING
7,560	MAKING HOMELESSNESS RARE, BRIEF, & NONRECURRING
4,500	PUBLIC SERVICES
24,000	PUBLIC FACILITIES, IMPROVEMENTS & INFRASTRUCTURE
	PLANNING & ADMINISTRATION

A REPORT FOR THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Community Development Block Grant (CDBG) Program
HOME Investment Partnerships (HOME)

- **CITY COUNCIL INITIATIVES/INVESTMENTS**
  - Human Services with focus on Homeless/At-Risk Initiatives (Grants, Loop 288)
  - Development Fee Grant, Housing Tax Credits, Affordable Housing (Assessment)
- **2020-2022 CONSOLIDATED & ANNUAL ACTION PLANS**
  - Affordable Housing
  - Making Homelessness Rare, Brief, and Nonrecurring
  - Public Services
  - Public Facility Improvements
- **HUMAN SERVICES – OTHER DEPARTMENTS**
  - Police – Child victims of abuse and neglect (Fairshare), Critical Incident Response Team (CIRT)
  - DME/Customer Service - Utility Assistance

RESULTS:
City of Denton Funding Priority Survey

- Community Facilities – Senior Centers (19%), Libraries(14%), Fire Stations/Equipment(13%)
- Community Services – Senior Activities (15%), Transportation Services (10%), Anti-Crime Programs (10%),
- Housing Assistance – New Housing Construction (29%), Lead-Based Paint Programs (28%), Housing Repair for Homebuyers
- Infrastructure – Accessibility Improvements (13%), Sidewalk Improvements (12%), Drainage Improvements (11%)
- Neighborhood Services – Graffiti Removal (36%), Demolition Programs (37%), Code Enforcement (30%)
- Special Populations – Services for People Living with HIV/AIDS (16%), Centers/Services for People with Disabilities (7%), Substance Use Treatment Services (7%)
- Businesses and Jobs – Commercial Rehabilitation (23%), Façade Improvements (21%), Business Mentoring (20%)

DENTON COUNTY COMMUNITY NEEDS

- 34.6% of students considered economically disadvantaged, 1 in 3 students at risk of dropping out of school

- 7 of 10 foster care children placed outside of Denton County

- 1 in 3 Denton households considered ALICE or in poverty

YOU KNOW ALICE

ASSET LIMITED

INCOME CONSTRAINED

EMPLOYED

They are friends, family, and neighbors who go to work daily, but struggle with basic costs of living: housing, childcare, transportation, healthcare, etc.

DENTON COUNTY COMMUNITY NEEDS

- Homelessness up 43% from 2021 to 2022
- 41,000 Veterans live in Denton County
- Food insecurity acutely affecting over 17% of Denton County
- Mental health providers to resident ratio 1:750

HUD* DEFINITION OF AFFORDABLE HOUSING = < 30% OF A FAMILY'S GROSS INCOME.

In most Denton County communities, many households exceed the affordability threshold living in houses & apartments they cannot afford.

*US Department of Housing & Urban Development

ESTIMATED FUNDING AVAILABLE 2023/24
(Estimated amounts based on PY 2022/23)

FUNDING DESCRIPTION	AMOUNT	SET-ASIDES	23-24 ALLOCATION
Funding Allocation	925,725.00		
Program Income	5,000.00		
Administration[2]		185,145.00	
CDBG[3]	930,725.00	185,145.00	745,580.00
Funding Allocation	503,797.00		
Program Income[1]	68,000.00		
Administration[2]		50,379.00	
HOME	571,797.00	50,379.00	521,418.00
General Funds	3,321,188.00		
General Funds – Administration		2,022,738.00	
General Funds – Homeless Initiatives		703,450.00	
General Funds – Development Fee Grant		225,000.00	
GF	3,321,188.00	2,951,188.00	370,000.00
TOTAL	4,823,710.00	3,186,712.00	1,636,998.00

[1]The estimated amount of program income is based on an average of prior year actual program income received.

[2]HUD allows a percentage of the grant and program income to be utilized for administration activities – CDBG 20%; HOME 10%, and HOME-ARP 15%.

[3]HUD allows a maximum of 15% of the CDBG grant allocation to be utilized for public services activities. Est. $138,858.

Discussion & Committee Direction

Provide staff direction on:

- **APPLICATION EVALUATION PRIORITIES**
- **APPLICATION FUNDING**

ID CSAC23-005

Receive a report, hold a discussion, and give staff direction regarding the 2023-2024 Community Development Grant Program application process.

Provide staff direction on:

- **APPLICATION PRESENTATIONS**
- **APPLICATION SCORING RUBRIC**

NEW APPLICATION REVIEW INFORMATION

- 2023/24 Applications will be submitted and reviewed on Neighborly.
- A Neighborly representative will provide training at February CSAC meeting.
- A scoring rubric has been developed for easy reference when reviewing applications.
- Staff is seeking direction on the application presentation process.

2023/24 Community Development Grant Program Timeline

ACTIVITY	DATE
Application Due Date	January 30, 2023
CSAC Funding Hearings	February 2023
CSAC Funding Recommendations	March 2023
Development of Action Plan	April 2023
30-day Comment Period on Action Plan	May 2023
Presentation to City Council and Public Hearing	June 2023
Environment Review on All Activities	May – July 2023
City Council considers approval / Submission to HUD	July 2023
Contract Negotiations and Approval by City Council	July – September 2023
Start of Contract	October 2023

SCORING RUBRIC

CRITERIA	STRONG (10)	SATISFACTORY(5)	UNSATISFACTORY (0)
Demonstrated Community Need			
Meets one of three National Objectives for Community Development: benefit low and moderate-income households; elimination of slum or blight; meeting an urgent community need.	The planned action(s) directly respond to and will improve the most important aspect(s) of the national objective identified.	The planned action(s) directly respond to and will improve an aspect of the national objective. Additional aspects or a more important aspect could be improved but are not.	The planned action(s) does not directly respond to and is unlikely to improve the national objective.
The proposed project demonstrates community need as noted in the current Consolidated Plan for Housing and Community Development, Community Needs identified through public hearings, community surveys, Affordable Housing Strategy and/or City Council stated priorities.	The planned action(s) directly respond to and will improve the most important aspect(s) of the community need identified.	The planned action(s) directly respond to and will improve an aspect of the community need. Additional aspects or a more important aspect could be improved but are not.	The planned action(s) does not directly respond to and is unlikely to improve the community need.
Overall Value/Cost of the Program & Leverage of other funds for greater impact			
The project effectively utilizes other available funding resources in combination with City funding to better provide the benefits to it clients.	Multiple stakeholders in the program have an active role in carrying out the proposed project, thereby increasing its impact.	Multiple stakeholders in the program have agreed to participate but have a limited role in carrying out the proposed project, thereby limiting its impact.	A single stakeholder will carry out the proposed project with limited participation from or impact on other stakeholders in the program.
The proposed project avoids perpetual (annual) funding of organizations solely dependent on City funding.	A comprehensive and clear sustainability plan has been created to ensure a continuation of the work beyond life of the grant.	Somewhat of a sustainability plan created to ensure a continuation of the work beyond life of the grant.	Weak or no sustainability plan created to ensure a continuation of the work beyond life of the grant.
FUNDING NARRATIVE (Section E)			
Applicant provided clear description of project design and implementation.	Project description is clear with strong evidence of careful planning, thought and research.	Project description is general, but it is still a good project/idea that can be understood.	Project description needs clarity and further planning. Still, it is possible to understand what the project/idea is.
Applicant has system for project evaluation.	There is a detailed and clearly defined and outlined plan for documenting and evaluating the success of the grant.	There is an outlined plan for documenting and evaluating the success of the grant.	No plans for documenting and/or evaluating the success of the grant, or plans are limited or unclear.
Applicant is actively engaged in community partnerships to avoid duplication.	Extensive and clearly describes partnerships/ collaborations.	Limited partnerships/ collaborations.	Minimal and unclear partnerships/ collaborations.

CITY OF DENTON

SCORING RUBRIC

EXPERIENCE AND ORGANIZATIONAL CAPACITY

The applicant has the organizational capacity to administer and manage proposed project and to document measurement and performance goals for the proposed services.	There are sufficient individuals with appropriate assessment experience or requests for expert support to complete the project with the proposed budget.	There are sufficient individuals but with limited assessment experience or inadequate requests for expert support, OR too few individuals, but with appropriate experience to complete the project with the proposed budget.	There are too few individuals and limited assessment experience or insufficient/misaligned requests for expert support; it is unlikely they will be able to complete the project with the proposed budget.
The applicant has provided evidence of successful past project performance or success initiating, maintaining and completing similar projects.	Exemplary reporting history and current compliance with all current funding sources.	Very minimal concerns about the applicant's reporting history and current compliance.	Concerns about the applicant's reporting history and current compliance.

APPLICATION COMPLETENESS

Applicant provided all requested information in each section of the application.	Application is filled out thoughtfully and completely, with detailed answers and supporting documents provided.	Application is completed and adequate information is provided throughout.	Application is not completed, or inadequate information is provided to evaluate the proposed program.

TIMELINE

Applicant provides a clear timeline for results with consideration for any project construction, rollout, and enrollment required.	The project can be completed within 2 years or less, detailed plan to accomplish this goal provided.	The project can be completed in 5 years or less, projected timeline is reasonable.	The project will take more than 5 years to complete or does not have an adequate plan to estimate timeline.

APPLICATION PRESENTATION OPTIONS

- Receive all presentations, in-person or virtually, in one day (weekday or Saturday) during a 4-5 meeting.

- Receive presentations, in-person or virtually, over the course of multiple 1-2 hours meetings (weekdays or Saturdays).

- Remove presentations and use the application as the only review material.

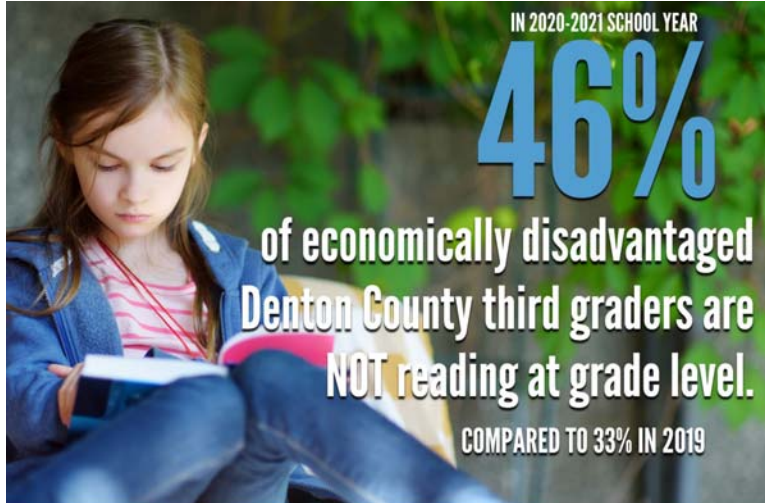- Other direction from the CSAC.

Discussion & Committee Direction

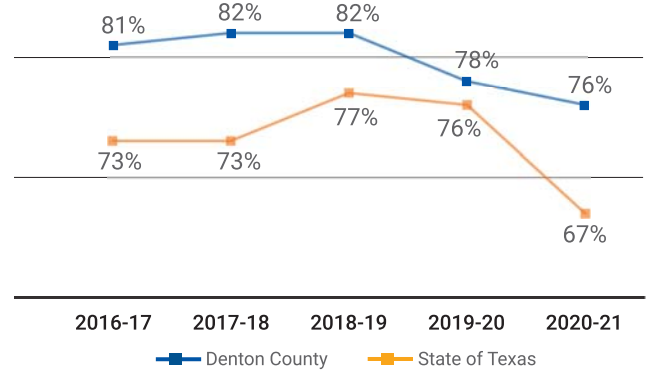Provide staff direction on:

- **APPLICATION PRESENTATIONS**
- **APPLICATION SCORING RUBRIC**

COMMUNITY NEEDS ASSESSMENT AT A GLANCE

United Way
Way

Denton County

CHILDREN

IN 2020-2021 SCHOOL YEAR

46%

of economically disadvantaged Denton County third graders are NOT reading at grade level.

COMPARED TO 33% IN 2019

PERCENTAGE OF ALL THIRD GRADERS READING AT GRADE LEVEL: DENTON COUNTY VS. STATE

Denton County: 81% (2016-17), 82% (2017-18), 82% (2018-19), 78% (2019-20), 76% (2020-21)

State of Texas: 73% (2016-17), 73% (2017-18), 77% (2018-19), 76% (2019-20), 67% (2020-21)

| 2016-17 | 2017-18 | 2018-19 | 2019-20 | 2020-21 |

Denton County — State of Texas

Third grade reading scores are predictive of both graduation and incarceration rates. Both locally and statewide, the proportion of third-graders reading at grade-level is falling.

34.6%

of Denton County students are economically disadvantaged
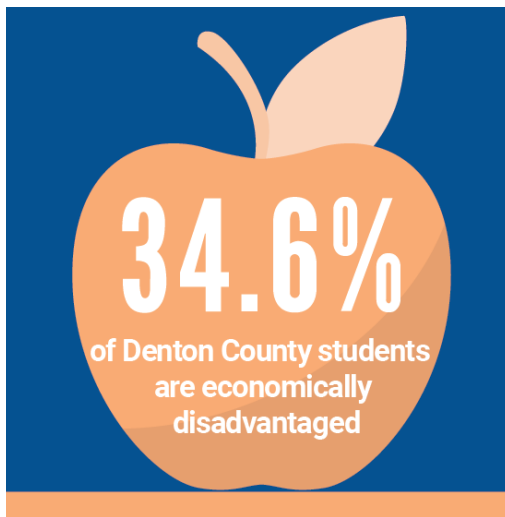
13 CONSECUTIVE YEARS THE NUMBER OF ECONOMICALLY DISADVANTAGED STUDENTS IN DENTON COUNTY HAS INCREASED.

MORE THAN

1 in 3 DENTON COUNTY STUDENTS ARE AT RISK OF DROPPING OUT OF SCHOOL

From March 2020 to September 2021

DENTON COUNTY-BASED CHILDCARE CAPACITY

DROPPED

24.5%
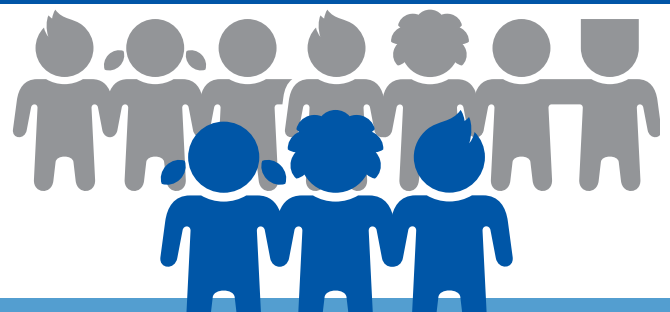
Nearly 7 of 10 foster care children are placed OUTSIDE of Denton County due to a lack of placement options.

FAMILIES

YOU KNOW ALICE

ASSET LIMITED   **INCOME CONSTRAINED**   **EMPLOYED**

They are friends, family, and neighbors who go to work daily, but struggle with basic costs of living: housing, childcare, transportation, healthcare, etc.
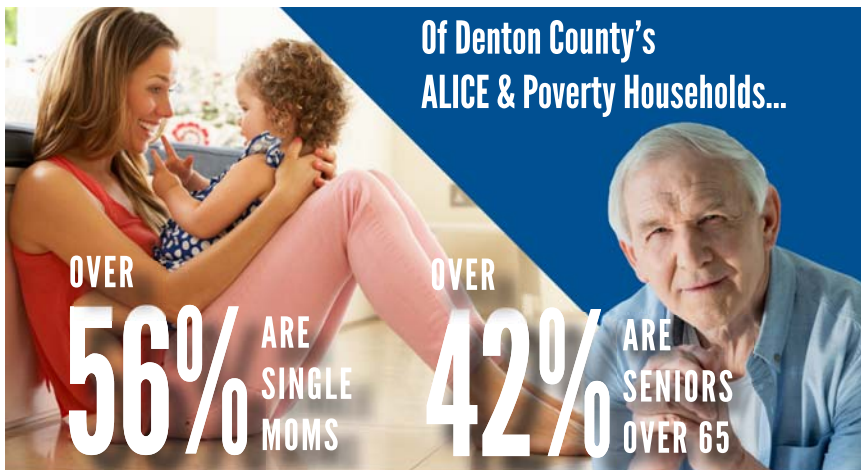
ALICE & Race/Ethnicity

	Poverty	ALICE	Above ALICE	Overall Population
Asian	7%	21%	72%	84,759
Black	8%	43%	49%	88,021
Hispanic	8%	43%	50%	173,905
White	5%	22%	73%	510,935
2+ Races	5%	39%	56%	24,393

0% 20% 40% 60% 80% 100%

■ Poverty ■ ALICE ■ Above ALICE

DENTON COUNTY HOUSEHOLDS

Poverty — 7% 21,707

ALICE — 24% 72,921

68% 203,271 — **Above ALICE**
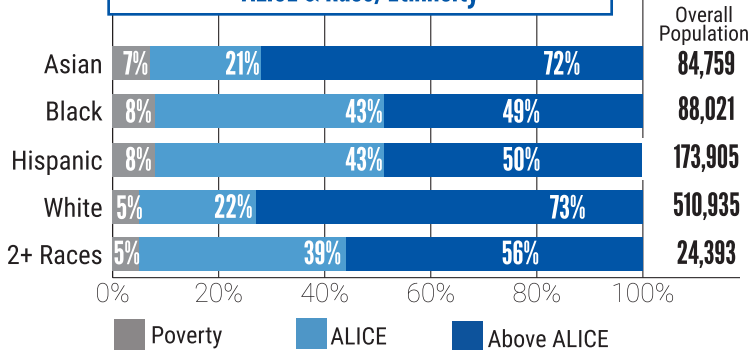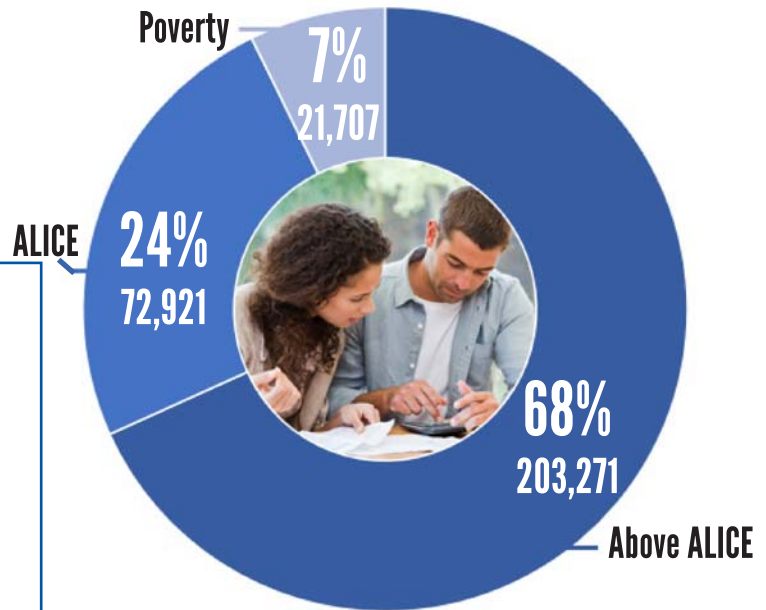
With Poverty & ALICE Households Combined

OVER 94,000

Denton County Households Earn Less Than Their Household Expenses

MONTH AFTER MONTH

That's **1 in 3** DENTON COUNTY HOUSEHOLDS !

Of Denton County's ALICE & Poverty Households...

OVER **56%** ARE SINGLE MOMS

OVER **42%** ARE SENIORS OVER 65

ALICE Data by Family Type Denton County, 2018

	MARRIED	SINGLE FEMALE HEADED	SINGLE MALE HEADED
Above ALICE	84.84%	43.50%	62.86%
ALICE	10.57%	42.72%	28.93%
POVERTY	4.59%	13.78%	8.20%

■ Above ALICE   ■ ALICE   ■ POVERTY
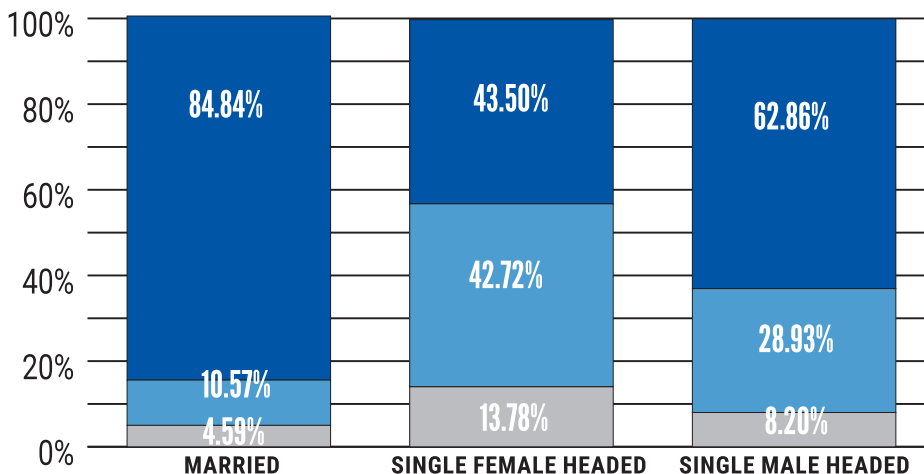
To view the entire Community Needs Assessment visit UnitedWayDenton.org/Ne...

HOUSING & HOMELESSNESS

BETWEEN JULY 2021-JULY 2022

HOMELESSNESS ACROSS DENTON COUNTY INCREASED 43%

AS REPORTED IN DENTON COUNTY HOMELESSNESS DATA DASHBOARD

HUD* DEFINITION OF AFFORDABLE HOUSING = < 30% OF A FAMILY'S GROSS INCOME.

In most Denton County communities, many households exceed the affordability threshold living in houses & apartments they cannot afford.

*US Department of Housing & Urban Development

TOP FIVE SELF-REPORTED CAUSES OF HOMELESSNESS:

Family/Personal Issues	Inability to Pay Rent & Utilities	Unemployment	Lack of Assistance & Resources	Physical &/or Mental Disabilities

HOMELESS STUDENTS IN DENTON COUNTY

CITY	SEPT 2020	JUNE 2021
Argyle ISD	no data	no data
Aubrey ISD	25	55
Denton ISD	516	899
Krum ISD	17	no data
Lake Dallas ISD	31	no data
Lewisville ISD	395	795
Little Elm ISD	34	no data
Northwest ISD	49	137
Pilot Point ISD	no data	49
Ponder ISD	5	14
Sanger ISD	56	83
TOTALS	1,128	2,032

Throughout the 2020-2021 school year **MORE THAN 2,000 students experienced homelessness in Denton County**

MENTAL HEALTH

MENTAL HEALTH PROVIDER TO PERSON RATIO

Top 10% of Counties

1:250
PROVIDER TO RESIDENTS

Denton County

1:750
PROVIDER TO RESIDENTS

According to the 2021 Mental Health in America Report, **TEXAS RANKS 50 OUT OF 51 FOR ACCESS TO MENTAL HEALTH CARE.**

52.6% of people experiencing homelessness report a diagnosable mental illness

Diagnosed Mental Illness in Children in Denton County

Year	Percentage
2009	6.4%
2015	7.7%
2021	11%
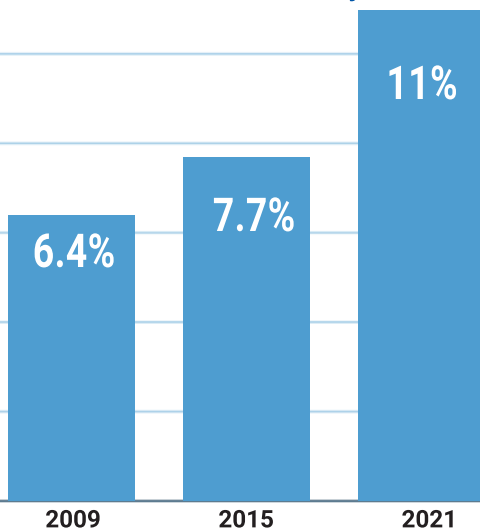
1 in 5 People in Denton County experience a **MENTAL HEALTH CRISIS** in a year.

VETERANS

More than
41,000
Veterans call Denton County home.

Many encounter unique hardships after transitioning back to civilian life.

VETERANS MENTAL HEALTH:
54% INCREASE
in occurrences of PTSD since the start of pandemic

More than **1 in 10** Veterans have a substance use disorder

Veterans assessed through the Department of Veterans Affairs in 2020 determined:

1 in 3 females

1 in 50 males

experience Military Sexual Trauma

DEMOGRAPHICS

Denton County continues to be one of the fastest-growing communities in the nation with population growth averaging 22.3% per year. With such exciting growth comes not only great opportunity, but great challenge as the needs of our community continue to grow as well.

POPULATION GROWTH 2010 - 2021

41.4%
DENTON COUNTY

17%
TEXAS

7.3%
UNITED STATES

Since 2000,
Denton County's population
has **more than doubled!**

2000

2021

432,976

941,647

117.5%
GROWTH
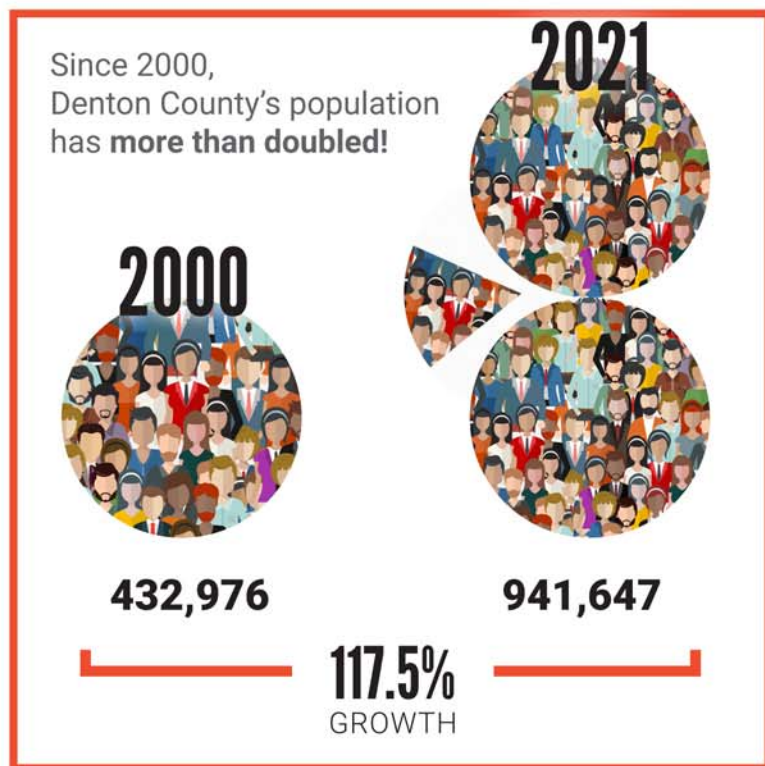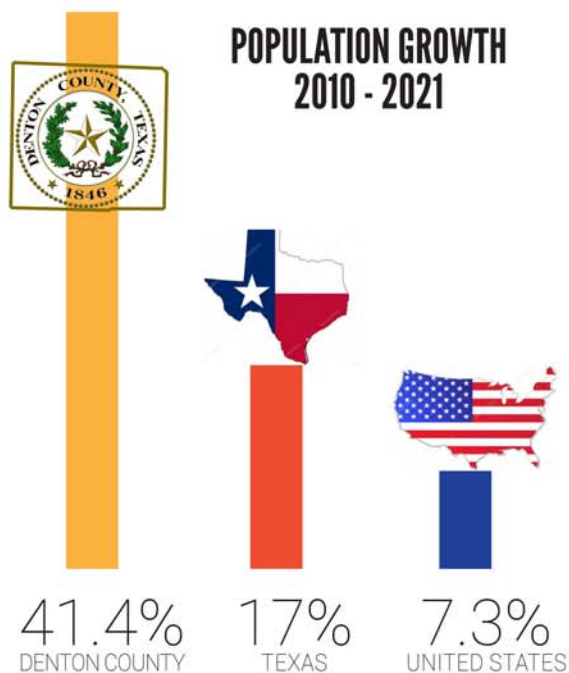
PERCENTAGE POPULATION GROWTH - 2010-2021

	Denton County	Argyle	Aubrey	City of Denton	Flower Mound	Justin	Lewisville	Little Elm	Northlake	Roanoke	Sanger
%	41.4%	30.5%	59.5%	21%	16%	35.2%	15.1%	48.7%	72.6%	38.8%	25.6%
2010	665,833	3,273	2,627	117,016	64,852	3,261	95,944	26,182	1,871	6,041	6,978
2021	941,647	4,707	6,490	148,146	77,243	5,031	112,944	51,042	6,829	9,878	9,380

To view the entire Community Needs Assessment visit UnitedWayDenton.org/Needs
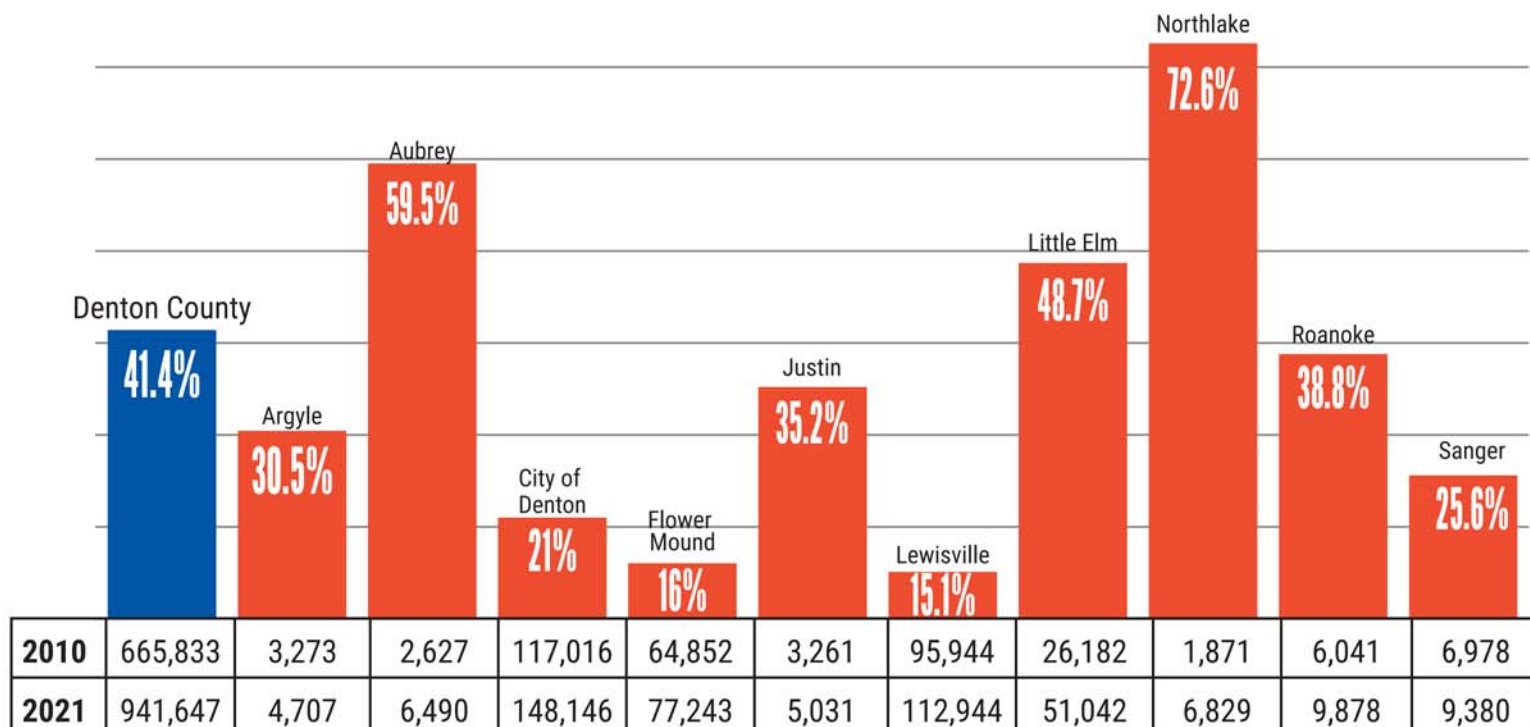
WE EMPOWER DONORS, VOLUNTEERS, BUSINESSES, GOVERNMENTS, NONPROFITS AND COMMUNITY GROUPS TO INVEST IN NEIGHBORS FOR A BETTER DENTON COUNTY COMMUNITY.

