



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Materials Management

CM: Todd Hileman

DATE: January 9, 2018

SUBJECT

Consider adoption of an ordinance accepting competitive proposals and awarding a contract for the supply of Parkland Maintenance Products including but not limited to landscape and turf fertilizer, insecticides, herbicides, mulch, and peat moss for the City of Denton Parks and Recreation Department; providing for the expenditure of funds therefor; and providing an effective date (IFB 6409-awarded to the lowest responsive bidder for each line item in the three (3) year not-to-exceed amount of \$196,741).

BID INFORMATION

This bid is to provide parkland maintenance products for the City of Denton parks, right-of-way areas, landscape beds, athletic fields and other general park areas. This includes approximately 1,000 acres of parks, medians, right-of-way areas and public building landscape areas such as grass and flower beds. Some of the major locations that are maintained include: City Hall, libraries, fire stations, recreation centers, the Civic Center, Quakertown Park, Fred Moore Park, North Lakes Park, South Lakes Park and medians in areas such as Loop 288, University Drive, and Dallas Drive.

The maintenance products include fertilizers which are necessary to supplement nutrients in the soil so that it promotes leaf and root growth on turf, trees, and ornamental shrubs. This specifically aids in turf recovery from foot traffic on athletic fields and natural soil deficiencies in macro/micro nutrients. Fertilizer also assists in weed control. Herbicides are used to control unwanted weeds in specific warm/cool season turfs and landscapes. Insecticides are used to control insect infestations on turf, trees, and ornamental shrubs. Soil amendments are used to balance the soil nutrients and maintain proper PH, for water retention, and to aid in weed control. Additives are used to facilitate more efficient applications and reduce misapplications.

All products included in the contract are in compliance with the City's Integrated Pest Management program. Applications are performed by trained and licensed staff through the Texas Department of Agriculture. Products are routinely evaluated based on changes in recommended usage and notifications from the manufacturer and regulatory agencies.

Invitations for Bid were sent to 129 prospective suppliers for these items. In addition, specifications were placed on the Materials Management website for prospective suppliers to download and advertised in the local newspaper. Six (6) bids were received. Staff recommends awarding to the lowest responsible bidder meeting specification for each line item as shown on Exhibit 2. The lowest price bidder(s) for Items A1, C6, C10, C15, did not meet specification and/or delivery requirements, therefore staff is recommending award to the next low bidder. Item B1 will not be awarded-staff has determined that this product can only

be used for residential purposes. Item D5 will not be awarded-staff has determined that the components of this product should not be used for Parks maintenance.

RECOMMENDATION

Award to the lowest responsible bidder meeting specification for each item as listed on Exhibit 2 in the three (3) year not-to-exceed amount of \$196,741. A summary of the recommended bidder for each item is listed below.

PRINCIPAL PLACE OF BUSINESS

| | | |
|------------------------------------|--------------------------------------|---|
| SiteOne Landscape Cleveland, OH | Irrigators Supply Little Elm, TX | BWI Companies, Inc. Carrollton, TX |
| Harrell's LLC Lakebed, FL | Winfield Solutions Carrollton, TX | Helena Chemical Company Greenville, TX |

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These products will be funded from the Parks and Recreation accounts listed below:

| | |
|-------------------------------|-------------|
| Athletics/Grounds Maintenance | 402110.6334 |
| Athletics/Grounds Maintenance | 402110.6514 |
| Right of Way Maintenance | 402130.6334 |

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: **Safe, Liveable & Family-Friendly Community**
Related Goal: **4.4 Provide and support outstanding leisure, cultural, and educational opportunities**

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Bid Tabulation
Exhibit 3: Ordinance
Exhibit 4: SiteOne Landscape Supply Contract
Exhibit 5: Irrigators Supply Contract
Exhibit 6: BWI Companies, Inc. Contract
Exhibit 7: Harrell's LLC Contract

Exhibit 8: Winfield Contract
Exhibit 9: Helena Chemical Company Contract
Exhibit 10: Staff Presentation

Respectfully submitted:
Karen Smith, 349-8436
Purchasing Manager

For information concerning this acquisition, contact: Russell Koch at 349-8412.