



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda Airport Advisory Board

---

Wednesday, January 11, 2023

3:00 PM

Airport Terminal Meeting Room

---

After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a Regular Meeting on Wednesday, January 11, 2023, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas, at which the following items will be considered:

### 1. PLEDGE OF ALLEGIANCE

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

### 2. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

Citizens may complete one Request to Speak “Public Comment” card per night for the “Presentations from Members of the Public” portion of the meeting and submit it to the Airport Staff. Presentations from Members of the Public time is reserved for citizen comments regarding items not listed on the agenda. No official action can be taken on these items. Presentations from Members of the Public is limited to five speakers per meeting with each speaker allowed a maximum of three (3) minutes.

### 3. ITEMS FOR CONSIDERATION

- A. [AAB23-001](#) Consider approval of the minutes of December 14, 2022.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - Draft Minutes - December 14, 2022](#)

- B. [AAB23-002](#) Election of Chair and Vice Chair.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)

- C. [AAB23-004](#) Ratification of the Airport Business Permit for Berry Aviation, Inc. to conduct Aircraft Charter services at the Denton Enterprise Airport.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - Airport Business Permit](#)  
                                 [Exhibit 3 - Location Map](#)

- D. [AAB23-005](#) Ratification of the Airport Business Permit for CTL Aero Solutions to conduct Aircraft Management, Sales, Mobile Maintenance and Repair, and Flight Training services at the Denton Enterprise Airport.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - Airport Business Permit](#)

- E. [AAB23-006](#) Ratification of the Airport Business Permit for VinRose, Inc dba US Sport Planes to conduct Aircraft Sales services at the Denton Enterprise Airport.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
                             [Exhibit 2 - Airport Business Permit](#)  
                             [Exhibit 3 - Location Map](#)

- F. [AAB23-007](#) Review the roles and responsibilities of the Airport Advisory Board.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)

- G. [AAB23-003](#) Staff Reports:  
1. Monthly Operations Report - January 2023  
2. Monthly Construction Report - January 2023  
3. Airport Business Permit Report - January 2023  
4. Airport Advisory Board-City Council Airport Related Items Matrix - January 2023

Attachments:      [Monthly Operations Report - January 2023](#)  
                             [Monthly Construction Report - January 2023](#)  
                             [Airport Business Permit Update - January 2023](#)  
                             [Airport Advisory Board-City Council Airport Related Items Matrix - January 2023](#)

#### 4. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Airport Advisory Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Airport Advisory Board reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

#### CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on January 5, 2023, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

---

CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Legislation Text

---

**File #:** AAB23-001, **Version:** 1

---

### **AGENDA CAPTION**

Consider approval of the minutes of December 14, 2022.



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

---

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Airport

**ACM:** Frank Dixon

**DATE:** January 11, 2023

### **SUBJECT**

Consider approval of the minutes of December 14, 2022.

### **BACKGROUND**

The draft minutes from the Airport Advisory Board meeting of December 14, 2022 are attached for the Board's consideration and approval.

### **EXHIBITS**

1. Agenda Information Sheet
2. Draft Minutes – December 14, 2022

Respectfully submitted:  
Scott Gray  
Airport Director

Prepared by:  
Leanne Hood  
Management Analyst

**MINUTES**  
**AIRPORT ADVISORY BOARD**  
**December 14, 2022**

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Regular Meeting on Wednesday, November 9, 2022, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

**PRESENT:** Chair Robert Tickner, Vice Chair Ed Ahrens, and Members Matthew Irvine, Rick Woolfolk, Greg Dawsey, Ann Patterson, and David Smith.

**ABSENT:** None.

**1. PLEDGE OF ALLEGIANCE**

Members conducted the U.S. and Texas pledge of allegiance.

**2. PRESENTATION FROM MEMBERS OF THE PUBLIC**

None.

**3. ITEMS FOR CONSIDERATION**

**A. Consider approval of minutes of November 9, 2022. (AAB22-054)**

Member Woolfolk moved to approve the item as presented. Member Dawsey seconded the motion. Motion carried.

AYES (7): Chair Tickner, Vice Chair Ahrens, and Members Irvine, Patterson, Smith, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (0): NONE

**B. Ratification of the Airport Business Permit for Hangar Services, Inc. to conduct Aircraft Washing services at the Denton Enterprise Airport. (AAB22-053)**

Member Woolfolk moved to approve the item as presented. Vice Chair Ahrens seconded the motion. Motion carried.

AYES (7): Chair Tickner, Vice Chair Ahrens, and Members Irvine, Patterson, Smith, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (0): NONE

- C. Receive a report, hold a discussion, and provide a recommendation to City Council regarding the approval of a First Amendment to Airport Lease for THP Air, LLC covering property at 2200 Westcourt, Denton, Texas at the Denton Enterprise Airport; authorizing the City Manager to execute the First Amendment of Airport Lease; and providing an effective date. (AAB22-055)**

The item was presented, and discussion followed.

Member Woolfolk moved to approve the item as presented. Member Irvine seconded the motion. Motion carried.

AYES (7): Chair Tickner, Vice Chair Ahrens, and Members Irvine, Patterson, Smith, Woolfolk, and Dawsey  
NAYS (0): NONE  
ABSENT (0): NONE

- D. Receive a report, hold a discussion, and provide recommendation to City Council approval of an ordinance of the City of Denton intent to request financial assistance from the Texas department of Transportation for airport improvements; authorizing the City Manager, or her designee, to accept on behalf of the City an offer from the Texas Department of Transportation ("TxDOT") relating to a grant of \$607,700 for design costs with the City responsible for ten percent of total project costs; requiring the City to provide \$60,770 in contributory funds for design of the anticipated improvements; desire to complete the runway reconstruction project at the Denton Enterprise Airport with an estimated total project cost of \$19,880,000; and providing for an effective date. (AAB22-058)**

The item was presented, and discussion followed.

Member Woolfolk moved to approve the item as presented. Member Dawsey seconded the motion. Motion carried.

