



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Materials Management

ACM: Mario Canizares

DATE: August 15, 2017

SUBJECT

Consider adoption of an ordinance accepting competitive proposals and awarding a contract for overhead door and automatic gate repairs, maintenance, or replacement at City of Denton owned facilities; providing for the expenditure of funds therefor; and providing an effective date (RFP 6369-awarded to Ray McCain Services in the five (5) year not-to-exceed amount of \$350,000).

FILE INFORMATION

RFP#6369 was issued on June 1, 2017 for overhead door and automatic gate maintenance, repairs, and replacement services for various City buildings and any other areas maintained by the City of Denton Facilities Department. City facilities that house this type of equipment include Airport LESA (Hangars), Fire Stations 1-7, Linda McNatt Animal Shelter, Denton Municipal Electric Meter Bay, Distribution Center, Fleet Services, Service Center, Solid Waste Hazardous Chemical Collections Building, Water Plant, and Water Treatment Plants. This RFP will also be used to install new systems when required.

Request for Proposals were sent to four hundred twenty one (421) prospective vendors. Staff is not aware of any local vendors that can provide the specific types of services required for both the large overhead doors and automatic gates listed in this RFP. One (1) responsive proposal was received from Ray McCain Services, a Denton County vendor. The proposal was evaluated based upon published criteria including price, delivery, compliance with specifications, and indicators of probable performance. Ray McCain Services met the required specifications and has provided quality and reliable maintenance and repair service to the City of Denton for the past ten years. Since they are located within Denton County, this will allow for convenient access to the parts inventory. Therefore, Ray McCain Services has been determined to be the best value for the City.

RECOMMENDATION

Award a contract for overhead doors and automatic gate maintenance, repairs, and replacement to Ray McCain Services, in the five (5) year not-to-exceed amount of \$350,000.

PRINCIPAL PLACE OF BUSINESS

Ray McCain Services
Krum, TX

ESTIMATED SCHEDULE OF PROJECT

The initial term of this contract is for one year with options to automatically renew for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These services are funded through the Facilities Maintenance cost allocation budget for buildings that are maintained by Facilities Management. Services performed at buildings not maintained by Facilities Management are charged back to the using department.

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: Organizational Excellence

Related Goal: 1.1 Manage financial resources in a responsible manner

EXHIBITS

Exhibit 1: Agenda Information Sheet

Exhibit 2: Evaluation and Ranking Sheet

Exhibit 3: Ordinance

Exhibit 4: Contract

Respectfully submitted:
Galen Gillum, 349-7656
Director of Capital Projects

For information concerning this acquisition, contact: Dean Hartley at 349-8243.