THE STATE OF TEXAS \$

COUNTY OF DENTON \$

# FIRST AMENDMENT TO CONTRACT BY AND BETWEEN THE CITY OF DENTON, TEXAS AND LABWARE INC. [CONTRACT NO. 5441]

THIS FIRST AMENDMENT TO CONTRACT 5441 ("Amendment") by and between the City of Denton, Texas ("City") and LabWare Inc. ("Supplier");

The CITY deems it necessary to further expand the goods/services provided by SUPPLIER to the CITY;

### NOW THEREFORE,

Labware LIMS "Master Software Agreement" shall be amended as follows:

1. Section 3, "Terms of Agreement "is hereby amended to read as follows:

"It is the intention of the City of Denton to award a contract for a one (1) year period. The City and the Awarded Contractor shall have the option to renew this contract for an additional **five (5)** one year periods. The Contract shall commence upon the issuance of a Notice of Award by the City of Denton and shall automatically renew each year, from the date of award by City Council, unless either party notifies the other prior to the scheduled renewal date in accordance with the provision of the section titled "termination". At the option of the City of Denton, the Contract may be further extended as needed, not to exceed a total of six (6) months."

### 2. Add Section 14.0 Total Contract Amount

"Total Contract Amount for services shall not exceed \$182,800".

3. Addendum 2, shall be replaced with attached Exhibit 1, (Quotes # CB010617101 and MRI0000990)

All other provisions of the contract 5441, as heretofore amended, remain in full force and effect.

IN	I WITNE	ESS WHER	EOF, the	CITY	and the	SUPPLI	ER, hav	e each e	execu	ted this
Amendme	ent, by a	nd through	their resp	pective	duly au	ıthorized	represe	ntatives	and	officers
on this da	y of		·							

	"CITY"	
	CITY OF DENTON, TEXAS A Texas Municipal Corporation	
	By:TODD HILEMAN CITY MANAGER	
ATTEST: JENNIFER WALTERS, CITY SEC	RETARY	
By:APPROVED AS TO LEGAL FORM		
AARON LEAL, INTERIM CITY A  Docusigned by:		
By: John Knight		
	"SUPPLIER"	
	LabWare Inc. A Corporation	
	By: J. Lavisle Pert III  AUTORIZED SIGNATURE	3/10/2017 



LabWare, Inc.

Three Mill Rd, Suite 102 Wilmington, DE 19806 Phone: (302) 658-8444

Fax: (302) 658-7894

QUOTATION

QUOTATION NUMBER: CB01061701

City of Denton Environmental Services and Sustainability 1100 S. Mayhill Rd. Denton, TX 76208

Attn: Fritz U. Schwalm

### PROFESSIONAL SERVICES

Part Number	Units	Description	Unit Price	Total Price
1107.10	31	LabWare Implementation Consultant	\$1,600	\$49,600
	days	For assistance with system setup including:		
	ř	Requirements and workflow analysis		
		Software installation		
		System prototyping and configuration		
		Report creation		
		Template configuration (LIMS and/or ELN)		
		Price per implementation consultant, per day.		
		Travel and living expenses are not included in this price		
		and will be invoiced separately.		
		Quote for Offsite Consulting- No travel involved		
1107.30	15	On-Site LabWare Implementation Consultant	\$2,000	\$30,000
		For assistance with system setup including:	" ,	
	days	Requirements and workflow analysis		
		Software installation		
		System prototyping and configuration		
		Report creation		
		Template configuration (LIMS and/or ELN)		
		Price per implementation consultant, per day.		
	1 1:	Travel and living expenses are included in this price and		24
		will not be invoiced separately.		
		Quote for Onsite Consulting		
		TOTAL PROFESSIONAL SERVICES	37 (20 SA 113)	\$79,600

**TOTAL** 

# TOTAL OF ALL QUOTED ITEMS \$79,600

### Terms and Conditions

The daily rate quoted for Implementation Services is fixed. However, any quoted number of days is an estimate only. Our estimates are based on information supplied to LabWare by the customer and on the assumption that the customer will actively participate in the implementation. The customer will be responsible for managing the project, including scope, schedule, and budget. The customer is expected to participate in all implementation activities, such as testing and entry of static data. LabWare will invoice the customer for the actual amount of time required to complete the work, which may be higher or lower than the estimate. We recommend that the customer adjust the scope and their level of participation as needed throughout the project in order to achieve the desired completion date at the budgeted cost.

Travel and living expenses will be charged as specified in this Quotation or the Master Services Agreement.

The currency for all quoted prices is United States Dollar (USD).

All quoted prices from and payments to LabWare are exclusive of any government duties, taxes and/or charges.

Sales tax has not been included in this quotation. Unless a Certificate of Exemption from sales tax or a sales tax self paid number is provided to LabWare, sales tax at the applicable rate will be added to all invoices.

This Quotation is valid for a period of 90 Days from the date below.

Make all purchase orders to: LabWare, Inc., addressed as above.

### Payment Terms:

- Implementation services invoiced monthly for actual days provided.
- All payments due Net 30 Days from receipt of an accurate invoice.

If you have any questions concerning this quotation please call the undersigned at (302) 658-8444.

Craig Babinec

January 6, 2017

Date

DocuSign Envelope ID: 005AD80B-0540-41FE-B675-920B740E1E2E LabWare, Inc.