AYES (7): Chair Tickner, Vice Chair Ahrens, and Members Irvine, Patterson, Smith, Woolfolk, and Dawsey  
NAYS (0): NONE  
ABSENT (0): NONE

- E. Receive a report and hold a discussion on the FY22-23 Airport Financial Report. (AAB22-057)**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

**F. Staff Reports: (AAB22-056)**

- 1. Monthly Operations Report – December 2022**
- 2. Monthly Construction Report – December 2022**
- 3. Airport Business Permit Report – December 2022**
- 4. Airport Advisory Board-City Council Airport Related Items Matrix – December 2022**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

**5. CONCLUDING ITEMS.**

Airport staff member Hood informed the board that the social media pages for Denton Enterprise Airport have been approved and created.

Member Woolfolk presented a Board TxDOT event trip request. Airport Director Gray responded that he would reach out to the City Manager's office and respond to the request at the next Airport Advisory Board meeting.

The next scheduled Airport Advisory Board meeting is January 11, 2022, at 3:00 p.m.

With no further business, the meeting was adjourned at 4:20 p.m.

X

---

Bob Tickner  
Chairman

X

---

Leanne Hood  
Recording Secretary





# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Legislation Text

---

**File #:** AAB23-002, **Version:** 1

---

### AGENDA CAPTION

Election of Chair and Vice Chair.



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Airport

**ACM:** Frank Dixon

**DATE:** January 11, 2023

### **SUBJECT**

Election of Chair and Vice Chair.

### **BACKGROUND**

The election of officers for the Airport Advisory Board positions shall be conducted in accordance with the Airport Advisory Board Bylaws:

“The Board shall elect officers in accordance with the provisions regarding the election of officers for appointed boards set forth in the Handbook, as revised or amended from time to time or otherwise suspended or modified in times of emergency.

The Chair will inquire if any other members are interested in the position of Chair. Any additional members will be added to the list of interested members. Each member expressing interest in the Chair position shall provide a brief synopsis as to why they are interested in the position. The Chair will request a vote via a show of hands for each individual member for the position of Chair. The member with the majority of votes in favor shall assume the Chair role. If necessary, a second or subsequent round(s) of voting may be needed if there was a tie or no majority reached.

The newly elected Chair shall ask the remaining candidates if they are interested in the Vice Chair position. The newly elected Chair will request a vote via a show of hands for each individual member interested in the Vice Chair position. The member with the majority of votes in favor shall assume the Vice Chair role. If necessary, a second or subsequent round(s) of voting may be needed if there was a tie or no majority reached.

### **EXHIBITS**

1. Agenda Information Sheet

Respectfully submitted:  
Scott Gray  
Airport Director

Prepared by:  
Leanne Hood  
Management Analyst



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Legislation Text

---

**File #:** AAB23-004, **Version:** 1

---

### **AGENDA CAPTION**

Ratification of the Airport Business Permit for Berry Aviation, Inc. to conduct Aircraft Charter services at the Denton Enterprise Airport.



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Airport

**ACM:** Frank Dixon

**DATE:** January 11, 2023

### **SUBJECT**

Ratification of the Airport Business Permit for Berry Aviation, Inc. to conduct Aircraft Charter services at the Denton Enterprise Airport.

### **PURPOSE**

Pursuant to Denton Enterprise Airport Revised Code, Chapter 3, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Berry Aviation, Inc. has requested an Airport Business Permit to conduct Aircraft Charter services at the Denton Enterprise Airport.

### **APPLICANT(S)**

Berry Aviation, Inc.  
Davis Green  
5035 Warbird Dr.  
Denton, TX 76207

### **KEY CONSIDERATIONS**

Berry Aviation, Inc. has provided the appropriate documentation and meets the requirements for said services as outlined in the Airport Minimum Operating Standards.

### **EXHIBITS**

1. Agenda Information Sheet
2. Airport Business Permit
3. Location Map

Respectfully submitted:  
Scott Gray  
Airport Director

Prepared by:  
Leanne Hood  
Management Analyst



## DENTON ENTERPRISE AIRPORT AIRPORT BUSINESS PERMIT



(Required to conduct any commercial activity on the airport)

DPW ACCESS  
EXTRAORDINARY BUSINESS

**Business or activity to be conducted (check all that apply):**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Aircraft Charter Services     | <input type="checkbox"/> Fixed Based Operator                   |
| <input type="checkbox"/> Aircraft Leasing or Rental Services      | <input type="checkbox"/> Flight Training Services               |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services | <input type="checkbox"/> Hangar Leasing Services                |
| <input type="checkbox"/> Aircraft Management                      | <input type="checkbox"/> Mobile Maintenance and Repair Services |
| <input type="checkbox"/> Aircraft Sales Services                  | <input type="checkbox"/> On-Airport Rental Car Concession       |
| <input type="checkbox"/> Aircraft Washing Services                |   |

☐ Other (list services): \_\_\_\_\_

☐ Specialized Aircraft Repair Services (list service): \_\_\_\_\_

☐ Specialized Commercial Flying Service (list service): \_\_\_\_\_

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant/Business Name: Berry Aviation Inc.

Authorized Representative/Title: Davis Green

Email Address: dgreen@berryaviation.com

Website: www.berryaviation.com

Mailing Address: 5035 Warbird Dr

City: Denton State: TX Zip: 76207

Work Phone: 9402186000 Cell Phone: 2147257713 Fax: \_\_\_\_\_

Billing Address: 5035 Warbird Dr

City: Denton State: TX Zip: 76238

Billing Phone: 9402186000 Fax: 8669084702 Email: \_\_\_\_\_

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
2. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
3. **RELEASE OF LIABILITY:** The City assumes no liability for damage or loss to personal property while operating at Denton Enterprise Airport.
4. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 3 of the Denton Revised Code. Permit holder shall endorse all liability insurance policies to include the City of Denton as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Denton, and its Officers, Directors, Commissioners, and Employees.
5. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.cityofdenton.com/airport>

Please check the box for each item attached and submitted with the application:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Lease/License                 | <input checked="" type="checkbox"/> Certificate of Insurance |  |
| <input checked="" type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Sales and Use Tax Permit            | <input checked="" type="checkbox"/> FAA Certificates |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicants Signature:  Date: 11-29-22

- ☒ By checking this box, I affirm that the information provided above is accurate and that the above represents my official signature.

