



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

---

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Materials Management

**CM:** Todd Hileman

**DATE:** December 12, 2017

### **SUBJECT**

Consider adoption of an ordinance accepting competitive bids and awarding a contract for the supply of Electric Utility 2500 MCM AAC “Lupine” Transmission Conductor for Denton Municipal Electric to be stocked in the City of Denton Distribution Center; providing for the expenditure of funds therefor; and providing an effective date (IFB 6552-awarded to Wesco Distribution in the three (3) year not-to-exceed amount of \$140,000).

### **BACKGROUND**

Denton Municipal Electric (DME) has substation projects approved in its five year Capital Improvement Plan that will require installation of 2500 MCM AAC conductor. This conductor is used in substations for the interconnection of equipment and bus. For substation construction projects, 2500 MCM AAC is used as jumpers between transmission lines to bus, and switches to breakers.

As these commodities are “common stock items” in the Distribution Center working capital inventory under City of Denton General Government, they are not reviewed by the Public Utilities Board. The Distribution Center orders goods in coordination with DME for specific projects under construction. The items are temporarily stored in the Distribution Center until they are needed on the jobsite and then transferred to DME through an inventory management system. The items are ordered as needed, taking into account the contracted lead time and the need by date by the using department. The need by date is established by ensuring that citizen, customer, and developer timelines all form the basis of when the construction work must be complete by with an operational City of Denton service; furthermore, it factors in City of Denton construction crew schedules and construction sequencing with job site contractors.

Invitations for Bid were sent to 321 prospective suppliers for these items. In addition, specifications were placed on the Materials Management website for prospective suppliers to download and advertised in the local newspaper. Two (2) bids were received, with one firm offering two solutions. Staff recommends awarding to the Wesco Distribution as the lowest responsible bidder meeting specification. Line Item 3 will not be awarded as no pricing was submitted by the vendor.

### **RECOMMENDATION**

Award a contract for Electric Utility 2500 MCM AAC “Lupine” Transmission Conductor to Wesco Distribution in the three (3) year not-to-exceed amount of \$140,000.

## **PRINCIPAL PLACE OF BUSINESS**

Wesco Distribution  
Tulsa, OK

## **ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

## **FISCAL INFORMATION**

The items in this bid will be funded out of the Distribution Center working capital account and charged back to the using department. The costs for material purchased under the proposed agreement will be funded out of amounts budgeted for specific projects. The work proposed will be in the transmission category. These costs for transmission projects will ultimately be recovered through the Public Utility Commission Transmission Cost of Service Program (TCOS).

## **STRATEGIC PLAN RELATIONSHIP**

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

**Related Key Focus Area:   Public Infrastructure**  
**Related Goal:               2.3 Promote superior utility services and facilities**

## **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Tabulation Sheet  
Exhibit 3: Ordinance  
Exhibit 4: Contract

Respectfully submitted:  
Karen Smith, 349-8436  
Purchasing Manager

For information concerning this acquisition, contact: Karen Smith at 940-349-8436