We LIVE UNITED to strengthen education, financial stability, and health and mental health across our community. Working together, we identify the community's most critical needs and implement collaborative, innovative solutions to provide greater opportunity for every person in Denton County.

We LIVE #UNITED4DentonCounty

EDUCATION   FINANCIAL STABILITY   HEALTH & MENTAL HEALTH

UnitedWayDentonCounty.org

1314 Teasley Lane
Denton, TX 76205
940-566-5851

United Way

Denton County

Denton County
PUBLIC HEALTH

2021 Annual Report

May 3rd, 2022

Prevent

Environmental Health

$203,765

Monthly average food benefits

8,102

Average monthly participation

526

On-site sewage facility permits approved

68.5%

Increase in on-site sewage facility permitting from 2015-2021

WIC

Promote

1,586
DCPH social media posts

104,717
Calls answered by the DCPH Call Center

530,225
Individuals engaged with DPCH on Facebook

4,805,091
Emails sent directly to community members

Protect

7,807
Childhood vaccinations provided

21,168
Condoms distributed in 2021
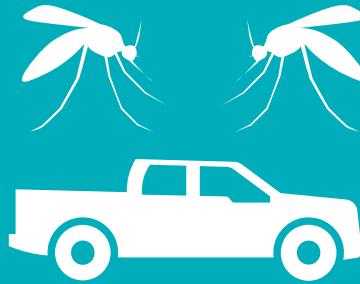
13,714
Miles driven to set and check mosquito traps

What's New

New Grants:

- COVID-19 Health Disparities
- COVID-19 Immunization Capacity
- HIV Prevention Services
- COVID-19 Public Health Workforce Expansion
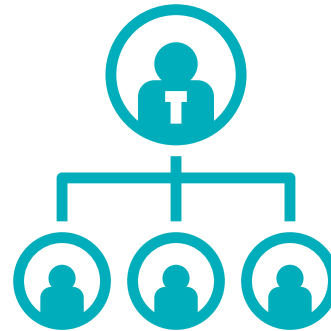
New Grant-Funded Positions:

- Community Health Workers
- Communications Coordinators
- Data Analyst
- HIV Outreach Coordinator
- Administrative Manager
- Administrative Specialists
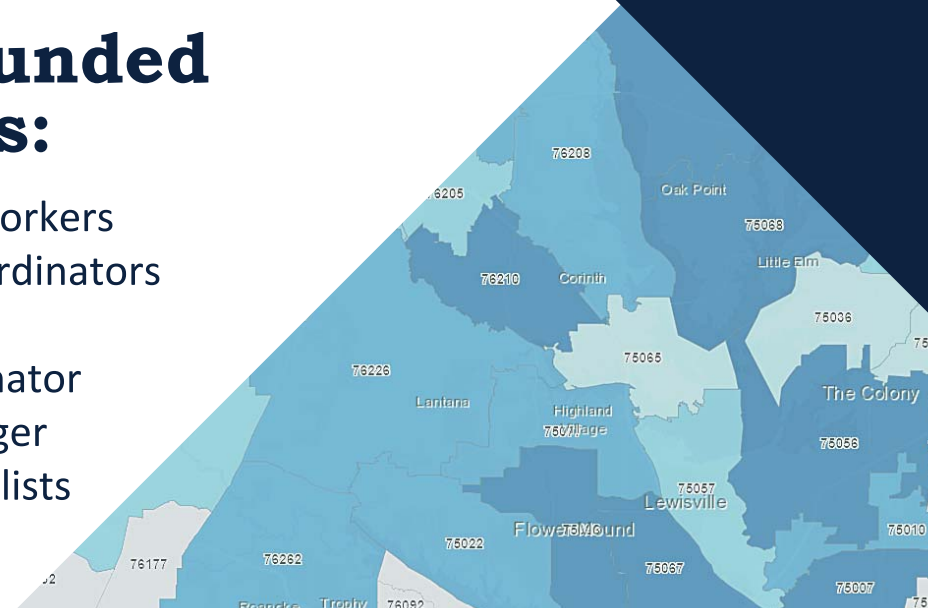
COVID-19 Vaccination Clinics at Texas Motor Speedway

17,003

On 4/29/21, the highest single day of vaccinations administered in the United States by DCPH

371,776

COVID-19 vaccines provided to community members at TMS

Thank you to the community partners who made this possible!

Vital Volunteers

8,350

Number of volunteers at vaccination clinics

$1,197,163

Estimated value volunteers contributed to mass vaccination operations in just 6 months

48,056

Number of hours contributed to mass vaccination clinics by volunteers

Denton
County
PUBLIC HEALTH

2022 County Health Ranking

County Health Rankings Model

- Collaboration between the Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institute

- County Health Rankings illustrate what we know when it comes to what is keeping people healthy or making people sick

- Helps communities identify an implement solutions that make it easier for people to be healthy in their neighborhoods, schools, and workplaces.

County Health Rankings model © 2014 UWPHI
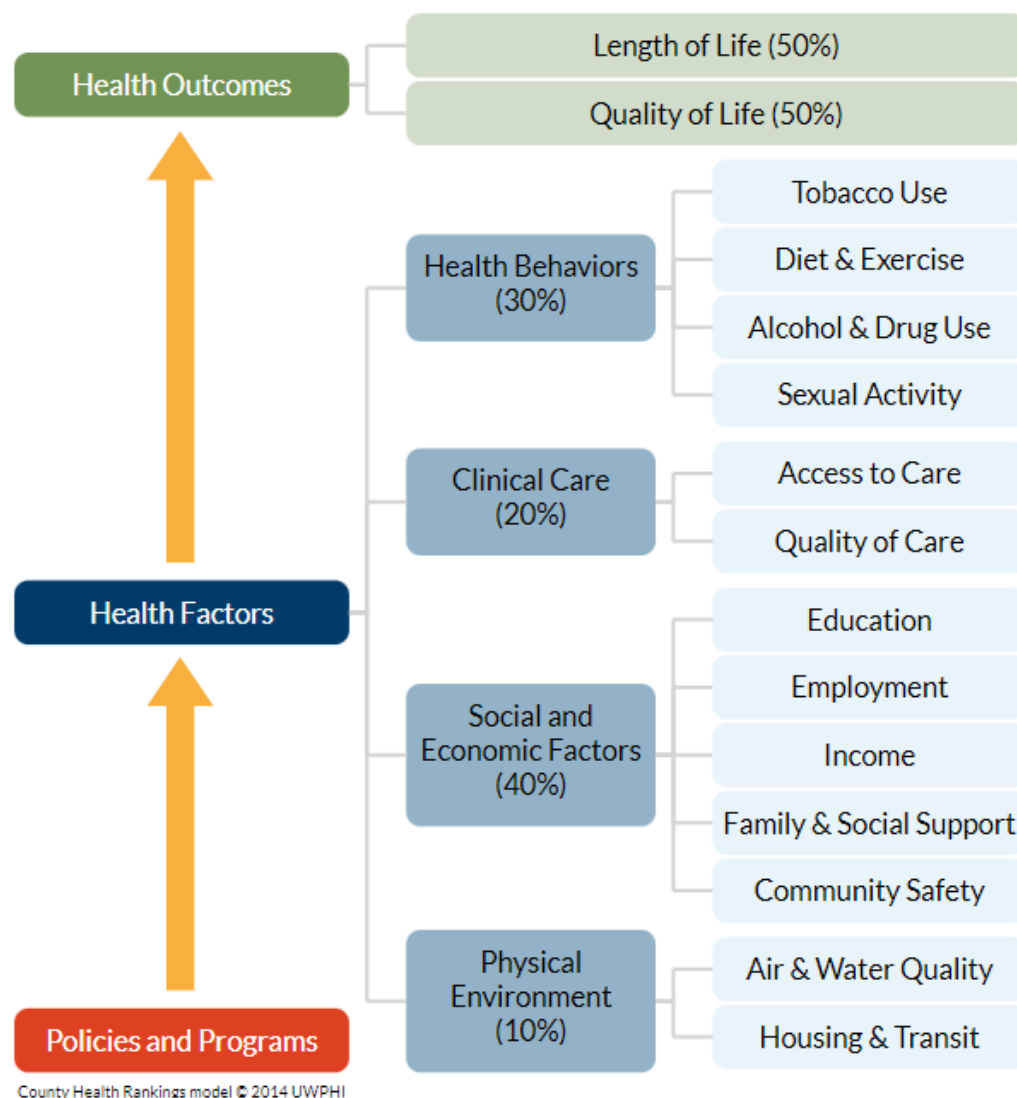
The County Health Rankings for 2022 are in:

Health Outcomes:

#2 in Texas
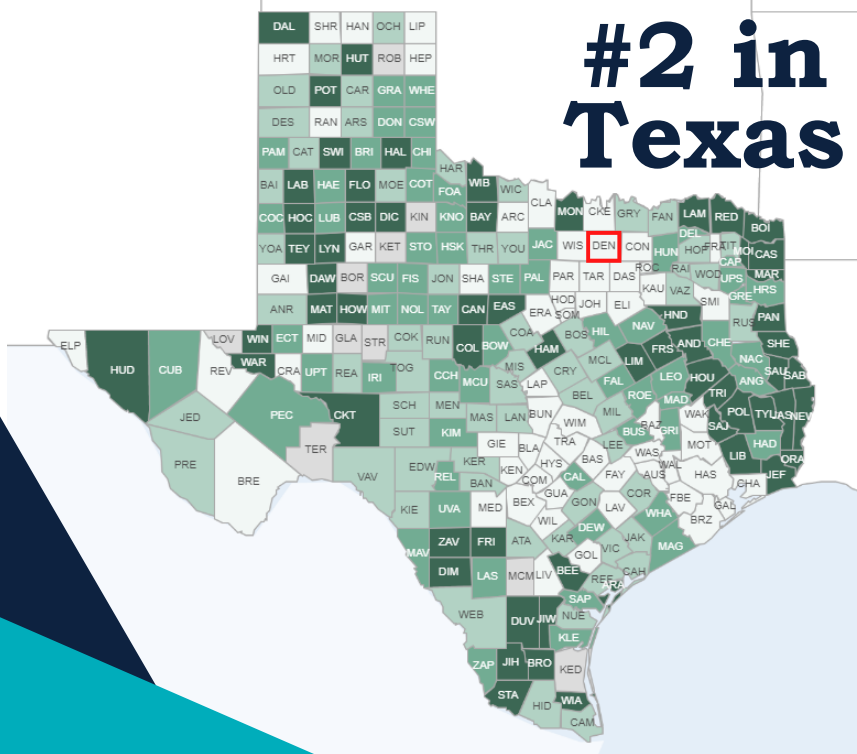
Health Factors:

#7 in Texas
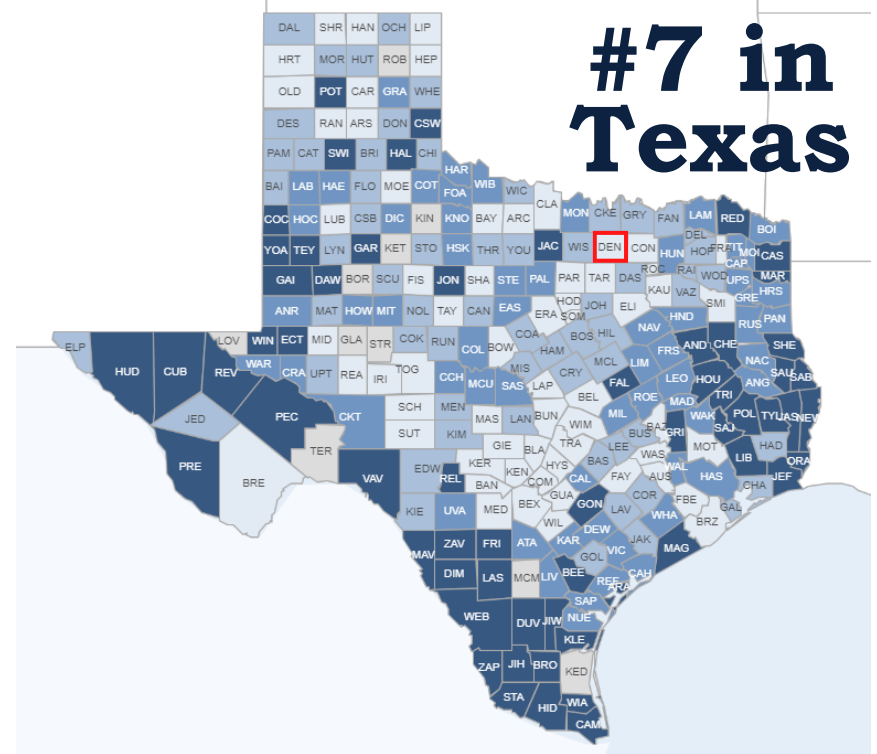
Health Outcomes

Denton County Ranks #2 in Texas in health outcomes

Length of Life

**Premature Death:
Years of Potential Life Lost**

■ Denton County   ■ Texas   ■ United States

	2015	2016	2017	2018	2019
7,500					
5,000					
2,500					
0					
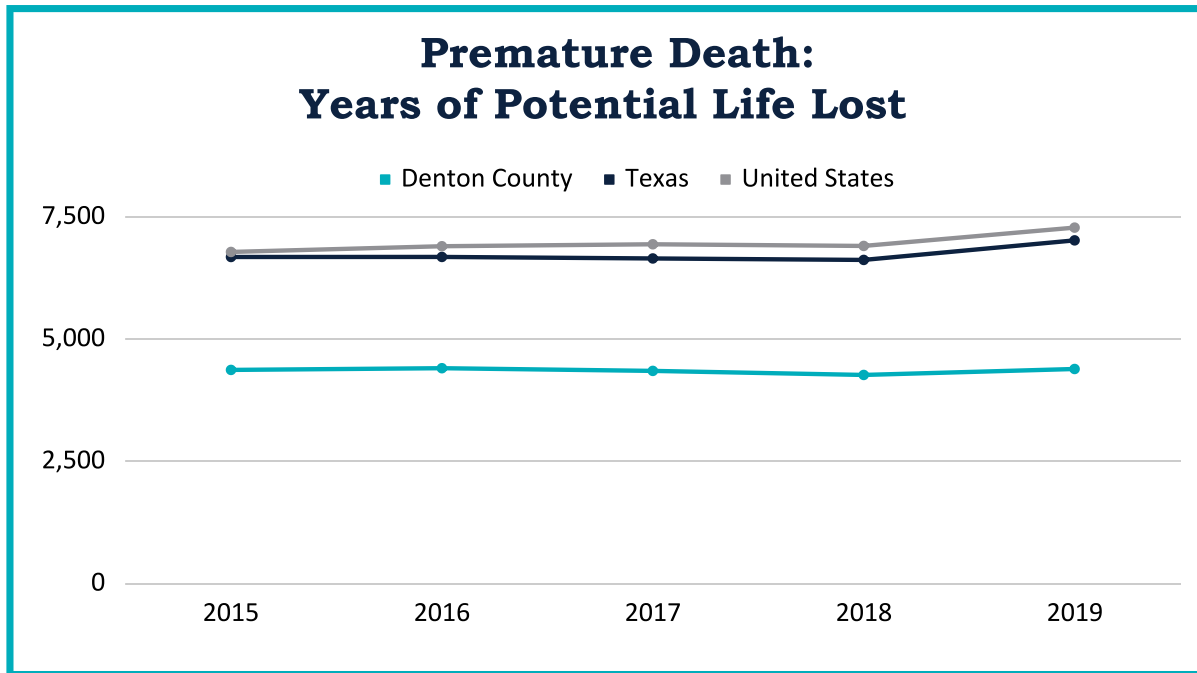
Health Outcomes

Denton County Ranks #2 in Texas in health outcomes

Quality of Life

Poor Mental Health Days

★★★★★★★★★★
★★★★★★★★★★
★★★★★★★★★★

The average number of days in the past 30 days to be reported as mentally unhealthy for Denton County was 3.9, compared to the Texas average of 3.9

Poor Physical Health Days

★★★★★★★★★★
★★★★★★★★★★
★★★★★★★★★★

The average number of days in the past 30 days to be reported as physically unhealthy for Denton County was 3.2, compared to the Texas average of 3.6

HIV Prevalence

199
Denton County

402
Texas

Number of people aged 13 and older living with and HIV infection per 100,000 population

Health Factors

Denton County Ranks #7 in Texas in health factors

Health Behaviors

Sexually Transmitted Infections per 100k

■ Denton County   ■ Texas   ■ United States

600

400

200

0

2015   2016   2017   2018   2019

Adult Smoking

13%

Denton County

15%

Texas

15%
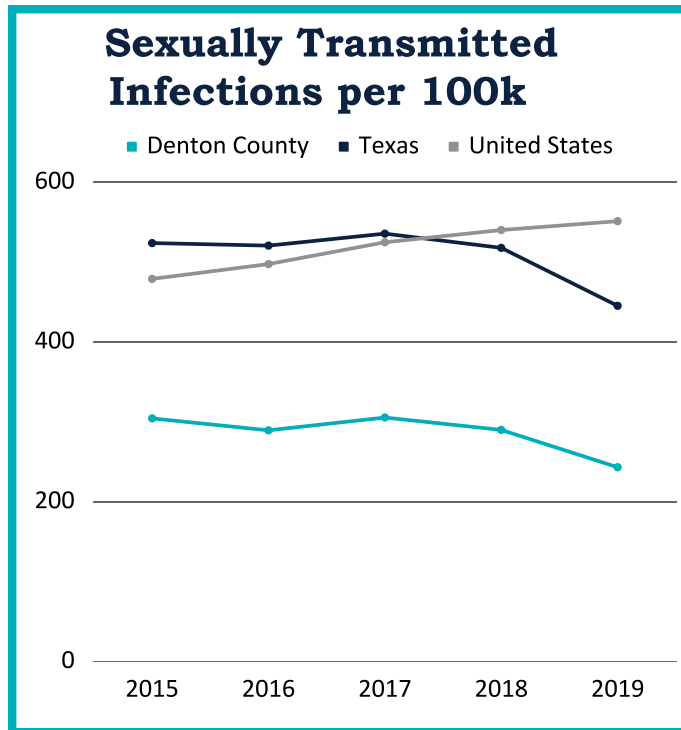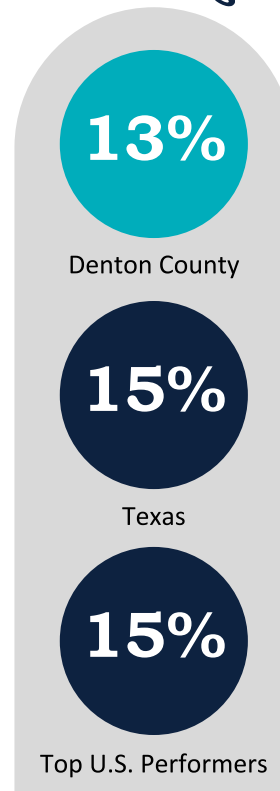
Top U.S. Performers

Excessive Drinking

21%

21% of adult Denton residents reports binge or heavy drinking compared to 20% for Texas and 15% for top U.S. performers

Drug Overdose Deaths

Denton County

Texas

U.S. Top Performers

0   5   10   15

Number of drug poisoning deaths per 100,000 population.
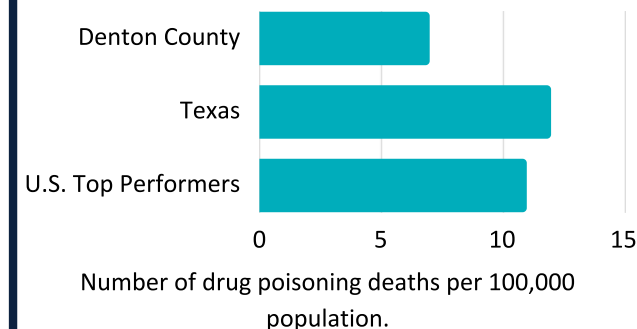
Health Factors

Denton County Ranks #7 in Texas in health factors

Clinical Care

Patients per Doctor

- Denton County
- Texas
- Top U.S. performers

0 500 1,000 1,500 2,000
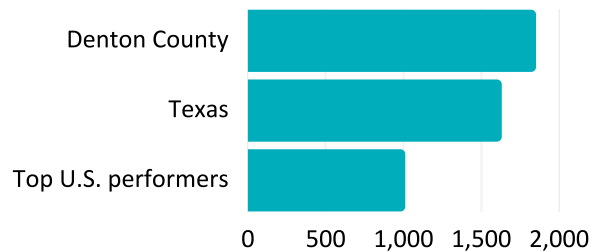
Physician Caseload

220

Denton County has 220 more patients than Texas' average patient to physician ratio

840

Denton County has 840 more patients than Top U.S. performers' average patient to physician ratio

Dentist Caseload

60

Denton County has 60 more patients than Texas' average patient to dentist ratio

510

Denton County has 510 more patients than Top U.S. performers' average patient to dentist ratio

Patients per Dentist

- Denton County
- Texas
- Top U.S. performers

0 500 1,000 1,500 2,000
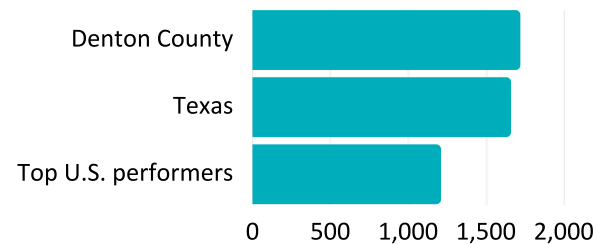
Health Factors

Denton County Ranks #7 in Texas in health factors

Clinical Care

Flu Vaccines

Legend: ■ Denton County ■ Texas ■ United States
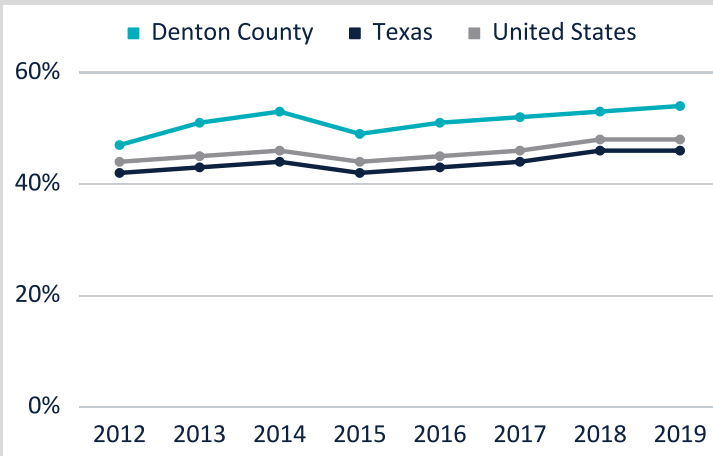
54%

54% of fee for service Medicare enrollees living in Denton County were vaccinated against the flu in 2019, compared to 46% in Texas and 48% for the United States.
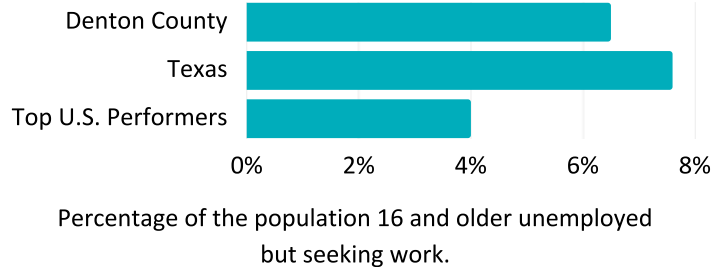
Mammograms

Legend: ■ Denton County ■ Texas ■ United States
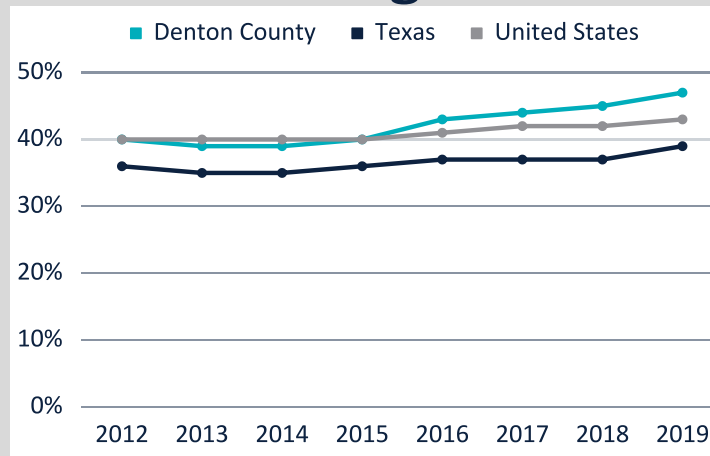
47%

47% of fee for service Medicare enrollees living in Denton County aged 67-74 received an annual mammogram in 2019, compared to 39% in Texas and 43% for the United States.

Health Factors

Denton County Ranks #7 in Texas in health factors

Social & Economic Factors

Unemployment Rate

Denton County	
Texas	
Top U.S. Performers	

0%   2%   4%   6%   8%

Percentage of the population 16 and older unemployed but seeking work.

$39.10

The hourly wage needed to cover basic household expenses and taxes for an adult and two children

$90,900

Median household income

Children in Poverty

Children not Living in Poverty: 92%

Children Living in Poverty: 8%
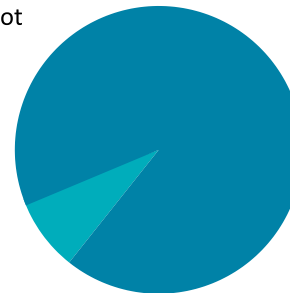
Texas has 19% of children living in poverty and top U.S. performers have 9% of children living in poverty

Health Factors

Denton County Ranks #7 in Texas in health factors

Physical Environment

Air Pollution - Particulate Matter

■ Denton County ■ Texas ■ United States
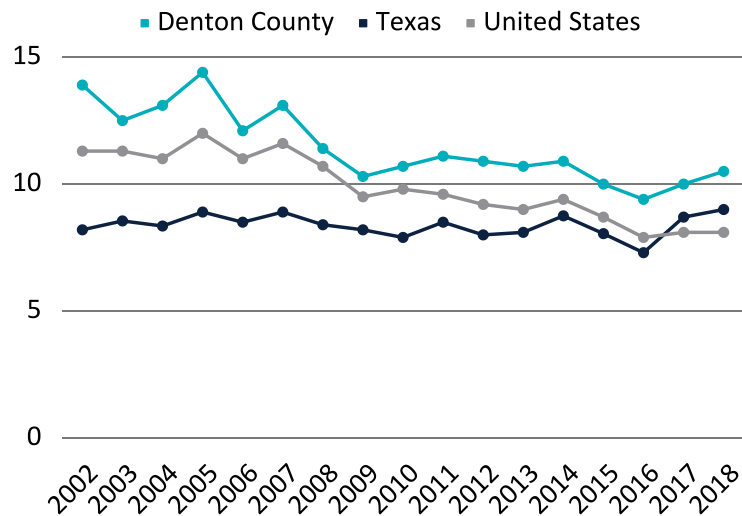
Average daily density of fine particulate matter. Compared to Texas at 9.0 and top U.S. performers at 5.9

Commute to Work

Denton County

47%
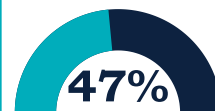
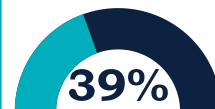77% commute to work alone, 47% of those commute over 30 minutes

Top U.S. Performers

16%

72% commute to work alone, 16% of those commute over 30 minutes

Texas

39%

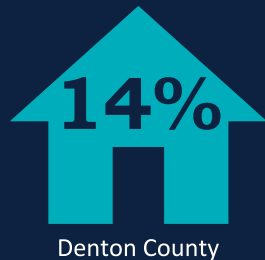79% commute to work alone, 39% of those commute over 30 minutes

Health Factors

Denton County Ranks #7 in Texas in health factors

Physical Environment

Severe Housing Problems

Percentage of households with severe housing problems

14%

Denton County

17%

Texas

9%

Top U.S. Performers

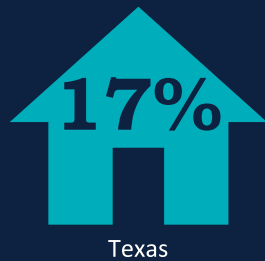#### What constitutes severe housing problems

Overcrowding

High housing costs

Lack of kitchen facilities

Lack of plumbing

Homeownership

Denton County
65%

Texas
62%

81%
Top U.S. Performers

Severe Housing Cost Burden

Denton County
11%

Top U.S. Performers
7%

Texas
13%

Percentage of households that spend 50% or more of their household income on housing

Areas of Concern:

- Excessive Drinking
- Sexually Transmitted Diseases
- Housing
- Commuting
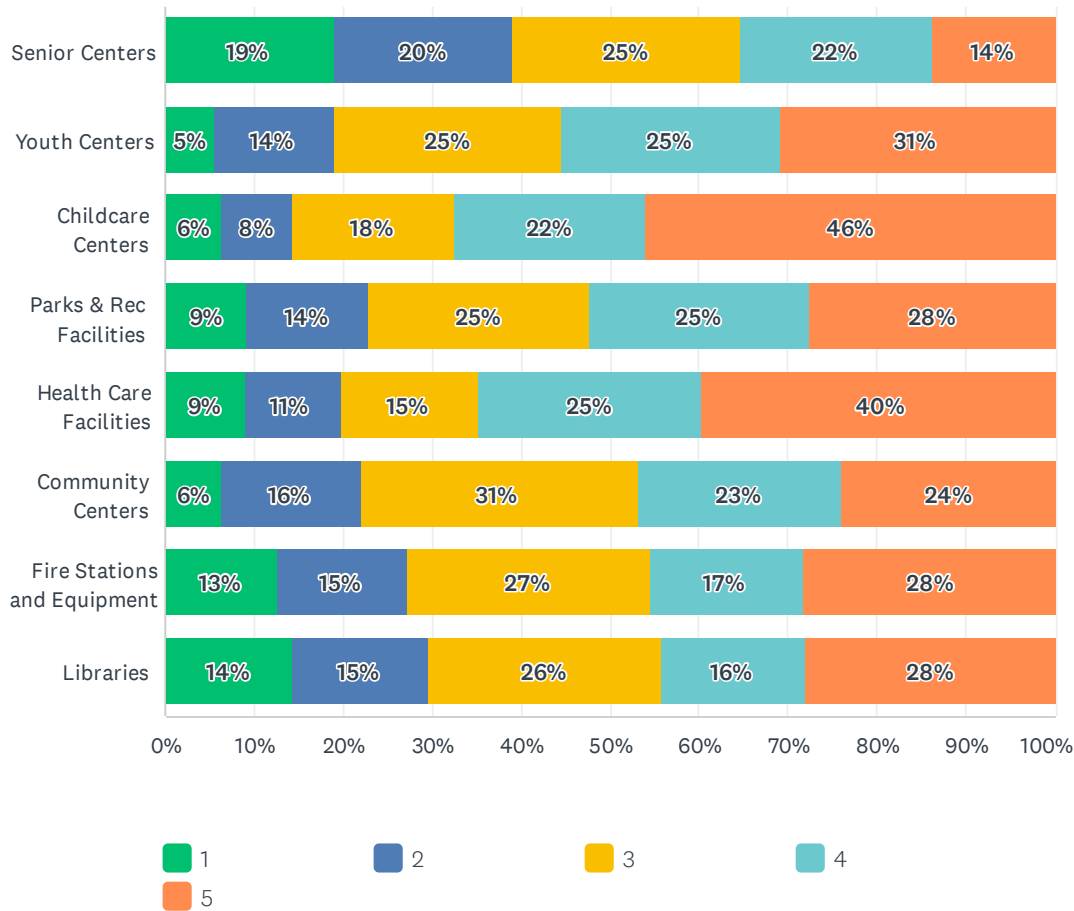- Air Pollution
- Primary Care Physicians
- Dental Providers

Thank you!

Questions?

