THE STATE OF TEXAS	§
	§
COUNTY OF DENTON	§

# FIRST AMENDMENT TO CONTRACT BY AND BETWEEN THE CITY OF DENTON, TEXAS AND TEAGUE NALL AND PERKINS [RFP NO. 5306]

THIS FIRST AMENDMENT TO CONTRACT 5306 ("Amendment") by and between the City of Denton, Texas ("Owner") and Teague Nall and Perkins ("Design Professional");

The OWNER deems it necessary to further expand the professional services provided by DESIGN PROFESSIONAL to the OWNER;

# NOW THEREFORE,

- 1. Section 2 "Compensation", the following subsections shall be amended to read as follows:
  - 2.1.1 For Basic Services the Estimated Fee compensation shall be \$8,480,000.
  - 2.5 Total Contract Amount \$8,520,000
- 2. Additional services shall be rendered per the attached proposal, attached and incorporated herein as Exhibit 1.

All other provisions of the contract 5306, as heretofore amended, remain in full force and effect.

IN	WITNES	S W	HEREOF,	the (	OWN.	ER a	and	the 1	DESIG	NP	ROFE	SSIO	NAL,
have each	executed	this	Amendme	nt, by	and	thro	ough	their	r respe	ective	duly	autho	rized
representat	tives and o	ffice	rs on this d	ate _								_•	

	"DESIGN PROFESSIONAL"
	TEAGUE NALL AND PERKINS A Corporation
	By: Gary L. Vickery Principal 76835A0928E04B7 NATURE, TITLE
	"OWNER"  CITY OF DENTON, TEXAS A Texas Municipal Corporation
	By: TODD HILEMAN CITY MANAGER
ATTEST: JENNIFER WALTERS, CITY SECI	RETARY
By:	
APPROVED AS TO LEGAL FORM AARON LEAL, INTERIM CITY A	
Docusigned by:	

Contract 5306 Amendment 1, Exhibit 1



www.tnpinc.com

engineers surveyors landscape architects

# PROPOSAL FOR PROFESSIONAL SERVICES AMENDMENT No. 1

PROJECT NAME: Denton Municipal Electric

Transmission Capital Improvement Program

TNP PROJECT NUMBER: DME 13222

CLIENT: Denton Municipal Electric (City of Denton)

ADDRESS: 1659 Spencer Road

Denton, Texas 76205

Teague Nall and Perkins, Inc., (the Consultant or TNP) hereby proposes to continue to provide engineering, surveying, and other related services in support of the Denton Municipal Electric (DME) Substation and Transmission Capital Improvement Program (CIP), in the City of Denton, Texas, in accordance with the terms and conditions contained in the original contract.

The original Professional Services Agreement with the Consultant was intended to provide a means for DME to obtain all civil engineering, permitting, surveying, development support, and other related services necessary to accomplish the DME CIP. The agreement was structured with flexibility to allow DME to obtain a range of engineering, surveying, development, and related services including those that could not be specifically identified at the time the contact began. In the course of providing services under the provisions of this contract, TNP has been involved more fully than could have been anticipated in site selection and feasibility evaluations, prepared field surveys of existing transmission lines, provided more project development surveying and construction staking than anticipated, prepared ALTA surveys for the acquisition of numerous properties, provided asbestos testing and Phase I Environmental Site Assessments (both using subconsultants), and generally had a greater role in the execution of the CIP than originally anticipated. Several substations have required the design of retaining walls and/or storm drain systems or other public improvements that could not have been known about prior to the sites being selected.

In accordance with the original agreement, the scope of work under this amendment will include, but not be limited to the following:

#### Land Surveying

Deed sketches, boundary surveys, plats, design surveys, topographic surveys, preparation of easement exhibits, alignment staking, as-built surveys, Level A and B Subsurface Utility Engineering (S.U.E.), construction verification surveys of concrete placement and other improvements, placement of monuments, and other surveying services as necessary.

#### Engineering

Feasibility studies for site selections, alignment evaluations and route planning, coordination with other governmental agencies (including TxDOT, City of Denton, Denton County, etc.), site plans, grading plans, drainage studies, design of support infrastructure (such as streets, drainage, water and sanitary sewer facilities), substation retirement support, underground transmission line design and support, landscaping and irrigation design, structural design,

coordination and consultation with geotechnical engineers, preparation of specifications and Requests for Proposals, construction oversight and/or inspection, and other design services as necessary.