---

**Staff Use Only**

Application, permits and insurance reviewed by:

Signature: Leanne Hood Date: 11/29/2022

Airport Manager or designee's Comments/Stipulations:

Insurance approved by TH 12/21/2022

Certificate #2023-001

Approved by Airport Manager or designee:  
Signature: \_\_\_\_\_

DocuSigned by:

Scott Gray

Date: 1/3/2023

A79499140F7443A...


Date ratified by Airport Advisory Board: \_\_\_\_\_



# Location Map

Berry Aviation, Inc  
5035 Warbird Dr.  
\*Leased Office Space

## Legend

 Berry Aviation, Inc - Office Space

Berry Aviation, Inc - Office Space

5000 Airport Rd



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Legislation Text

---

**File #:** AAB23-005, **Version:** 1

---

### **AGENDA CAPTION**

Ratification of the Airport Business Permit for CTL Aero Solutions to conduct Aircraft Management, Sales, Mobile Maintenance and Repair, and Flight Training services at the Denton Enterprise Airport.





# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

---

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Airport

**ACM:** Frank Dixon

**DATE:** January 11, 2023

### **SUBJECT**

Ratification of the Airport Business Permit for CTL Aero Solutions to conduct Aircraft Management, Sales, Mobile Maintenance and Repair, and Flight Training services at the Denton Enterprise Airport.

### **PURPOSE**

Pursuant to Denton Enterprise Airport Revised Code, Chapter 3, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. CTL Aero Solutions has requested an Airport Business Permit to conduct Aircraft Management, Sales, Mobile Maintenance and Repair, and Flight Training services at the Denton Enterprise Airport.

### **APPLICANT(S)**

CTL Aero Solutions  
Clifford Gerber – Maintenance Manager  
4400 Glen Curtiss Dr.  
Addison, TX 75001

### **KEY CONSIDERATIONS**

CTL Aero Solutions has provided the appropriate documentation and meets the requirements for said services as outlined in the Airport Minimum Operating Standards.

### **EXHIBITS**

1. Agenda Information Sheet
2. Airport Business Permit

Respectfully submitted:  
Scott Gray  
Airport Director

Prepared by:  
Leanne Hood  
Management Analyst



## DENTON ENTERPRISE AIRPORT AIRPORT BUSINESS PERMIT



(Required to conduct any commercial activity on the airport)

**Business or activity to be conducted (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> Aircraft Charter Services                           | <input type="checkbox"/> Fixed Based Operator                              |
| <input type="checkbox"/> Aircraft Leasing or Rental Services                 | <input checked="" type="checkbox"/> Flight Training Services               |
| <input checked="" type="checkbox"/> Aircraft Maintenance and Repair Services | <input type="checkbox"/> Hangar Leasing Services                           |
| <input checked="" type="checkbox"/> Aircraft Management                      | <input checked="" type="checkbox"/> Mobile Maintenance and Repair Services |
| <input checked="" type="checkbox"/> Aircraft Sales Services                  | <input type="checkbox"/> On-Airport Rental Car Concession                  |
| <input type="checkbox"/> Aircraft Washing Services                           |  |

☐ Other (list services): \_\_\_\_\_

☐ Specialized Aircraft Repair Services (list service): \_\_\_\_\_

☐ Specialized Commercial Flying Service (list service): \_\_\_\_\_

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant/Business Name: CTL Aero Solutions

Authorized Representative/Title: Clifford Gerber / Maintenance Manager

Email Address: patrick@flyctl.com

Website: \_\_\_\_\_

Mailing Address: 4400 Glean Curtiss Dr.

City: Addison State: TX Zip: 75001

Work Phone: \_\_\_\_\_ Cell Phone: 806.240.0348 Fax: \_\_\_\_\_

Billing Address: 1134 Timber Ln

City: Frisco State: TX Zip: 75036

Billing Phone: 913-220-0948 Fax: \_\_\_\_\_ Email: patrick@flyctl.com

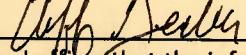
The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
2. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
3. **RELEASE OF LIABILITY:** The City assumes no liability for damage or loss to personal property while operating at Denton Enterprise Airport.
4. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 3 of the Denton Revised Code. Permit holder shall endorse all liability insurance policies to include the City of Denton as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Denton, and its Officers, Directors, Commissioners, and Employees.
5. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.cityofdenton.com/airport>

Please check the box for each item attached and submitted with the application:

- |   |   |
|---|---|
| <input type="checkbox"/> Lease/License      | <input type="checkbox"/> Certificate of Insurance   |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Sales and Use Tax Permit <input type="checkbox"/> FAA Certificates |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicants Signature:  Date: 11-8-22  
☒ By checking this box, I affirm that the information provided above is accurate and that the above represents my official signature.

#### Staff Use Only

Application, permits and insurance reviewed by:

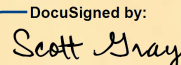
Signature: Leanne Hood Date: 11/08/2022

Airport Manager or designee's Comments/Stipulations:

Insurance approved by TH 12/28/2022

Certificate #2023-002

Approved by Airport Manager or designee:

Signature:  Date: 1/3/2023

DocuSigned by:

A79499140F7443A...

Date ratified by Airport Advisory Board: \_\_\_\_\_



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Legislation Text

---

**File #:** AAB23-006, **Version:** 1

---

### **AGENDA CAPTION**

Ratification of the Airport Business Permit for VinRose, Inc dba US Sport Planes to conduct Aircraft Sales services at the Denton Enterprise Airport.



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Airport

**ACM:** Frank Dixon

**DATE:** January 11, 2023

### **SUBJECT**

Ratification of the Airport Business Permit for VinRose, Inc dba US Sport Planes to conduct Aircraft Sales services at the Denton Enterprise Airport.

