

AGENDA INFORMATION SHEET

DATE: July 18, 2017

DEPARTMENT: Finance

DCM: Bryan Langley

SUBJECT

Consider adoption of an ordinance of the City of Denton, Texas authorizing the City Manager, or his designee, to enter into an Interlocal Agreement with Denton County for the County to provide Property Tax Billing and Collections Services for the City of Denton; providing a savings clause; and providing an effective date.

BACKGROUND

This Interlocal Agreement for tax collection services to be performed by Denton County was initially established in March 2007. At that time, the agreement was exclusive to the processing of statements and supplemental payments for the 2007 tax year and subsequent tax years. In August 2008, the City Council renewed the Interlocal Agreement, and included a provision for all tax years to be included in processing supplemental tax payments.

The County currently processes tax statements (approximately 48,000) and tax supplemental payments on the City's behalf. This arrangement is efficient because one entity is responsible for billing and collecting payments for all three taxing entities (the City, the County and the School District).

This Interlocal Agreement continues to authorize Denton County to process tax statements and payments on behalf of the City of Denton. The price for this service will be \$0.82 per parcel. The County will process the initial tax statements in October, with two delinquent mailings in the following February and May.

RECOMMENDATION

Staff recommends approval of continuing the Interlocal Agreement with Denton County to provide tax processing services for the 2017 tax year.

ESTIMATE SCHEDULE OF PROJECT

This is a one (1) year contract with an additional one (1) year automatic renewal.

FISCAL INFORMATION

Payment for these services will be funded from the General Fund operating account 160099.7879 in the estimated annual amount of \$40,000 for FY 2017-18.

EXHIBITS

Exhibit 1 – Agenda Information Sheet

Exhibit 2 – Ordinance and Contract

Respectfully submitted:
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Director of Finance