#### Permitting

Permit processing, including coordination with the City of Denton Planning Department, and preparation of submittal packages for permits such as Specific Use Permits, variances, plats, Environmentally Sensitive Areas, TxDOT permits, rail crossing permits, floodplain studies, Site Plans, Clearing & Grading permits, building permits, fence permits, and other permits as may be required. The DESIGN PROFESSIONAL will represent DME at public meetings and official meetings with City staff as requested. Project management, planning, scheduling and tracking necessary to direct the work will also be a part of this effort.

Completion of the CIP will require support for the following substations and transmission lines, some of which are in process and others have yet to begin:

#### Substations

Jim Christal, Brinker, Long Road, Underwood, Mayhill, Eagle, Hickory, Masch Branch, Fort Worth Expansion, Denton West Interchange, Brazos, Spencer Interchange, Hartlee Field

#### Transmission Lines

Hickory to Locust, RD Wells to Hickory, Spencer to Locust, Pockrus to Mayhill, Mayhill to Brinker, Denton North to Arco, Cooper Creek to Arco, Pockrus to Arco, Jim Christal to RD Wells, Denton West Interchange to RD Wells, Woodrow to Brinker, Spencer to Brinker

# Assumptions and Clarifications

The following assumptions were used by the DESIGN PROFESSIONAL for the preparation of this scope of Basic Services:

- The estimated fees indicated for the services identified above are based on information provided by DME with regard to the substations and transmission lines that are part of the CIP, as indicated above.
- 2. Services to be provided will be as requested by DME staff.
- 3. Services will be provided by TNP staff or may be provided by subconsultants where additional capacity or specialized expertise is required.
- 4. Engineering design will be in accordance with City of Denton (or other applicable agencies) design standards, and generally accepted engineering practices.
- All services will be performed at TNP standard hourly rates effective at the time the work is performed.
- Easement documents prepared will consist of an Exhibit A (property description) and Exhibit B (parcel map), and will be sealed by a Registered Professional Land Surveyor.
- 7. Horizontal and vertical control shall be established by TNP survey crews at strategic locations along the project route and will consist of 5/8-inch rebar with caps stamped "TNP" set flush with existing ground. Temporary benchmarks will be established at appropriate intervals along the project route for utilization during design and construction phases. All bearings of lines provided by TNP will be referenced to Grid North of the Texas Coordinate System of 1983 {North Central Zone No. 4202; NAD83 (CORS96) Epoch 2002.00} as derived locally from Western Data Systems Continuously Operating

Contract 5306 Amendment 1. Exhibit 1

Reference Stations (CORS) via Real Time Kinematic (RTK) survey methods. All distances and coordinate data provide1 by TNP will reflect surface values. An average Combination Factor will be utilized and reported for scaling grid coordinates and distances to surface values. All elevations provided by TNP will be referenced to NAVD88, as derived from RTK observations. Orthometric heights will be calculated by applying the Geoid09 model to ellipsoid heights.

# Compensation

The Consultant shall be compensated on an hourly basis at Consultant's standard hourly rates at the time service is provided for personnel working on the phases of the project designated as such. A schedule of Consultant's current hourly rates is provided as Attachment 'A' to this proposal. Services shall be billed monthly based on actual time spent working on the project by Consultant's staff. The fees shown are for hourly services are estimates only. The Consultant makes no guarantee that the fees will not exceed the amounts shown. The consultant will notify the Client prior to exceeding the estimated fees shown.

For services to be performed by the Consultant as described above, the Consultant will be compensated the following estimated fees:

 Substations
 \$ 2,170,000

 Transmission Lines
 \$ 2,190,000

 Subtotal
 \$ 4,360,000

# SUMMARY OF AMENDED CONTRACT

	Original	Amend. No. 1	Total
Substation Support	\$2,715,000	\$2,170,000	\$ 4,885,000
Transmission Line Support	\$1,405,000	\$2,190,000	\$ 3,595,000
Direct Expenses	\$ 40,000	7.53	\$ 40,000
Total	\$4,160,000	\$4,360,000	\$ 8,520,000

Respectfully submitted.

Teague Nall and Perkins, Inc.

Bv:

Gary L. Vickery, P.E.

Title:

Principal

Date:

March 15, 2017

# **ATTACHMENT 'A'**

#### **SUMMARY OF ENGINEERING FEES – Amendment No. 1**

# Denton Municipal Electric Capital Improvement Plan

#### A. BASIC SERVICES:

For work performed by the ENGINEER within the scope identified in ATTACHMENT B, <a href="Itemized Scope of Services">Itemized Scope of Services</a>, the ENGINEER will be reimbursed as described below:

# 1. <u>Labor</u>

The following estimated fees shall be paid to the ENGINEER for labor involved in the various items of work within the scope of Basic Services identified in ATTACHMENT B:

Substations \$ 2,170,000
Transmission Lines \$ 2,190,000

All services will be provided at hourly rates for services actually provided.