### **PURPOSE**

Pursuant to Denton Enterprise Airport Revised Code, Chapter 3, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. VinRose, Inc dba US Sport Planes has requested an Airport Business Permit to conduct Aircraft Sales services at the Denton Enterprise Airport.

### **APPLICANT(S)**

VinRose, Inc dba US Sport Planes  
Scott Severen  
5035 Warbird Dr.  
Denton, TX 76207

### **KEY CONSIDERATIONS**

VinRose, Inc dba US Sport Planes has provided the appropriate documentation and meets the requirements for said services as outlined in the Airport Minimum Operating Standards.

### **EXHIBITS**

1. Agenda Information Sheet
2. Airport Business Permit
3. Location Map

Respectfully submitted:  
Scott Gray  
Airport Director

Prepared by:  
Leanne Hood  
Management Analyst



## DENTON ENTERPRISE AIRPORT AIRPORT BUSINESS PERMIT



(Required to conduct any commercial activity on the airport)

**Business or activity to be conducted (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> Aircraft Charter Services                | <input type="checkbox"/> Fixed Based Operator                   |
| <input type="checkbox"/> Aircraft Leasing or Rental Services      | <input type="checkbox"/> Flight Training Services               |
| <input type="checkbox"/> Aircraft Maintenance and Repair Services | <input type="checkbox"/> Hangar Leasing Services                |
| <input type="checkbox"/> Aircraft Management                      | <input type="checkbox"/> Mobile Maintenance and Repair Services |
| <input checked="" type="checkbox"/> Aircraft Sales Services       | <input type="checkbox"/> On-Airport Rental Car Concession       |
| <input type="checkbox"/> Aircraft Washing Services                |   |

☐ Other (list services): \_\_\_\_\_

☐ Specialized Aircraft Repair Services (list service): \_\_\_\_\_

☐ Specialized Commercial Flying Service (list service): \_\_\_\_\_

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

VinRose, Inc dba US Sport Planes

Applicant/Business Name: \_\_\_\_\_

Scott Severen

Authorized Representative/Title: \_\_\_\_\_

scottseveren@gmail.com

Email Address: \_\_\_\_\_

www.JabiruLSA.com

Website: \_\_\_\_\_

5035 Warbird Dr

Mailing Address: \_\_\_\_\_

Denton

TX

76207

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

940-597-6860

940-597-6860

-

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

841 Oak Meadow Ct

Billing Address: \_\_\_\_\_

Oak Point

TX

75068

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

940-597-6860

-

scottseveren@gmail.com

Billing Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

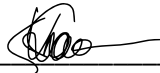
The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
2. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
3. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Denton Enterprise Airport.
4. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 3 of the Denton Revised Code. Permit holder shall endorse all liability insurance policies to include the City of Denton as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Denton, and its Officers, Directors, Commissioners, and Employees.
5. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.cityofdenton.com/airport>

Please check the box for each item attached and submitted with the application:

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Lease/License | <input checked="" type="checkbox"/> Certificate of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement       | <input checked="" type="checkbox"/> Sales and Use Tax Permit |   |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicants Signature:  Date: 12-10-2021  
☒ By checking this box, I affirm that the information provided above is accurate and that the above represents my official signature.

---

### Staff Use Only

Application, permits and insurance reviewed by:


Signature: Leanne Hood Date: 12-10-2021

Airport Manager or designee's Comments/Stipulations:

Insurance approved by TH 12/07/2022

Certificate #2023-003

Approved by Airport Manager or designee:

Signature:  Date: 1/3/2023

DocuSigned by:

A79499140F7443A...


Date ratified by Airport Advisory Board: \_\_\_\_\_



## Location Map

VinRose, Inc dba US Sport Planes  
5035 Warbird Dr.  
\*Leased Office Space

## Legend

 VinRose, Inc dba US Sport Planes - Office Space

VinRose, Inc dba US Sport Planes

5000 Airport Rd





# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Legislation Text

---

**File #:** AAB23-007, **Version:** 1

---

### **AGENDA CAPTION**

Review the roles and responsibilities of the Airport Advisory Board.



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Airport

**ACM:** Frank Dixon

**DATE:** January 11, 2023

### **SUBJECT**

Review the roles and responsibilities of the Airport Advisory Board.

### **BACKGROUND**

The Airport Advisory Board roles and responsibilities are outlined in Chapter 3 of the Denton Municipal Code as follows:

#### ***Sec. 3-109. - Airport Advisory Board.***

(a) There is created an Airport Advisory Board consisting of seven (7) members who shall meet the qualifications and residency requirements as provided in section 2-61 of the Code of Ordinances.

(b) All members shall be appointed by the City Council for terms not to exceed two (2) years, and continue in office until their successors are appointed.

(c) The Airport Advisory Board shall establish bylaws to govern its affairs. The bylaws shall designate:

- (1) Officers of the Airport Advisory Board, the time and manner of their election, the term of office, and the powers and duties of each officer.
- (2) The time, place, and manner of notice of all regular and special meetings in compliance with the Texas Open Meetings Act.
- (3) The manner of adoption, amendment, and repeal of Airport Advisory Board bylaws.
- (4) Such other provisions as may be deemed necessary or desirable which are not contrary to the provisions of any ordinance or resolution, the City charter, or the laws of this state or the United States, to aid the Airport Advisory Board in conducting its affairs.

