



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: City Manager's Office

CM/ DCM/ ACM: Mario Canizares

DATE: November 13, 2017

SUBJECT

Receive a report, hold a discussion, and give staff direction regarding items placed on the Public Utilities Board agenda.

BACKGROUND

At the September 25, 2017, Public Utilities Board (PUB) meeting, a request was made by a Board Member to place all expenditure items greater than \$50,000 on the PUB's agenda for individual consideration. The following is a brief overview of the types of items placed on the PUB agenda and to seek direction if any changes are warranted on how the agenda is structured.

The meeting agenda is used to provide information and seek direction from the PUB Board members of matters related to utility functions affecting the City of Denton. The types of items and issues brought forward to the PUB are:

- Work Sessions: Topics and informational items presented to the Board related to utilities
- Utility operating and capital improvement budget items
- Closed sessions regarding legal, real estate, and competitive electric rate matters
- Non-profit sponsorships requests greater than \$2500
- Any procurement item greater than \$100,000 however, there are some instances that items under this dollar threshold could be brought forward to the PUB for review.
- Special projects, a policy consideration matter, rate issues, one-time, non-recurring expenditures. Many times some of these issues are reviewed with the Board Members as a work session prior to action being taken.

The use of the consent portion of the agenda is designed for PUB Members to approve items with one motion. The items placed on the consent portion of the agenda may include an item that has already been reviewed in a previous work session. It is also used for procurement items that are needed in the normal course of business for the utilities that has been evaluated through the City's budget and procurement process. Lastly, the consent agenda is used to efficiently use the Board Members' time so they can discuss policy related matters or other important issues.

RECOMMENDATION

Not applicable at this time. Staff is seeking direction from the Board to determine if there are changes needed on how the Consent Agenda is used or if there is any additional follow-up needed by the Board on this matter.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

Not applicable for this item

FISCAL INFORMATION

Not applicable at this time

BID INFORMATION

Not applicable for this item.

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: Organizational Excellence

Related Goal: 1.3 Promote effective internal and external communication

EXHIBITS

1. PowerPoint Presentation

Respectfully submitted:
Mario Canizares
Assistant City Manager