



# City of Denton

City Hall  
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[www.cityofdenton.com](http://www.cityofdenton.com)

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** City Secretary's Office

**CM/ DCM/ ACM:** Bryan Langley, Deputy City Manager

**DATE:** June 27, 2017

### **SUBJECT**

Receive a report, hold a discussion and give staff direction regarding Board and Commission nominations and appointments.

### **BACKGROUND**

In the upcoming weeks, Council will begin considering board and commission nominations. In preparation of those meetings, the following information is provided for your review.

### **Boards and Commissions**

- A listing of positions vacant or with terms expiring by board/commission (in notebook)
- A listing of positions vacant or with terms expiring by council member (in notebook)
- Board and Commission notebook detailing attendance information, applications, board preference and current members

At a previous annual City Council Planning Session, several points of discussion suggested using the appointments more intentionally as a way to engage future leaders and to reflect agreement with Council direction and diversity.

There are eighteen standing boards and commissions. With the exception of the Civil Service Commission whose members are appointed by the City Manager and the Denton Housing Authority whose members are appointed by the Mayor, the Council is responsible for making nominations and approving appointments to these boards and commissions. Nominations for the Economic Development Partnership Board are accomplished through a nominating committee and confirmed by the Council. The Tax Increment Reinvestment Zone Number Two Board membership mirrors the EDP Board membership and the Downtown Denton TIF Reinvestment Zone Board are appointed by Council. These appointments will be considered at a later date.

Section 8.3 (3) of the Council Rules of Procedure details the Council philosophy for board and commission nominations:

- Individual Council Members making nominations for members to citizen boards and commissions will consider interested persons on a citywide basis.

- The City Council will make an effort to be inclusive of all segments of the community in the board and commission appointment process. City Council Members will consider ethnicity, gender, socio-economic levels, and other factors to ensure a diverse representation of Denton citizens.
- The City Council will take into consideration an individual's qualifications, willingness to serve, and application information in selecting nominations for membership to each board and commission.
- In an effort to ensure maximum citizen participation, City Council Members will continue the general practice of nominating new citizens to replace board members who have served three consecutive, full terms on the same board per the provisions of Denton Code of Ordinances, Section 2-65.
- Each City Council Member is responsible for making nominations for board and commission places assigned to him or her, which shall correspond to the City Council Member's place. Individual City Council Members will make nominations to the full City Council for the governing body's approval or disapproval.

The recommended timeline for the nomination/appointment process is as follows:

June 27	Vacancy information provided to Council
July 25	Nominations due to City Secretary
August 1	Work Session to discuss nominations; confirm nominations in Regular Session
August 15	Additional meeting to complete nominations, if necessary

Respectfully submitted:  
 Jennifer Walters  
 City Secretary