(d) The Airport Advisory Board shall, with the assistance of City staff, advise the City Council as necessary on matters related to:

- (1) Airport safety;
- (2) Flight and ground operations;
- (3) Safety and security issues arising from the creation and development of long-term master plans;
- (4) Tenant/stakeholder outreach;
- (5) Airport business plan and airport master plan as now written or hereafter amended or enacted;

- (6) Airport infrastructure improvements or other major project impacting the Airport;
  - (7) Acquisition, review, and consideration of grant funding for the Airport;
  - (8) Long-term financial planning and budgetary issues affecting the Airport;
  - (9) Issues raised as a result of interface between citizens, airport tenants, or other interested parties; and
  - (10) Other Airport matters as may from time to time, be assigned by the City Council, or requested by the City manager or his or her designee.
- (e) The City Manager, or his or her designee, will act as staff liaison to the Airport Advisory Board, and will provide guidance and assistance to the board and shall be responsible for insuring that records are maintained in accordance with the requirements of the City Secretary's office.
- (f) The Airport Advisory Board shall meet not less than monthly unless any such meeting is cancelled by the Board Chairman after consultation with the City Manager, or his or her designee.
- (g) The Airport Advisory Board shall perform such other duties as are imposed on the Airport Advisory Board by this chapter.
- (h) The City Council shall have the right and prerogative to initiate review of any decision of the Airport Advisory Board and shall uphold, modify, or overrule said decision.

## **EXHIBITS**

### 1. Agenda Information Sheet

Respectfully submitted:  
Scott Gray  
Airport Director

Prepared by:  
Leanne Hood  
Management Analyst



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Legislation Text

---

**File #: AAB23-003, Version: 1**

---

### **AGENDA CAPTION**

Staff Reports:

1. Monthly Operations Report - January 2023
2. Monthly Construction Report - January 2023
3. Airport Business Permit Report - January 2023
4. Airport Advisory Board-City Council Airport Related Items Matrix - January 2023

## MONTHLY OPERATIONS REPORT

### January 2023

The following tables provide details on operations, fueling, based aircraft, alerts, incidents, and wildlife management efforts. Historical Airport Operations, **Exhibit 1**, and Historical Fuel Flowage, **Exhibit 2**, provides airport historical operations and fuel flowage data from 2012-2022.

OPERATIONS (Calendar Year)						
Operation Type	Dec-21	Dec-22	% Change	2021 YTD	2022 YTD	% Change
IFR Itinerant	951	880	-7.5%	8,915	9,700	8.8%
VFR Itinerant	4,186	4,721	12.8%	51,256	65,330	27.5%
Local	6,914	8,616	24.6%	78,975	101,188	28.1%
<b>Total</b>	<b>12,051</b>	<b>14,217</b>	<b>18.0%</b>	<b>139,146</b>	<b>176,218</b>	<b>26.6%</b>
FUELING (Fiscal Year)						
Type	Nov-21	Nov-22	% Change	2021 YTD	2022 YTD	% Change
AvGas	27,892	27,105	-2.8%	52,106	88,716	70.3%
Jet A	132,701	100,558	-24.2%	249,263	249,058	-0.1%
<b>Total</b>	<b>160,593</b>	<b>127,663</b>	<b>-20.5%</b>	<b>301,369</b>	<b>337,774</b>	<b>12.1%</b>
FBO Fueling Breakdown (Fiscal Year)						
US Jet	Nov-21	Nov-22	% Change	2021 YTD	2022 YTD	% Change
AvGas	23,899	16,115	-32.6%	39,721	63,650	60.2%
Jet A	38,306	30,924	-19.3%	92,373	76,419	-17.3%
US Jet Total	62,205	47,039	-24.4%	132,094	140,069	6.0%
US Trinity	Nov-21	Nov-22	% Change	2021 YTD	2022 YTD	% Change
AvGas	3,993	10,990	175.2%	12,385	25,066	102.4%
Jet A	94,395	69,634	-26.2%	156,890	172,639	10.0%
US Trinity Total	98,388	80,624	-18.1%	169,275	197,705	16.8%
<b>Total</b>	<b>160,593</b>	<b>127,663</b>	<b>-20.5%</b>	<b>301,369</b>	<b>337,774</b>	<b>12.1%</b>

<b>BASED AIRCRAFT</b>					
<b>Description</b>	<b>Single Engine</b>	<b>Multi Engine</b>	<b>Jet</b>	<b>Helicopter</b>	<b>Total</b>
Dec 2022	321	79	38	14	452
Dec 2021	305	73	37	10	425
Feb 2021	281	66	29	9	385

<b>ALERTS</b>		
<b>Date</b>	<b>Type</b>	<b>Description</b>
N/A		

<b>INCIDENTS</b>	
<b>Date</b>	<b>Description</b>
12/15/2022	Two Cessnas collided in the A7 runup area. One Cessna was stationary and sustained significant damage to the vertical stabilizer. The second Cessna sustained significant right wing damage. No injuries were reported, and the FAA was notified.
12/19/2022	A small fuel spill occurred when the fuel vented from the tank of an aircraft on the US Trinity Ramp. The spill was noticed quickly and contained.
12/22/2022	A Pilatus had a flat tire while taxiing on Rwy. 36R for takeoff. The airport's removal dolly was utilized by US Trinity to tow the aircraft back to the ramp.
12/27/2022	A Cherokee had a flat tire on landing on Rwy. 18L. The airports removal doll was utilized by US Trinity to tow the aircraft back to the ramp.