Q1 Community Facilities

Answered: 113   Skipped: 0

	1	2	3	4	5	TOTAL
Senior Centers	19% 21	20% 22	25% 28	22% 24	14% 15	110
Youth Centers	5% 6	14% 15	25% 28	25% 27	31% 34	110
Childcare Centers	6% 7	8% 9	18% 20	22% 24	46% 51	111
Parks & Rec Facilities	9% 10	14% 15	25% 27	25% 27	28% 30	109
Health Care Facilities	9% 10	11% 12	15% 17	25% 28	40% 44	111
Community Centers	6% 7	16% 17	31% 34	23% 25	24% 26	109
Fire Stations and Equipment	13% 14	15% 16	27% 30	17% 19	28% 31	110
Libraries	14% 16	15% 17	26% 29	16% 18	28% 31	111

Q2 Community Services

Answered: 113   Skipped: 0
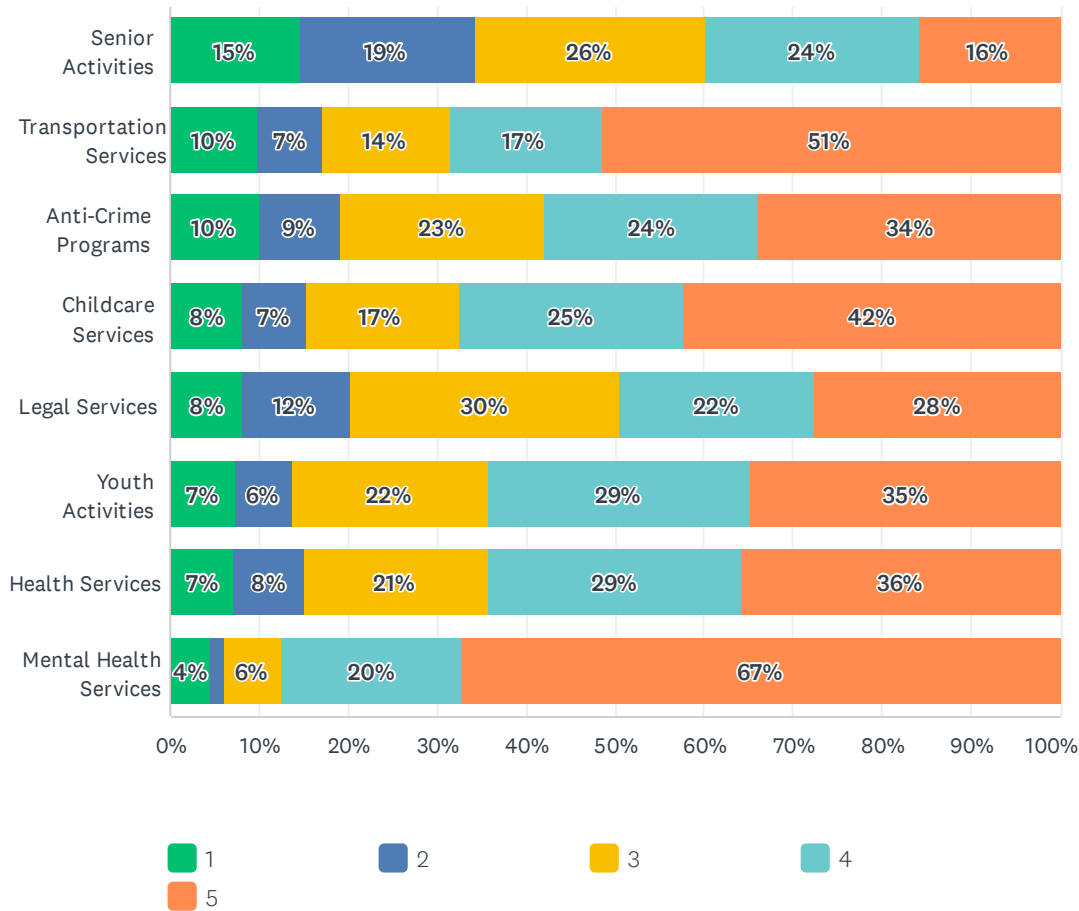
	1	2	3	4	5	TOTAL
Senior Activities	15% 16	19% 21	26% 28	24% 26	16% 17	108
Transportation Services	10% 11	7% 8	14% 16	17% 19	51% 57	111
Anti-Crime Programs	10% 11	9% 10	23% 25	24% 26	34% 37	109
Childcare Services	8% 9	7% 8	17% 19	25% 28	42% 47	111
Legal Services	8% 9	12% 13	30% 33	22% 24	28% 30	109
Youth Activities	7% 8	6% 7	22% 24	29% 32	35% 38	109
Health Services	7% 8	8% 9	21% 23	29% 32	36% 40	112
Mental Health Services	4% 5	2% 2	6% 7	20% 23	67% 76	113

Q3 Housing Assistance

Answered: 112   Skipped: 1

# 2023-2024 City of Denton Community Development Funding Priority Survey

	1	2	3	4	5
New Housing Construction	29%	16%	26%	6%	23%
Lead-based Paint Programs	28%	20%	22%	11%	18%
Housing Repair for Homebuyers	17%	17%	26%	16%	24%
Rental Housing Repair	17%	18%	21%	15%	28%
Senior Housing	13%	10%	25%	25%	26%
Assistance to Homebuyers	13%	12%	22%	21%	32%
Fair Housing Services	13%	6%	14%	19%	48%
Permanent Supporting...	14%	5%	17%	19%	46%
Housing for Large Families	12%	15%	27%	16%	30%
Affordable Rental Unit...	12%	8%	6%	16%	58%
Energy Efficiency...	11%	13%	25%	23%	28%
Emergency Shelter for...	11%	2%	13%	15%	59%
Owner Occupied Housing Repair	10%	11%	30%	22%	26%
Housing for People with...	8%	4%	30%	25%	33%
Transitional Housing Units	8%	10%	20%	18%	44%
Accessibility Improvements	8%	9%	30%	19%	34%
Housing for Foster Youth	5%	10%	19%	23%	43%

2023-2024 City of Denton Community Development Funding Priority Survey

	1	2	3	4	5	TOTAL
New Housing Construction	29% 30	16% 16	26% 27	6% 6	23% 24	103
Lead-based Paint Programs	28% 29	20% 21	22% 23	11% 11	18% 19	103
Housing Repair for Homebuyers	17% 18	17% 18	26% 27	16% 17	24% 25	105
Rental Housing Repair	17% 18	18% 19	21% 22	15% 16	28% 29	104
Senior Housing	13% 14	10% 11	25% 26	25% 27	26% 28	106
Assistance to Homebuyers	13% 14	12% 13	22% 24	21% 22	32% 34	107
Fair Housing Services	13% 14	6% 6	14% 15	19% 20	48% 51	106
Permanent Supporting Housing	14% 14	5% 5	17% 17	19% 20	46% 47	103
Housing for Large Families	12% 13	15% 16	27% 29	16% 17	30% 32	107
Affordable Rental Unit Construction	12% 13	8% 9	6% 6	16% 17	58% 61	106
Energy Efficiency Improvements	11% 12	13% 14	25% 26	23% 24	28% 29	105
Emergency Shelter for People Experiencing Homelessness	11% 12	2% 2	13% 14	15% 16	59% 63	107
Owner Occupied Housing Repair	10% 11	11% 12	30% 32	22% 23	26% 28	106
Housing for People with Disabilities	8% 9	4% 4	30% 32	25% 27	33% 36	108
Transitional Housing Units	8% 9	10% 11	20% 21	18% 19	44% 47	107
Accessibility Improvements	8% 8	9% 9	30% 32	19% 20	34% 36	105
Housing for Foster Youth	5% 5	10% 11	19% 20	23% 24	43% 46	106

Q4 Infrastructure

Answered: 111   Skipped: 2
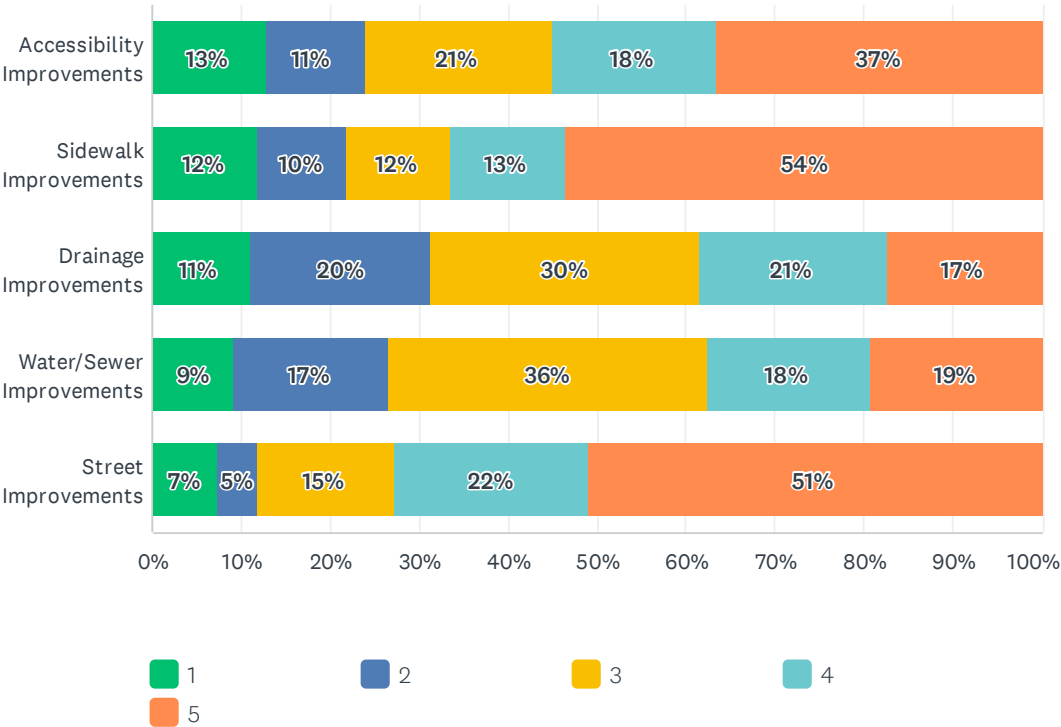
	1	2	3	4	5	TOTAL
Accessibility Improvements	13% 14	11% 12	21% 23	18% 20	37% 40	109
Sidewalk Improvements	12% 13	10% 11	12% 13	13% 14	54% 59	110
Drainage Improvements	11% 12	20% 22	30% 33	21% 23	17% 19	109
Water/Sewer Improvements	9% 10	17% 19	36% 39	18% 20	19% 21	109
Street Improvements	7% 8	5% 5	15% 17	22% 24	51% 56	110

Q5 Neighborhood Services

Answered: 111   Skipped: 2
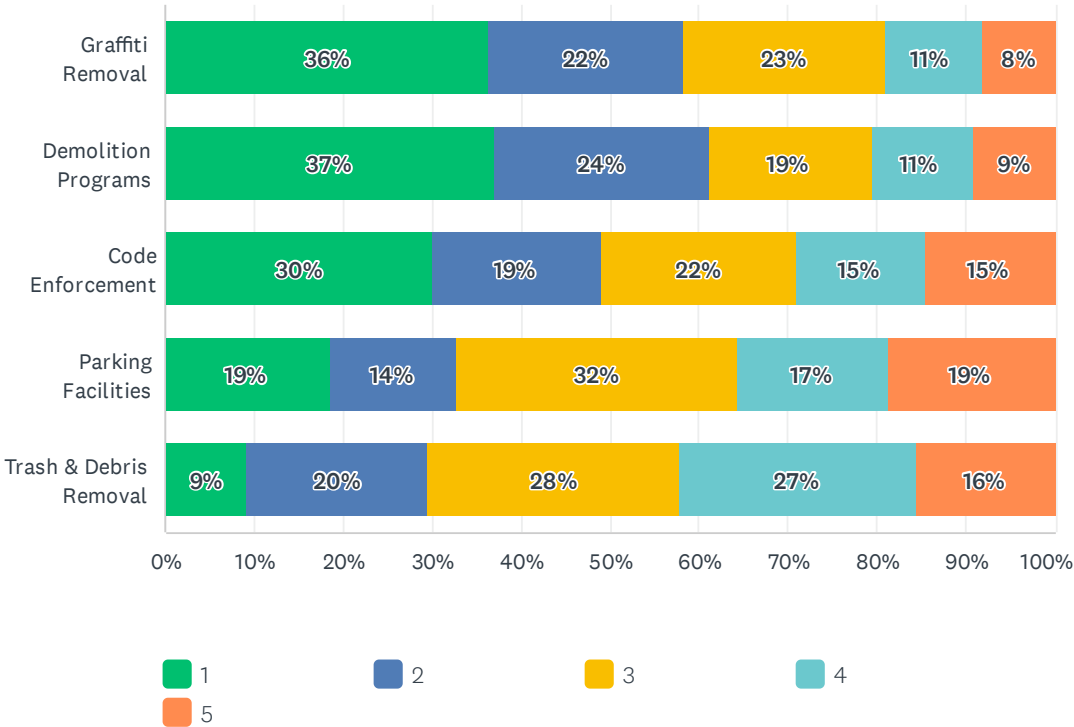
	1	2	3	4	5	TOTAL
Graffiti Removal	36% 40	22% 24	23% 25	11% 12	8% 9	110
Demolition Programs	37% 40	24% 26	19% 20	11% 12	9% 10	108
Code Enforcement	30% 33	19% 21	22% 24	15% 16	15% 16	110
Parking Facilities	19% 20	14% 15	32% 34	17% 18	19% 20	107
Trash & Debris Removal	9% 10	20% 22	28% 31	27% 29	16% 17	109

Q6 Special Populations

Answered: 113   Skipped: 0
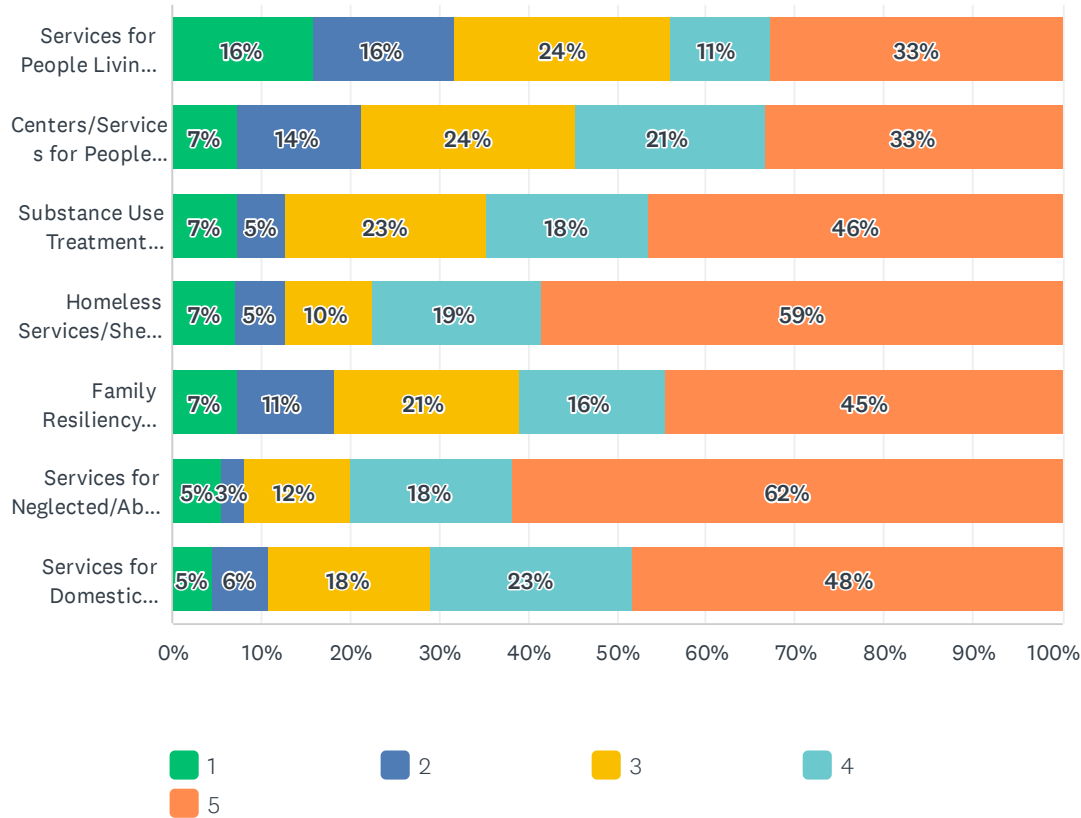
	1	**2**	**3**	**4**	**5**	**TOTAL**
Services for People Living with HIV/AIDS	16% 17	16% 17	24% 26	11% 12	33% 35	107
Centers/Services for People with Disabilities	7% 8	14% 15	24% 26	21% 23	33% 36	108
Substance Use Treatment Services	7% 8	5% 6	23% 25	18% 20	46% 51	110
Homeless Services/Shelters	7% 8	5% 6	10% 11	19% 21	59% 65	111
Family Resiliency Services	7% 8	11% 12	21% 23	16% 18	45% 49	110
Services for Neglected/Abused Children	5% 6	3% 3	12% 13	18% 20	62% 68	110
Services for Domestic Violence/Sexual Assault Survivors	5% 5	6% 7	18% 20	23% 25	48% 53	110

Q7 Businesses & Jobs

Answered: 112   Skipped: 1
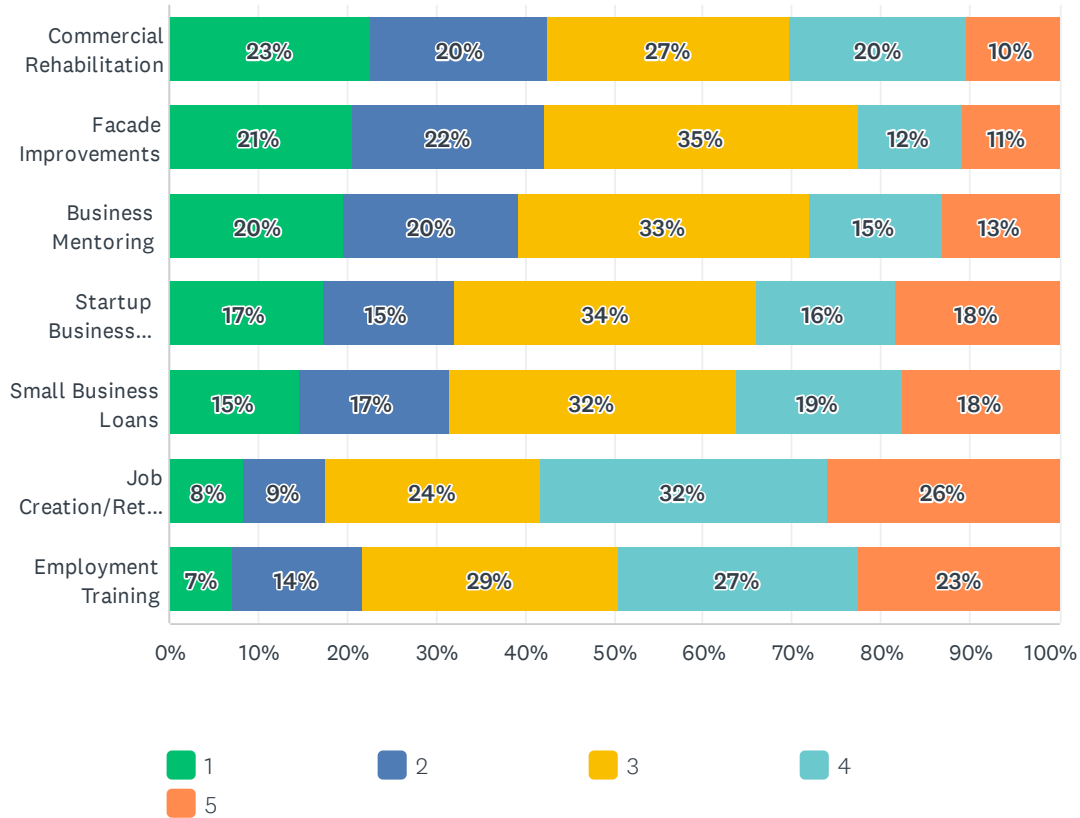
	1	2	3	4	5	TOTAL
Commercial Rehabilitation	23% 24	20% 21	27% 29	20% 21	10% 11	106
Facade Improvements	21% 21	22% 22	35% 36	12% 12	11% 11	102
Business Mentoring	20% 21	20% 21	33% 35	15% 16	13% 14	107
Startup Business Assistance	17% 19	15% 16	34% 37	16% 17	18% 20	109
Small Business Loans	15% 16	17% 18	32% 35	19% 20	18% 19	108
Job Creation/Retention	8% 9	9% 10	24% 26	32% 35	26% 28	108
Employment Training	7% 8	14% 16	29% 32	27% 30	23% 25	111

Q8 Other Community Needs

Answered: 60   Skipped: 53

Q9 Please tell us about yourself (Select all that apply)

Answered: 112   Skipped: 1
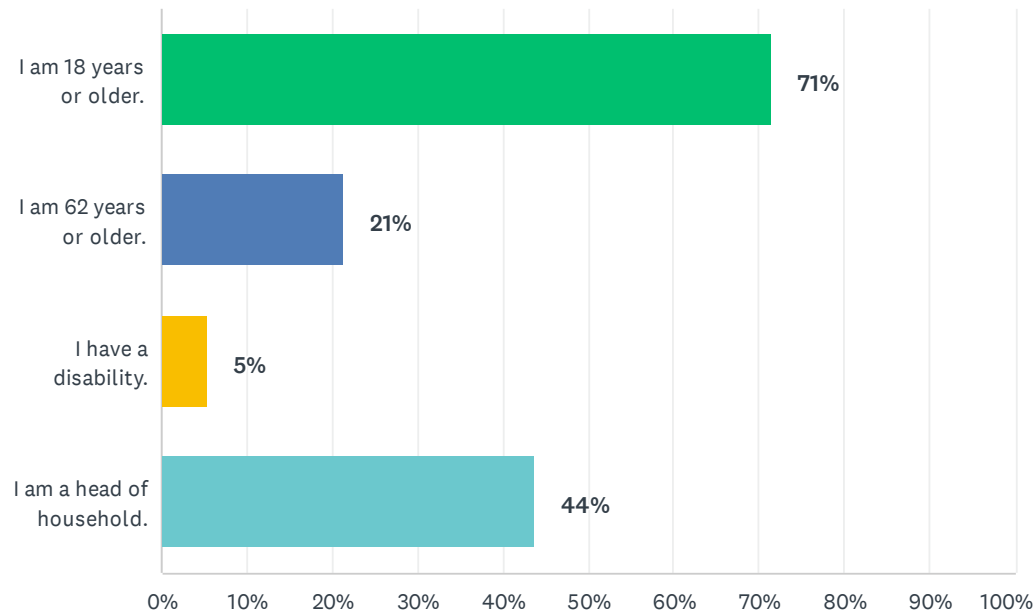
ANSWER CHOICES	RESPONSES	
I am 18 years or older.	71%	80
I am 62 years or older.	21%	24
I have a disability.	5%	6
I am a head of household.	44%	49
Total Respondents: 112		

Q10 What is your Zip Code of residence?

Answered: 111   Skipped: 2

Texas Health Resources — Denton-Wise Region

Texas Health Presbyterian Hospital Denton

2022 Community Health Needs Assessment

Texas Health Resources®

Table of Contents

Executive Summary

Introduction & Purpose

Texas Health is pleased to present its 2022 Community Health Needs Assessment (CHNA) for the Denton-Wise Region in the Dallas/Fort Worth area. This CHNA report provides an overview of the process and methods used to identify and prioritize significant health needs across the Denton-Wise Region's service area federally required by the Affordable Care Act.

The purpose of this CHNA is to offer a deeper understanding of the health needs across the region and guide Texas Health planning efforts to address needs in actionable ways and with community engagement. Findings from this report will be used to identify and develop efforts to address disparities, improve health outcomes, and focus on social determinants of health to improve the health and quality of life of residents in the community.

Acknowledgements

The development of Texas Health's CHNA was a collective approach that included Texas Health employees, community-serving organizations, and community members from within areas of focus that gave us input and knowledge of issues and solutions and those who share our commitment to improve health and quality of life. The 2022 CHNA planning effort pushed Texas Health beyond our traditional primary service area to directly impact prioritized health needs in areas of the community with the greatest health need. This was an integral step to ensuring our ability to understand the needs of the community and develop programs and services that will positively impact the health and well-being of those we serve.

Letter from Our CEO

Improving the health and well-being of our communities is a journey, not a race.

Texas Health develops a CHNA every three years to help us build programs that meet the specific needs of our communities. We collect data through key informant interviews, which included in-depth interviews with community leaders and residents, and focus groups to obtain a better understanding of the community needs.

Behavioral health, chronic disease, access to health services, and health care navigation and literacy continue to be prevailing issues in the communities served by Texas Health.

That's why instead of turning our focus elsewhere, we're diving deeper into these issues to address the health disparities and social and environmental conditions that affect overall health and well-being.

In this report, we're going to share our approach to how we have moved towards addressing challenges by focusing on solutions.

You'll see the prevailing issues we've identified in various communities such as depression, high blood pressure and lack of health insurance. We've also explored the social determinants driving those negative health outcomes, such as isolation and lack of public transportation and access to healthy food.

The 2022 CHNA report highlights the community voice and represents our vision — partnering with you for a lifetime of health and well-being. Because we believe that collaboration is at the core of every solution.

By working together, we continue to make a difference.

Sincerely,

Barclay Berdan, FACHE,
Chief Executive Officer,
Texas Health Resources

Jeff Reecer
President/CEO

Regional Leadership Councils

Texas Health Community Impact Leadership Councils represent five unique regions in the Texas Health service area; Tarrant/Parker, Denton-Wise, Collin, Dallas/Rockwall; and Southern (Ellis, Erath, Hood, Johnson, and Kaufman counties).The Texas Health Community Impact Leadership Councils are comprised of community leaders responsible for recommending outcome-driven programs and collaborations. The Texas Community Impact Board was created to serve as a system-wide strategic advisory group as well as a fiduciary board, which in 2022 was responsible for allocating $8.0 million dollars across all five regions. In the Denton-Wise Region $1.3 million was allocated for the 2023-2024 grant cycle.

Texas Health Community Impact brings together agencies from different sectors — education, healthcare, government, grassroots organizations and others — to make measurable change in communities where social determinants of health contribute to poor overall health. These investments are designed to improve the health of the most vulnerable and underserved. Efforts are currently focused on connecting people to appropriate resources that help address behavioral health and food insecurity, which the pandemic exacerbated. The Texas Health Community Impact Board allocates funding to the Leadership Councils based on the regional strategic plans. The Texas Health Community Impact Leadership Councils award the grants to specific projects.

The following organizations are represented on the Texas Health Community Impact Leadership Councils for Denton-Wise Region. These organizations were actively engaged in the prioritization process for the region.

- City of Lewisville
- Community Members from Denton and Bridgeport
- Cultivar Capital
- Denton County Defense Office
- Denton County Public Health
- Environments for Health Architecture
- Maximus
- Refuge Ministries
- St. Andrew Presbyterian Church
- Texas Woman's University
- United Way Denton County
- University of North Texas
- Wise County Sherriff's Office

Consultants

Texas Health commissioned Conduent Healthy Communities Institute (HCI) to support report preparation for its 2022 CHNA. HCI works with clients across the nation to drive community health outcomes by assessing needs, developing focused strategies, identifying appropriate intervention programs, establishing monitoring systems, and implementing performance evaluation processes. To learn more about Conduent Healthy Communities Institute, please visit https://www.conduent.com/community-population-health. The following HCI team members were involved in the development of this report: Eileen Aguilar, MS – Public Health Consultant: Margaret Mysz, MPH – Community Data Analyst; Olivia Dunn – Community Data Analyst; Samreen Fathima, MPH – Research Associate; Clarice Pan – Research Assistant, Gautami Shikare, Research Assistant, MPH and Dari Goldman, MPH – Senior Project Specialist.
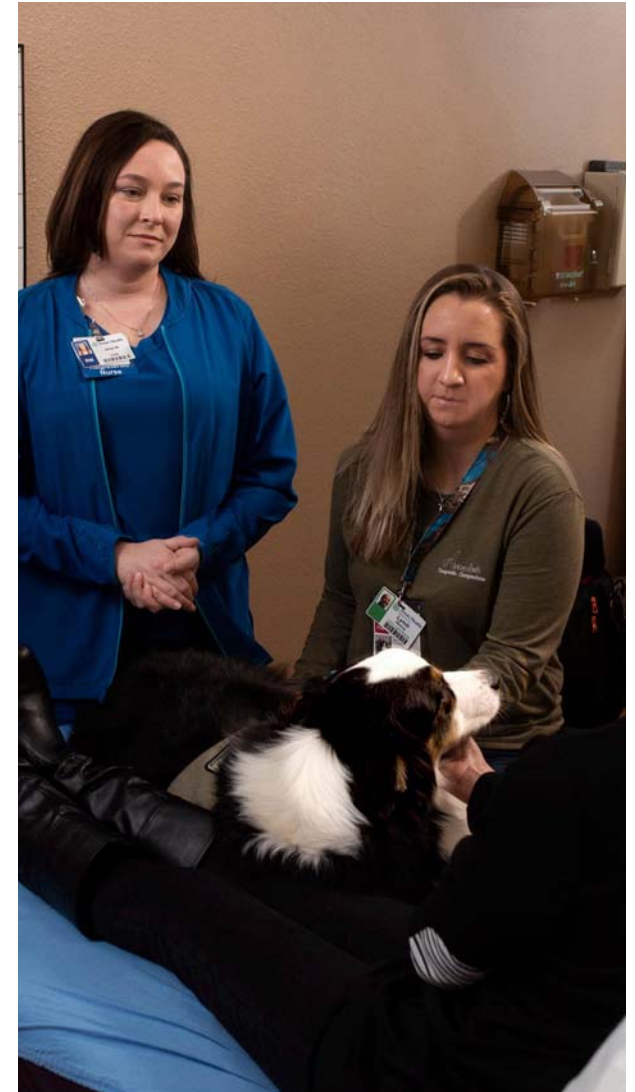
Introduction

Texas Health Resources Health System

Texas Health is a faith-based, nonprofit health system that cares for more patients in North Texas than any other provider.

With a service area that consists of 16 counties and more than 7 million people, the system is committed to providing quality, coordinated care through its Texas Health Physicians Group and 29 hospital locations under the banners of Texas Health Presbyterian, Texas Health Arlington Memorial, Texas Health Harris Methodist, and Texas Health Huguley. Texas Health access points and services, ranging from acute-care hospitals and trauma centers to outpatient facilities and home health and preventive services, provide the full continuum of care for all stages of life. The system has more than 4,100 licensed hospital beds, 6,400 physicians with active staff privileges, and more than 25,000 employees. For more information about Texas Health, call 1-877-THR-WELL, or visit www.TexasHealth.org.

Mission

To improve the health of the people in the communities we serve.

Vision

To partner with you for a lifetime of health and well-being.

Values

- *Respect* Respecting the dignity of all persons, fostering a corporate culture characterized by teamwork, diversity and empowerment.
- *Integrity* Conduct corporate and personal lives with integrity; relationships based on loyalty, fairness, truthfulness and trustworthiness.
- *Compassion* Sensitivity to the whole person, reflective of God's compassion and love, with particular concern for the poor.
- *Excellence* Continuously improving the quality of service through education, research, competent and innovative personnel, effective leadership and responsible stewardship of resources.

Texas Health is moving beyond episodic sick care, by focusing on anticipating communities' needs and offering affordable and personalized products and experiences as the organization seeks to meet consumers' health and well-being needs for their lifetime. Texas Health has elevated the needs and preferences of consumers as the unifying voice that focuses on every aspect of the organization.

Denton-Wise Region of Texas Health Resources

This report covers the population and geographic area for Texas Health Community Impact Denton-Wise Region. Denton County[1] is located in the north central part of Texas. Denton serves as the county seat to a county population of approximately 941,647 citizens according to the 2021 U.S Census Record, a population increase of 36.7 percent since the 2020 Census. Wise County[2] lies to the west of Denton County and has a smaller population of approximately 71,714 citizens according to the 2021 U.S. Census Record. This is a population increase of 16.0 percent since the 2010 Census. The map in Figure 1 highlights the Denton/Wise Region among the other counties that fall into the Texas Health service area. For this CHNA, special attention has been given to the needs of vulnerable populations, unmet health needs or gaps in services, and input from the community.

