



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Denton Municipal Electric

**CM/ DCM/ ACM:** Todd Hileman

**DATE:** January 22, 2018

### **SUBJECT**

Consider recommending adoption of an ordinance accepting competitive proposals and awarding a contract for the supply of electric meter equipment for the City of Denton to be purchased on an as-needed basis; providing for the expenditure of funds therefor; and providing an effective date (IFB 6612-awarded by section to Anixter Inc. for sections A, B, and F, Texas Electric Cooperative for sections D and E, and Techline for section C in the three (3) year not-to exceed amount of \$4,289,250.00).

### **BACKGROUND**

The previous contract for electric meters and equipment was awarded in in FY 2013-14 for three (3) years, and is closed out. An invitation for bid, IFB 6612, began advertising on October 16 2017 and proposals were due on November 7 2017. IFB 6612 requested bids by section for the following equipment:

- Section A: Electric meters with the AMI board;
- Section B: Photovoltaic (solar) meters with AMI board;
- Section C: Electric meter sockets;
- Section D: Secondary instrument rated transformers;
- Section E: primary instrument rated transformers; and
- Section F: Trilliant secure mesh AMI equipment.

The tabulation sheet (Exhibit 2) identifies the 4 vendors who responded and met all specifications. The proposals were evaluated by DME management and the lowest responsible vendors, based on specifications, were selected.

### **RECOMMENDATION**

Staff recommends approval of the lowest vendor per section in the total meter bid not to exceed \$1,429,750.00 per fiscal year.

### **ESTIMATED SCHEDULE OF PROJECT**

Electric meters and equipment will be purchased on an as needed basis throughout the next three (3) fiscal years.

### **PRIOR ACTION/REVIEW (Council, Boards, Commissions)**

None

### **FISCAL INFORMATION**

Funding for the electric meters and equipment was approved as part of the DME Metering Division's operating budget account numbers 604235500 (Three Phase Meter), 604236500 (Single Phase Meter), 604237500 (Instrument Rated Equipment), and 604238500 (AMI & WAN Equipment). Additional funds will be included in the operating budgets in future fiscal years.

### **BID INFORMATION**

The tabulation sheet is summarized in Exhibit 2.

### **STRATEGIC PLAN RELATIONSHIP**

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

**Related Key Focus Area:   Public Infrastructure**

**Related Goal:               2.3 Promote superior utility services and City facilities**

### **EXHIBITS**

1. Agenda Information Sheet
2. Summary of Bid Tabulations
3. Presentation

Respectfully submitted:

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