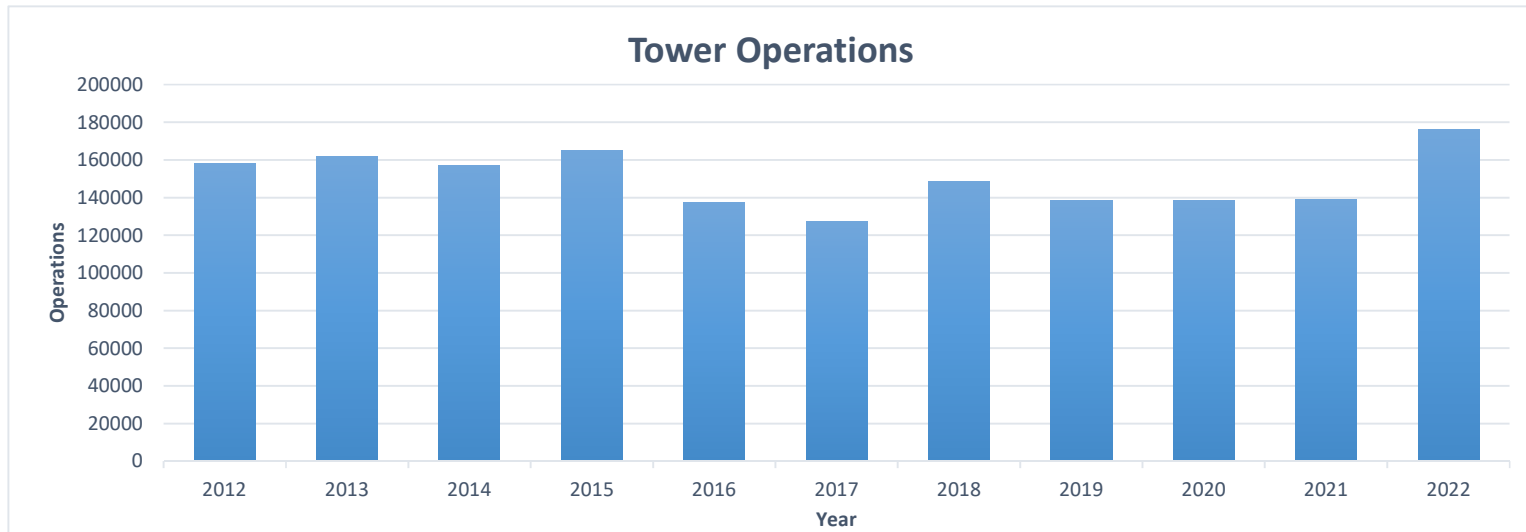
<b>WILDLIFE MANAGEMENT</b>	
<b>Date</b>	<b>Description</b>
11/22/2022	A large flock of pigeons were see West of Rwy. 18R. Pyros were used to mitigate.

### **EXHIBITS**

1. Historical Airport Operations 2012-2022 (Attached)
2. Historical Fuel Flowage 2012-2022 (Attached)

## DENTON ENTERPRISE AIRPORT HISTORICAL OPERATIONS

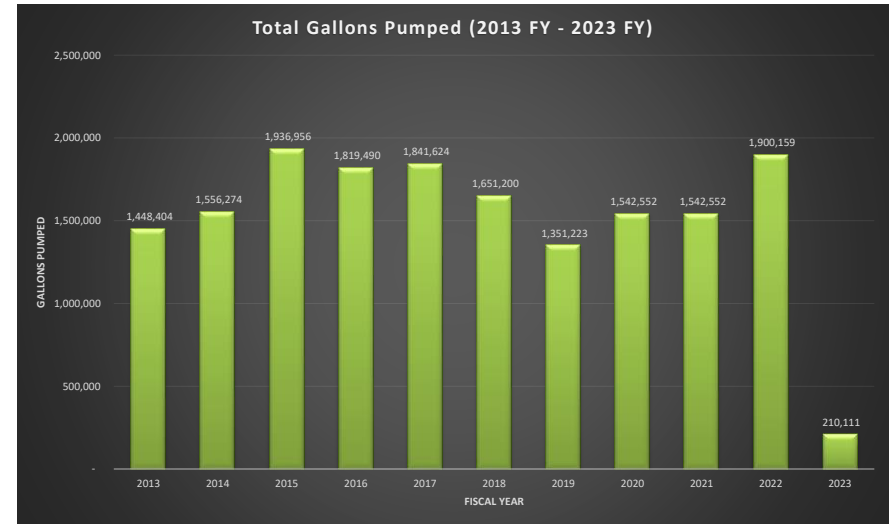
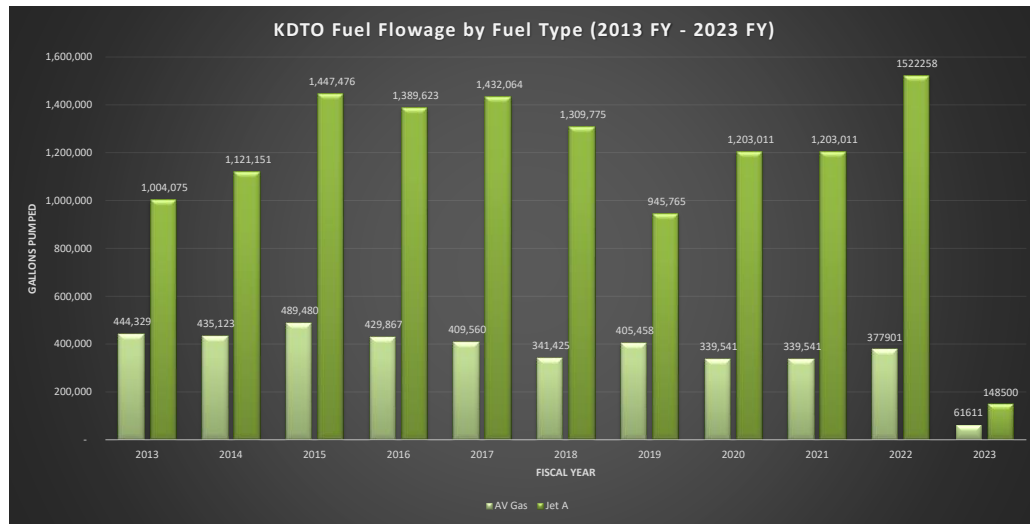
Month:	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
JAN	14040	12988	11019	14419	12074	11070	13036	12323	9830	9138	14030
FEB	10971	11266	10023	10891	12530	9300	7899	9307	11704	6697	10469
MARCH	13630	14195	13929	12886	9240	10846	10659	13074	10055	12423	12719
APRIL	13822	13725	14788	12816	10226	9390	11314	11709	12090	10631	13601
MAY	13731	14400	16140	12431	11958	11914	14854	11172	12690	10704	9902
JUNE	15855	14923	12949	15308	11962	10342	12521	12468	11282	11519	15321
JULY	13833	13156	14912	17359	13190	11162	13553	11718	14274	14124	15936
AUG	13425	15345	13558	18143	11461	10514	14888	10392	13076	12868	17597
SEP	11199	15929	13485	14665	13523	11010	11477	12176	10911	13672	20217
OCT	13217	13019	14334	13208	13021	10870	13682	11444	11445	12837	17794
NOV	13395	11955	10974	10906	9195	10249	13276	11367	10508	12482	14415
DEC	11069	10934	11228	12020	9166	10899	11539	11379	10296	12051	14217
<b>Total:</b>	<b>158187</b>	<b>161835</b>	<b>157339</b>	<b>165052</b>	<b>137546</b>	<b>127566</b>	<b>148698</b>	<b>138529</b>	<b>138161</b>	<b>139146</b>	<b>176218</b>