1. Denton County. (2022). Your County https://www.dentoncounty.gov/

2. Wise County Texas. (2022). History https://www.co.wise.tx.us/

FIGURE 1. TEXAS HEALTH SERVICE AREA COUNTIES: DENTON-WISE REGION
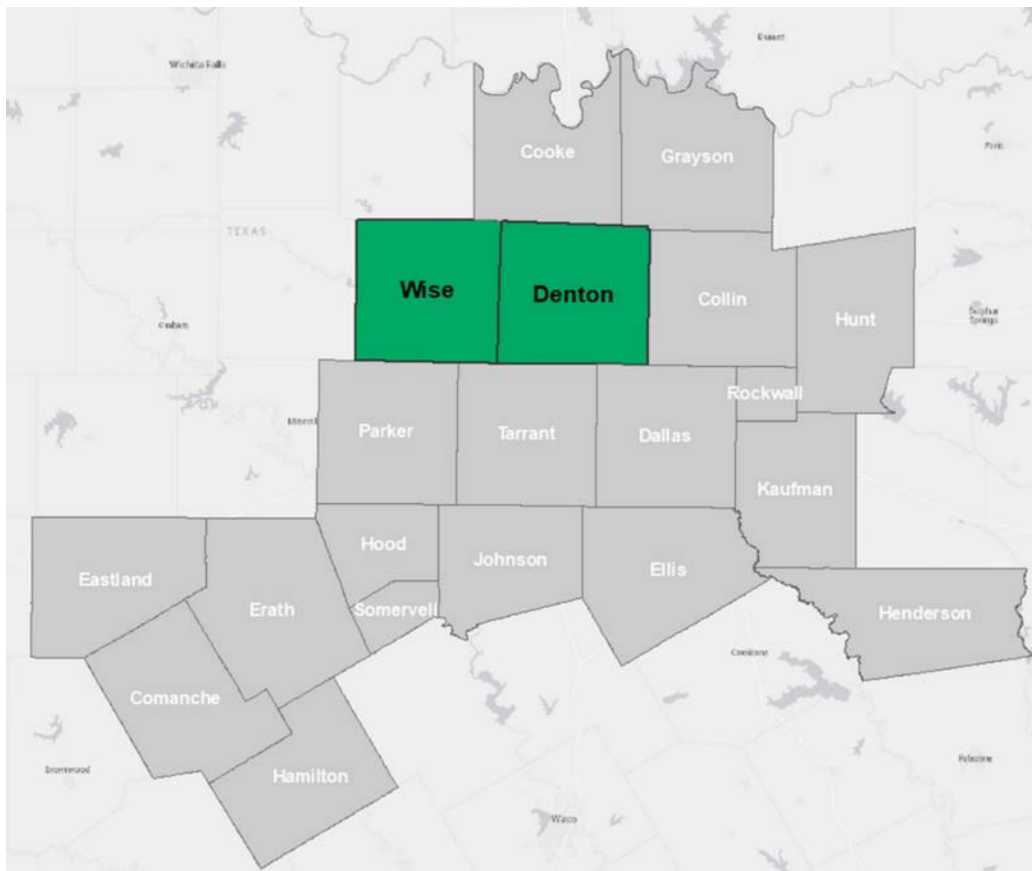
Facility Description

Texas Health Presbyterian Denton

Proudly serving Denton County and surrounding areas since 1987, Texas Health Presbyterian Hospital Denton is committed to providing personalized, quality care in a setting close to home. The new 215,000-square-foot Center for Women opened in 2022 and includes Women and Infants' Services, Breast Center, Rehabilitation Services, and Cardiac Rehab. Texas Health Denton provides the only Level III designated Neonatal Intensive Care Unit (NICU) in Denton, offering advanced neonatal care to our tiniest patients. Certified by The Joint Commission as a Primary Stroke Center and Chest Pain Center, Texas Health Denton is a proud part of the Denton community.

Impact Since Last CHNA

The CHNA process should be viewed as a three-year cycle. An important part of that cycle is revisiting the progress made on priority topics from previous CHNAs. By reviewing the actions taken to address priority areas and evaluating the impact of these actions in the community, an organization can better focus and target its efforts during the next CHNA cycle.

The previous Texas Health CHNA was conducted in 2019. The priority areas were:

- Awareness, Health Literacy and Navigation

- Behavioral Health

- Chronic Disease

Texas Health built upon efforts from the 2019 CHNA to directly target communities and populations who disproportionally experience the prioritized health challenges identified above. Of the activities implemented, the most notable are detailed on the next page:

Behavioral Health

• *Texas Health Community Impact:* In 2019, Texas Health launched the Texas Health Community Impact initiative to address behavioral health issues and the barriers to social determinants of health for individuals residing in Texas Health designated high-need ZIP codes. Through this initiative, Texas Health has awarded over $10M to community-based organizations to date. This Texas Health initiative aims to advance the prevention and management of social, physical, and behavioral health in underserved communities, with the goal of reducing health disparities and improving health equity. The initiative calls on agencies from different sectors — education, health care, government, grassroots organizations, and others — to unite against the CHNA-identified health and social issues.

Chronic Disease Prevention and Management

• *Evidence Based Programs – Chronic Disease Self-Management Program (CDSMP); Diabetes Self-Management Program (DSMP); Chronic Pain Self-Management Program (CPSMP) and A Matter of Balance (AMOB):* Texas Health began offering the Evidence-Based Programs in 2013, in collaboration with local community partners to address the chronic disease prevention and management priority identified in the CHNA. These nationally recognized programs enable participants to build the self-confidence and motivation they need to manage the challenges of living with a chronic disease. Participants are adults experiencing chronic health conditions such as hypertension, arthritis, heart disease, stroke, lung disease, and diabetes. Initially, the program workshops were exclusively in-person; however, telephonic, virtual, and guided self-study formats were adopted in 2020 to maintain safe distancing due to the onset of the COVID-19 pandemic. These formats continued to be the most prevalent in 2021, due to the ongoing COVID-19 pandemic. With the assistance of the local Area Agencies on Aging, eight CDSMP workshops and 18 CDSMP guided self-study formats; 15 DSMP workshops and 12 DSMP guided self-study formats; six CPSMP workshops and four CPSMP guided self-study, and 17 AMOB workshops were offered to community members.

• *Clinic Connect:* Historically, Texas Health has funded the work of local community health clinics in our mission to improve the health of the people in the communities we serve. In 2016, Texas Health launched Clinic Connect, a streamlined process for receiving and evaluating funding requests from clinics that reach vulnerable populations and serve as outpatient resources for our acute care hospitals. The goal of Clinic Connect is to create a collaborative relationship with local non-profit community-based clinics by providing financial support, educational opportunities, information sharing, and expanded services to improve healthcare access and quality for underserved, vulnerable populations. Clinics receiving funds are required to report on specific process and outcome measures, including average wait time for appointments and the percentage of diabetic patients whose A1c levels are less than nine percent. Texas Health awarded over $795,000 to community clinics across Metroplex to date.

• *Wellness for Life — Mobile Health Program:* The Wellness for Life mobile health teams deliver preventive and chronic disease management services traveling across the greater Dallas-Fort/Worth (DFW) area to reach medically underserved communities. Our team of family nurse practitioners, registered nurses, community health workers, and mammography technologists provide prevention and early detection services and teach evidence-based practices in partnership with community-based health clinics and organizations. Utilizing state-of-the-art mobile health vehicles, the medical team delivers essential healthcare services at churches, schools, grocery stores, community centers, and public parks. The ethnically and culturally diverse health care team creates a welcoming environment that fosters trusting relationships. In 2021, Texas Health improved access to care by delivering the following healthcare services to community members: 10,882 COVID-19 vaccine doses, 1,772 screening mammograms, 177 cervical exams, and 68 colon kits.

• *Healthy Education Lifestyle Program (HELP):* The Healthy Education Lifestyle Program (HELP) is an innovative way of delivering diabetes and hypertension management for uninsured populations. Every HELP visit is comprised of three key components: an individual visit with a mid-level practitioner, including necessary lab testing; an education session by the nurse to increase health literacy; and social determinants of health support. HELP provides program participants with ongoing health coaching and education resources to support patients learning to effectively manage their chronic disease and to encourage them to take an active role in reducing the negative toll their chronic conditions will otherwise take on their lives. The monthly office visits ensure those who are uninsured gain access to lab tests and medications necessary to help them effectively self-manage their disease. HELP has seen impressive results, including improvement in individual bio-metric scores. In 2021, HELP was able to serve 1,475 individuals across the system.

Access, Health Literacy, and Navigation

• *Health to Housing Program: A Pathway to Healing Collaborative:* In partnership with Austin Street Center and City Square Housing, Texas Health launched the Health to Housing program in September 2020 to provide medical respite care to homeless adults discharged from Texas Health Dallas (THD). Using a three-pronged approach, patients receive medical services such as medication management, wound care, blood pressure screening, physical therapy; case management services such as job training, connection to supplemental benefits; and appropriate housing solutions. Since launching in September 2020, the Health to Housing program has served over 57 homeless individuals.

• *YES Dallas:* The YES Dallas Initiative is a truly collaborative project aimed at reducing the barriers to physical activity by providing middle school age children in the Pleasant Grove community of Dallas with sports and nutritional resources to promote health and overall wellness. Texas Health and collaborators will increase the participation of at least 130 socio-economically disadvantaged youth in sports. The grant provides access to nutrition education, physical literacy resources, athletic training, and community education both in-person and virtually. To date this program has served over 99 adolescents.

• *Texas Health Community Vaccination Program:* Texas Health Community COVID-19 Vaccination launched in January 2021 to in response to Texas Health's aim to provide equitable care. With the understanding the individuals in medically underserved communities may have limited access to the COVID-19 Vaccine. The Mobile Health team included COVID-19 vaccination to its services. Partnering with approximately 74 community-based organizations, and with grant support from the Communities Foundation of Texas (CFT) and the Human Resources Services Administration (HRSA), Texas Health administered 10,878 COVID-19 Vaccines to 6,013 individuals across 210 community clinics, in addition to educating 6,310 individuals and raising awareness of the COVID-19 vaccine.

• *Texas Health Sexual Assault Nurse Examiner Program:* The Sexual Assault Nurse Examiner (SANE) program provides compassionate and comprehensive care for patients who have experienced sexual assault. Part of the SANE department is the Safety and Well-Being Prevention Program (SWBPP) which offers violence prevention education, awareness and professional development programs to schools, businesses, and community organizations across the system. SWBPP focuses on protective and risk factors that bring awareness to violence. Topics of the classes include dynamics of a healthy relationship, teen dating violence, digital abuse and web safety, human trafficking awareness, bystander intervention training, gender socialization and violence, awareness training for parents, trauma informed response, sexual assault, and complexities of child abuse among others. To date, SANE has delivered over 69 community presentations and outreach events to more than 2,672 individuals and provided clinical services to over 776 victims of sexual assault.

• *Faith Community Nursing:* Faith Community Nursing (FCN) is a system-wide program offered by Texas Health to link faith communities with health-related resources that focus on holistic care including body, mind, and spirit. Program emphasis is placed on prevention and wellness through education, coaching, advocacy, and coordination of healthcare. Through the strong relationships with faith organizations (churches, synagogues, mosques), the FCN program can reach people outside of the traditional hospital or clinic setting to provide education and resources that help improve the health and well-being of individuals across North Texas. FCN promotes wellness, prevention, and wholeness before, during and after disease. The program also creates safe and sacred places for healing and advocates for compassion, mercy and dignity at Christian, Jewish and Muslim congregations. In 2021, the FCN program worked with 106 congregations (reaching 131,322 people) and 297 volunteer nurses and lay health promoters to serve communities across North Texas. Flu vaccinations were given to 5,180 uninsured and high-risk community members who may not otherwise have received preventative care. In addition, over $1.7 million in health-related cost savings and avoidance was recorded by the congregations we work with. Savings included health care dollars and the cost to provide for social determinants of health. Due to COVID-19, FCNs also supported faith communities with consultation and implementation of infection prevention measures and COVID vaccine education and information. Additionally, the FCN team provided nursing leadership for five of the Texas Health COVID Vaccine Clinics that vaccinated thousands of North Texas residents.

Blue Zones Project

Blue Zones Project is a community-led well-being improvement initiative that focuses on changing the environment around us to make healthy choices easier. In early 2019, Blue Zones Project work moved under the umbrella of North Texas Healthy Communities (NTHC), the community outreach arm of Texas Health that focuses on the delivery of community benefit through well-being improvement initiatives. NTHC continues to work to sustain Blue Zones Project's momentum while expanding support into high-need schools, faith communities, worksites, and neighborhoods identified by Texas Health's CHNA.

During the pandemic, Blue Zones shifted its focus to address pandemic-related needs in underserved communities by distributing food, developing vaccination awareness campaigns, and promoting community vaccination clinics. Since the last CHNA, this program has engaged over 365 participating organizations and served over 95,000 individuals.

Community Feedback

The 2019 Texas Health Resources CHNA Reports and Implementation Strategies were made available to the public via the website https://www.texashealth.org/community-engagement/community-health-improvement-chi/community-health-needs-assessment. In order to collect comments or feedback, a unique email was used: THRCHNA@texashealth.org. No comments had been received on the preceding CHNA via the email at the time this report was written.

Methodology

Overview

Two types of data were used in this assessment: primary and secondary data. Primary data is data collected directly from main sources in the community. Primary data was obtained through focus groups and key informant interviews. Secondary data is health indicator data that has been collected by public sources such as government health departments.

Building on 2019 CHNA Process

For the 2022 CHNA process, Texas Health built on key findings and achievements from the 2019 CHNA process and Implementation Strategy. This process included over 463 ZIP codes within the Texas Health primary and secondary service areas. In Figure 2, Texas Health, with the support of five regional community councils, utilized primary and secondary data to narrow the geography down to 56 prioritized ZIP codes. These communities were experiencing disproportionate health outcomes in the areas of Chronic Disease, Behavioral Health and Awareness, and Health Literacy and Navigation.

FIGURE 2. CHNA TIERED PROCESS
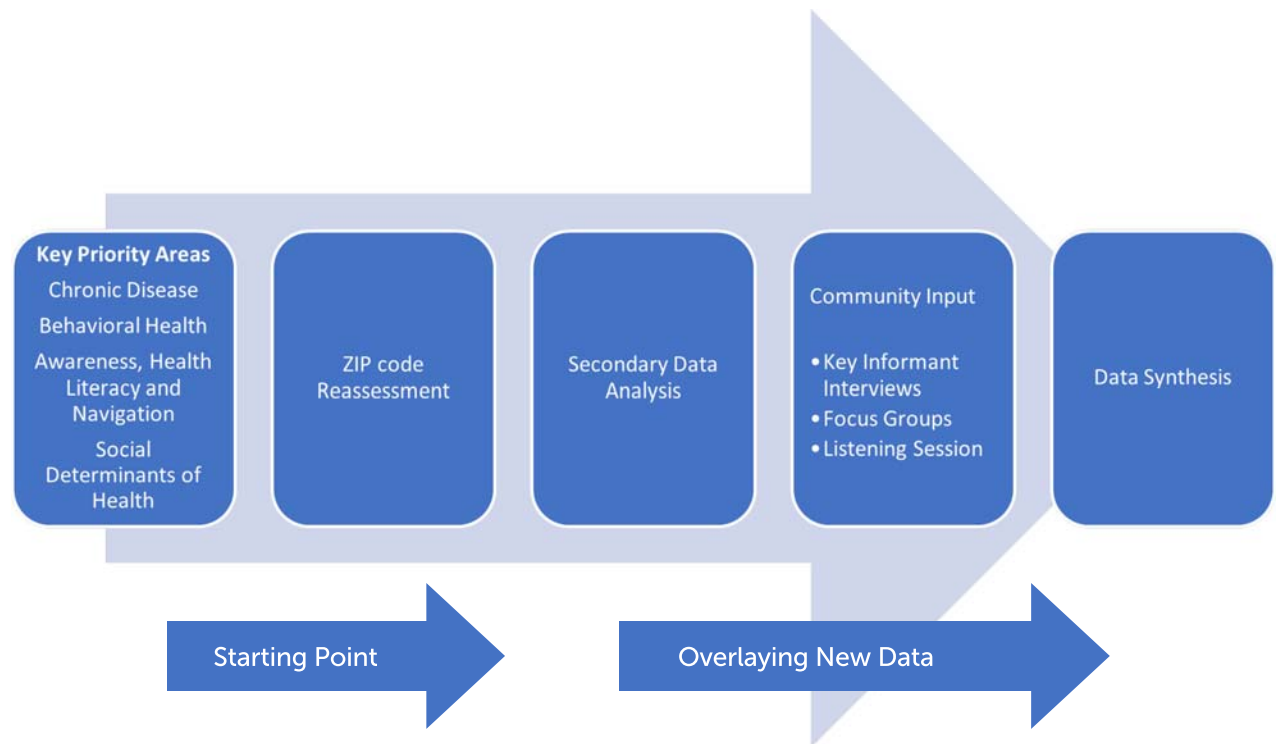
Overview of ZIP Code Reassessment

The ZIP code reassessment included the Conduent HCI project team reviewing, analyzing, and synthesizing the Health Equity Index, a tool developed by Conduent Healthy Communities Institute. This tool measures socioeconomic need and seven key indicators available for 20 counties (Collin, Comanche, Dallas, Denton, Eastland, Ellis, Erath, Henderson, Hood, Hunt, Johnson, Kaufman, Parker, Rockwall, Tarrant, Wise, Cooke, Somervell, Grayson, and Hamilton), which includes 463 ZIP codes that receives services through Texas Health hospitals and joint ventures. The following indicators were used to reassess and determine Texas Health priority ZIP codes for its 2022 cycle:
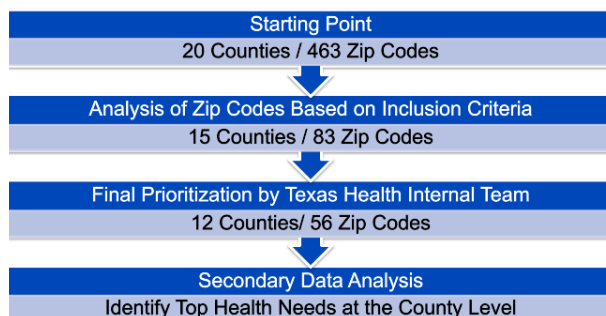
- Demographics
- Median household income
- Percent of uninsured adults
- Percent of people living below the poverty level (200 percent)
- Unemployment rate
- Percent receiving SNAP assistance
- Educational attainment for adults 25+ with a high school degree

Data were analyzed at the ZIP code level when available. Findings from the analysis were used to identify fifteen counties and 83 priority ZIP codes for the 2022 CHNA process.

CHNA Process and Texas Health ZIP Code Prioritization

The CHNA process began with reviewing 15 counties and 83 ZIP codes. HCI analyzed the ZIP codes based on the HCI inclusion criteria and Texas Health reviewed the data, ranked the ZIP codes and a final prioritization list was created with 12 counties and 56 ZIP codes. Figure 3 illustrates how the 12 counties and 56 ZIP codes were identified.
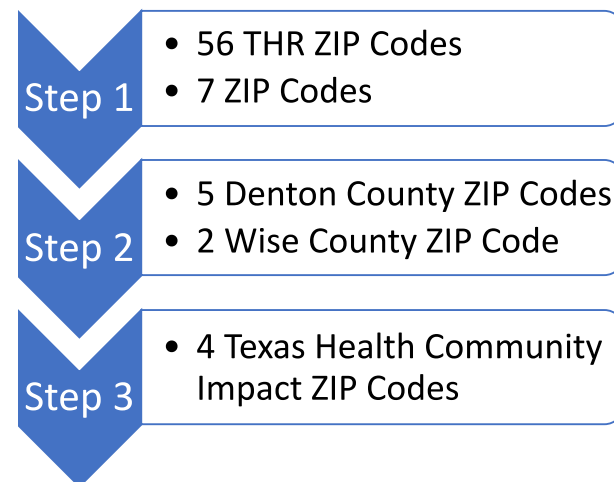
FIGURE 3. METHODOLOGY OVERVIEW

Starting Point
20 Counties / 463 Zip Codes

Analysis of Zip Codes Based on Inclusion Criteria
15 Counties / 83 Zip Codes

Final Prioritization by Texas Health Internal Team
12 Counties/ 56 Zip Codes

Secondary Data Analysis
Identify Top Health Needs at the County Level

Denton-Wise ZIP Codes Prioritization

The Denton-Wise Region is comprised of seven prioritized ZIP codes: five in Denton County and two in Wise County. The purpose of the deeper dive into the ZIP codes during this CHNA process was to purposefully identify areas of impact where place-based programs could be built, grown and replicated through investments. ZIP codes were ranked on perceived need and identified need per the Health Equity Index (a measure of socioeconomic need). The results yielded the seven ZIP codes from which four community impact ZIP codes were identified. An extensive data review and data gathering, including key data indicators were conducted in these areas. The diagram in Figure 4 summarizes the overall ZIP code prioritization process for the 2022 CHNA.

FIGURE 4. ZIP CODE PRIORITIZATION

Step 1
- 56 THR ZIP Codes
- 7 ZIP Codes

Step 2
- 5 Denton County ZIP Codes
- 2 Wise County ZIP Code

Step 3
- 4 Texas Health Community Impact ZIP Codes

Health Equity Index

Figure 5 is an illustration of the HEI (Health Equity Index) (formerly, SocioNeeds Index). The HEI incorporates estimates for six different social and economic determinants of health that are associated with poor health outcomes. The data, which cover income, poverty, unemployment, occupation, educational attainment, and linguistic barriers, are then standardized and averaged to create one composite index value for every ZIP code in the United States. The areas must have a population of at least 200. ZIP codes have index values ranging from zero to 100, where higher values are estimated to have the highest socioeconomic need and are correlated with poor health outcomes including preventable hospitalizations and premature death.

FIGURE 5. HEALTH EQUITY INDEX
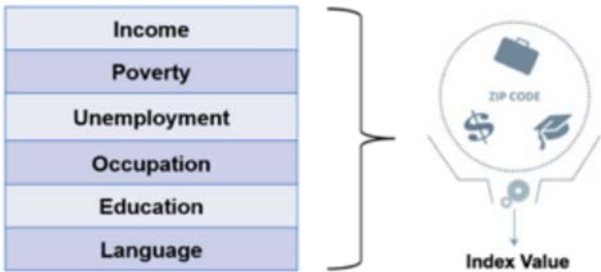
The map in Figure 6 highlights HEI values for ZIP codes across the Denton-Wise Region. Darker shades of blue indicate a higher index value and thus higher levels of need within those ZIP codes. As shown in Table 1, 76431, 76426, 76201, 76205, and 75057 ZIP codes are identified as highest need in the HEI.

FIGURE 6: DENTON-WISE REGIONAL HEI MAP
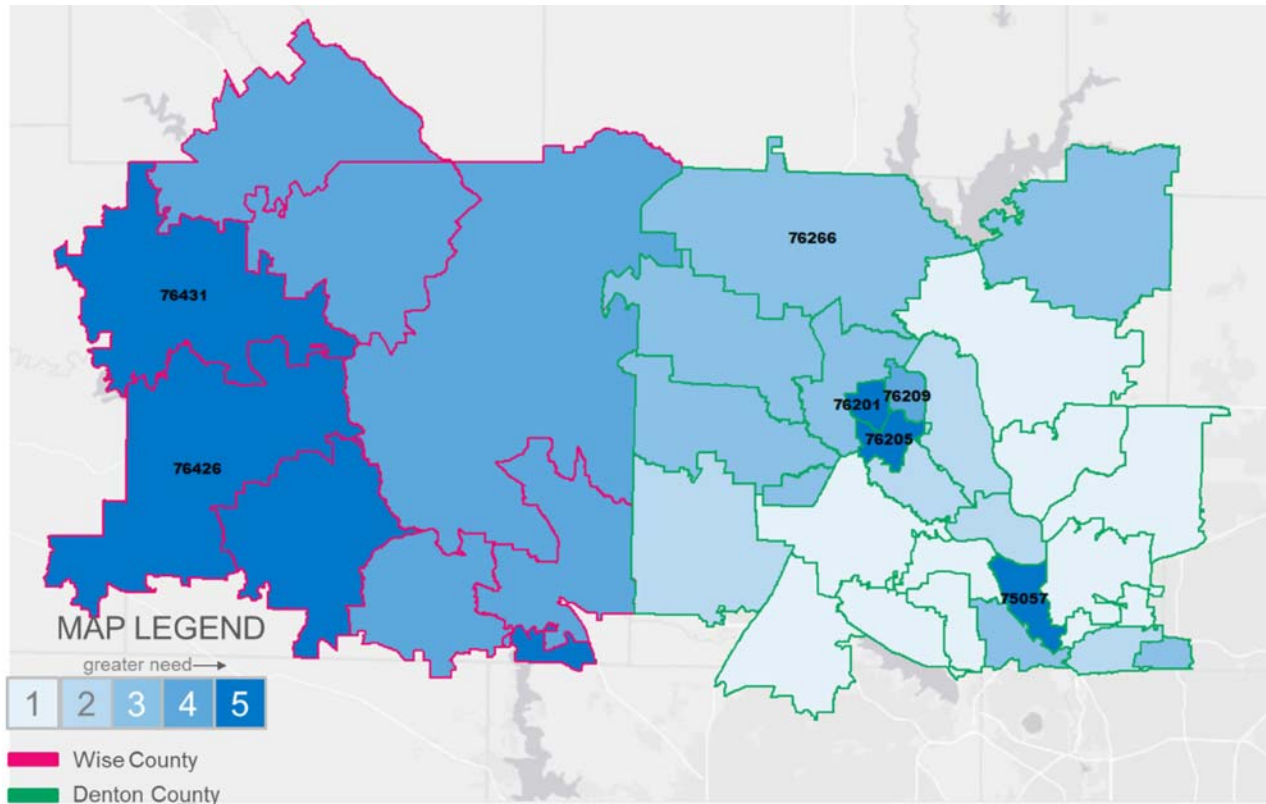
COUNTY	ZIP CODE	HEI VALUE
Denton	75057	68.9
	76201	70.3
	76205	61.1
	76209	52.1
	76266	30
Wise	76426	68.9
	76431	78.8

Demographics

The following section explores the demographic profile of the Texas Health Denton-Wise Region service area. It is important to understand the demographics of a community because it can significantly impact its health profile. Communities are becoming more diverse with different races and ethnicities, gender identities, ages, and socioeconomic groups. Each component has its own unique needs and requires varied approaches to health improvement efforts[3]. All demographic estimates are sourced from American Community Survey one-year (2019) or five-year (2015-2019) estimates unless otherwise indicated.

3. National Academies Press (US); 2008. Institute of Medicine (US) Roundtable on Health Disparities. Challenges and Successes in Reducing Health Disparities: Workshop Summary. https://www.ncbi.nlm.nih.gov/books/NBK215371/ DOI: 10.17226/12154

Population

According to the U.S. Census Bureau's 2015-2019 American Community Survey, the Denton-Wise Region had a combined population of 122,669. Table 2 shows the population breakdown for the prioritized ZIP codes within the Denton-Wise Region. ZIP codes 76201 and 76209 are the most heavily populated in the region and are both located in Denton County.

TABLE 2 POPULATION ESTIMATES FOR PRIORITIZED ZIP CODES IN THE DENTON AND WISE REGION

COUNTY	ZIP CODE	TOTAL POPULATION ESTIMATE
Denton	75057	14,960
	76201	28,601
	76205	21,326
	76209	25,689
	76266	16,112
Wise	76426	12,351
	76431	3,630

Age

As shown in Figure 7, 24.3 percent of Denton County and 24.7 percent of Wise County is under 18 years old. The Denton-Wise Region has a similar proportion of residents under 18 compared to the state (25.5 percent) and a higher proportion compared to the nation (22.3 percent).

Figure 8 illustrates that 10.5 percent of the population in Denton County and 15.1 percent of the population in Wise County are adults over the age of 65. Denton County has a smaller proportion of older adults compared to the State of Texas (12.9 percent) and the U.S. (16.5 percent), while Wise County's proportion of residents over 65 years is larger than the proportion in Texas.

Figure 9 shows that Denton County and Wise County have a smaller proportion of residents under 5 years old (6.1 percent and 6.2 percent, respectively) compared to Texas (6.9 percent) and a similar proportion compared to the U.S. (6.0 percent).
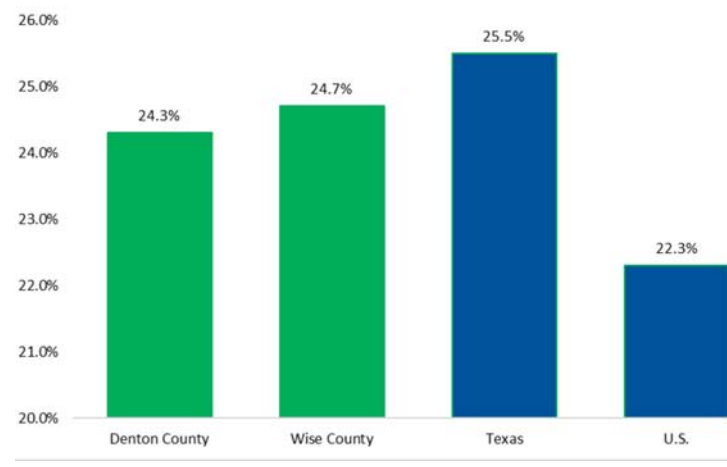
FIGURE 7. POPULATION UNDER 18
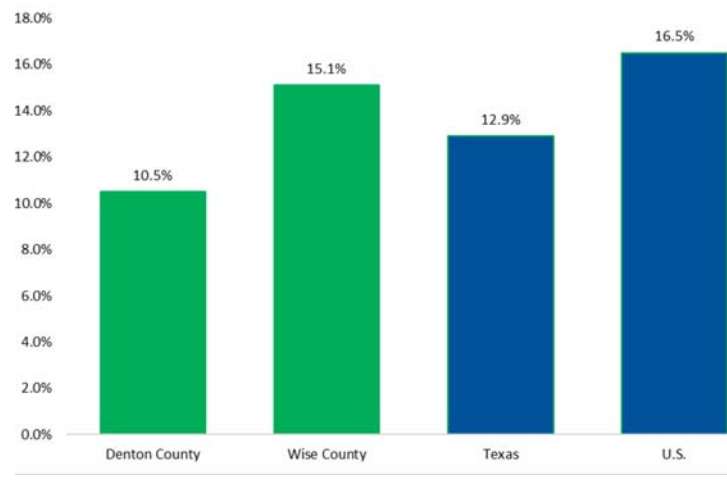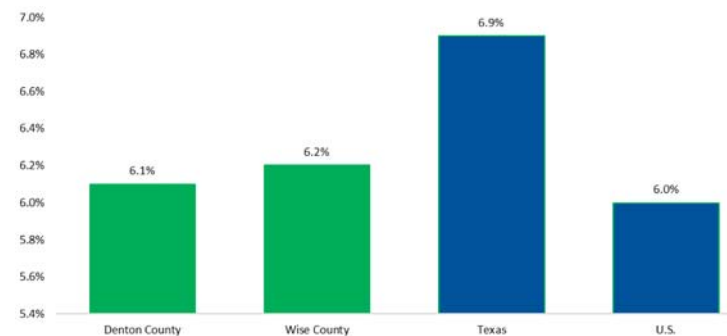

FIGURE 8. POPULATION OVER 65


FIGURE 9. POPULATION UNDER 5

Race/Ethnicity

The race and ethnicity composition of a population is important in planning for future community needs, particularly for schools, businesses, community centers, health care, and childcare. Race and ethnicity data are also useful for identifying and understanding disparities in housing, employment, income, and poverty.

Figure 10 shows the racial composition of residents in Denton County and Wise County. Denton County has a racial composition with 57.6 percent of residents identifying as White, Non-Hispanic; 19.6 percent as Hispanic or Latino (of any race); 11.0 percent as Black or African American; 9.7 percent as Asian; and 3.6 percent as American Indian and Alaska Native, Native Hawaiian and Other Pacific Islander, "Some other race," or "Two or more races."

Wise County has a racial composition with 76.0 percent of residents identifying as White, Non-Hispanic; 20.0 percent as Hispanic or Latino (of any race); 1.6 percent as Black or African American; 0.7 percent as Asian; and 3.0 percent as American Indian and Alaska Native, Native Hawaiian and Other Pacific Islander, "Some other race," or "Two or more races."