# 2. Total Fee for Basic Services

TOTAL (BASIC SERVICES)

\$ 4,360,000

# **SUMMARY OF AMENDED CONTRACT**

	Original	Amend. No. 1	Total
Substation Support	\$2,715,000	\$2,170,000	\$ 4,885,000
Transmission Line Support	\$1,405,000	\$2,190,000	\$ 3,595,000
Direct Expenses	\$ 40,000		\$ 40,000
Total	\$4,160,000	\$4,360,000	\$ 8,520,000

Contract 5306 Amendment 1, Exhibit 1

#### **ATTACHMENT 'B'**

#### ITEMIZED SCOPE OF SERVICES – Amendment No. 1

# Denton Municipal Electric Capital Improvement Plan

#### **BASIC SERVICES**

#### **PROJECT DESCRIPTION**

The original agreement was estimated based on some very general assumptions regarding the specific scope of work needed to support the CIP, and was intended to allow some flexibility to provide whatever engineering and surveying services were needed, including those that were not anticipated as the CIP began. In the course of the execution of the CIP, TNP has been involved more fully than expected in site selection and feasibility evaluations, prepared field surveys of existing transmission lines, done more construction staking than anticipated, prepared ALTA surveys for acquisition of numerous properties, and generally had a greater role in the execution of the CIP than originally anticipated. Several substations have required the design of retaining walls and/or storm drain systems or other public improvements that were not anticipated. In addition, several services have been completed under the original contract by subconsultants, including Phase I Environmental Site Assessments and Asbestos testing for structures to be removed.

The scope set forth herein defines the work that is expected to be performed by the DESIGN PROFESSIONAL in completing the project. In general, the work will consist of providing surveying, platting, permitting and civil engineering support as needed for implementation of the transmission lines and substations that are part of the DME CIP, as well as technical support for other DME operations and maintenance needs, both transmission and distribution. It is understood by both the City of Denton (Denton Municipal Electric or DME) and the DESIGN PROFESSIONAL that the specific details of the effort required by DME cannot be fully determined at this time. The description below sets forth the specific substations and transmission lines that are contemplated, and illustrates the assumptions made in establishing the budget figures indicated herein. This list of substations and transmission lines is primarily for the purpose of describing how the estimated fees were determined, but does not preclude the possibility of other facilities being added to the list. The intent of this agreement is to summarize the anticipated support services needed without excluding services that are not foreseen at this time.

#### Work to be Performed

More specifically, the work will include, but not be limited to, the following:

### Land Surveying

Deed sketches, boundary surveys, plats, design surveys, topographic surveys, preparation of easement exhibits, alignment staking, as-built surveys, Level A and B Subsurface Utility Engineering (S.U.E.), construction verification surveys of concrete placement and other improvements, placement of monuments, and other surveying services as necessary.

# Engineering

Feasibility studies for site selections, alignment evaluations and route planning, coordination with other governmental agencies (including TxDOT, City of Denton, Denton County, etc.), site plans, grading plans, drainage studies, design of support infrastructure (such as streets, drainage, water and sanitary sewer facilities), substation retirement support, underground transmission line design and support, landscaping and irrigation design, structural design, coordination and consultation with geotechnical engineers, preparation of specifications and Requests for Proposals, construction oversight and/or inspection, and other design services as necessary.

### Permitting

Permit processing, including coordination with the City of Denton Planning Department, and preparation of submittal packages for permits such as Specific Use Permits, variances, plats, Environmentally Sensitive Areas, TxDOT permits, floodplain studies, Site Plans, Clearing & Grading permits, building permits and other permits as may be required. The DESIGN PROFESSIONAL will represent DME at public meetings and official meetings with City staff as requested. Project management, planning, scheduling and tracking necessary to direct the work will also be a part of this effort.