## Denton Enterprise Airport Fuel Flowage Data (2013 FY - 2023 FY)

All numbers below represent U.S. Gallons

Month:	2013		2014		2015		2016		2017		2018		2019		2020		2021		2022		2023		TOTAL
	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	AV Gas	Jet A	
OCT	31714	92699	39932	127358	53341	123699	39858	115108	38343	132214	20728	143240	28452	107670	35715	105460	35631	105141	24214	116562	61611	148500	4,063,301.00
NOV	39815	84833	32122	84320	32093	106167	39713	129726	39407	138470	18427	146159	30973	99147	31868	83005	47812	106976	27892	132701	27105	100558	
DEC	21581	67036	29433	69454	32056	110117	28155	117665	23553	93974	32083	127691	39148	92592	24587	82387	32267	83953	28292	156521			
JAN	28134	63530	28150	94086	40413	118367	36273	92626	31290	123841	24219	106326	32119	82476	24087	83957	20584	77349	24027	119289			
FEB	28009	70432	31420	66208	40164	112469	33050	108927	27317	84073	20027	75550	24939	91478	31991	75548	23864	69928	24010	95155			
MAR	40986	100790	36387	94939	31828	164541	51459	118085	30972	114433	31988	106609	27799	98979	23853	60237	15971	116035	40014	142974			12,481,863.00
APR	40635	85121	37600	81605	33813	158634	24972	133206	43548	97103	27769	96351	39613	90424	38629	29912	32354	99894	27734	138601			
MAY	36576	84539	42651	91438	35104	94632	27625	95236	39425	134854	31356	105264	27412	96991	31549	66916	19685	123164	31730	125991			
JUN	52464	69488	31482	83118	51039	122798	30860	116535	31497	112690	21686	122843	38995	81278	46965	81254	32022	106194	35282	118103			
JUL	39764	110569	51198	106097	52136	114103	51458	125261	28923	112760	39119	99127	42974	95958	39210	89037	24034	114757	33155	102139			
AUG	41802	91524	36820	98847	47872	105756	31362	91756	35349	142080	42546	97711	26962	88429	38512	97331	27912	106957	40165	140596			
SEP	42849	83514	37928	123681	39621	116193	35082	145492	39936	145572	31477	82904	31231	81243	38492	90721	27405	92663	41386	133626			
<b>Total:</b>	<b>444329</b>	<b>1004075</b>	<b>435123</b>	<b>1121151</b>	<b>489480</b>	<b>1447476</b>	<b>429867</b>	<b>1389623</b>	<b>409560</b>	<b>1432064</b>	<b>341425</b>	<b>1309775</b>	<b>390617</b>	<b>1106665</b>	<b>405458</b>	<b>945765</b>	<b>339541</b>	<b>1203011</b>	<b>377901</b>	<b>1522258</b>			<b>16,882,938</b>
	1448404		1556274		1936956		1819490		1841624		1651200		1497282		1351223		1542552		1900159		337774		16,882,938





## MONTHLY CONSTRUCTION REPORT

### January 2023

The following provides a status update on the capital improvement projects that are in progress at the Airport:

#### Air Traffic Control Tower Upgrades (Status Updated)

Staff put out an RFP for upgrades in the control tower. These upgrades include, a new voice switch, new backup radios, and several console modifications. The bids have come in and a contract has been approved by council. The equipment install has been substantially completed, and we have now received the approval of our FCC paperwork. The remaining items are expected to be resolved by the end of January.

#### Fire Station 9 (Status Updated)

The Fire Department continues to see an increase in overall call for service volume, specifically in the northwest portion of the City. Data and response trends allow staff to conservatively predict the work load of future years. Staff ran a response analysis and compared call response times based on National Fire Protection Association Standard 1710, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments. A proposed Airport/Fire Station 9, when constructed, will reduce extended response times west of Interstate 35 including Denton Enterprise Airport and industrial area, as well as assist with the coverage of the western portion of the City. They Have installed construction fencing and should begin the construction this week.

### Major Milestones

- Mobilization- December 2022
- Construction Start- January 9th, 2023
- Construction –January 2023-March 2024

## Airport Business Permit Report January 2023

As of January 11, 2023, the Airport Advisory Board will have ratified forty-seven (47) Airport Business Permits. There are currently eight (8) business permit applications pending, three (3) pending ratification, and five (5) pending supporting documentation. Below is a list of ratified, pending, and terminated Airport Business Permits.

### **Ratified:**

US Trinity Aviation, LLC  
Med-Trans Corporation  
Nebrig & Associates  
Tech Aero Avionics, LLC  
US Aviation Group, LLC (7 permit types and locations issued)  
CFD Integration LLC DBA CFDI Aero  
Business Aviation Courier, Inc. DBA Encore Air Cargo  
Victory Aviation Supplies, LLC  
Skyblue Aviation, LLC  
Mark Hicks Transport, LLC (2 permit locations issued)  
Roanoke Air and Auto, Inc  
Doug Weyer (2 permit locations issued)  
Willowbend Development, LLC  
Aerospace Instrument Support  
Derafi Technology, LLC (Solid State Exchange & Repair)  
Marklyn Jet Spares  
Precision Aircraft Maintenance  
Hangarsplus, LLC (4 permit location issued)  
SLED Aviation, LLC  
In the Pattern/DSR-Cherokee 180, LLC (5 permit locations issued)  
AeroValley Flying Club  
Metro Flyers  
Captain Joes Flight Training  
Avitech Aircraft Maintenance & Paint, LLC  
Ezell Aviation Inc.

