



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Transportation

**ACM:** Mario Canizares

**DATE:** October 17, 2017

### **SUBJECT**

Consider approval of a resolution creating a Steering Committee to consider and advise the City Council on renovation and operation options for City Hall West.

### **BACKGROUND**

As part of the September 19, 2017 City Council Work Session regarding City Hall West (“CHW”), staff received direction to bring a resolution back to Council to establish a Steering Committee charged with assisting in developing a comprehensive development plan for the facility, including future use and rehabilitation options.

If approved, the resolution would create a CHW Steering Committee, comprised of three (3) Council members and twenty-one (21) citizens. Based on direction given at the September Council Work Session, Council Members Duff, Hudspeth, and Ryan were nominated to serve on the Committee and each Council Member will have the opportunity to appoint three (3) citizens. Similar to City Boards and Commissions, citizens nominated to the Steering Committee will be approved by majority vote of the Denton City Council. The charges of the CHW Steering Committee include:

- Consider and advise the City Council of Denton whether and to what extent CHW should be renovated;
- Consider and advise the City Council of Denton financial options to fund the renovation and long-term operations and maintenance of CHW;
- Consider and advise the City Council of Denton whether to lease CHW to another agency or private developer;
- Determine future use or acceptable uses, programs, and/or activities for CHW; and
- Determine and advise whether to seek or apply for grant funding associated with any renovation, rehabilitation, and/or operation of CHW.

The draft resolution (Exhibit 2) indicates the CHW Steering Committee will serve until the completion of the duties outlined above or until January 1, 2019. Should this resolution be approved, staff will target the November 7, 2017, City Council Agenda for consideration of nominees to the CHW Steering Committee. After the establishment of the CHW Steering Committee, staff recommends hosting the initial public planning meeting prior to the annual Denton Holiday Lighting Festival on December 1, 2017.

## **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

- June 16, 2015 - Denton City Council considered future use of the facility and relocation of Development Services out of CHW.
- July 28, 2017 - Informal Staff Report
- August 15, 2017 – Denton City Council considered future use of the facility and renovation options.
- September 19, 2017 – Denton City Council considered future use of the facility and renovation options. Gave direction on establishing an Ad Hoc Council Committee and Citizens Steering Committee.

## **RECOMMENDATION**

Staff recommends setting the first CHW Steering Committee prior to the Denton Holiday Lighting Festival, December 1, 2017.

## **ESTIMATED SCHEDULE OF PROJECT**

City Council consideration of nominees to the CHW Steering Committee is scheduled for November 7, 2017. The CHW Steering Committee will be dissolved upon completion of duties or January 1, 2019.

## **FISCAL INFORMATION**

Funding for substantial renovation has not been identified. Architexas provided a planning level cost estimate for renovation and rehabilitation that ranged between \$5.4 M and \$5.7 M dependent on use and extent of renovation. \$24,932.05 was expended for the Architexas Rehabilitation Assessment Report provided in August 2017.

## **STRATEGIC PLAN RELATIONSHIP**

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

**Related Key Focus Area: Public Infrastructure**  
**Related Goal: 2.5 Develop Capital Improvement Program (CIP) based on community needs**

## **EXHIBITS**

Exhibit 2 – Resolution  
Exhibit 3 – Presentation

Respectfully submitted:  
Mark Nelson, 349-7702  
Transportation Director