



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Utility Administration

CM/ DCM/ ACM: Mario Canizares

DATE: May 21, 2018

SUBJECT

Receive a report hold discussion and give staff direction regarding use of Styrofoam and plastic disposable breakroom products in Municipal facilities.

BACKGROUND

City Council requested that staff review the use of Styrofoam and plastic products in municipal facilities. Staff provided an update to Council in the April 19, 2018 reading file and asked to present additional information to the Council Committee on the Environment.

City Departments purchase breakroom supplies from various sources, the top two are through the City warehouse and via our office supply contractor. For the last year the total amount spent through both sources was \$22,293 over a 12 month period. Items from both sources include Styrofoam, plastic and biodegradable products.

- Almost 100 different products were purchased from Staples for a total of \$9,588.
- Eleven different items were purchased from the warehouse for a total of \$12,705.
- City departments purchased more than 30 different types and sizes of cups which totaled more than 100,000 cups.
- City departments purchased more than 75,000 pieces of disposable cutlery.

Sustainability and Purchasing staff have been in contact with the office supply vendor and we do have the capability to exclude products from being purchased.

Part of the difficulty in determining to full cost impact is that many items are only order one time. We can develop a list of environmentally preferable items for departments to choose from when ordering. Staff proposes limiting the number and type of items available and if council chooses, directing a policy that no city funds are spent on non-biodegradable or non-reusable breakroom supplies. This would allow for facilities to switch to reusable or all biodegradable items.

OPTIONS

Continue to use Styrofoam and plastic products

Limit contract purchases to biodegradable or compostable products

Prohibit use of city funds for purchase of Styrofoam and non-biodegradable breakroom supplies

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

ISR April 19, 2018

FISCAL INFORMATION

Staff will consult office supply vendor for quantity pricing if preferred list is created

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: Sustainable & Environmental Stewardship

Related Goal: 5.6 Offer opportunities for residents to increase energy conservation and minimize environmental impact

EXHIBITS

Exhibit 1: Agenda Information Sheet

Exhibit 2: ISR April 19, 2018

Exhibit 3: Resolution 2007-032

Respectfully submitted:

Katherine Barnett

Sustainability and Customer Initiatives Manager