Higher Aviation  
Freedom Hangars, LLC  
DTO 4858, LLC  
Immaculate Flight, LLC  
Hangar Services, LLC

**Pending Airport Advisory Board ratification**

Berry Aviation Inc.  
CTL Aero Solutions  
VinRose, Inc dba US Sport Planes

**Pending (with supporting documentation missing):**

Assent Aeronautics, LLC  
Aviation Learning Center, LLC  
American Kodiak  
Roberts and Roberts Aircraft Service, LLC  
Sheltair Aviation Denton, LLC – Administratively Approved 12/5/2022

**Terminated Airport Business Permits**

3KAM Real Estate, LLC (Lease Assigned)  
Pedron Aircraft Works, LLC (Lease Assigned)  
Broadie's Aircraft & Engine Service, Inc – Temp Permit expired  
Duncan Aviation – Temp Permit expired

<b>Airport Advisory Board/City Council Airport Related Items</b> <b>**Council Airport Committee – Dissolved 09/28/2021</b> <b>***Legal Review</b>				
	<b>Airport Advisory Board</b>		<b>City Council</b>	
<b>Description</b>	<b>Date</b>	<b>Action</b>	<b>Date</b>	<b>Action</b>
<b>Pending Items</b>				
THP Air, LLC – Lease Amendment	12/14/2022	7-0	1/10/2023	Pending
TxDOT – Runway Rehabilitation Project	12/14/2022	7-0	1/10/2023	Pending
Thru the Fence Agreement – Legal Development/Review	Pending	Pending	Pending	Pending
Site 11 – Development – Lease Negotiation/Review	Pending	Pending	Pending	Pending
<b>Completed Items with Airport Advisory Board and City Council</b>				
Sykes-Vaughan Investments, LLC – Lease Assignment x 6	11/9/2022	Approved 6-0	12/15/2022	Approved 7-0
Airport Rates and Fees Schedule	9/14/2022	Approved 5-0	9/27/2022	Approved 7-0
3KAM Real Estate, LLC – Lease Assignment	6/08/2022	Approved 4-0	6/28/2022	Approved 7-0
Willowbend Development, LLC – Consent to Assignment of Sublease	5/11/2022	Approved 5-0	5/17/2022	Approved 7-0
Pedron Aircraft Works – Lease Assignment	5/11/2022	Approved 5-0	5/17/2022	Approved 7-0
Ezell Aviation, Inc– Consent to Sublease (CFD Integration, LLC)	5/11/2022	Approved 5-0	5/17/2022	Approved 7-0
Ezell Aviation, Inc– Consent to Sublease (DSR-Cherokee 180, LLC)	5/11/2022	Approved 5-0	5/17/2022	Approved 7-0
Ezell Aviation, Inc– Consent to Sublease (Precision Aircraft Maintenance)	5/11/2022	Approved 5-0	5/17/2022	Approved 7-0
Airport Tower Operations Agreement	3/9/2022	Approved 4-0	3/22/2022	Approved 7-0
Airport Outer Marker Lease	3/9/2022	Approved 4-0	3/22/2022	Approved 7-0
Denton Med Trans, LLC – Lease Assignment	12/8/2022	Approved 4-0	1/4/2022	Approved 7-0
First Financial Resources, Inc. – Lease Amendment	12/8/2022	Approved 4-0	1/4/2022	Approved 7-0
Chapter 3 – Amendment	10/13/2021	Approved 6-0	10/26/2021	Approved 7-0
<b>Completed Items with Council Airport Committee and City Council</b>				
TxDOT CARES Act Grant	05/25/2021	Approved 2-0	06/08/2021	Approved 7-0
Tower Equipment Upgrade – RFP approval for DBT Transportation Services, LLC.	N/A	N/A	4/13/2021	Approved 7-0
Fuel Ordinance Repeal	12/22/2020	Approved 2-0	1/5/2021	Approved 7-0

<b>Airport Advisory Board/City Council Airport Related Items</b> <b>**Council Airport Committee – Dissolved 09/28/2021</b> <b>***Legal Review</b>				
Description	Airport Advisory Board		City Council	
	Date	Action	Date	Action
Samsev, LLC – Consent to Collateral Assignment of Lease	11/30/2020	Approved 2-0	12/07/2020	Approved 6-0
Planes of History Inc. Lease Assignment to Samsev, LLC.	10/29/2020	Approved 3-0	11/10/2020	Approved 7-0
TxDOT Grant	07/23/2020	Approved 3-0	07/28/2020	Approved 7-0
3KAM Real Estate, LLC – Consent to Collateral Assignment of Lease	07/23/2020	Approved 3-0	07/28/2020	Approved 7-0
James W. Huff - Consent to Collateral Assignment of Lease	06/26/2020	Approved 3-0	07/21/2020	Approved 7-0
Nebrig – 3 <sup>rd</sup> Amendment	N/A COVID19	N/A COVID19	06/09/2020	Approved 7-0
Nebrig – Sublease to US Trinity Aviation	N/A COVID19	N/A COVID19	06/09/2020	Approved 7-0
Tony Riley Lease Assignment to Jim Huff	N/A COVID19	N/A COVID19	04/07/2020	Approved 7-0
Sykes-Vaughan Investments, LLC – BBVA USA collateral assignment of lease (5007 Airport Rd.)	02/25/2020	Approved 3-0	03/17/2020	Approved 6-0
Sykes-Vaughan Investments, LLC – BBVA USA collateral assignment of lease (4849 Spartan Dr.)	02/25/2020	Approved 3-0	03/17/2020	Approved 6-0
Sykes-Vaughan Investments, LLC – BBVA USA collateral assignment of lease (4700 Spartan Dr.)	02/25/2020	Approved 3-0	03/17/2020	Approved 6-0
Sykes-Vaughan Investments, LLC – BBVA USA collateral assignment of lease (4850 Spartan Dr.)	02/25/2020	Approved 3-0	03/17/2020	Approved 6-0
Airport Guiding Documents	01/28/2020	Approved 2-0	02/11/2020	Approved 6-0