



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Materials Management

CM: Todd Hileman

DATE: March 20, 2018

SUBJECT

Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute an Interlocal Cooperation Agreement with the University of North Texas under Chapter 791 of the Texas Government Code, to authorize the City of Denton to participate in a project to develop a strategic staffing plan which will assess the current staffing levels within the patrol and communications divisions and making projections and recommendations for staffing needs over the next five years; authorizing the expenditure of funds therefor; and declaring an effective date (File 6741-Interlocal Cooperation Agreement with the University of North Texas in the amount of \$21,505).

BACKGROUND

The City of Denton has conferred with the University of North Texas to assist in the development of a Strategic Plan for the Denton Police Department in an effort to help guide the Department with staffing needs for the next five years as well as providing an assessment of staffing efficiencies.

The UNT research team will take a multi-faceted approach to analyze the staffing needs of the Patrol and Communications Divisions. They will conduct in-depth interviews and focus groups as well as conducting a comprehensive review of statistical data, reports, scheduling, deployments, and overtime demands.

The written report will develop a five-year strategic staffing plan which will integrate the staffing allocation and deployment plan and cursory efficiency analysis. The report will include the results, findings, data analysis, recommendations, and staffing models developed during the research project.

Chapter 791 of the Texas Government Code requires that Interlocal Cooperation Agreements be authorized by the governing body, regardless of amount.

RECOMMENDATION

Staff recommends approval of the Interlocal Cooperation Agreement with the University of North Texas in the amount not-to-exceed \$21,505.

ESTIMATED SCHEDULE OF PROJECT

A final report will be delivered April 2, 2018.

FISCAL INFORMATION

This agreement will be funded through the Police Department operating account 309801.7899. The approved budget for this line item was \$35,000. Requisition # 137827 has been entered in the Purchasing software system.

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: **Safe, Liveable & Family-Friendly Community**
Related Goal: **4.1 Enhance public safety in the community**

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Interlocal Cooperation Agreement
Exhibit 3: Ordinance

Respectfully submitted:
Karen Smith, 349-8436
Purchasing Manager

For information concerning this acquisition, contact: Chief Lee Howell at 940-349-7925