

DENTON, TEXAS
EXECUTIVE RECRUITMENT FOR CITY ATTORNEY
PRELIMINARY TIMELINE

The following Timeline represents a preliminary schedule for your executive recruitment based on a commencement date of June 28, 2017. Actual target dates will be developed in consultation with and approved by the City of Denton.

Activity	Target Date
<ul style="list-style-type: none"> Springsted Waters (S W) Completes On-Site Interviews to Develop Candidate Profile and Recruitment Brochure; City of Denton (City) Approves Ad Placement Schedule and Timeline. 	June 29, 2017
<ul style="list-style-type: none"> S W Sends Draft Recruitment Brochure to City. 	June 30, 2017
<ul style="list-style-type: none"> City Council Reviews Draft Recruitment Brochure in Meeting with Consultant 	July 18, 2017
<ul style="list-style-type: none"> S W Commences Executive Recruitment Advertising and Marketing. 	July 19, 2017
<ul style="list-style-type: none"> S W Commences Formal Review of Applications and Sends Most Promising Applicants a Candidate Questionnaire to Provide Additional Information about Background and Experience. 	August 14, 2017
<ul style="list-style-type: none"> S W Completes Formal Review of Applications and Sends Selected Resumes and Questionnaire Responses to the City for Review. 	August 21, 2017
<ul style="list-style-type: none"> S W Meets with City and Recommends Semi-Finalists; City Selects Finalists for On-Site Interviews. 	Week of September 11
<ul style="list-style-type: none"> S W Completes Reference Checks/Background Checks/Academic Verification for Finalists. 	September 20, 2017
<ul style="list-style-type: none"> S W Sends Documentation for Finalists to City. 	September 21, 2017
<ul style="list-style-type: none"> City Conducts On-Site Interviews with Finalists. 	Week of September 25
<ul style="list-style-type: none"> City Extends Employment Offer to Finalist. 	Week of October 2