FIGURE 10. RACE/ETHNICITY OF THE DENTON-WISE REGION
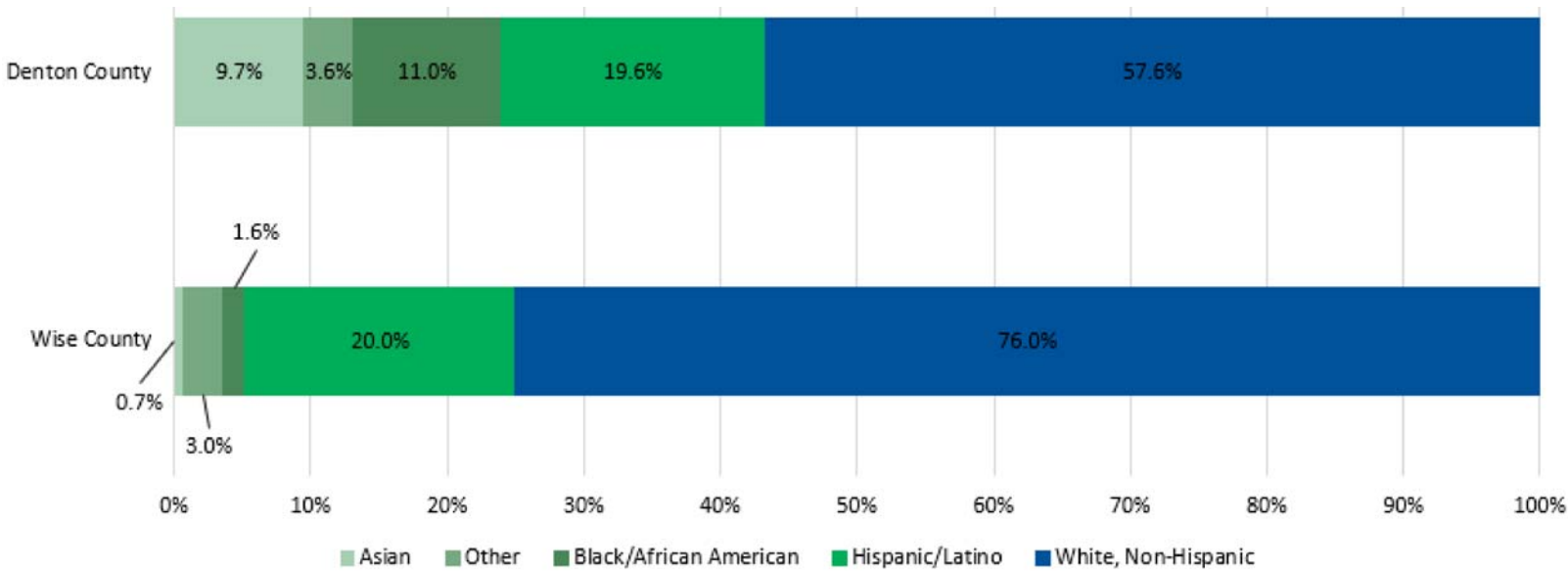
Language

Language is an important factor to consider for outreach efforts to ensure that community members are aware of available programs and services.

FIGURE 11. POPULATION (5+) THAT SPEAKS A LANGUAGE OTHER THAN ENGLISH AT HOME
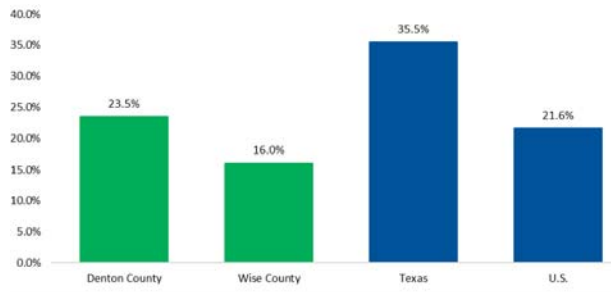

Figure 11 shows the proportion of residents in the Denton-Wise Region who speak a language other than English at home. Both Denton County (23.5 percent) and Wise County (16.0 percent) have a lower percentage of residents who speak a language other than English at home compared to Texas (35.5 percent).

As shown in Table 3, ZIP codes 75057 and 76209 in Denton County have the largest proportion of residents who speak a language other than English at home (40.3 percent and 26.7 percent, respectively). In these ZIP codes, 36.1 percent and 23.8 percent, respectively, speak Spanish at home. This is an important consideration for the effectiveness of services and outreach efforts, which may be more effective if conducted in languages other than English alone.

As shown in Table 4, ZIP codes 76426 in Wise County and 76201 in Denton County have larger portions of their populations who have difficulty speaking English at home (8.2 percent and 4.9 percent, respectively).

TABLE 3. POPULATION (5+) WHO SPEAKS A LANGUAGE OTHER THAN ENGLISH AT HOME BY PRIORITIZED ZIP CODE

COUNTY	ZIP CODE	PERCENT POPULATION THAT SPEAKS A LANGUAGE OTHER THAN ENGLISH AT HOME	PERCENT POPULATION THAT SPEAKS SPANISH AT HOME
Denton	75057	40.3%	36.1%
	76201	21.8%	13.2%
	76205	25.1%	16.4%
	76209	26.7%	23.8%
	76266	13.9%	12.9%
Wise	76426	24.8%	23.8%
	76431	10.2%	10.1%

TABLE 4. POPULATION (14+) WITH DIFFICULTY SPEAKING ENGLISH BY PRIORITIZED ZIP CODE

COUNTY	ZIP CODE	PERCENT POPULATION WITH DIFFICULTY SPEAKING ENGLISH
Denton	75057	4.1%
	76201	4.9%
	76205	4.1%
	76209	3.5%
	76266	0.8%
Wise	76426	8.2%
	76431	8.2%

Social and Economic Determinants of Health

This section explores the economic, environmental, and social determinants of health in the Denton-Wise Region's service area. Social determinants of health are the conditions in which people are born, grow, work, live, and age, and the wider set of forces and systems shaping the conditions of daily life [4].

4. Office of Disease Prevention and Health Promotion. (2014). *Healthy People 2020: Social Determinants of Health.* Retrieved from Healthy People 2020: https://www.healthypeople. gov/2020/topics-objectives/topic/social-determinants-of-health

Income

Median household income reflects the relative affluence and prosperity of an area. Areas with higher median household incomes are likely to have a greater share of educated residents and lower unemployment rates. Those with greater wealth are more likely to have a higher life expectancy and reduced risk of a range of health conditions including heart disease, diabetes, obesity, and stroke. Poor health can also contribute to reduced income by limiting one's ability to work[5].
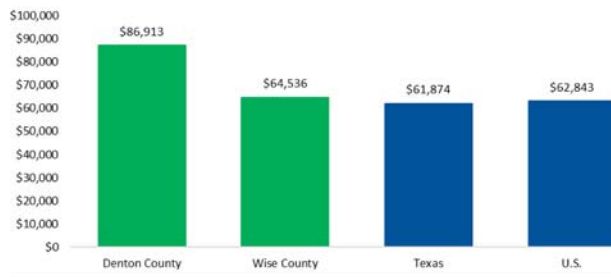
FIGURE 12. MEDIAN HOUSEHOLD INCOME

Figure 12 shows the median household income of Denton County is $86,913 which is above the values of the Texas state value of $61,874 and the U.S. value of $62,843. Meanwhile, the median household income of Wise County ($64,536) is similar to the Texas state and national value.

5. Robert Wood Johnson Foundation. Health, Income, and Poverty. https://www.rwjf.org/en/library/research/2018/10/health--income-and-poverty-where-we-are-and-what-could-help.html

6. Office of Disease Prevention and Health Promotion. "Poverty | Healthy People 2020." *Healthypeople.gov*, 2014, www.healthypeople.gov/2020/topics-objectives/topic/social-determinants-health/interventions-resources/poverty.

Poverty

The Census Bureau sets federal poverty thresholds every year and varies by the size of family and ages of family members. A high poverty rate is both a cause and a consequence of poor economic conditions. A high poverty rate indicates that local employment opportunities are not sufficient to provide for the local community. Through decreased buying power and decreased taxes, poverty is associated with lower quality schools and decreased business survival.[6]

Figure 13 shows the percentage of people living below the poverty level for Denton County (7.6 percent) and Wise County (10.7 percent). Both values are lower than the Texas state value (14.7 percent) and the U.S. value (13.4 percent).

Figure 14 shows the percentage of people living below the poverty level by race/ethnicity. For both Denton

County and Wise County, the Hispanic/Latino and Native Hawaiian/Pacific Islander groups have the highest percentages of people living below the poverty level compared to other groups. The lowest percentages of people living in poverty in Wise County were from Asian and American Indian/Alaska Native groups while the lowest percentages in Denton County were from White, non-Hispanic and Asian groups.

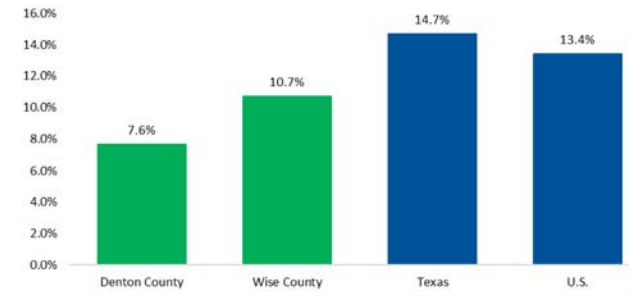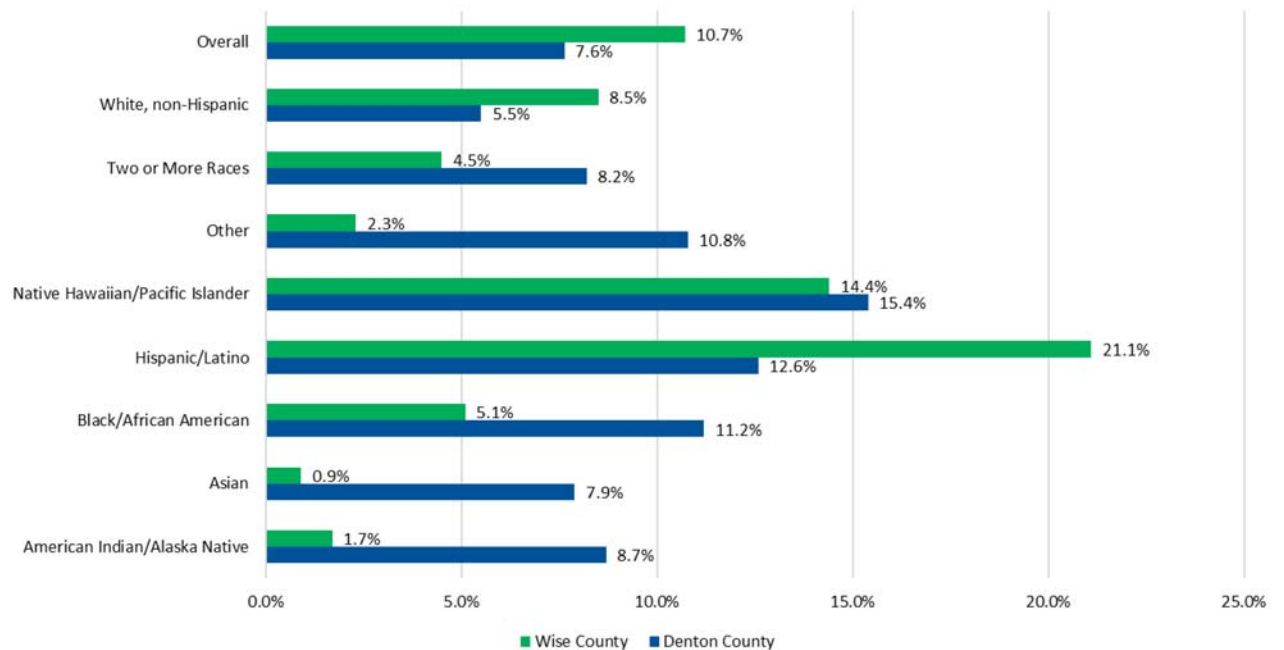### FIGURE 13. PEOPLE LIVING BELOW POVERTY LEVEL

FIGURE 14. PEOPLE LIVING BELOW POVERTY LEVEL BY RACE/ETHNICITY

Food Insecurity

The Supplemental Nutrition Assistance Program (SNAP) is a federal assistance program that provides low-income families with electronic benefit transfers (EBTs) that can be used to purchase food. The goal of the program is to increase food security and reduce hunger by increasing access to nutritious food.[7]

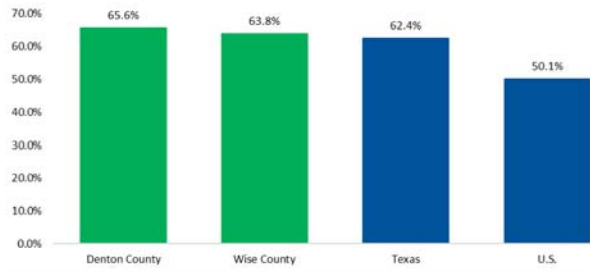FIGURE 15. HOUSEHOLDS WITH CHILDREN RECEIVING SNAP

Figure 15 shows the percentage of households receiving food stamps/SNAP benefits with children under 18 years old. Denton County (65.6 percent) and Wise County (63.8 percent) both have similar percentages to both the Texas state value (62.4 percent) and higher than the U.S. value (50.1 percent.)

7. USDA. "Supplemental Nutrition Assistance Program (SNAP) | USDA-FNS." Usda.gov, 2018, www.fns.usda.gov/snap/supplemental-nutrition-assistance-program

8. U.S. Department of Health and Human Services, Healthy People 2030. https://health.gov/healthypeople/objectives-and-data/social-determinants-health/literature-summaries/employment

Unemployment

The unemployment rate is a key indicator of the local economy. Unemployment occurs when local businesses are not able to supply enough appropriate jobs for local employees and/or when the labor force is not able to supply appropriate skills to employers. A high rate of unemployment has personal and societal effects. During periods of unemployment, individuals are likely to feel severe economic strain and mental stress. Unemployment is also related to access to health care, as many individuals receive health insurance through their employer. A high unemployment rate places strain on financial support systems, as unemployed persons qualify for unemployment benefits and food stamp programs.[8]

Figure 16 shows the percentage of unemployed workers in the civilian labor force. The percentage in Denton County (2.8 percent) and Wise County (2.6 percent) is slightly lower compared to both the Texas state value (3.3 percent) and the U.S. value (3.4 percent).

FIGURE 16. UNEMPLOYED WORKERS IN CIVILIAN LABOR FORCE
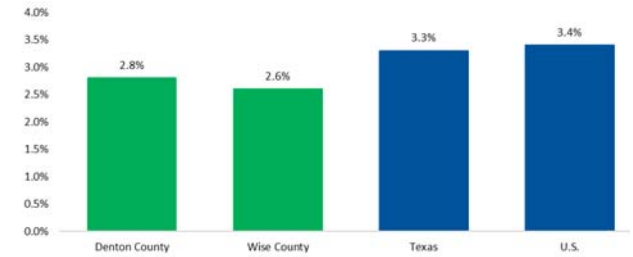
Education

Graduating from high school is an important personal achievement and is essential for an individual's social and economic advancement. Graduation rates can also be an important indicator of the performance of an educational system. Having a bachelor's degree opens career opportunities in a variety of fields and is often a prerequisite for higher-paying jobs.[9]

FIGURE 17. PEOPLE AGE 25+ WITH A HIGH SCHOOL DEGREE OR HIGHER
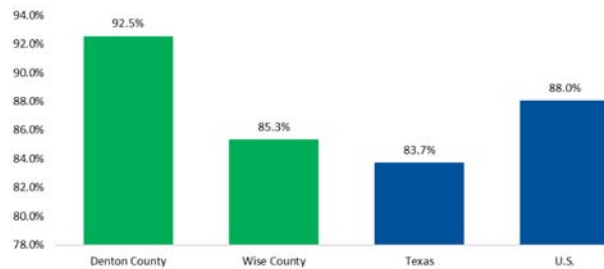

Figure 17 shows the percentage of People 25 Years or Older with a High School Degree or Higher. Wise County (85.3) has a similar percentage to the Texas state value (83.7 percent) and the U.S. value (88.0 percent), while Denton County (92.5 percent) has a higher percentage compared to the other three comparisons.

FIGURE 18. PEOPLE AGE 25+ WITH A BACHELOR'S DEGREE OR HIGHER
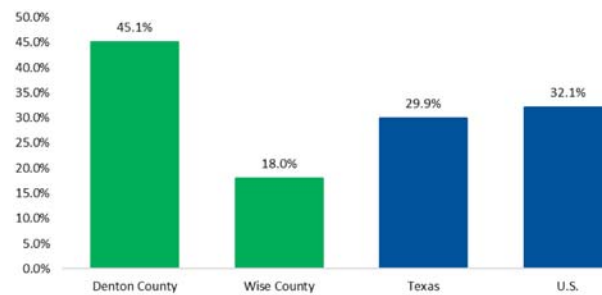
Figure 18 shows the Percentage of People 25 Years or Older with a Bachelor's Degree or Higher. While Denton County (45.1 percent) is higher than the Texas state value (29.9 percent) and the U.S. value (32.1 percent), Wise County (18.0 percent) is lower than all three comparisons.

Transportation

Lengthy commutes cut into workers' free time and can contribute to health problems such as headaches, anxiety, and increased blood pressure.[10] Longer commutes require workers to consume more fuel, which is both expensive for workers and damaging to the environment.[11]

FIGURE 19. MEAN TRAVEL TIME TO WORK (MINUTES)
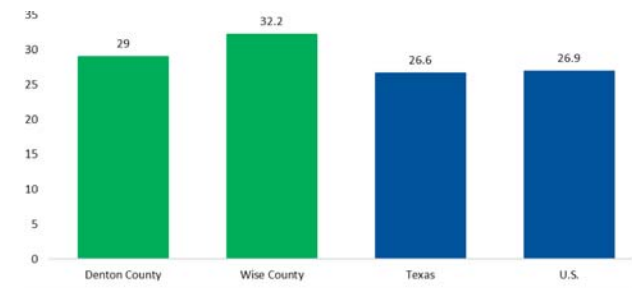
Figure 19 shows the mean travel time to work for Denton County (29 minutes) and Wise County (32.2 minutes). Both counties are higher than the Texas state value (26.6 minutes) and the U.S. value (26.9 minutes).

9. Robert Wood Johnson Foundation, Education and Health. https://www.rwjf.org/en/library/research/2011/05/education-matters-for-health.html

10. Hoehner, Christine M., et al. "Commuting Distance, Cardiorespiratory Fitness, and Metabolic Risk." American Journal of Preventive Medicine, vol. 42, no. 6, June 2012, pp. 571–578, 10.1016/j.amepre.2012.02.020.

11. Shapiro RJ, H. K. (2002). Conserving energy and preserving the environment: The role of public transportation. American Public Transportation Association.

Denton-Wise Health Care Utilization

Texas Health patient utilization data were provided by DFWHC (Dallas Fort Worth Hospital Council) Foundation and analyzed by HCI at the ZIP code level based on patients' resident ZIP codes listed in discharge summaries[12]. Age-adjusted rates were calculated using the 2010 Census Standard Population estimates and data are available for ZIP codes if case counts are above 1the 0 and the population is greater than 300 for the 2017-2019 three-year rolling period. The information below highlights relevant utilization data for this region, with community impact ZIP codes highlighted. Rates are calculated per 10,000 population.

Figure 20 shows the Age-Adjusted ER (Emergency Room) Visit Rate due to Diabetes by ZIP code for the region. The highest rates are within Denton County and the community impact ZIP code 75057 has the highest rate in the region (Table 6).

Figure 21 shows the Age-Adjusted ER Visit Rate due to Type 2 Diabetes for the region by ZIP code The highest rates are within Denton County and the community impact ZIP code 75057 has the highest rate in the region (Table 7).

FIGURE 20. AGE-ADJUSTED ER VISIT RATE DUE TO DIABETES

FIGURE 21. AGE-ADJUSTED ER VISIT RATE DUE TO TYPE 2 DIABETES
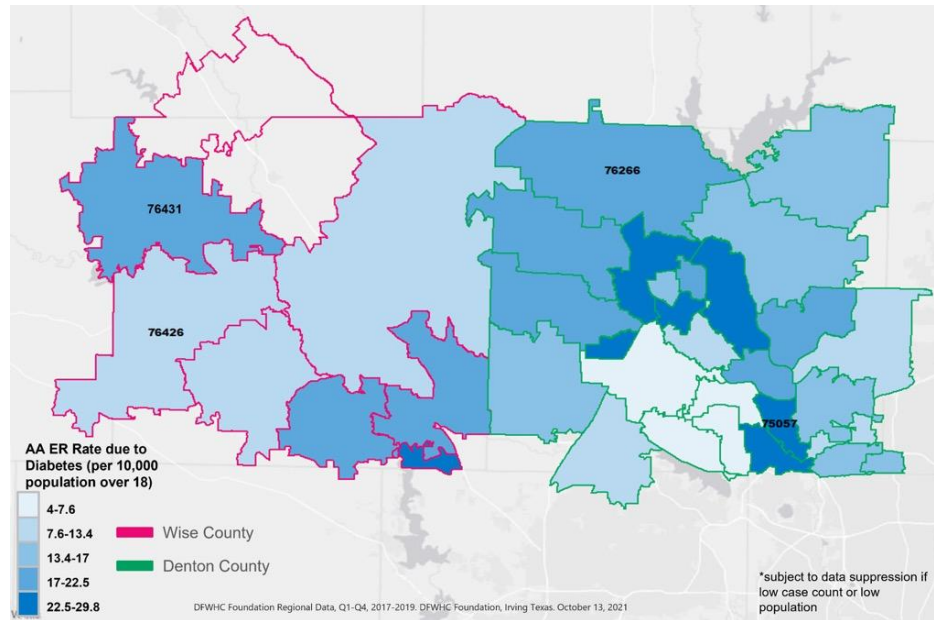
TABLE 6. AGE-ADJUSTED EMERGENCY ROOM VISIT RATES DUE TO DIABETES

COUNTY	ZIP CODE	RATE (PER 10,000 POP OVER 18)
Denton	75057	24
	76266	18.3
Wise	76426	12.4
	76431	18.0

TABLE 7. AGE-ADJUSTED ER VISIT RATES DUE TO TYPE 2 DIABETES

COUNTY	ZIP CODE	RATE (PER 10,000 POP OVER 18)
Denton	75057	22
	76266	17.4
Wise	76426	11.7
	76431	18.0

Figure 22 shows the Age-Adjusted ER Visit Rate due to Hypertension: The highest rates are within Denton County and the community impact ZIP code 75057 has the highest rate in the region (Table 8).

FIGURE 22. AGE-ADJUSTED ER VISIT RATE DUE TO HYPERTENSION

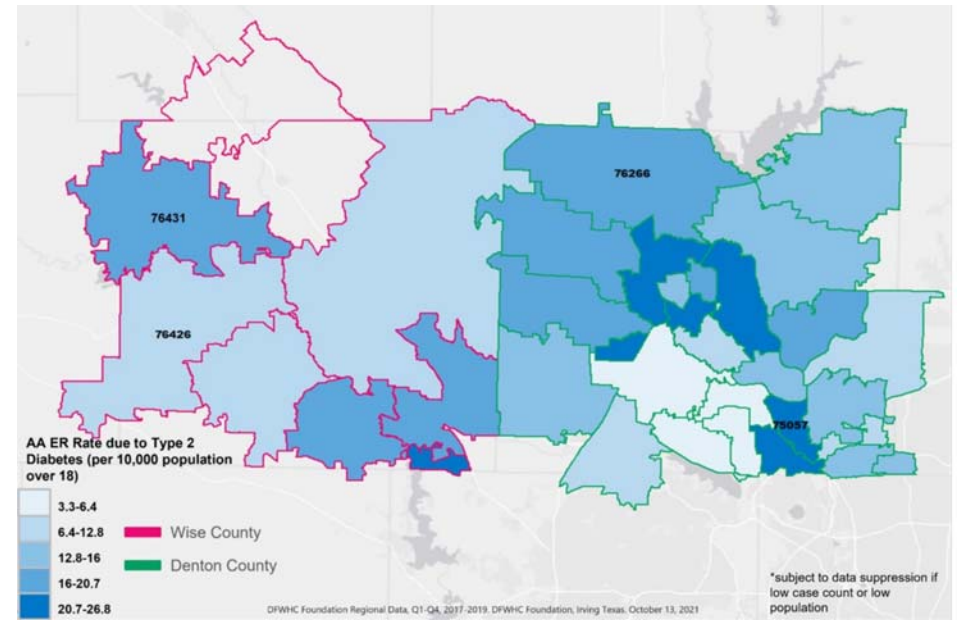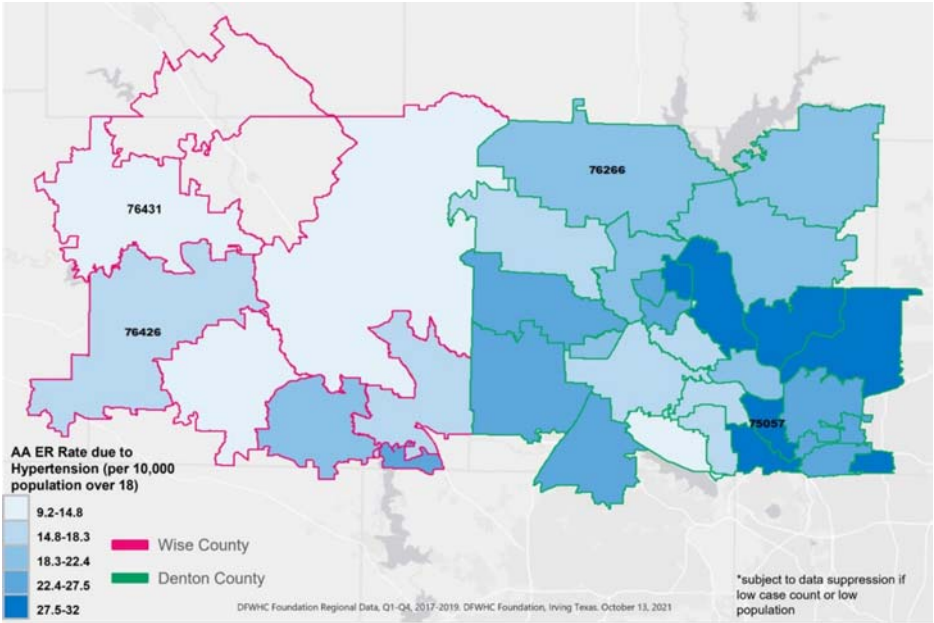TABLE 8. AGE-ADJUSTED ER VISIT RATES DUE TO HYPERTENSION

COUNTY	ZIP CODE	RATE (PER 10,000 POP OVER 18)
Denton	75057	32
	76266	21.5
Wise	76426	17.2
	76431	14.8

Primary Methodology

Community Key Informant Interviews

Key informant interviews (KIIs) were conducted with leaders and staff from organizations that provide services directly to the community and officials that represent governmental and non-governmental entities. Interviewees invited to participate were recognized as having expertise in public health, special knowledge of community health needs, representing the broad interests of the community served by the hospital, and/or being able to speak to the needs of medically underserved or vulnerable populations.

Forty-one individuals from all Texas Health Regions agreed to participate as key informants. The list on the right represents organizations that participated in the interviews.

The 41 KIIs took place from October 2021 through March 2022 across all five regions. Each of the 41 interviews was conducted via web conference. The questions focused on the interviewee's background and organization, the biggest perceived health needs and barriers of concern in the community, and the impact of health issues on the populations they serve. A list of the questions asked in the KIIs can be found in Appendix B.

Alzheimer's Association	Lewisville ISD
Arlington Police Department	Literacy Achieves
Austin City Center	Mansfield Mission Center
Bohan Farms	Meadowbrook Poly UMC
Branch Baptist Church	Mission Oak Cliff
Children's Advocacy Center for North Texas	North Texas Behavioral Health Authority
Christian Help Center	Paluxy River Children's Advocacy Center
City of Ennis	Wise County Center of Hope
Cleburne Fire Department	Rockwall County
Collin County Mental Health Mental Retardation Center	SafeHaven of Tarrant County
Community Lifeline Center	Safer Dallas, Better Dallas
Cooper Street YMCA	Senior Connect
Cornerstone Assistance Network	TAPS Transportation
Cross Timbers Family Services	Denton Community Center
Dallas Area Rape Crisis Center	Denton County College
Dallas Foundation	Texas Department of State Health Services
Eastside Ministries	Texas Health Community Impact Board
Erath County Extension	Texas Health Hospital Rockwall
Johnson County Family Crisis Center	Wise County
Lakepointe Church	YMCA Denton

Key Informant Analysis Results

Transcripts captured during the KIIs were uploaded to the web-based qualitative data analysis tool, Dedoose[13]. Interview excerpts were coded by relevant topic areas and key health themes. The approach used to assess the relative importance of the needs discussed in the interviews including the frequency by which a topic was described by the key informant as a barrier or challenge, and the frequency by which a topic was mentioned per interviewee.

13. Dedoose Version 8.0.35, web application for managing, analyzing, and presenting qualitative and mixed method research data (2018). Los Angeles, CA: Sociocultural Research Consultants, LLC www.dedoose.com

Community Focus Groups

Texas Health Resources and Conduent HCI conducted focus groups to gain deeper insight into perceptions, attitudes, experiences, or beliefs held by community members about their health. It is important to note that the information collected in an individual focus group is exclusive to that group and is not representative of other groups. A total of 19 virtual and in-person focus groups across all five regions were conducted from November 2021 through May 2022. In the Denton-Wise region, there were two virtual focus groups completed, both for English-speaking groups. Table 9 shows the two focus groups completed, which included a total of eight participants. Individuals recruited for focus groups included those who were living in and/or working in the Denton-Wise Region. The virtual and in-person focus group sessions lasted 60 minutes.

TABLE 9: DENTON-WISE REGION FOCUS GROUP COMPLETED

NUMBER OF SESSIONS	FACILITATION LANGUAGE	TOTAL COMMUNITY PARTICIPANTS
2	English	8

An array of residents and employees from the Denton-Wise counties provided insights when facilitators asked a series of nine questions to prompt discussion on top community health issues, barriers/challenges to health, and the impact of COVID-19. Facilitators recorded the sessions and notes from the focus groups and uploaded them to the web-based qualitative data analysis tool, Dedoose. Focus group transcripts were coded using a pre-designed codebook, organized by themes, and analyzed for significant observations. The relative importance of health and/or social need was determined, in part, by the frequency of the topic or issue discussed across all three focus groups.

The following top themes emerged from the Denton-Wise Region analysis of the transcripts:

TABLE 10: KEY INFORMANT INTERVIEWS & FOCUS GROUP THEMES — DENTON-WISE REGION

TOP HEALTH CONCERNS/ISSUES	SOCIAL DETERMINANTS OF HEALTH	IMPACTED POPULATIONS
Access to Healthcare: Fragmented health care system, insurance barriers, transportation barriers, lack of providers (no children's hospital in Denton County, no Medical Examiner in Denton County), difficulties navigating insurance/health care system (eligibility), difficult to find providers that take Medicaid & Obamacare, lack of follow up/communication for people who get connected to services **Mental Health/Substance Use Disorder:** Lack of resources in Wise County, teenagers in crisis coupled with lack of local resources in Wise County leads to waitlists/long wait times, generational trauma and ACE's, gaps in long term care facilities/residential treatment centers for children with serious behavioral issues, no strong inpatient psychiatric care or adolescent outpatient care for mental health **COVID-19 Impact:** Delay in care/access to healthcare (provider shortages, difficulty attracting qualified counselors, PCP conditional on large constraints, loss of income led to healthcare delay), mental health/Substance abuse (increase in suicide attempts, no funding for mental health facilities in Wise County, struggle to get beds for folks in crisis in rural areas), abuse/neglect (child abuse), misinformation/mistrust in healthcare system & politicization of pandemic	Economic Instability/employment (loss of employment led to loss of income/health insurance) Food Insecurity/food accessibility (food deserts) Housing (lack of affordable options, increasing prices without increase in wages) Lack of or limited insurance Language barriers Transportation	Children/Adolescents Victims/survivors of domestic violence and child abuse Hispanic/Latino population Low-income families Veterans Rural communities Incarcerated individuals People with mental health illness/substance use disorder Elderly

Listening Session

Texas Health and Conduent HCI conducted an online survey with key community stakeholders to capture quantitative data about Texas Health 2019 CHNA and Implementation Plan. HCI hosted a follow-up virtual discussion with the stakeholders to capture qualitative insights and feedback. Texas Health identified the community partners and extended the invitations for this discussion. Because health and wellness can be influenced by environmental matters existing outside of health care, a wide variety of community partners were invited to participate in the listening session. The main goal of the listening session was to determine opportunities to strengthen collaborations within the communities served by Texas Health Resources Health System.

A total of 13 participants completed the online survey and two attended the follow-up session. Table 11 lists the organizations who participated in the Listening Session. In Denton County, 61.54 percent of the organizations provide direct services to the community, and 30.77 percent in Wise County.

Invited community leaders were from the following sectors: education, non-profit, philanthropy, for-profit, and healthcare. At the virtual session, participants provided facilitators with additional feedback when asked questions about the results of the survey, what Texas Health was doing well, areas of opportunities in the priority areas, and what Texas Health could do to improve the awareness of the CHNA to partnering organizations and the community. Appendix B provides the detailed results of the listening session.

