



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Materials Management

CM: Todd Hileman

DATE: December 5, 2017

SUBJECT

Consider adoption of an ordinance of the City of Denton, Texas approving an Interlocal Agreement between the City of Denton and the City of Carrollton, Texas for internal auditing services; providing for an hourly rate for services; authorizing the expenditure of funds therefor; and providing an effective date (File 6648).

FILE INFORMATION

Section 791.001 of the Texas Local Government Code, authorizes respective participating governments to enter into agreements for the purchase of goods and services. The attached Agreement is an authorization for the City of Denton to receive internal audit services from the City of Carrollton. The agreement sets forth the following conditions:

- The City of Carrollton will provide its internal auditor to Denton for one or two days per week at an hourly rate of \$90 per hour.
- The services provided include performing audit services as directed by the City Council, investigating hot line tips as needed, and preparing written findings of the work with the assistance of the City Manager's Office.
- The initial term of the agreement is through March 31, 2018 and may be renewed for one additional three month term.
- The agreement may be terminated at any time by either party by giving 30 days advance written notice.

The internal auditor from the City of Carrollton will oversee the Professional Services Agreement with Crawford and Associates, P.C. that is also on the City Council agenda on December 5, 2017.

RECOMMENDATION

Approve an Interlocal Agreement for internal auditing services with the City of Carrollton, Texas.

PRINCIPAL PLACE OF BUSINESS

City of Carrollton
Carrollton, TX

ESTIMATED SCHEDULE

This agreement is scheduled for approval by the City of Carrollton City Council on December 5, 2017. The agreement will become effective after execution by both parties.

FISCAL INFORMATION

This agreement will be funded from the Internal Audit divisional budget of the City's General Fund.

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: Organizational Excellence
Related Goal: 1.1 Manage financial resources in a responsible manner

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Ordinance
Exhibit 3: Interlocal Agreement with Carrollton

Respectfully submitted:
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Purchasing Manager

For information concerning this acquisition, contact: Chuck Springer 940-349-8260, Director of Finance