



# City of Denton

City Hall  
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Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Capital Projects

**CM/ DCM/ ACM:** Mario Canizares

**DATE:** March 20, 2018

### **SUBJECT**

Hold a public hearing and consider adoption of an ordinance of the City of Denton, Texas, regarding amending the City's Transportation Design Criteria Manual to update it; providing a severability clause and an effective date.

### **BACKGROUND**

The purpose of this public hearing is to receive public input on the City's proposed amendments to its Transportation Design Criteria Manual, discuss public input, provide direction to staff for any changes deemed necessary, and adopt an ordinance approving those amendments.

To assist developers and their design engineers in preparing and submitting design plans for proposed developments, the City has prepared a number of Criteria Manuals to guide them in these efforts. These Manuals and the dates of their last updates are listed below.

- |   |               |
|---|---------------|
| • Water & Wastewater Criteria Manual    | Oct. 24, 2017 |
| • Construction Criteria Manual          | Feb. 20, 2002 |
| • Site Design Criteria Manual           | Feb. 2009     |
| • Solid Waste Design Criteria Manual    | Apr. 2009     |
| • Drainage Design Criteria Manual       | Jul. 26, 2013 |
| • Transportation Design Criteria Manual | Jul. 26, 2013 |

City staff has under-taken the process of completing updates for these Manuals by the end of March 2018. The first of the updates involved the Water & Wastewater Design Criteria Manual since it was the oldest manual.

The draft amendments were posted for public comment for 30 days on January 3, 2018, and presented to the Planning & Zoning Commission on January 24, 2018. Staff advised the Denton development community, via email to all development permit applicants registered in the City's online eTRAKiT permit system, and the Denton Community Development Alliance (DCDA) membership, via email, of the proposed amendments and comment period. During the comment period, staff attended a workshop held by the DCDA for the Denton development community to explain proposed changes and listen to comments. Revisions to the amendments were made based on the comments received and then posted for another 7 day public comment period. During the final 7 day public comment period, the amendments were presented again to the Planning & Zoning Commission on March 7, 2018 for additional comment and recommendation of approval to City Council. Final revisions presented to City Council at this time were made based on all comments received.

Staff believes they have resolved all issues raised by comments received and presents the Amended Manual (Exhibit “A” to the ordinance (Exhibit 3) to the Council for further public comment and Council consideration and approval.

### **OPTIONS**

1. Receive public input and approve the ordinance (Exhibit 3) amending the Transportation Design Criteria Manual.
2. Receive public input, direct staff to make changes to the proposed Amended Manual and return a modified Manual and ordinance for Council’s consideration.

### **RECOMMENDATION**

Staff recommends option 1 – Receive public input and approve the ordinance (Exhibit 3) amending the Transportation Design Criteria Manual.

### **PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

Presented to Planning & Zoning Commission for comment on January 24, 2018.

Presented to Planning & Zoning Commission for comment and recommendation of approval to City Council on March 7<sup>th</sup>.

### **STRATEGIC PLAN RELATIONSHIP**

The City of Denton’s Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

**Related Key Focus Area: Economic Development**

**Related Goal: 2.3 Promote superior utility services and City facilities**

### **EXHIBITS**

1. AIS
2. Summary of Major Proposed Amendments to the Transportation Design Criteria Manual
3. Listing of Comments Received About the Transportation Design Criteria Manual and Responses
4. Ordinance Adopting Amended Transportation Design Criteria Manual (with amended Manual)
5. Presentation

Respectfully submitted:

Todd Estes, P.E.

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