



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Materials Management

ACM: Mario Canizares

DATE: July 25, 2017

SUBJECT

Consider adoption of an ordinance of the City of Denton, Texas authorizing the City Manager to execute a Professional Services Agreement for consulting services relating to City of Denton Solid Waste operations; providing for the expenditure of funds therefor; and providing an effective date (File 6510-awarded to Weaver and Tidwell, LLC in the not-to-exceed amount of \$75,000).

FILE INFORMATION

The City Manager has been reviewing operations to improve the efficiency and effectiveness of operations for all departments. As part of this review, staff has recently discovered some issues in the Solid Waste operation that need to be explored. In particular, procedures related to purchasing, contracting, and budget review, have been identified as needing improvement. Weaver and Tidwell, LLC (Weaver) is an accounting firm that the City has used previously with success, and they have a depth of experience in these issues. Therefore, management is recommending that Weaver be used to develop process improvements in these areas and is recommending award of a contract in the not-to-exceed amount of \$75,000.

In accordance with Texas Local Government Code 252.022, the procurement of professional services is exempt from the requirement of competition based selection. The City of Denton has previous successful experience with the recommended firm, and has elected to not seek qualification based competition for these identified services.

RECOMMENDATION

Staff recommends approval of the Professional Services Agreement between the City of Denton and Weaver and Tidwell, LLC in the not-to-exceed amount of \$75,000.

PRINCIPAL PLACE OF BUSINESS

Weaver and Tidwell, LLC
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

Services to be performed will begin upon Council approval and will continue until the completion of the project as defined in the Professional Services Agreement.

FISCAL INFORMATION

These services will be funded from the Solid Waste Department Administrative Operating account.

STRATEGIC PLAN RELATIONSHIP

The City of Denton's Strategic Plan is an action-oriented road map that will help the City achieve its vision. The foundation for the plan is the five long-term Key Focus Areas (KFA): Organizational Excellence; Public Infrastructure; Economic Development; Safe, Livable, and Family-Friendly Community; and Sustainability and Environmental Stewardship. While individual items may support multiple KFAs, this specific City Council agenda item contributes most directly to the following KFA and goal:

Related Key Focus Area: Organizational Excellence

Related Goal: 1.1 Manage financial resources in a responsible manner

EXHIBITS

Exhibit 1: Agenda Information Sheet

Exhibit 2: Ordinance

Exhibit 3: Professional Services Agreement

Respectfully submitted:
Galen Gillum, 349-7656
Director of Capital Projects

For information concerning this acquisition, contact: Bryan Langley at 349-8224.