TABLE 11: LISTENING SESSION ORGANIZATIONS – ALL REGIONS

Alzheimer's Association	Lakepointe Church
Assistance Center of Collin County	LVTRise
Catholic Diocese of Fort Worth	STAR Council
CitySquare	Stephenville Medical and Surgical Clinic
Collin College	University of Texas at Arlington
Eastside Ministries	YMCA
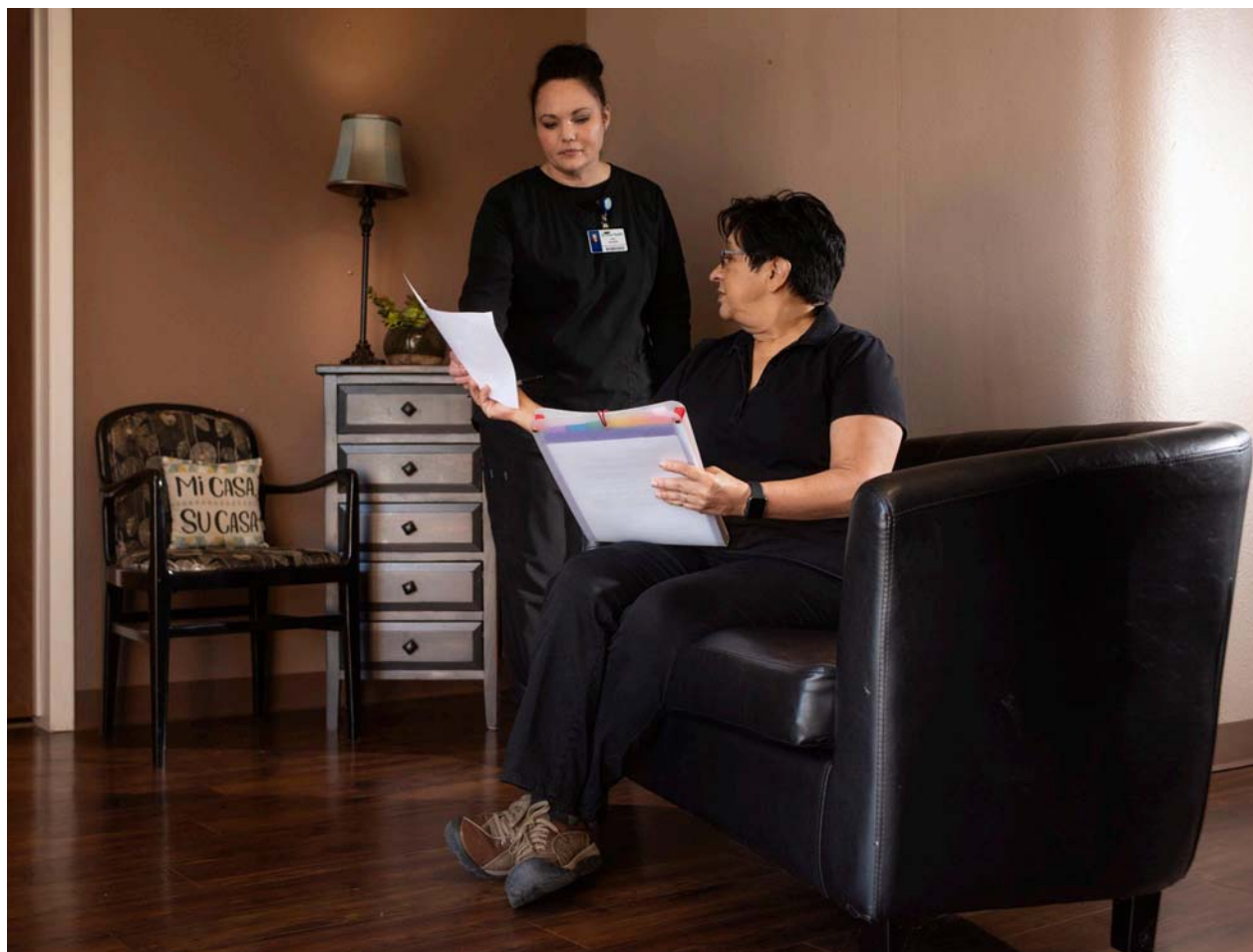
Prioritization Process

Initial ZIP Code Prioritization

To identify high-need ZIP codes within and outside the Texas Heath Resource service area and to narrow the focal area from 463 ZIP codes across 12 counties to 83 ZIP codes, then to 56 ZIP codes, Texas Health utilized the SocioNeeds Index® Suite as well as other socio-demographic data and key health indicators. Of the 56 ZIP codes across the 12-county area that were considered, seven of them were identified as high-priority ZIP codes and of those, four were identified as the community impact ZIP codes from the Denton-Wise Region.

FIGURE 24. TEXAS HEALTH RESOURCES 2022 CHNA PRIORITIZATION PROCESS

May 2021

- ZIP code reassessment
- 463 ZIP codes analyzed considering socioeconomic data resulting in intital prioritization
- 83 ZIP codes selected and additional social determinants of health and key health indicators considered for further prioritization

June—September 2021

- Narrowed to 56 ZIP codes
- Secondary Data Analysis Results
- Data with included social determinants of health and public health records and relevant indicators
- 56 ZIP codes narrowed down by region and community impact ZIP codes identified

October 2021—May 2022

- Key informant interviews and focus groups were conducted and completed using community impact ZIP codes
- Findings from key informant interviews and focus groups were presented to regional leadership councils

June 2022

- Final prioritization process considered qualitative and quantitative results in seven high needs ZIP codes and four Community Impact ZIP codes

Prioritization Results

Texas Health recognizes the role that systems can play in addressing social determinants of health as well as their impact on health outcomes across a broader community. Social determinants were intentionally considered as part of the data collection process to determine which social determinants of health are present in the community and how they contribute to prioritized health needs. By pinpointing specific ZIP codes to address the social determinants of health that often result in conditions such as chronic disease and premature death, Texas Health is striving to generate community-driven, collaborative solutions that break down traditional silos and address the clinical and social needs of individuals living in North Texas.

Prioritization to Final ZIP Codes and Health Priorities

In addition to considering the cumulative results of the quantitative and qualitative data collected throughout the CHNA process, Texas Health selected ZIP codes in each region based on criteria that included: 1) availability of resources, 2) availability of partners, 3) community readiness, 4) impact opportunity and 5) health needs in one or more of the prioritized health areas. In this region, the seven ZIP codes that were chosen were 75057, 76201, 76205, 76209, 76266 in Denton County, and 76426 and 76431 in Wise County. Each of the ZIP codes identified falls within Texas Health's service area. In addition to narrowing down the focus geographically based on evidence and the criteria mentioned above, Texas Health worked with the Texas Health Community Impact Leadership Council for the Denton-Wise Region in selecting issues that fell within the prioritized health areas of Awareness, Health Literacy and Navigation, Behavioral Health, and Chronic Disease. They also considered any social determinants of health that may contribute to these issues. Based on these considerations, the Texas Health Community Impact Leadership Council for the Denton-Wise Region elected to focus on Access to Healthcare, Behavioral Health and Substance Abuse and Food Insecurity. Table 12 summarizes the Health Priority Areas within each Zip code.

TABLE 12. HEALTH PRIORITY AREAS IN THE DENTON-WISE REGION

COUNTY	ZIP CODE	HEALTH PRIORITY AREA
Denton	75057	• Access to Healthcare
	76201	• Behavioral Health and
	76205	Substance Abuse
	76209	• Food Insecurity
	76266	
Wise	76426	
	76431	

Health Priority Areas

The following section provides a deeper look into each health priority to understand how findings from the primary and secondary data led to the health topic becoming a significant need. Texas Health partners with several community-based organizations (CBOs) across the region worked with the Texas Health Community Impact Leadership Councils for the Denton-Wise Region, who are comprised of key leaders from these CBOs. The Texas Health Community Impact Leadership Councils have an understanding of the community needs and are valued and trusted by residents, leaders, faith communities, and organizations. With their input, Texas Health can better understand each region's health needs to design and implement upstream solutions. The priorities are presented below.

Access to Healthcare

Access to Healthcare was selected as a priority area for the the Denton-Wise Region. Healthcare access and quality are the connection between people's access to care, understanding of healthcare services, and their own health[14]. Access to healthcare services was identified as a top concern in the Denton-Wise Region KIIs and focus groups. Some barriers identified in the primary data collection are listed below.

Barriers

- Delay of other treatments/surgeries
- Provider shortages: difficulty finding bilingual therapists, difficulty attracting mental health counselors
- Insurance barriers: conditional on large deductible, insurance constraints, not having coverage at all (anxiety and depression increases, need for care increases, capacity decreases, barriers present)

14. Centers for Disease Control and Prevention (2022). About Social Determinants of Health (SDOH)

Behavioral Health and Substance Abuse

Behavioral Health/Mental Health and substance use disorders often occur together. More than one in four adults living with serious mental health problems also has a substance abuse problem[15]. Mental Health and Substance Abuse were identified as a top health concern impacting the Denton-Wise Region by key informants and focus group participants. Some challenges/barriers are listed below.

Barriers

- Biggest impact on teenagers as seen through the increase in mental health calls/needs and a spike in suicide threats/attempts
- Minimal availability of mental health resources in Wise County as they do not have funding for mental health facilities
- Struggle to get beds for folks in crisis in more rural counties
- Jail is the largest mental health provider (people getting arrested because of behavior due to a mental health issue/episode and do not get mental health resources needed)
- Lack of inpatient beds, shortage of counseling services
- Increase in anxiety and depression with the absence of healthy coping skills

Mental Health: HCI's Mental Health Index

It is important to note that Mental Health can be affected by a variety of socioeconomic factors including income, social support, socioeconomic status, gender identity, disability status, and stress caused by structural racism and other systemic barriers[16]. Conduent's Mental Health Index (MHI) is a measure of socioeconomic and health factors correlated with self-reported poor mental health. ZIP codes have index values ranging from zero to 100, where higher values are estimated to have the highest socioeconomic need and are correlated with poor health outcomes including preventable hospitalizations and premature death. Based on the MHI,

FIGURE 25: DENTON-WISE REGION: MENTAL HEALTH INDEX
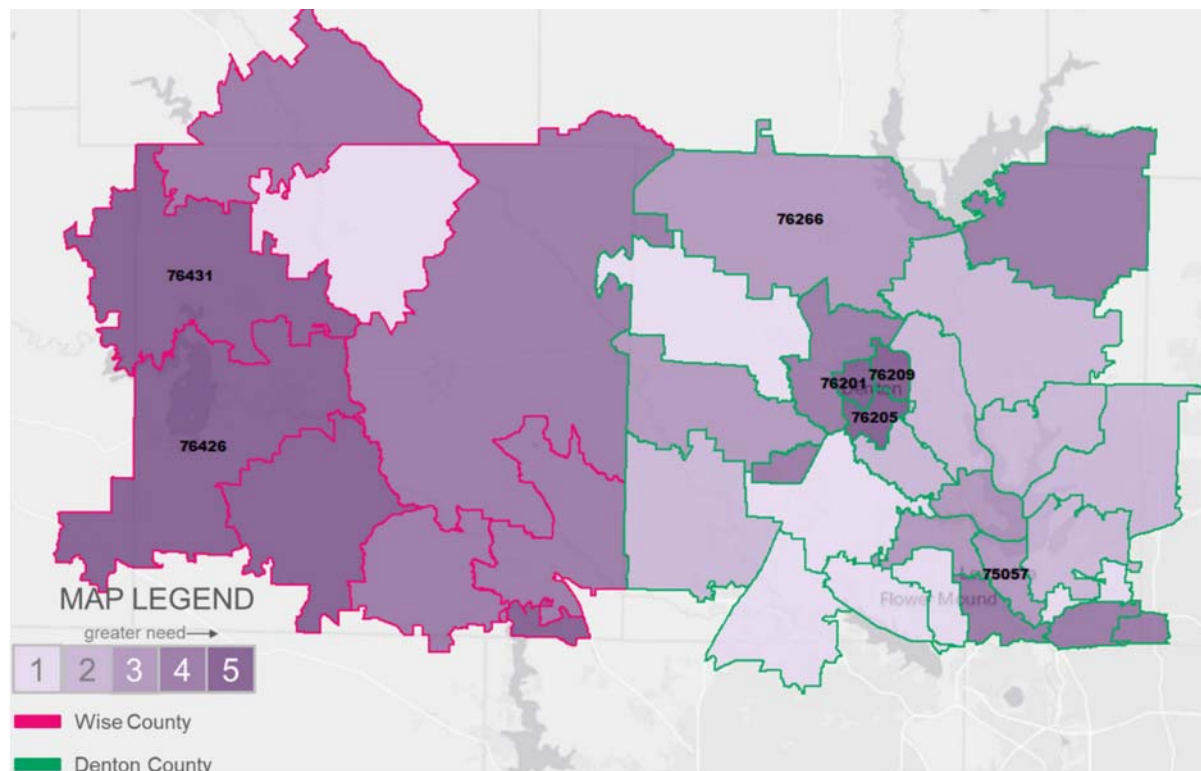
in 2021, ZIP codes are ranked based on their index value to identify the relative levels of need, as illustrated by the map in Figure 25 and listed in Table 14. The highest need ZIP codes in this region are located mostly in Wise County and most of the prioritized ZIP codes are in high need.

15. MentalHealth.gov. (2022). Mental Health and Substance Use Co-Occurring Disorders

16. World Health Organization. (2014). Social Determinants of Mental Health. Geneva: WHO. https://apps.who.int/iris/bitstream/handle/10665/112828/9789241506809_eng.pdf

TABLE 14: DENTON-WISE PRIORITIZED ZIP CODES: MENTAL HEALTH INDEX VALUES

COUNTY	ZIP CODE	MHI VALUE
Denton	75057	23.5
	76201	52.8
	76205	50.8
	76209	63.8
	76266	23.1
Wise	76426	51.7
	76431	61.8

Food Insecurity/Access to Healthy Foods

Food insecurity is defined as a lack of consistent access to enough food for every person in a household to live an active and healthy life[17]. Food Insecurity was selected as a focus area in the Denton-Wise Region and was a top concern in the KIIs and focus groups. Many communities face barriers to accessing food due to having to travel far to get fresh produce, many communities are food deserts, there was a lack of knowledge knowing what healthy foods were compared to unhealthy foods, and income low-income families. In some of the 2021-2022 focus groups, participants indicated that because of the COVID-19 pandemic, accessing food was even more challenging for children/youth, families who did not have transportation to get to school to receive prepared meals in rural communities, elderly, and Hispanic/Latino populations.

Conduent's Food Insecurity Index (FII) estimates areas of low food accessibility correlated with social and economic hardship. ZIP codes have index values ranging from zero to 100, where higher values are estimated to have the highest socioeconomic need and are correlated with poor health outcomes including preventable hospitalizations and premature death. In this index, ZIP codes are ranked based on their index value to identify the relative levels of need, as illustrated by the map in Figure 26. Most of the prioritized ZIP codes, as shown in Table 15 are identified as having the highest economic and social burden for the area. This affects Wise County more than Denton County.

TABLE 15. FII VALUES FOR PRIORITIZED ZIP CODES

COUNTY	ZIP CODE	FII VALUE
Denton	75057	61.2
	76201	37.1
	76205	50.5
	76209	56.4
	76266	38.8
Wise	76426	64.4
	76431	61.1

17. Feeding America. (2022). What is food Insecurity?. https://www.feedingamerica.org/hunger-in-america/food-insecurity

FIGURE 26. DENTON-WISE REGION: FOOD INSECURITY INDEX MAP
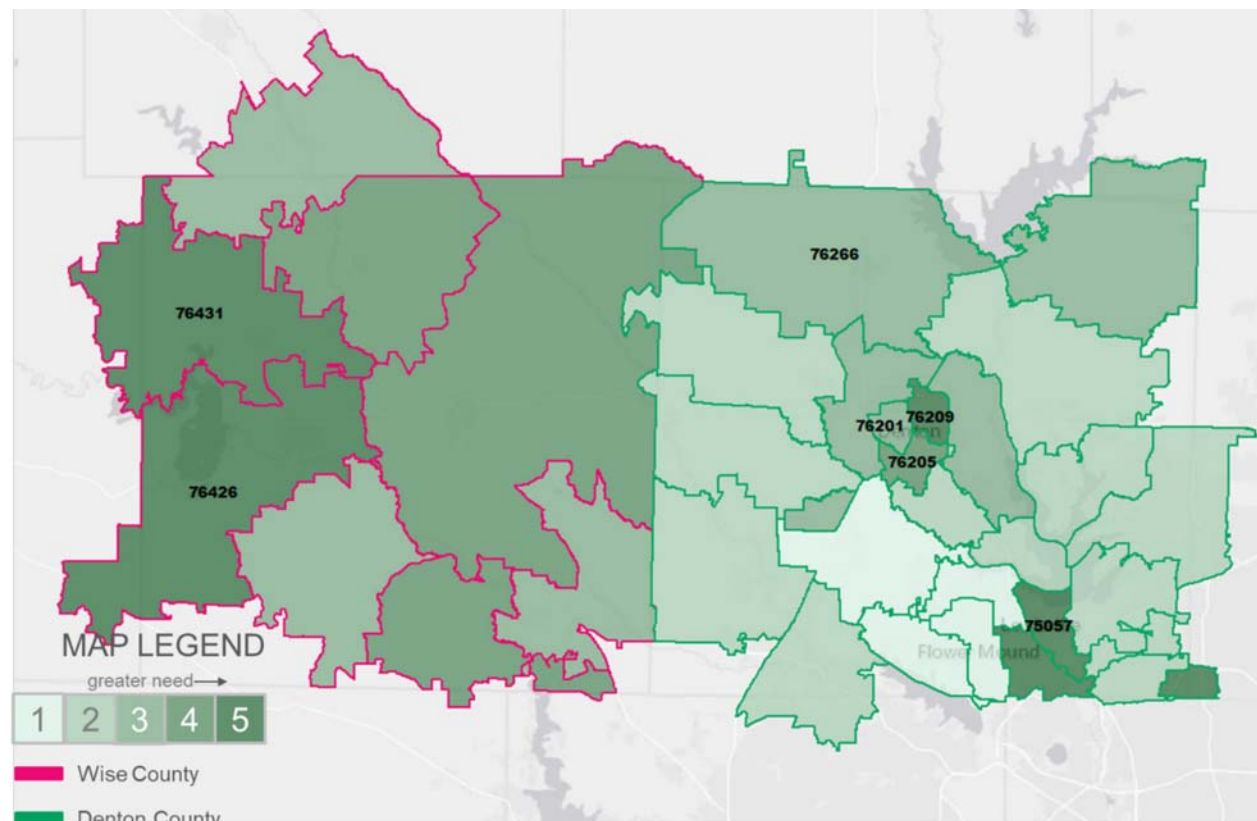
Data Limitations

Conduent HCI made substantial efforts to comprehensively collect and analyze data for this assessment. Although there is a wide range of health and health-related areas, there may be varying scope and depth of secondary data indicators and findings within each topic. Data sources do not all function, analyze and categorize information the same way which may lead to variations in results.

Secondary Data

When analyzing secondary data, some health topic areas have a robust set of indicators, while others may have a limited number of indicators available. Population health and demographic data are often delayed in their release, so data is presented for the most recent years available for any given data source. There is also variability in the geographic level at which data sets are available from census tracts or ZIP codes to statewide or national geographies. Whenever possible, the most relevant localized data is reported. Some datasets are not available for the same time span or at the same level of localization due to variations in geographic boundaries, population sizes, and data collection techniques. The Index of Disparity, used to analyze the secondary data, is also limited by the availability of subpopulation data from the data source. In some instances, there was no subpopulation data for indicators, while a select number of race/ethnic groups had minimal values.

Primary Data

For the primary data, efforts were made to include a wide range of secondary data indicators and community member expertise areas. KIIs and focus groups were conducted in all five regions of the Dallas/Fort Worth area.

Opportunities for On-Going Work and Future Impact

While identifying solutions, barriers and disparities are critical components in assessing the needs of a community, it is equally important to understand the social determinants of health and other upstream factors that influence a community's health as well. The challenges and barriers faced by a community must be balanced by identifying practical, community-driven solutions. These factors come together to inform and focus strategies to positively impact a community's health. The following section outlines opportunities for on-going work in the Denton-Wise Region as well as potential for future impact.

Solutions

This section highlights responses from the KII and focus group participants when asked about ways Texas Health could help to improve the health of residents in their community. Responses included:

Denton

- School-based health clinics: bringing community to the school
- No children's hospital in Denton County
- More consistent/routine transportation options for rural communities
- Building clinics intentionally: I.e. Texas Health acquires seven acres and builds on four areas and sells three acres to grocery store to provide access to food (not a mobile clinic but something more consistent)
- Need for acute sexual assault nurse examiners
- No medical examiner in Denton County (collation of data/aggregation of trends more difficult to identify)
- Inpatient psychiatric care, and adolescent outpatient care for mental health
- Long term behavioral facility-children (10-12)
- Funding for licensed counseling, youth programs

Wise

- Build relationships with community organizations, bridge gap in services
- Need for additional mental health facilities
- Substance disorder inpatient care/treatment facilities for uninsured population
- Addressing transportation gaps
- Stronger public education and messaging from Texas Health

Disparities and Barriers

Significant community health disparities are assessed in both the primary and secondary data collection processes. Potential disparities in the Denton-Wise Region include people below the poverty level, specifically Hispanic/Latino and Native Hawaiian/Pacific Islander populations, people 25+ with a bachelor's degree or higher in Wise County, economic instability/unemployment, housing, lack of insurance or limited insurance, language barriers, and transportation. Identifying these data-driven disparities at the regional level helps to identify the social and economic disparities that are important to consider during prioritization and will inform future efforts as well.

Barriers to health and well-being that community leaders and residents raised across the primary data sources reinforced the findings in the secondary data disparities analysis. The primary barriers included:

- Challenges with transportation
- Housing instability, affordable housing
- Lack of or limited health insurance
- Language barriers
- Childcare issues, unaffordable daycare for families leading to inability to work
- Child Abuse-Abuse/Neglect and the increase in adverse childhood experiences (abuse, mental health issues, trauma)

While there may be resources and services available, they are predominantly centralized, and access is challenging in certain areas. The solutions, disparities and challenges highlighted in this section should be viewed as opportunities for impact, which can be integrated within the work Texas Health has initiated. These areas of opportunity will be considered for future investments, collaborations and strategic plans, moving Texas Health closer towards the goal of building healthier communities.

COVID-19 Snapshot

COVID-19 Community Impact Timeline

COVID - 19

December 2019

First reported case of a new novel coronavirus reported in the Wuhan Provence of China and relayed to the World Health Organization (WHO).

March 4th, 2020

First reported positive test result in Texas.

March 13th, 2020

State of Disaster In Texas Due To COVID-19 declared by Texas's governor.

March 19th, 2020

To encourage people to stay home and reduce the spread of COVID-19, Texas Governor issues executive orders limiting large social gatherings; prohibiting people from eating/drinking at bars, restaurants, food courts, or visiting gyms/massage parlors; prohibiting visitation to nursing homes/retirement /long-term care facilities unless to provide critical assistance; temporary closure of schools.

March 20th, 2020

Texas Health Resources postpones elective and non-essential surgeries and procedures including non-essential patient care.

April 17th, 2020

Governor Abbott issues an executive order establishing the Governor's Strike Force to Open Texas.

Sources
https://www.who.int/
https://gov.texas.gov
https://www.businessinsider.com/coronavirus-pandemic-timeline-history-major-events-2020-3

Introduction

At the time that Texas Health began its CHNA process, the state of Texas and the nation were continuing to deal with the novel coronavirus (COVID-19) pandemic. The process for conducting the assessment remained fundamentally the same. However, there were some adjustments made during the event to ensure the health and safety of those participating.

Pandemic Overview

On March 13, 2020, a U.S. national emergency was declared over the novel coronavirus outbreak first reported in the Wuhan Province of China in December 2019. Officially named COVID-19 by the World Health Organization (WHO), WHO declared COVID-19 a pandemic on March 11, 2020. To learn more about COVID-19 hospitalization, vaccinations, cases, and deaths in Texas, visit Texas Department of State Health Services[18]. Upon completion of this report in May 2022, the pandemic continued to be a health crisis across the United States and in most countries.
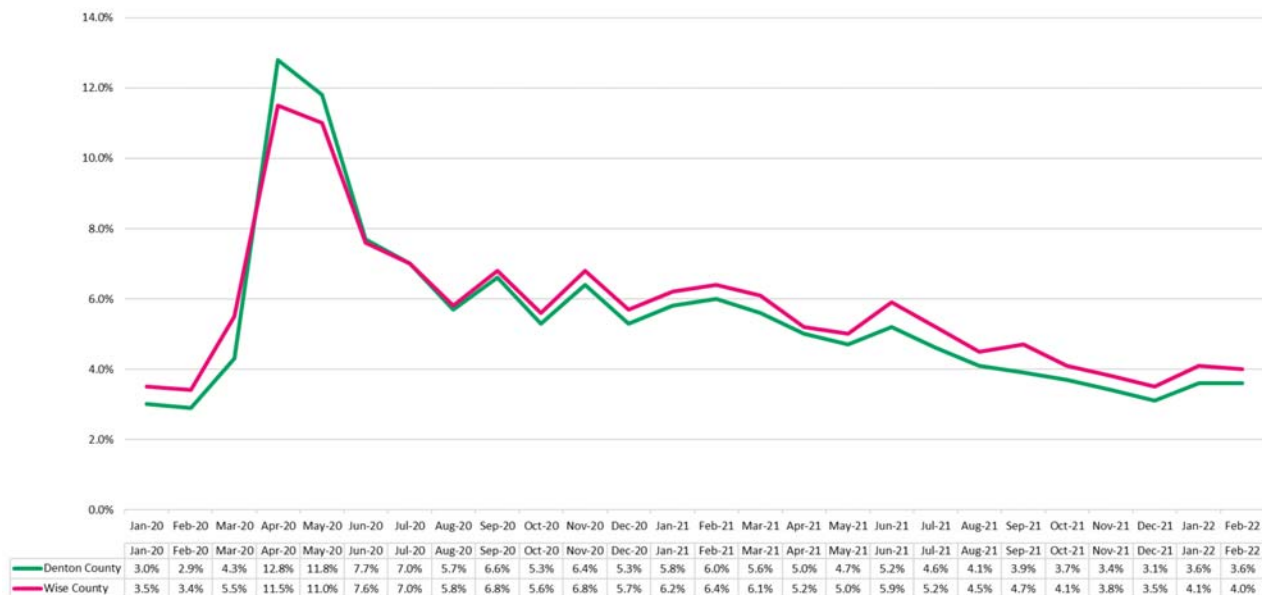
Community Insights

The CHNA project team looked for additional sources of secondary data and gathered primary data to provide a snapshot of the impact of COVID-19 on the Texas Health Health System service area. These data were collected from October 2021 to May 2022. Findings are reported below.

Unemployment Rates

For the Denton-Wise Region, unemployment rates rose between March and April 2020 when stay-at-home orders were first announced. As illustrated in Figure 25 below, as counties began slowly reopening some businesses in late 2020, the unemployment rate gradually began to decrease. As of early 2022, unemployment rates have stabilized and are close to pre-pandemic rates. When unemployment rates rise, there is a potential impact on health insurance coverage and health care access if jobs that are lost include employer-sponsored healthcare.

18. Texas Department of State Health Services. (2022). Texas COVID-19 Data https://dshs.texas.gov/coronavirus/AdditionalData.aspx

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22
Denton County	3.0%	2.9%	4.3%	12.8%	11.8%	7.7%	7.0%	5.7%	6.6%	5.3%	6.4%	5.3%	5.8%	6.0%	5.6%	5.0%	4.7%	5.2%	4.6%	4.1%	3.9%	3.7%	3.4%	3.1%	3.6%	3.6%
Wise County	3.5%	3.4%	5.5%	11.5%	11.0%	7.6%	7.0%	5.8%	6.8%	5.6%	6.8%	5.7%	6.2%	6.4%	6.1%	5.2%	5.0%	5.9%	5.2%	4.5%	4.7%	4.1%	3.8%	3.5%	4.1%	4.0%

COVID-19 Cases and Deaths in Texas

For current cases and deaths due to COVID-19 visit: https://dshs.texas.gov/coronavirus/AdditionalData.aspx or https://www.Dentoncounty.com/en/public-health/disease-control---prevention/COVID-19.html

Denton-Wise Region Community Feedback

Both KIIs and focus group sessions included questions to capture insights and perspectives on the health needs of the Denton-Wise Region. Participants were specifically asked about the biggest challenges their households were currently facing during COVID-19.

Key Informant Interviews and Focus Group Input

Key informants and focus group participants were asked to identify issues that were currently the biggest challenge for their households because of the COVID-19 pandemic. Data was collected between October 2021 and May 2022. Results below reflect both KIIs and focus group data combined.

COVID-19 Impact or Challenges

• Delay in care/access to healthcare

  » Delay of other treatments/surgeries

  » Provider shortages: difficulty finding bilingual therapists, difficulty attracting mental health counselors

  » Insurance barriers: conditional on large deductible, insurance constraints, not having coverage at all (anxiety and depression increases, need for care increases, capacity decreases, barriers present)

• Mental Health/Substance Abuse

  » Biggest impact on teenagers as seen through the increase in mental health calls/needs and a spike in suicide threats/attempts

  » Minimal availability of mental health resources in Wise County as they do not have funding for mental health facilities

  » Struggle to get beds for folks in crisis in more rural counties

  » Jail is the largest mental health provider (people getting arrested because of behavior due to a mental health issue/episode and do not get mental health resources needed)

  » Lack of inpatient beds, shortage of counseling services

  » Increase in anxiety and depression with the absence of healthy coping skills

• Abuse/neglect: child abuse

  » increase in adverse childhood experiences (abuse, mental health issues, trauma), and statistically, that does increase health issues and decrease the life span

• Misinformation/mistrust in the healthcare system & politicization of the pandemic

  » Affects access to care as people are reluctant to trust hospitals (misinformation from Facebook is a large source of this)

COVID-19 Socioeconomic Challenges

- Economic instability/employment
- Food insecurity/food accessibility (food deserts)
- Housing
- Lack of or limited insurance
- Language barriers
- Transportation

Recommended Data Sources

As local, state, and national data are updated and become available, these data can continue to help inform approaches to meeting existing and developing needs related to the pandemic. Recommended data sources are included below.

National Data Sources

- Center for Disease Control: https://www.cdc.gov/coronavirus/2019-ncov/php/open-america/surveillance-data-analytics.html
- Johns Hopkins Coronavirus Resource Center: https://coronavirus.jhu.edu/us-map
- NACCHO Coronavirus Resources for Health: https://COVID19-naccho.hub.arcgis.com/
- Feeding America (The Impact of the Coronavirus on Local Food Insecurity): https://www.feedingamerica.org/sites/default/files/2020-05/Brief_Local percent20Impact_5.19.2020.pdf

State Data Sources

Data and recommendations from the following websites are updated regularly and may provide additional information on the impact of COVID-19 in the state of Texas and the Texas Health Resources Health System regional service area.

- Texas Department of State Health Services: https://www.dshs.state.tx.us/coronavirus/
  - » Unemployment Rates: https://www.twc.texas.gov/news/texas-unemployment-rate-falls-59-percent-august

» Denton County, Texas: https://www.Dentoncounty.com/en/public-health/disease-control---prevention/COVID-19.html

» Wise County COVID-19 Updates: https://www.Wisecountytx.com/456/COVID-19-Update

Looking Ahead

A total of 56 high-need ZIP codes were initially prioritized across the five Texas Health Regions and will continue to inform the work into the future. The purpose of the deeper dive into seven community impact ZIP codes during this CHNA process was to purposefully identify areas of impact where place-based programs could be built, grown and replicated through investments. Although funding will be specifically allocated to the community impact ZIP codes, work outside of these ZIP codes will continue through other community impact programming. While this strategically focused work is being implemented, Texas Health will continue working with Texas Health Community Impact Leadership Councils for the Denton-Wise Region to revisit data findings and community feedback in an iterative process. Additional opportunities will be identified to grow and expand existing work in prioritized community impact ZIP codes as well as implementing additional programming in new areas. These on-going strategic conversations will allow Texas Health to build stronger community collaborations and make smarter, more targeted investments to improve the health of the people in the communities we serve.

Conclusion

The CHNA for the Denton-Wise Region utilized a comprehensive set of secondary data indicators to measure the health and quality of life needs for the the Denton-Wise Region's primary service area and beyond. Furthermore, this assessment was informed by input from knowledgeable and diverse individuals representing the broad interests of the community. Texas Health will review these priorities more closely during the Implementation Strategy development process and design a plan for addressing these prioritized need areas moving forward.

Texas Health invites your feedback on this CHNA report to help inform the next CHNA process. If you have any feedback or remarks, please send them to THRCHNA@texashealth.org

Appendices

The following support documents are shared separately on the Texas Health Resources Community Health Improvement Website at https://www.texashealth.org/community-health

A. Methodology and Data Scoring Tables

B. Community Data Collection Tools

C. Community Resources and Community Partners

Legislation Text

File #: CSAC23-005, **Version:** 1

Receive a report, hold a discussion, and give staff direction regarding the 2023-2024 Community Development Grant Program application process.