### <u>Anticipated Assignments – Basic Services</u>

Completion of the CIP will require support for the following substations and transmission lines, some of which are in process and others have yet to begin:

#### **Substations**

Jim Christal, Brinker, Long Road, Underwood, Mayhill, Eagle, Hickory, Masch Branch, Fort Worth Expansion, Denton West Interchange, New Northwest, New West Switch

#### **Transmission Lines**

Hickory to Locust, RD Wells to Hickory, Spencer to Locust, Pockrus to Mayhill, Mayhill to Brinker, Denton North to Arco, Cooper Creek to Arco, Pockrus to Arco, Jim Christal to RD Wells, Denton West Interchange to RD Wells, Woodrow to Brinker, Spencer to Brinker

#### **Assumptions and Clarifications**

The following assumptions were used by the DESIGN PROFESSIONAL for the preparation of this scope of Basic Services:

- 1. The estimated fees indicated for the services identified above are based on information provided by DME with regard to the substations and transmission lines that are part of the CIP, as indicated above.
- 2. Services to be provided will be as requested by DME staff.
- 3. Services will be provided by TNP staff or may be provided by subconsultants where additional capacity or specialized expertise is required.
- 4. Engineering design will be in accordance with City of Denton (or other applicable agencies) design standards, and generally accepted engineering practices.
- 5. All services will be performed at TNP standard hourly rates effective at the time the work is performed.
- 6. Easement documents prepared will consist of an Exhibit A (property description) and Exhibit B (parcel map), and will be sealed by a Registered Professional Land Surveyor.

Contract 5306 Amendment 1, Exhibit 1

7. Horizontal and vertical control shall be established by TNP survey crews at strategic locations along the project route and will consist of 5/8 inch rebar with caps stamped "TNP" set flush with existing ground. Temporary benchmarks will be established at appropriate intervals along the project route for utilization during design and construction phases. All bearings of lines provided by TNP will be referenced to Grid North of the Texas Coordinate System of 1983 {North Central Zone No. 4202; NAD83 (CORS96) Epoch 2002.00} as derived locally from Western Data Systems Continuously Operating Reference Stations (CORS) via Real Time Kinematic (RTK) survey methods. All distances and coordinate data provided by TNP will reflect surface values. An average Combination Factor will be utilized and reported for scaling grid coordinates and distances to surface values. All elevations provided by TNP will be referenced to NAVD88, as derived from RTK observations. Orthometric heights will be calculated by applying the Geoid09 model to ellipsoid heights.



**Certificate Of Completion** 

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Subject: City Council Docusign Item - 5306 Amend 1

Source Envelope:

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AutoNav: Enabled Payments: 0 karen.smith@cityofdenton.com

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Electronic Record and Signature Disclosure:

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Gary L. Vickery GVickery@TNPINC.com

Principal

Security Level: Email, Account Authentication

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john.knight@cityofdenton.com

Deputy City Attorney

City of Denton

John Knight

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Julia Winkley julia.winkley@cityofdenton.com

Contracts Administration Supervisor

City of Denton

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John knight

Gary L. Vickery

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**EXHIBIT 6 Signer Events Signature Timestamp** Todd Hileman todd.hileman@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Accepted: 2/8/2017 6:52:51 PM ID: 8154723a-9757-4d53-a4b5-794656233671 Jennifer Walters jennifer.walters@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign erson Signer Events **Signature Timestamp Editor eliver Events Status Timestamp** gent eliver Events **Status Timestamp** ntermediar eliver Events **Status Timestamp** Certified eliver Events **Status Timestamp** Car on Cop Events **Status Timestamp** Sent: 3/20/2017 4:11:43 PM Julia Winkley COPIED julia.winkley@cityofdenton.com Contracts Administration Supervisor City of Denton Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign Sent: 3/20/2017 4:11:43 PM Sherri Thurman COPIED Viewed: 3/20/2017 4:21:46 PM sherri.thurman@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID: Jane Richardson

jane.richardson@cityofdenton.com

Security Level: Email, Account Authentication

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Electronic Record and Signature Disclosure:

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ID:

Robin Fox

Robin.fox@cityofdenton.com

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Car on Cop Events **Status Timestamp** 

Jennifer Bridges

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(Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jane Richardson

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Security Level: Email, Account Authentication

(Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign ID:

**Chuck Sears** 

chuck.sears@cityofdenton.com

Security Level: Email, Account Authentication

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# Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

# Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

# All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

# **How to contact City of Denton:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kevin.gunn@cityofdenton.com

# To advise City of Denton of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at kevin.gunn@cityofdenton.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.. In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

# To request paper copies from City of Denton

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to kevin.gunn@cityofdenton.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

# To withdraw your consent with City of Denton

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to kevin.gunn@cityofdenton.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

#### Required hardware and software

1		
Operating Systems:	Windows2000? or WindowsXP?	
Browsers (for SENDERS):	Internet Explorer 6.0? or above	
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0,	
	NetScape 7.2 (or above)	
Email:	Access to a valid email account	
Screen Resolution:	800 x 600 minimum	
Enabled Security Settings:	•Allow per session cookies	
	•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection	

<sup>\*\*</sup> These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

# Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Denton as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Denton during the course of my relationship with you.