



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Materials Management

CM: Todd Hileman

DATE: October 17, 2017

SUBJECT

Consider adoption of an ordinance accepting competitive proposals and awarding a contract for the purchase of electric transmission line compression fittings for Denton Municipal Electric to be stocked in the City of Denton Distribution Center; providing for the expenditure of funds therefor; and providing an effective date (RFP 6413-awarded to Techline, Inc. in the three (3) year not-to-exceed amount of \$35,000 and Anixter, Inc. in the three (3) year not-to-exceed amount of \$240,000 for a total three (3) year award not-to-exceed \$275,000).

FILE INFORMATION

Denton Municipal Electric (DME) has transmission line projects approved in its five (5) year Capital Improvement Plan (CIP) that will require installation of compression fittings to make construction of transmission lines possible. Projects include 7.3 miles of City Council approved DME routes and approximately 7.6 miles of additional projects that are in the planning stages. There are 17 different catalog items being purchased as a part of this RFP. Compression fittings are necessary for assembling the transmission lines to attach conductors to each other or to other equipment. Materials will be ordered on an as needed basis to maintain appropriate stocking levels in the City's Distribution Center. As these commodities are "common stock items" in the Distribution Center working capital inventory under City of Denton General Government, they are not reviewed by the Public Utility Board.

Requests for Proposals were sent to 260 prospective suppliers of these items. In addition, specifications were placed on the Materials Management website for prospective suppliers to download and advertised in the local newspaper. Four (4) proposals were received. The proposals were evaluated based upon published criteria including performance, delivery, compliance with specifications, and price. A Best and Final Offer was completed, that resulted in no changes. Staff recommends awarding by line item as shown on Exhibit 2 in order to obtain the best value.

RECOMMENDATION

Award a contract for electric transmission line compression fittings for Denton Municipal Electric to Techline, Inc. in the three (3) year not-to-exceed amount of \$35,000 and Anixter Inc, in the three year not-to-exceed amount of \$240,000. This amount includes a contingency for unforeseen maintenance and/or repairs.

PRINCIPAL PLACE OF BUSINESS

Anixter, Inc.
Corinth, TX

Techline Inc.
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

The items in this RFP will be funded out of the Distribution Center working capital account and charged back to the using department. The costs for material purchased under the proposed agreement will be funded out of amounts budgeted for specific projects. The work proposed will be in the transmission category. These costs for transmission projects will ultimately be recovered through the Public Utility Commission Transmission Cost of Service Program (TCOS).

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: Public Infrastructure
Related Goal: 2.5 Develop Capital Improvement Program (CIP) based on community needs

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Evaluation and Ranking Sheet
Exhibit 3: Ordinance
Exhibit 4: Anixter, Inc. Contract
Exhibit 5: Techline, Inc. Contract

Respectfully submitted:
Karen Smith, 349-8436
Purchasing Manager

For information concerning this acquisition, contact: Karen Smith at 940-349-8436.