City of Denton

AGENDA INFORMATION SHEET

DEPARTMENT: Community Services

CM/ DCM/ ACM: Frank Dixon, Assistant City Manager

DATE: January 13, 2022

SUBJECT
Receive a report, hold a discussion, and give staff direction regarding the 2023-2024 Community Development Grant Program application process.

BACKGROUND
In December 2022, the Community Services Advisory Committee (CSAC) received a presentation from staff regarding the 2023-2024 Community Development Grant Program funding application and presentation process. Staff reviewed the application process and timeline, highlighting key dates and providing an overview of funding sources.

DISCUSSION
Application Update
Staff will provide an update regarding the release of the current 2023/24 Community Development Grant Program application. CSAC members will provide direction to staff regarding applicant presentations and committee scoring of applications.

The 2023/24 Community Development Grant Program application was released January 3, 2023. Information regarding the 2023-2024 Grant Application and training dates was sent to local nonprofit organizations, City departments, interested parties, and posted in the paper and on social media. Based on the release date of the application, the grant application timeline has been updated as follows:

ACTIVITY	DATE
Application Due Date	January 30, 2023
CSAC Funding Hearings	February 2023
CSAC Funding Recommendations	March 2023
Development of Action Plan	April 2023
30-day Comment Period on Action Plan	May 2023
Presentation to City Council and Public Hearing	June 2023
Environment Review on All Activities	May – July 2023
City Council considers approval / Submission to HUD	July 2023
Contract Negotiations and Approval by City Council	July – September 2023
Start of Contract	October 2023

Staff developed an on-demand video training for applicants this year, and will provide application training to the committee on February 10, 2023.

Applicant Presentations
Once applications are submitted, staff will coordinate committee presentations from applicants. Staff is seeking direction from committee members regarding the presentation schedule and mode of delivery. Based on previous applications it is estimated that between twenty-five and thirty applications will be submitted. Staff is seeking committee direction regarding if/how they receive applicant presentations. In the past, committees have received all applicant presentations at one time or split across several meetings. Staff is seeking direction from the committee regarding the frequency, duration, and dates for presentation meetings.

Application Scoring
In previous years, committee members have received presentations from applicants, reviewed summary application information and made individual funding recommendations. Last year staff scored applications based on a simple rubric and provided that summary information to the committee. This year, staff is proposing committee members complete scoring of applications based on the same rubric to assist in evaluation and prioritization of applications for funding. Staff has provided example scoring rubrics for committee review (Exhibit 3).

OPTIONS
Applicant Presentations
Staff is seeking direction from the committee regarding the frequency, duration and dates for presentation meetings. Options for receiving presentations include:

1. Receive all presentations, in-person or virtually, in one day (weekday or Saturday).
2. Receive presentations, in-person or virtually, over the course of multiple 1-2 hours meetings (weekdays or Saturdays).
3. Remove presentations and use the application as the only review material.
4. Other direction from the CSAC.

EXHIBITS
Exhibit 1 – Agenda Information Sheet
Exhibit 2 – Presentation
Exhibit 3 – Application Scoring Rubric

Respectfully submitted:
Alaina Graff
Grants Program Coordinator

2023-24 Community Development Grant Program Application

Working to provide quality affordable housing, a suitable living environment, and expanding economic opportunity, principally for persons of low to moderate income.

COMMUNITY SERVICES

ID CSAC23-004

Receive a report, hold a discussion, and give staff direction on funding priorities for the 2023-2024 Community Development Grant Program.

Provide staff direction on:

- **APPLICATION EVALUATION PRIORITIES**
- **APPLICATION FUNDING**

FUNDING PRIORITIES

EXPECTED 3-YEAR FUNDING AMOUNT 2020-2022

$618,736
$1,516,065
$3,155,382

CITY OF DENTON COMMUNITY NEEDS

- 🏠 Affordable Housing
- 🍎 No Hunger
- 💗 Good Health and Well-being
- 🏛 Family Stability
- 👫 Special Needs
- 🔑 Making Homelessness Rare, Brief, and Nonrecurring
- 🚌 Transportation Access
- 🐷 Economic Security

- CDBG
- HOME
- CBDG-CV

STRATEGIC & ACTION PLAN PRIORITIES

HOUSEHOLDS	PRIORITY
123	AFFORDABLE HOUSING
7,560	MAKING HOMELESSNESS RARE, BRIEF, & NONRECURRING
4,500	PUBLIC SERVICES
24,000	PUBLIC FACILITIES, IMPROVEMENTS & INFRASTRUCTURE
	PLANNING & ADMINISTRATION

A REPORT FOR THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Community Development Block Grant (CDBG) Program
HOME Investment Partnerships (HOME)

- **CITY COUNCIL INITIATIVES/INVESTMENTS**
  - Human Services with focus on Homeless/At-Risk Initiatives (Grants, Loop 288)
  - Development Fee Grant, Housing Tax Credits, Affordable Housing (Assessment)
- **2020-2022 CONSOLIDATED & ANNUAL ACTION PLANS**
  - Affordable Housing
  - Making Homelessness Rare, Brief, and Nonrecurring
  - Public Services
  - Public Facility Improvements
- **HUMAN SERVICES – OTHER DEPARTMENTS**
  - Police – Child victims of abuse and neglect (Fairshare), Critical Incident Response Team (CIRT)
  - DME/Customer Service - Utility Assistance

RESULTS:
City of Denton Funding Priority Survey

- Community Facilities – Senior Centers (19%), Libraries(14%), Fire Stations/Equipment(13%)
- Community Services – Senior Activities (15%), Transportation Services (10%), Anti-Crime Programs (10%),
- Housing Assistance – New Housing Construction (29%), Lead-Based Paint Programs (28%), Housing Repair for Homebuyers
- Infrastructure – Accessibility Improvements (13%), Sidewalk Improvements (12%), Drainage Improvements (11%)
- Neighborhood Services – Graffiti Removal (36%), Demolition Programs (37%), Code Enforcement (30%)
- Special Populations – Services for People Living with HIV/AIDS (16%), Centers/Services for People with Disabilities (7%), Substance Use Treatment Services (7%)
- Businesses and Jobs – Commercial Rehabilitation (23%), Façade Improvements (21%), Business Mentoring (20%)

DENTON COUNTY COMMUNITY NEEDS

- 34.6% of students considered economically disadvantaged, 1 in 3 students at risk of dropping out of school

- 7 of 10 foster care children placed outside of Denton County

- 1 in 3 Denton households considered ALICE or in poverty

YOU KNOW ALICE

ASSET LIMITED

$

INCOME CONSTRAINED

EMPLOYED

They are friends, family, and neighbors who go to work daily, but struggle with basic costs of living: housing, childcare, transportation, healthcare, etc.

DENTON COUNTY COMMUNITY NEEDS

- Homelessness up 43% from 2021 to 2022
- 41,000 Veterans live in Denton County
- Food insecurity acutely affecting over 17% of Denton County
- Mental health providers to resident ratio 1:750

HUD* DEFINITION OF AFFORDABLE HOUSING = < 30% OF A FAMILY'S GROSS INCOME.

In most Denton County communities, many households exceed the affordability threshold living in houses & apartments they cannot afford.

*US Department of Housing & Urban Development

ESTIMATED FUNDING AVAILABLE 2023/24
(Estimated amounts based on PY 2022/23)

FUNDING DESCRIPTION	AMOUNT	SET-ASIDES	23-24 ALLOCATION
Funding Allocation	925,725.00		
Program Income	5,000.00		
Administration[2]		185,145.00	
CDBG[3]	930,725.00	185,145.00	745,580.00
Funding Allocation	503,797.00		
Program Income[1]	68,000.00		
Administration[2]		50,379.00	
HOME	571,797.00	50,379.00	521,418.00
General Funds	3,321,188.00		
General Funds – Administration		2,022,738.00	
General Funds – Homeless Initiatives		703,450.00	
General Funds – Development Fee Grant		225,000.00	
GF	3,321,188.00	2,951,188.00	370,000.00
TOTAL	4,823,710.00	3,186,712.00	1,636,998.00

[1]The estimated amount of program income is based on an average of prior year actual program income received.

[2]HUD allows a percentage of the grant and program income to be utilized for administration activities – CDBG 20%; HOME 10%, and HOME-ARP 15%.

[3]HUD allows a maximum of 15% of the CDBG grant allocation to be utilized for public services activities. Est. $138,858.

Discussion & Committee Direction

Provide staff direction on:

- **APPLICATION EVALUATION PRIORITIES**
- **APPLICATION FUNDING**

ID CSAC23-005

Receive a report, hold a discussion, and give staff direction regarding the 2023-2024 Community Development Grant Program application process.

Provide staff direction on:

- **APPLICATION PRESENTATIONS**
- **APPLICATION SCORING RUBRIC**

NEW APPLICATION REVIEW INFORMATION

- 2023/24 Applications will be submitted and reviewed on Neighborly.
- A Neighborly representative will provide training at February CSAC meeting.
- A scoring rubric has been developed for easy reference when reviewing applications.
- Staff is seeking direction on the application presentation process.

2023/24 Community Development Grant Program Timeline

ACTIVITY	DATE
Application Due Date	January 30, 2023
CSAC Funding Hearings	February 2023
CSAC Funding Recommendations	March 2023
Development of Action Plan	April 2023
30-day Comment Period on Action Plan	May 2023
Presentation to City Council and Public Hearing	June 2023
Environment Review on All Activities	May – July 2023
City Council considers approval / Submission to HUD	July 2023
Contract Negotiations and Approval by City Council	July – September 2023
Start of Contract	October 2023

SCORING RUBRIC

CRITERIA	STRONG (10)	SATISFACTORY(5)	UNSATISFACTORY (0)
Demonstrated Community Need			
Meets one of three National Objectives for Community Development: benefit low and moderate-income households; elimination of slum or blight; meeting an urgent community need.	The planned action(s) directly respond to and will improve the most important aspect(s) of the national objective identified.	The planned action(s) directly respond to and will improve an aspect of the national objective. Additional aspects or a more important aspect could be improved but are not.	The planned action(s) does not directly respond to and is unlikely to improve the national objective.
The proposed project demonstrates community need as noted in the current Consolidated Plan for Housing and Community Development, Community Needs identified through public hearings, community surveys, Affordable Housing Strategy and/or City Council stated priorities.	The planned action(s) directly respond to and will improve the most important aspect(s) of the community need identified.	The planned action(s) directly respond to and will improve an aspect of the community need. Additional aspects or a more important aspect could be improved but are not.	The planned action(s) does not directly respond to and is unlikely to improve the community need.
Overall Value/Cost of the Program & Leverage of other funds for greater impact			
The project effectively utilizes other available funding resources in combination with City funding to better provide the benefits to it clients.	Multiple stakeholders in the program have an active role in carrying out the proposed project, thereby increasing its impact.	Multiple stakeholders in the program have agreed to participate but have a limited role in carrying out the proposed project, thereby limiting its impact.	A single stakeholder will carry out the proposed project with limited participation from or impact on other stakeholders in the program.
The proposed project avoids perpetual (annual) funding of organizations solely dependent on City funding.	A comprehensive and clear sustainability plan has been created to ensure a continuation of the work beyond life of the grant.	Somewhat of a sustainability plan created to ensure a continuation of the work beyond life of the grant.	Weak or no sustainability plan created to ensure a continuation of the work beyond life of the grant.
FUNDING NARRATIVE (Section E)			
Applicant provided clear description of project design and implementation.	Project description is clear with strong evidence of careful planning, thought and research.	Project description is general, but it is still a good project/idea that can be understood.	Project description needs clarity and further planning. Still, it is possible to understand what the project/idea is.
Applicant has system for project evaluation.	There is a detailed and clearly defined and outlined plan for documenting and evaluating the success of the grant.	There is an outlined plan for documenting and evaluating the success of the grant.	No plans for documenting and/or evaluating the success of the grant, or plans are limited or unclear.
Applicant is actively engaged in community partnerships to avoid duplication.	Extensive and clearly describes partnerships/ collaborations.	Limited partnerships/ collaborations.	Minimal and unclear partnerships/ collaborations.

SCORING RUBRIC

EXPERIENCE AND ORGANIZATIONAL CAPACITY

The applicant has the organizational capacity to administer and manage proposed project and to document measurement and performance goals for the proposed services.	There are sufficient individuals with appropriate assessment experience or requests for expert support to complete the project with the proposed budget.	There are sufficient individuals but with limited assessment experience or inadequate requests for expert support, OR too few individuals, but with appropriate experience to complete the project with the proposed budget.	There are too few individuals and limited assessment experience or insufficient/misaligned requests for expert support; it is unlikely they will be able to complete the project with the proposed budget.
The applicant has provided evidence of successful past project performance or success initiating, maintaining and completing similar projects.	Exemplary reporting history and current compliance with all current funding sources.	Very minimal concerns about the applicant's reporting history and current compliance.	Concerns about the applicant's reporting history and current compliance.

APPLICATION COMPLETENESS

Applicant provided all requested information in each section of the application.	Application is filled out thoughtfully and completely, with detailed answers and supporting documents provided.	Application is completed and adequate information is provided throughout.	Application is not completed, or inadequate information is provided to evaluate the proposed program.

TIMELINE

Applicant provides a clear timeline for results with consideration for any project construction, rollout, and enrollment required.	The project can be completed within 2 years of less, detailed plan to accomplish this goal provided.	The project can be completed in 5 years or less, projected timeline is reasonable.	The project will take more than 5 years to complete or does not have an adequate plan to estimate timeline.

APPLICATION PRESENTATION OPTIONS

- Receive all presentations, in-person or virtually, in one day (weekday or Saturday) during a 4-5 meeting.

- Receive presentations, in-person or virtually, over the course of multiple 1-2 hours meetings (weekdays or Saturdays).

- Remove presentations and use the application as the only review material.

- Other direction from the CSAC.

Discussion & Committee Direction

Provide staff direction on:

- **APPLICATION PRESENTATIONS**
- **APPLICATION SCORING RUBRIC**

CRITERIA	STRONG (10)	SATISFACTORY(5)	UNSATISFACTORY (0)
Demonstrated Community Need			
Meets one of three National Objectives for Community Development: benefit low and moderate-income households; elimination of slum or blight; meeting an urgent community need.	The planned action(s) directly respond to and will improve the most important aspect(s) of the national objective identified.	The planned action(s) directly respond to and will improve an aspect of the national objective. Additional aspects or a more important aspect could be improved but are not.	The planned action(s) does not directly respond to and is unlikely to improve the national objective.
The proposed project demonstrates community need as noted in the current Consolidated Plan for Housing and Community Development, Community Needs identified through public hearings, community surveys, Affordable Housing Strategy and/or City Council stated priorities.	The planned action(s) directly respond to and will improve the most important aspect(s) of the community need identified.	The planned action(s) directly respond to and will improve an aspect of the community need. Additional aspects or a more important aspect could be improved but are not.	The planned action(s) does not directly respond to and is unlikely to improve the community need.
Overall Value/Cost of the Program & Leverage of other funds for greater impact			
The project effectively utilizes other available funding resources in combination with City funding to better provide the benefits to it clients.	Multiple stakeholders in the program have an active role in carrying out the proposed project, thereby increasing its impact.	Multiple stakeholders in the program have agreed to participate but have a limited role in carrying out the proposed project, thereby limiting its impact.	A single stakeholder will carry out the proposed project with limited participation from or impact on other stakeholders in the program.
The proposed project avoids perpetual (annual) funding of organizations solely dependent on City funding.	A comprehensive and clear sustainability plan has been created to ensure a continuation of the work beyond life of the grant.	Somewhat of a sustainability plan created to ensure a continuation of the work beyond life of the grant.	Weak or no sustainability plan created to ensure a continuation of the work beyond life of the grant.

CRITERIA	STRONG (10)	SATISFACTORY(5)	UNSATISFACTORY (0)
FUNDING NARRATIVE (Section E)			
Applicant provided clear description of project design and implementation.	Project description is clear with strong evidence of careful planning, thought and research.	Project description is general but it is still a good project/idea that can be understood.	Project description needs clarity and further planning. Still, it is possible to understand what the project/idea is.
Applicant has system for project evaluation.	There is a detailed and clearly defined and outlined plan for documenting and evaluating the success of the grant.	There is an outlined plan for documenting and evaluating the success of the grant.	No plans for documenting and/or evaluating the success of the grant, or plans are limited or unclear.
Applicant is actively engaged in community partnerships to avoid duplication.	Extensive and clearly describes partnerships/ collaborations.	Limited partnerships/ collaborations.	Minimal and unclear partnerships/ collaborations.
EXPERIENCE AND ORGANIZATIONAL CAPACITY			
The applicant has the organizational capacity to administer and manage proposed project and to document measurement and performance goals for the proposed services.	There are sufficient individuals with appropriate assessment experience or requests for expert support to complete the project with the proposed budget.	There are sufficient individuals but with limited assessment experience or inadequate requests for expert support, OR too few individuals, but with appropriate experience to complete the project with the proposed budget.	There are too few individuals and limited assessment experience or insufficient/misaligned requests for expert support; it is unlikely they will be able to complete the project with the proposed budget.
The applicant has provided evidence of successful past project performance or success initiating, maintaining and completing similar projects.	Exemplary reporting history and current compliance with all current funding sources.	Very minimal concerns about the applicant's reporting history and current compliance.	Concerns about the applicant's reporting history and current compliance.
APPLICATION COMPLETENESS			
Applicant provided all requested information in each section of the application.	Application is filled out thoughtfully and completely, with detailed answers and supporting documents provided.	Application is completed and adequate information is provided throughout.	Application is not completed or inadequate information is provided to evaluate the proposed program.

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TIMELINE			
Applicant provides a clear timeline for results with consideration for any project construction, rollout, and enrollment required.	The project can be completed within 2 years of less, detailed plan to accomplish this goal provided.	The project can be completed in 5 years or less, projected timeline is reasonable.	The project will take more than 5 years to complete, or does not have an adequate plan to estimate timeline.

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23/24 Community Development Grant Program Scoring Rubric
Housing Project

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City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Legislation Text

File #: CSAC23-006, **Version:** 1

Receive a report, hold a discussion, and give staff direction regarding the City of Denton HOME-ARP funding application.

AGENDA INFORMATION SHEET

DEPARTMENT: **Community Services**

CM/ DCM/ ACM: **Frank Dixon, Assistant City Manager**

DATE: **January 13, 2023**

SUBJECT
Receive a report, hold a discussion, and give staff direction regarding City of Denton HOME-ARP funding.

BACKGROUND
On March 11, 2021, President Biden signed the American Rescue Plan (ARP) into law, which provides over $1.9 trillion in relief to address the continued impact of the COVID-19 pandemic on the economy, public health, State and local governments, individuals, and businesses.

HOME-ARP Funding
To address the need for homelessness assistance and supportive services, Congress appropriated $5 billion in ARP funds to be administered through HOME to perform four activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. These activities include:
   (1) development and support of affordable housing,
   (2) tenant-based rental assistance (TBRA),
   (3) provision of supportive services; and
   (4) acquisition and development of non-congregate shelter units.

ARP requires that funds be used to primarily benefit individuals and families in the following specified "qualifying populations."
   (1) Experiencing Literal Homelessness
   (2) At Risk of Homelessness
   (3) Fleeing, or Attempting to Flee Domestic Violence
   (4) Other Populations

Additional details regarding eligible activities and qualifying populations are included in HOME-ARP Notice CPD-21-10 (Exhibit 3). In September of 2021, the City of Denton received notice of a HOME Investment Partnerships – America Rescue Plan (HOME-ARP) allocation in the amount of $1,763,622.

During the September meeting of the Community Services Advisory Committee, committee members provided direction to allocate HOME-ARP funding for Tenant Based Rental Assistance (TBRA) and Supportive Services.

During the October meeting, staff provided an updated on the estimated timeline for the City of Denton's HOME-ARP Allocation Planning process. The committee requested to review a draft HOME-ARP Allocation Plan at the November meeting prior to release for public comment.

Staff presented a draft of the City of Denton's HOME-ARP Allocation Plan to the CSAC during their December meeting. The plan included a needs assessment and gaps analysis, proposed use and allocation of funding and details regarding a preference for a single qualifying population (people experiencing literal homelessness). City Council considered approval of the plan for submission to HUD January 10.

DISCUSSION
Drafts of the guidelines and subrecipient application for HOME-ARP TBRA and Supportive Services funding are included as attachments for committee review and feedback.

A tentative timeline for plan approval and funding administration is included below:

- 11/17 – Committee Review Draft HOME-ARP Allocation Plan
- 11/27 – 12/14 – Public Comment Period for Draft HOME-ARP Allocation Plan
- 12/13 – Public Hearing at City Council
- 1/10 – Council consider HOME-ARP Allocation Plan for Approval
- 1/11 – Submit HOME-ARP Allocation Plan to HUD
- 1/17 – Release Notice of Funding Opportunity for TBRA and Supportive Services.
- 1/31 – HOME-ARP Applications Due
- 2/10 – Committee Review HOME-ARP Applications and Make Recommendations
- 3/7 – City Council Consider Approval of HOME-ARP Subrecipient Agreements

EXHIBITS
Exhibit 1 – Agenda Information Sheet
Exhibit 2 – Draft HOME-ARP Funding Application
Exhibit 3 – Draft HOME ARP Program Guidelines

Respectfully submitted:
Courtney Douangdara
Deputy Director of Community Services

HOME-ARP TBRA and Supportive Services Grant Application

Application Overview

HOME-ARP TBRA and Supportive Services

In Denton and throughout Denton County, our Housing Crisis Response System (HCRS) plan is to achieve our goals through the following collaborative efforts:

- **Street Outreach: Street Outreach (SO) is a valuable tool in our HCRS to ensure that people living on the street are provided information and referrals to emergency shelter (if available) and Coordinated Entry (CE) assessment to be placed on community's Housing Priority List (HPL) for housing placement, crisis intervention, and follow-up support.**

- **Coordinated Entry (CE): Denton has adopted a uniform process designed to quickly identify, assess, refer and connect people in crisis to housing assistance and services.**

- **Diversion and Prevention: Diversion and prevention are key components of our HCRS by reducing the number of people who become literally homeless. Homeless prevention helps households stay in their current housing situation while diversion prevents homelessness for people seeking shelter by helping them identify immediate alternate housing arrangements.**

- **Emergency Shelters and Temporary Housing: Emergency shelter and temporary housing connects people experiencing a housing crisis or fleeing an unsafe situation to a safe place to stay.**

- **Permanent Housing: Without permanent housing, there is constant housing instability. Our HCRS includes a goal to increase our capacity to connect people experiencing homelessness with permanent housing programs, such as Rapid Re-Housing (RRH), Permanent Supportive Housing (PSH), Housing Choice Vouchers (HCV) and other stable permanent housing solutions, such as Tenant Based Rental Assistance.**

Strategic integration of these programs to each other is key to the success of the entire HCRS.

The City of Denton has allocated HOME-ARP funds for Tenant Based Rental Assistance (HOME-ARP TBRA) and a broad range of supportive services to individuals and families that meet one of the Qualifying Populations defined in the *CPD Notice: Requirements for the Use of Funds in the HOME-American Rescue Plan Program* ("the Notice"). HOME-ARP requires that funds be used to primarily benefit households in the following qualifying populations and allows for preference to be

given to one qualifying population; including, literally homeless, at risk of homelessness, fleeing, or attempting to flee, domestic violence, and other populations at risk for homelessness including Veterans. The City of Denton HOME-ARP TBRA and Supportive Services program will give preference to households experiencing literal homelessness.

The available $1,713,622 in HOME-ARP funding is designed to support the HCRS by addressing the gap in services for permanent housing assistance over three (3) years. <u>This grant may be used for eligible Tenant Based Rental Assistance and Supportive Services costs. Organizations serving the HOME-ARP qualified populations may apply.</u> Local housing assistance providers, shelters, and homeless supportive service providers interested in providing TBRA and Supportive Services are encouraged to apply.

• Maximum of two (2) recipients will be awarded for this funding.

• All application information and additional requested information must be submitted to Community Development on or before the deadline of January 31, 2023 by 11:59 pm.

• Agency must be available for a brief presentation to the Community Services Advisory Committee Friday, February 10, 2023 at 12:00pm.

• No late applications will be accepted.

For questions regarding the application contact:
Megan Ball
Homeless Programs Coordinator
940-349-7234

HOME-ARP TBRA and Supportive Services Grant Application

Application Overview: Recipient Eligibility & Requirements

HOME-ARP TBRA and Supportive Services

Applicants must be eligible and be able to comply with program limitations as described below.

AGENCY ELIGIBILITY

- **Agency must be a 501(c)3 in operation for more than two years and providing services to people/households experiencing homelessness.**
- **Agency must be providing emergency shelter or supportive services to persons/households experiencing literal homelessness as defined by 42 U.S. Code § 11302.**
- **Agency must be currently using HMIS and actively participating in Denton's Coordinated Entry process, including participating in monthly Case Conferencing.**
- **Agency must have at least 2 years experience administering grant funded rental assistance or TBRA programs in the City of Denton.**

PROGRAM LIMITS & REQUIREMENTS

- **Funding term is March 1, 2023 through February 29, 2024, with the option for 2 (two) 12-month renewal.**
- **Maximum request is $285,603.00 annually per agency.**
- **Funding may be awarded in part to multiple (2) agencies.**
- **Grant funds will be provided as reimbursement, providing funding to grant recipients after expenses have been incurred.**
- **Status of homelessness of everyone served in the program must be verified and documented in HMIS.**
- **All referrals to the program must come from Homeless Management Information System (HMIS).**
- **Every client served in the program MUST BE ENROLLED in the appropriate TBRA and Supportive Services program in HMIS before receiving services, and housing statuses must be updated within 5 business days of any change to the client's housing status.**
- **Funds may only be used for Tenant Based Rental Assistance and Supportive Services.**
    - **Tenant Based Rental Assistance eligible costs:**
        - **Rental Assistance - Up to 12 months over 24 months.**
        - **Security Deposit- Maximum two (2) times monthly contract rent.**
        - **Utility Payment Assistance- Up to 12 months over 24 months.**

- **Supportive Services eligible costs:**
  - **Rental application fees- Fee charged to all applicants.**
  - **Utility Deposits- Gas, Electric, Water, and Sewer.**
  - **Moving Costs- One-time expense for moving truck, hiring moving company, and 3 months temporary storage fees accrued after the date the program participant begins receiving services.**
  - **Rental Arrears- One time payment for up to 6 months in arrears.**
  - **Case Management- staff salary**
- **Financial Assistance cannot be paid directly to the client, only on behalf of the client to the Landlord/Owner for the assisted unit.**
- **Assisted Housing Units must meet certain standards:**
  - **Lease in the Client name for at least 6 months.**
  - **Habitability MUST BE DOCUMENTED IN HMIS at least 48 hours prior to any lease agreement being executed. The structure and materials must be structurally sound to protect residents from the elements and not pose any threat to the health and safety of the residents. Recipients will have a procedure in place to ensure that habitability is documented prior to executing a lease for an assisted unit.**
  - **Unit must meet Rent Reasonableness requirements, the standard to ensure that rents being paid are reasonable in relation to rents being charged for comparable unassisted units in the same market. Recipients will have a procedure in place to ensure that compliance with rent reasonableness standards is documented prior to submitting an application for an assisted unit.**
  - **Fair Market Rent calculation and documentation will be required.**
  - **Unit should have adequate number of bedrooms for the number of household/roommates.**

Application Contents

HOME-ARP TBRA and Supportive Services

Section 1: General Information

- **Fill in each listed item**

Section 2: Project Information

- **Fill in project name**
- **Provide a detailed description of the project**

Section 3: Performance Measures (15 points total)
List at least <u>one</u> and up to three performance measures (0- 5 points for each measure) that will be used to assess whether the project or program is successful. Examples of performance measures include:

- **Total number of clients enrolled in TBRA and Supportive Services project in Homeless Management Information System (HMIS).**
- **An increase in successful, permanent home placements.**
- **Clients able to maintain housing at least three months after placement.**

Section 4: Financial Management (10 points total)
<u>Income/Revenue</u>

- **State amount of funds requested for the project**
- **List additional funding sources, including any Federal, State or Local funds that will also support the proposed project**

<u>Expenditures</u>

- **List expenditures for each category**

<u>Project Management</u>

- **Describe the organization's experience in managing and operating projects or activities funded with other Federal, State, Local funds. (0-5 points)**
- **Please provide the names and qualifications of the person(s) that will be primarily responsible for the implementation of the proposed project. (0-5 points)**

<u>Attach Agency's YTD Profit and Loss Statement</u>

Section 5: Timeline (5 points total)

Provide a project schedule that specifically details how the organization plans to accomplish the proposed project/plan.

- **What is the expected start date for providing TBRA and Supportive Services? (1-2.5 points)**
- **How will funds be expended by February 29, 2024? (1-2.5 points)**

Section 6: Project Narratives (25 points total)
Provide a brief narrative in response to each of the items listed below. Please use no more than 200 words per item.

1. Discuss how this project will prioritize housing for people experiencing literal homelessness. (0-5 points)
2. How does the proposed project involve community collaboration? (0-5 points)
3. Briefly describe your program's approach and plan to working with clients once placed in permanent housing. (0-5 points)
4. Describe how the organization plans if any to continue the project/work after the HOME-ARP funds are expended? (0-5 points)
5. Has your organization ever had unexpended or recaptured funds from grants awarded (examples: local grant funding awards not fulling expended, state/federal grant funds recaptured)? Explain.(0-5 points)

Total Points: 55 points

CITY OF DENTON

HOME-ARP TBRA and Supportive Services Grant Application

Section 1: General Information

* 1. Organization Information

Legal Agency Name	
Doing Business As (DBA)	
Organization Address	
City	
State	
Postal Code	
Main Phone Number	
Organization EIN/Tax ID Number	

* 2. CEO or Executive Director Contact Information

CEO First Name	
CEO Last Name	
CEO Direct Phone Number	
CEO Email Address	

* 3. Primary Contact for Application

Primary Contact First Name	
Primary Contact Last Name	
Primary Contact Phone Number	
Primary Contact Email Address	
Primary Contact Job Title	

HOME-ARP TBRA and Supportive Services Grant Application

Section 2: Project Information

* 4. Name of Project

* 5. Project Funds ($) Requested *Must not exceed $856,810.00 ($285,603 annually)

* 6. Project Description: (needs, location, partnerships, expected results, and benefits to the community/city at-large)

   * 7. Does your organization currently have staff with HMIS License(s) for Denton County's HMIS database?

    ☐ Yes

    ☐ No

8. If you answered 'yes' to Question 7, how many staff members who would be working on the TBRA and Support Services program have HMIS licenses?

HOME-ARP TBRA and Supportive Services Grant Application

Section 3: Performance Measures

List at least one and up to three performance measures (0-5 points for each measure) that will be used to assess whether the project or program is successful.

9. Performance Measures

Performance Measure	
(Unit of measurement, like # of People Served)	
Performance Measure	
(Unit of measurement, like # of People Served)	
Performance Measure	
(Unit of measurement, like # of People Served)	

HOME-ARP TBRA and Supportive Services Grant Application

Section 4: Financial Management

* 10. Income/Revenue

Grant Amount
Requested for TBRA -
Max Request Amount
$562,164.00
($187,388.00 annually)

Grant Amount
Requested for
Supportive Services -
Max Request Amount
$294,656.00
 ($98,218.00 annually)

Total TBRA and
Supportive Services
Project Funds
(including funding
from other sources)

* 11. Expenditures ('Other' categories not required, if including 'Other', please be specific)

TBRA- Rental Assistance	
TBRA- Security Deposits	
TBRA- Utility Payments	
Total TBRA (Max Request $562,154)	
Supportive Services- Rental Application Fees	
Supportive Services- Utility Deposits	
Supportive Services- Moving Costs	
Supportive Services- Rental Arrears	
Supportive Services- Case Management Staff Salary	
Total Support Services (Max Request $294,656)	

* 12. Management Capacity

Describe the organization's experience in managing and operating projects or activities funded with other Federal, State, Local funds.

Capacity: (names and qualifications of person(s) primarily responsible for the implementation of the project)

* 13. YTD Profit and Loss Statement

Please upload a copy of the agency's YTD Profit and Loss Statement

Choose File   Choose File   No file chosen

Section 5: Timeline

Provide a project schedule that specifically details how the organization plans to accomplish the proposed project/plan.

What is the expected start date for providing TBRA and Supportive Services? How will funds be expended by end of contract term?

* 14. Project Schedule

Section 6: Project Narratives

Provide a brief narrative in response to each of the items listed below. Please use no more than 200 words per item.

* 15. Discuss how this project will prioritize housing for those staying in emergency shelters.

* 16. How does the proposed project involve community collaboration?

* 17. Briefly describe the program's approach and plan to working with clients once placed in permanent housing.

* 18. Describe how the organization would plan to continue the project/work after the City of Denton General Fund dollars are expended.

19. Has your organization ever had unexpended or recaptured funds from grants awarded (examples: local grant funding awards not fulling expended, state/federal grant funds recaptured)? Explain.

City of Denton
HOME-ARP Program Guidelines:
Tenant-Based Rental Assistance & Supportive Services

Last Updated: January 5, 2023

Table of Contents

- Sanctions: The requirements at 24 CFR 92.552 apply to HOME-ARP funds, except that the provision at 24 CFR 92.552(a)(2)(iv) related to failure to comply with matching contribution requirements shall not apply. 15

An amended Administration Manual will be released periodically, and the newest edition overrides all previous editions. Except where otherwise noted, all amendments to the Administration Manual apply to all awards, regardless of year of funding.

Overview

HOME-ARP funds provide tenant-based rental assistance ("HOME-ARP TBRA") and a broad range of supportive services to individuals and families that meet one of the Qualifying Populations defined in the *CPD Notice: Requirements for the Use of Funds in the HOME-American Rescue Plan Program* ("the Notice"). Subject to compliance with requirements of Notice: CPD-21-10 Requirements for the Use of Funds in the HOME-American Rescue Plan Program.

Qualifying Populations

ARP requires that funds be used to primarily benefit individuals and families in the following specified "qualifying populations." Any individual or family who meets the criteria for these populations is eligible to receive assistance or services funded through HOME-ARP without meeting additional criteria (e.g., additional income criteria). All income calculations to meet income criteria of a qualifying population or required for income determinations in HOME-ARP eligible activities must use the annual income definition in 24 CFR 5.609 in accordance with the requirements of 24 CFR 92.203(a)(1).

HOME-ARP TBRA funds must be used to primarily benefit individuals or families from the following qualifying populations:

1. *Homeless*, as defined in section 103(a) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11302(a));

2. *At-risk of homelessness*, as defined in section 401(1) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(1));

3. *Fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking*, as defined by the HUD;

4. In *Other Populations* where providing supportive services or assistance under section 212(a) of the Act (42 U.S.C. 12742(a)) would prevent the family's homelessness or would serve those with the greatest risk of housing instability. *Veterans and families* that include a veteran family member that meet one of the preceding criteria.

The City of Denton has established a preference for households that meet the criteria for Qualifying Population 1, people experiencing literal homelessness.

Supportive Services

Supportive services may be provided to individuals and families who meet the definition of a qualifying population under Section IV.A of the Notice and who are not already receiving these services through another program. Program participants in other HOME-ARP activities are eligible for supportive services under the Notice in accordance with these policies and procedures. These policies and procedures identify the length of time that program participants may be served by HOME-ARP TBRA and/or HOME ARP rental housing before they will no longer be eligible as a qualifying population for purposes of this section.

Eligibility

- *Part 5 Definition of Annual Income* (commonly known as the "Section 8 definition") will be used for determining annual income. The annual income definition is found at 24 CFR Part 5.609. The Part 5 definition of annual income is the gross amount of income of all adult household members that is anticipated to be received during the coming 12-month period.

- *Income Eligibility:* Households must have a gross annual income that does not exceed 60% of the city's area median income (AMI), as published annually by HUD and released by the City, to be eligible for enrollment in the HOME-ARP TBRA Program. For continued eligibility, households must have a gross

annual income that does not exceed 80% of the city's AMI at the annual recertification.

- *Annual Recertification:* The sub-recipient must re-examine the incomes of all program participants annually using source documentation. The sub-recipient must re-evaluate household income, size, and composition and adjust the amount of rental assistance according to the circumstances in effect at the time of recertification. If a household's income exceeds the HOME low-income limit (80% AMI) at reexamination, the household is no longer eligible for the HOME-ARP TBRA program. The TBRA assistance must be terminated after the sub-recipient gives notice of at least 30 days to the tenant and the landlord. While the rental assistance payments will end at that time, the household's lease cannot be terminated for an increase in income.

Use of a Project/Activity Waiting List

- The Agency may establish a waiting list for each HOME-ARP project or activity. All qualifying individuals or families must have access to apply for placement on the waiting list for an activity or project. Qualifying individuals or families on a waiting list must be accepted in accordance with the Agency's preferences, if any, consistent with this Notice or, if the Agency did not establish preferences, in chronological order, insofar as practicable.

Eligible Costs HOME-ARP TBRA

HOME-ARP TBRA funds may be used to provide rental assistance, security deposit assistance, utility deposits, and utility payments to qualifying households. HOME-ARP may pay up to 100% of these costs for a qualifying household.

- *Rental Assistance:* Rental assistance payments may be made on behalf of qualified households for not more **than 24 months.**

  o The amount of the monthly assistance may not exceed the difference between the established payment standard for the unit size and 30 percent of the household's monthly adjusted income.

  o Payments must be paid directly to a third-party on behalf of the household.

  o Costs of inspecting the housing and determining income eligibility and assistance level are eligible for reimbursement as either administrative or rental assistance costs.

- *Rent Limits*: The HOME American Rescue Plan Program (HOME-ARP) uses the same rent limits as the HOME Program. HUD will update rent limits annually.

- *Rent Limit for Low-Income Households*: For any HOME-ARP units occupied by "low-income households," the rent must comply with the rent limitations in CFR Part 92.252(a). The maximum rents are the lesser of:

  o The fair market rent (FMR) for existing housing for comparable units in the area as established by HUD under 24 CFR 888.111; or

  o A rent that does not exceed 30 percent of the adjusted income of a family whose annual income equals 65 percent of the median income for the area, as determined by HUD, with adjustments for number of bedrooms in the unit. The HOME-ARP rent limits provided by HUD will include average occupancy per unit and adjusted income assumptions. This is also known as the **high HOME rent limit**.

  o Notwithstanding the foregoing, when a household receives a form of federal tenant-based rental assistance (e.g., housing choice vouchers), the rent is the rent permissible under the applicable rental assistance program (i.e., the tenant rental contribution plus the rent subsidy allowable under the rental assistance program).

  o The rent limits for low-income households apply to the rent plus the utility allowance established

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pursuant to Section VI.B.13.d of the HOME-ARP Notice.

- *Rent Security Deposit Assistance*: In accordance with 24 CFR 92.209 (j), the amount of HOME funds provided for a security deposit may not exceed the equivalent of two month's rent for the unit.

  Security deposits must be paid directly to a third-party on behalf of the household.

  Any portion of the security deposit which is returned at the end of the lease must be returned to the tenant.

- *Utility Deposit Assistance*: Utility deposit assistance may be provided as an eligible program activity only in conjunction with security deposits and/or rental assistance.

  Utility deposit assistance may only be applied to the utilities described in the the City Utility Allowance schedule.

Eligible Services and Costs for HOME-ARP Supportive Services

HOME-ARP Supportive Services funds may be used to provide a broad range of supportive services to qualifying individuals or families as a separate activity or in combination with other HOME-ARP activities. Supportive services include: a) services listed in section 401(29) of the McKinney-Vento Homeless Assistance Act ("McKinney-Vento Supportive Services")1 (42 U.S.C. 11360(29)); b) homelessness prevention services, as described in the Notice Section VI.D.3. and D.4; and c) housing counseling services.

- *Eligible Supportive Services*: There are two categories specifically included as supportive services under HOME-ARP for the City of Denton (Note: Housing Counseling Services are not offered in the City of Denton and therefor are not include as eligible.):

  o *McKinney-Vento Supportive Services*: McKinney-Vento Supportive Services under HOMEARP are adapted from the services listed in section 401(29) of the McKinney-Vento Homeless Assistance Act ("**McKinney-Vento Supportive Services**") (42 U.S.C. 11360(29)).

  o *Homelessness Prevention Services*: HOME-ARP Homelessness Prevention Services are adapted from certain eligible homelessness prevention services under the Emergency Services Grant (ESG) regulations at 24 CFR Part 576.

- *Eligible Costs of Supportive Services for Qualifying Individuals and Families*: HOME-ARP funds may be used to pay eligible costs associated with the HOME-ARP supportive services activity in accordance with the requirements of the Notice.

- *Eligible Costs Associated with McKinney-Vento and Homelessness Prevention Supportive Services*:

  o All qualifying households are eligible to receive supportive services under the HOME-ARP supportive services activity. Eligible costs associated with McKinney-Vento supportive services and homelessness prevention supportive services include:

    -
    - Costs of assisting eligible program participants to locate, obtain and retain housing
      - Assessment of housing barriers/needs/preferences
      - plan for locating housing
      - housing search
      - outreach to and negotiation with owners
      - submitting rental applications/understanding leases
      - assessment for habitability, lead based paint, FMR and rent reasonableness
      - making moving arrangements
      - tenant counseling
    - Transportation

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- Case management
- Mediation
- Credit repair
- Financial assistance costs, including
  - Rental application fees
  - Security deposits (Up to two times (2x) the monthly contract rent)
  - Utility deposits
  - Utility payments (Maximum of 12 months over 24 months for water, sewer, electricity, and gas.)
  - Moving costs (One time moving expense that can include the cost of moving truck and movers.)
  - First and Last month's rent
  - Payment of rental arrears (up to months)
- Short-term and medium-term financial assistance for rent
  - Short-term means up to 3 months with **financial assistance agreement**

Medium-term means more than 3 months but not more than 24 months with financial assistance agreement QUICK REFERENCE PROGRAMS & ELIGIBLE ACTIVITIES

Tenant Based Rental Assistance (TBRA)
Financial Assistance
Rental Assistance   - Up to 12 months over 24 months   **Security Deposit**   - Maximum two (2) times monthly contract rent   **Utility Payment Assistance**   - Up to 12 months over 24 months
Supportive Services
Financial Assistance
Rental application fees   - Fee charged to all applicants   **Utility Deposits**   - Gas, Electric, Water, & Sewer   **Moving Costs**   - One-time expense for moving truck, hiring moving company, and 3 months temporary storage for fees accrued after the date the program participant begins receiving services   **Rental Arrears**   - One-time payment for up to 6 months in arrears
Eligible Activities

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- **Housing search and counseling services**
  - Development of an action plan for locating housing
  - Housing search
  - Securing Utilities
  - Making Moving Arrangements
  - Outreach to and negotiation with owners/landlords
  - Assistance submitting rental applications and understanding leases
  - Assistance obtaining utilities
  - Mediation with property owners and landlords on behalf of eligible program participants
- **Life Skills training**
  - Budgeting of resources and money management
  - Household management
  - Conflict management
- **Transportation**
  - Cost of program participant's travel on public transportation
- **Case Management**
  - Conducting the initial evaluation, including verifying and documenting eligibility, for individuals and families applying for supportive services
  - Developing, securing, and coordinating services
  - Using Coordinated Entry
  - Obtaining federal, state, and local benefits
  - Monitoring and evaluating program participant progress
  - Providing information and referrals toother providers
  - Developing an individualized housing and service plan, including planning a path to permanent housing stability
  - Conducting re-evaluations of the program participant's eligibility and the types and amounts of assistance the program participant needs
- **Credit Repair**
  - Household budgeting skill building
  - Money management skill building
  - Resolving personal credit problems
  - Accessing free personal credit report
  - ***THIS ASSISTANE DOES NOT INCLUDE THE PAYMENT OR MODIFICATION OF DEBT**

- The costs of homelessness prevention services are only eligible to the extent that the assistance is necessary to help program participants regain stability in their current permanent housing or move into other permanent housing to achieve stability in that housing.

- *Agency must establish requirements documenting an eligible cost as McKinney-Vento supportive services* to an individual or family in a qualifying population, homelessness prevention services, or Housing Counseling.

TBRA Ineligible Activities

- Program funds may not be used to assist a resident owner of a cooperative or mutual housing unit when that resident is recognized by state law as a homeowner.

- Program funds may not be used to prevent the displacement of tenants from projects assisted with HOME Rental Rehabilitation Program funds.

- TBRA cannot be used to duplicate another form of assistance. For instance, if a tenant receives a rental subsidy that lowers their rent to 30% of their adjusted income, such as a Housing Choice Voucher, they cannot receive additional HOME-ARP TBRA.

- Program funds may not be used to pay rental arrears.

- Program funds cannot be used to pay for the down payment in a lease-purchase program, although it may be used as a rental subsidy.

- Program funds cannot be provided to homeless persons for overnight or temporary shelters, as a valid lease is required for program enrollment.

Supportive Services Ineligible Activities

- Financial assistance cannot be provided to a program participant who is receiving the same type of assistance through other public sources. Financial assistance also cannot be provided to a program participant who has been provided with replacement housing payments under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 USC 4601 et seq.) and its implementing regulations at 49 CFR part 24, or Section 104(d) of the Housing and Community Development Act of 1974 (42 USC 5304(d) and its implementing regulations at 24 CFR part 42, during the period of time covered by the replacement housing payments.

- Resolving or Preventing Mortgage Delinquency
  - Default
  - Foreclosure
  - Loss mitigation
  - Budgeting
  - Credit

- Home Maintenance and Financial Management for Homeowners
  - Escrow funds
  - Budgeting
  - Refinancing
  - Home equity
  - Home improvement
  - Utility costs
  - Rights & responsibilities of homeowners
  - Reverse mortgages
- Housing Counseling surrounding the following topics are ineligible under HOME-ARP:

  - Resolving or preventing mortgage delinquency, including, but not limited to default and foreclosure, loss mitigation, budgeting, and credit;

  - Home maintenance and financial management for homeowners, including, but not limited to: Escrow funds, budgeting, refinancing, home equity, home improvement, utility costs, energy efficiency, rights and responsibilities of homeowners, and reverse mortgages.

Project Requirements:

- *Portability of Assistance*: Agency may require the HOME-ARP TBRA assisted household to use the assistance within the Agency's boundaries or may permit the household to use the assistance outside its boundaries as outlined at 24 CFR 92.209(d).

- *Term of Rental Assistance Contract*: The Agency must determine the maximum term of HOME- ARP TBRA assistance contracts and whether contracts will be renewable.

- *Maximum Subsidy*: Agency must establish policies for the allowable maximum subsidy, which may differ from the maximum subsidy requirements at 24 CFR 92.209(h). Agency may provide up to 100 percent subsidy for rent, security deposit payments, and utility bills. The Agency must also establish policies for determining any household contribution to rent.

- *Rent Reasonableness*: The Agency must determine and document whether the rent is reasonable in

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comparison to rent for other comparable unassisted units according to HUD rent reasonableness standards and must disapprove a lease if the rent is not reasonable.

- *Housing Quality Standards*: Housing must comply with all housing quality standards required at 24 CFR 982.401 (or successor inspection standards issued by HUD) unless the tenant is residing in a HOME or HOME-ARP unit, in which case the Agency may defer to initial and ongoing inspection standards for the housing.

    o **Inspections**: Inspections must be conducted and documented **at least 48 hours prior to signing a lease** for move in and annually during the term of the TBRA assistance. For households receiving one-time security deposit assistance, a unit inspection is required only at the time that assistance is provided. Agency must utilize form HUD-52580-A Inspection Form or form HUD-52580 Inspection Checklist to determine whether the unit passes or fails Housing Quality Standards. The Agency must retain a copy of the form in the participant file.

    While the City does not require that landlords be informed in advance of inspections of their units, Agency may want to discuss this requirement with landlords at the time of lease execution, since forming a positive working relationship with landlords is instrumental to the success of this program. A sample inspection letter is included on the TBRA web page. A unit may fail an HQS inspection for the following common reasons: outlets not working properly, exhaust fans not working, broken windowpanes, windows that do not lock, leaking pipes or faucets, major holes in wall, etc.

    If a unit fails inspection, the inspection form will contain comments detailing the areas that failed to meet HQS standards and will prescribe the necessary repairs needed to pass inspection. If the landlord is willing to repair the items listed, they will need to submit an affidavit detailing all the repairs that were completed. The owner is responsible for completing all repairs and the subrecipient must re-inspect the unit and verify completion. A participant cannot receive TBRA until the landlord corrects all issues noted in the inspection report and the sub-recipient has re-inspected and approved the unit.

- *Lead Based Paint Visual Assessment*: Housing built before 1978 may contain lead-based paint. Lead from paint, paint chips, and dust can pose health hazards if not managed properly. Lead exposure is especially harmful to young children and pregnant women. Before renting pre-1978 housing, lessors must disclose the presence of known lead-based paint and/or lead-based paint hazards in the dwelling. Lessees must also receive a federally approved pamphlet on lead poisoning prevention.

    - *Use of a HOME-ARP Sponsor*: A HOME-ARP sponsor a nonprofit organization that provides housing or supportive services to qualifying households - may facilitate the leasing of a HOME-ARP rental unit or the use and maintenance of HOME-ARP TBRA.

- *Fair Housing*: Protected Classes and Prohibited Activities under Fair Housing and HUD's Equal Access Rule

    o The owner or agents of the owner shall not discriminate in the provision of housing on the basis of race, color, sex, national origin, religion, familial status, or disability [the seven protected classes under the Fair Housing Act]. Nondiscrimination means that owners cannot refuse to rent a unit, provide different selection criteria, fail to allow reasonable accommodations or modifications, evict, or otherwise treat a tenant or applicant in a discriminatory way based solely on that person's inclusion in a protected class. Owners may not engage in steering, segregation, false denial of availability, denial of access to services or amenities, discriminatory advertising, or retaliation against individuals that make fair housing complaints.

    o Effective March 5, 2012, all HUD funded properties (including HOME/CDBG/CDBG-D/NSP funding) are subject to the rule entitled "Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity." According to this rule, HUD-assisted properties must make housing available without regard to actual or perceived sexual orientation, gender identity, or marital status.

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Additionally, HUD-assisted housing providers are prohibited from inquiring about the sexual orientation or gender identity of applicants and occupants for the purpose of determining eligibility for housing. For purposes of this rule, the term "gender identity" means actual or perceived gender-related characteristics and the term "sexual orientation" means homosexuality, heterosexuality, or bisexuality.

o Property owners & managers must allow persons with disabilities to make reasonable modifications (structural changes) so that they can fully enjoy their homes. Also, property owners and managers must allow reasonable accommodations (flexibility in rules and policies) so that persons with disabilities may fully enjoy their homes.

Required Actions

o All sub-recipients should be familiar with both state and federal civil rights and fair housing laws. The City strongly encourages sub-recipients to provide Fair Housing and Equal Opportunity training for all staff, including maintenance staff, associated with any property. Staff should attend a Fair Housing and Equal Opportunity training at least once every calendar year.

o All participant selection plans must acknowledge that the program follows the Fair Housing Act's nondiscrimination requirements. In addition, tenant signed forms must include the Fair Housing and Equal Opportunity logos below.

- *Violence against Women Reauthorization Act of 2013 (VAWA)*

  o Notification of Occupancy Rights under VAWA and Certification Form The sub-recipient must ensure that notice of occupancy rights which is set forth in Form HUD 5380 is provided to each of its applicants and to each of its tenants. The sub-recipient must provide the certification form set forth in Form HUD 5382 to the applicant for a HOME-assisted unit at the time the applicant is admitted to a HOME-assisted unit or denied admission to a HOME-assisted unit based on the sub recipient's participant selection policies and criteria. The sub-recipient must also provide the notice of occupancy rights and the certification form with any notification of eviction.

  o *Lease Addendum*: The lease addendum incorporates all of the requirements that apply to the owner under 24 CFR part 5, subpart L, and 24 CFR 92.359(e), including the prohibited bases for eviction and restrictions on construing lease terms under 24 CFR 5.2005(b) and (c). The the City lease addendum also states that the tenant may terminate the lease without penalty if the City determines that the tenant has met the conditions for an emergency transfer under 24 CFR 5.2005(e).

  o *Emergency Transfers*: The sub-recipient must use and implement the emergency transfer plan set forth in Form HUD-5381 and must make the determination of whether a tenant qualifies for an emergency transfer under the plan. The sub-recipient may provide Form HUD -5383 to a tenant that is requesting an emergency transfer. With respect to tenants who qualify for an emergency transfer and who wish to make an external emergency transfer when a safe unit is not immediately available, the sub-recipient must provide a list of properties in the jurisdiction that include HOME-assisted units. The list must include the following information for each property: The property's address, contact information, the unit sizes (number of bedrooms) for the HOME-assisted units, and, to the extent known, any tenant preferences or eligibility restrictions for the HOME-assisted units. In addition, the sub-recipient may:

    ▪ Establish a preference under the sub recipient's HOME program for tenants who qualify for emergency transfers under 24 CFR 5.2005(e); and

    ▪ Coordinate with victim service providers and advocates to develop the emergency transfer plan, make referrals, and facilitate emergency transfers to safe and available units.

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- No person may deny assistance, tenancy, or occupancy rights to HOME-assisted housing to a tenant solely on the basis of criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking that is engaged in by a member of the household of the tenant or any guest or other person under the control of the tenant, if the tenant or an affiliated individual of the tenant is the victim or threatened victim of such domestic violence, dating violence, sexual assault, or stalking. Notwithstanding the foregoing, the sub-recipient and/or manager of HOME-assisted housing may bifurcate a lease for the housing in order to evict, remove, or terminate assistance to any individual who is a tenant or lawful occupant of the housing and who engages in criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking against an affiliated individual or other individual, without evicting, removing, terminating assistance to, or otherwise penalizing a victim of such criminal activity who is also a tenant or lawful occupant of the housing. The sub-recipient and or manager or HOME-assisted housing must provide any remaining tenants with an opportunity to establish eligibility and a reasonable time to find new housing or to establish eligibility.

- *Confidentiality of Tenant Information Related to Domestic Violence, Dating Violence, Sexual Assault, or Stalking:* The sub-recipient shall ensure that any information submitted to the sub-recipient and or staff of HOME-assisted housing including the fact that an individual is a victim of domestic violence, dating violence, sexual assault, or stalking shall be maintained in confidence and may not be entered into any shared database or disclosed to any other entity or individual, except to the extent that the disclosure is:

  - Requested or consented to by the individual in writing;
  - Required for use in an eviction proceeding against any individual who is a tenant or lawful occupant of the housing and who engages in criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking; or
  - Otherwise required by applicable law.

- *Remedies Available To Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking*: The sub-recipient may bifurcate a lease, or remove a household member from a lease in order to evict, remove, terminate occupancy rights, or terminate assistance to such member who engages in criminal activity directly relating to domestic violence, dating violence, sexual assault, or stalking against an affiliated individual or other individual:

  - Without regard to whether the household member is a signatory to the lease; and
  - Without evicting, removing, terminating assistance to, or otherwise penalizing a victim of such criminal activity who is also a tenant or lawful occupant.

  A lease bifurcation shall be carried out in accordance with any requirements or procedures as may be prescribed by Federal, State, or local law for termination of assistance or leases. If a household who lives in a HOME-assisted rental unit separates under 24 CFR 5.2009(a), the remaining tenant(s) may remain in the HOME-assisted unit.

- *Limitations of VAWA Protections:* VAWA, as applied in this Agreement, does not limit the authority of the sub-recipient, when notified of a court order, to comply with a court order with respect to:

- The rights of access or control of property, including civil protection orders issued to protect a victim of domestic violence, dating violence, sexual assault, or stalking; or

- The distribution or possession of property among members of a household.

VAWA as applied in this Agreement does not limit any available authority of the sub-recipient to evict a tenant for any violation not premised on an act of domestic violence, dating violence, sexual assault, or stalking that is in question against the tenant or an affiliated individual of the tenant. However, the sub-recipient must not subject the tenant, who is or has been a victim of domestic violence, dating violence,

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sexual assault, or stalking, or is affiliated with an individual who is or has been a victim of domestic violence, dating violence, sexual assault or stalking, to a more demanding standard than other tenants in determining whether to evict or terminate assistance.

VAWA, as applied in this Agreement, does not limit any available authority of the sub-recipient to terminate assistance to or evict a tenant under a covered housing program if the sub-recipient can demonstrate an actual and imminent threat to other tenants or those employed at or providing service to the Project would be present if that tenant or lawful occupant is not evicted or terminated from assistance. In this context, words, gestures, actions, or other indicators will be considered an "actual and imminent threat" if they meet the standards provided in the definition of "actual and imminent threat" in 24 CFR 5.2003.

Any eviction or termination of assistance should be utilized by the sub-recipient only when there are no other actions that could be taken to reduce or eliminate the threat, including, but not limited to, transferring the victim to a different unit, barring the perpetrator from the property, contacting law enforcement to increase police presence or develop other plans to keep the property safe, or seeking other legal remedies to prevent the perpetrator from acting on a threat. Restrictions predicated on public safety cannot be based on stereotypes, but must be tailored to particularized concerns.

- HUD 5381: Model Emergency Transfer Plan. The owner must create a model plan specific to each project. The plan must be made available for review by tenants and by CNCS.
- HUD 5382: Certification of Domestic Violence, Dating Violence, Sexual Assault, or Stalking. This form is to be used by tenants as a self-certification form. A copy must be attached any time the HUD 5380 is distributed.
- HUD 5383: Emergency Transfer Request. This form is used by tenants to request a transfer under VAWA.

Oversight and Management

- *Rental Assistance Contract*: HOME-ARP TBRA must be provided through a rental assistance contract with the Agency and (1) an owner that leases a unit to a qualifying household; (2) the qualifying household, (3) a HOME-ARP sponsor or (4) an owner and the qualifying household in a tri-party contract.

- *Rental Lease and Sublease*: Agency must require and verify that there is an executed lease between the qualifying household and the owner of the rental unit or a between an owner and a HOME- ARP sponsor with a sublease between the qualifying households and the HOME-ARP sponsor that complies with tenant protection requirements in accordance with 24 CFR 92.253(a). Agency can execute a lease with an owner for an individual unit or a master lease for more than one unit restricted for occupancy by HOME- ARP TBRA households.

- *Oversight of Eligible Costs*: All supportive service costs paid for by HOME-ARP must comply with the requirements of the Notice and Uniform Administrative Requirements at 2 CFR part 200, subpart E, Cost Principles that require costs be necessary and reasonable.

- *Affirmative marketing and MBE/WBE records*.

  o Records demonstrating compliance with the affirmative marketing procedures and requirements of 24 CFR 92.351 and this Notice.

  o Documentation and data on the steps taken to implement the jurisdiction's outreach programs to minority-owned (MBE) and female-owned (WBE) businesses including data indicating the racial/ethnic or gender character of each business entity receiving a contract or subcontract of $25,000 or more paid, or to be paid, with HOME-ARP funds; the amount of the contract or subcontract, and documentation of participating jurisdiction's affirmative steps to assure that minority business and

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women's business enterprises have an equal opportunity to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction, and services.

- *Confidentiality Requirements*

  o All entities assisted by HOME-ARP funds must develop, implement, and maintain written procedures to require that –

    ▪ All records containing personally identifying information of any individual or family who applies for and/or receives HOME-ARP assistance will be kept secure and confidential;

    ▪ The address or location of any HOME-ARP rental housing exclusively for individuals fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking will not be made public, except as necessary where making the address or location public does not identify occupancy of the HOME-ARP rental housing, when necessary to record use restrictions or restrictive covenants in accordance with the Notice Section VI.B or VI.E, or with written authorization of the person or entity responsible for the operation of the NCS or HOME-ARP rental housing; and

    ▪ The address or location of any program participant that is a fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking will not be made public, except as provided under a privacy policy of the Agency consistent with state and local laws and any other grant conditions from other federal grant programs regarding privacy and obligations of confidentiality.

  o Documenting status of a qualifying population that is fleeing or attempting to flee domestic violence, dating violence, stalking, sexual assault, or human trafficking:

    ▪ If an individual or family qualifies because the individual or family is fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking then acceptable evidence includes an oral or written statement by the qualifying individual or head of household seeking assistance that they are fleeing that situation. An oral statement may be documented by either:

      ⬧ A written certification by the individual or head of household; or
      ⬧ A written certification by a victim service provider, intake worker, social worker, legal assistance provider, health-care provider, law enforcement agency, legal assistance provider, pastoral counselor, or an intake worker in any other organization from whom the individual or family sought assistance.

    ▪ The written documentation need only include the minimum amount of information indicating that the individual or family is fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking and need not include any additional details about the conditions that prompted the individual or family to seek assistance.

- *Corrective and Remedial Actions*

  Corrective or remedial actions for a performance deficiency (e.g., failure to meet a provision of this Notice or an applicable provision of 24 CFR Part 92) will be designed to prevent a continuation of the deficiency; mitigate, to the extent possible, its adverse effects or consequences; and prevent its recurrence. The City or HUD may impose corrective or remedial actions including but not limited to the following:

  o The City of HUD may instruct the Agency to submit and comply with proposals for action to correct, mitigate and prevent a performance deficiency

  o The City and HUD may also:

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- Change the method of payment from an advance to a reimbursement basis and may require supporting documentation to be submitted for the City or HUD review for each payment request before payment is made;
- Determine the Agency to be high risk and impose special conditions or restrictions on the use of HOME-ARP funds in accordance with 2 CFR 200.208; and
- Take other remedies that may be legally available, including remedies under 2 CFR §200.339 and 200.340.

- *No Duplication of Services*: The Agency is responsible for establishing requirements that allow a program participant to receive only the HOME-ARP services needed so there is no duplication of services or assistance in the use of HOME-ARP funds for supportive services.

- *Termination of Assistance*: The Agency may terminate assistance to a program participant who violates program requirements or conditions of occupancy or no longer needs the services as determined by the Agency. Termination under this section does not bar the Agency from providing further assistance at a later date to the same individual or family under this Notice.

  - **Due process:** The Agency6 must establish policies and procedures for termination of assistance to program participants. In terminating assistance to a program participant, the Agency must provide a formal process that recognizes the rights of individuals receiving assistance under the due process of law. This process, at a minimum, must consist of:

    - Providing the program participant with a written copy of the program rules and the termination process before the participant begins to receive assistance;
    - Written notice to the program participant containing a clear statement of the reasons for termination;
    - A review of the decision, in which the program participant is given the opportunity to present written or oral objections before a person other than the person (or a subordinate of that person) who made or approved the termination decision; and
    - Prompt written notice of the final decision to the program participant.

    During this process, the Agency must provide effective communication and accessibility for individuals with disabilities, including the provision of reasonable accommodations. Similarly, the Agency must provide meaningful access to persons with limited English proficient.

- *Sanctions:* The requirements at 24 CFR 92.552 apply to HOME-ARP funds, except that the provision at 24 CFR 92.552(a)(2)(iv) related to failure to comply with matching contribution requirements shall not apply.

TBRA Environmental Clearance

- All TBRA activities require Environmental Clearance

- HOME Program TBRA activities are subject to federal environmental regulations at 24 CFR §58

- All applicable environmental review procedures and written notice of environmental clearance is mandatory and must be completed BEFORE inspection of a rental property.

Monthly Request for Reimbursement

- Funds are disbursed on a reimbursement basis through claims submitted to the City. Sub-recipients must submit requests for reimbursement to the City monthly.

Required Request for Reimbursement documentation (submitted via Neighborly):

  - Rent Reasonableness and Minimum Habitability Standards Checklist documentation
  - Rental Agreement between Agency, Tenant, and Landlord

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- For rental assistance - Copy of the Signed Executed Lease at first request (monthly rent, deposit, arrears)
- Proof of Payment
- Beneficiary Report Data

Records and Document Retention

Pursuant to 24 CFR 92.508, the records must be retained for each household served by the HOME-ARP TBRA program for five years after the period of rental assistance terminates. HUD and the Comptroller General of the United States, any of their representatives, have the right of access to any pertinent books, documents, papers or other records of the participating jurisdiction, state recipients, and sub-recipients, in order to make audits, examinations, excerpts, and transcripts.

Monitoring

The City will perform program compliance checks throughout the program year by reviewing monthly reports, claims, and other information.

A more thorough monitoring of the program will also occur. The monitoring review may be done remotely or in person. At least three weeks of notice will be given to the recipient before monitoring begins so that the recipient can prepare using a monitoring checklist. The checklist will contain a list of areas that will be reviewed and documents that will need to be made available at the time of monitoring.

Upon completion of a monitoring review, the City will send a letter detailing all concerns and findings discovered during the review. The letter will be sent within 30 calendar days of the monitoring unless an investigation of findings requires more time. If there are findings or concerns discovered, the letter will request the recipient to submit a specific resolution or correction within a certain period of time.

Significant deficiencies in program files or other record keeping that are found during a monitoring will result in required Plans of Corrective Action with possible loss of funds or repayment to the City.

Close Out

A final close out report must be submitted to The City within 30 days after the award expires. the City will provide a form on which sub-recipients will record information regarding their award performance. All reports must be submitted as requested by the City for the sub-recipient to remain eligible for future HOME-ARP TBRA funds.