Three Mill Road, Suite 102 Wilmington, DE 19806

302-658-8444 NAInvoices@labware.com Maintenance/Support Renewal Program

Quote No: MRI0000990
Quote Date: January 6, 2017

Invoice to be Issued in 30 Days

Customer ID: 30539

Return PO or Payment Info: NAInvoices@labware.c

# **MAINTENANCE QUOTATION**

Page 1 of 2

City of Denton Environmental Services 215 E McKinney St Denton, TX 76201-4229 City of Denton Municipal Lab Env. Serv. 1100 S Mayhill Rd Denton, TX 76208-6318

Attn: Fritz U. Schwalm

Your LabWare LIMS Maintenance and Support Program is renewed annually as per your contract.

Purchase Order #:

Please remit your Purchase Order or Payment Details to NAadmin@labware.com.

Modules Covered by Plan	Start Date End Date	Maint Charge
MS: Tech Support	03/01/2017 02/28/2018	4,000.00

**EXHIBIT 5** 

Yearly Technical Support per named contact LabWare Technical Support Includes-

T i i

Telephone Support

- Dialup support service

Online Web-based support including access to:

- -LabWare DevTrack to download Modules
- LabWare LabTrack for updates and defect fixes
- LabWare Knowledge Track for technical articles

Attendance to LabWare's annual North American Customer Education Conference for the customer's primary support contact.

Named Contact - Fritz U. Schwalm - If this is no longer the named contact please let us know

Registration must be approved 30 days prior to the start date to attend the CEC Support is provided 8 hours per day, 5 days per week during East Coast business hours.

Price quoted is per named contact per year

Each named contact must attend our LIMS Administration Training Course prior to gaining support access.

MS: Maintenance 03/01/2017 02/28/2018 6,120.00

Annual Periodic Upgrade and Maintenance Program: The annual price of software maintenance is 17 perecen of the total price of all licenses purchased to date. 5 Capacity LIMS license - \$ 36,000 purchased Feb. 21, 2014 as per Quote DT01091402 and PO 167046

FOR THE PERIOD OF MARCH 1, 2017 THROUGH FEBRUARY 28. 2018

DocuSign Envelope ID: 005AD80B-0540-41FE-B675-920B740E1E2E LabWare, Inc.

Lai Th Wi

Three Mill Road, Suite 102 Wilmington, DE 19806

**EXHIBIT 5** 

302-658-8444 NAInvoices@labware.com Maintenance/Support Renewal Program

Quote No: MRI0000990 Quote Date: January 6, 2017

Invoice to be Issued in 30 Days

Customer ID: 30539

Return PO or Payment Info: NAInvoices@labware.c

# **MAINTENANCE QUOTATION**

Page 2 of 2

City of Denton Environmental Services 215 E McKinney St Denton, TX 76201-4229 City of Denton Municipal Lab Env. Serv. 1100 S Mayhill Rd Denton, TX 76208-6318

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Please remit your Purchase Order or Payment Details to NAadmin@labware.com.

Purchase Order #:

**Modules Covered by Plan** 

**Start Date** 

**End Date** 

**Maint Charge** 

2017-2018 Annual Technical

Maintenance Support \$10,120

2 Additional years of Support

2018-2019 \$10,120

2019-2020 \$10,120

TOTAL Maintenance/ Technical

Support for three years \$30,360

**Grand Total** 

\*\* This quote does not include any applicable sales tax.

The Maintenance fee for the upcoming period is due by the anniversary date. Please allow accordingly for your internal processes, ie. PO generation, online invoicing timing, etc.

If the maintenance fee is not remitted on or before the anniversary date, the following notice will be served: All means of support access will be suspended 30 days after the anniversary date. 30 days from the anniversary date the maintenance fee will be renewed, if desired, at the then current rate used for new license sales based on the then current pricing curve.

Remit LabWare, Inc.

Payment 3 Mill Rd., Suite 102

Wilmington, DE 19806 ABA#: 031100089 ACCT #: 5606446544 Total Due: \$10,120.00

All Amounts are in USD

\$109,960

Labware Consulting \$79,600 3 Yrs Tech / Mtnce Support \$30,360



**Certificate Of Completion** 

Envelope Id: 005AD80B054041FEB675920B740E1E2E

Subject: City Council Docusign Item - 5441

Source Envelope:

Signatures: 2 **Envelope Originator:** Document Pages: 7 Initials: 0 Supplemental Document Pages: 0 Robyn Forsyth

Certificate Pages: 6

AutoNav: Enabled Payments: 0 robyn.forsyth@cityofdenton.com

IP Address: 129.120.6.150

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US &

Canada)

**Record Tracking** 

Status: Original Holder: Robyn Forsyth Location: DocuSign

3/8/2017 1:17:18 PM robyn.forsyth@cityofdenton.com

Signer Events Signature **Timestamp** 

Completed

Robyn Forsyth robyn.forsyth@cityofdenton.com

Buyer

City of Denton

Security Level: Email, Account Authentication (Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

ID:

J.Carlisle Peet III peet@labware.com

VΡ

Security Level: Email, Account Authentication

(Optional)

Electronic Record and Signature Disclosure:

Accepted: 3/10/2017 7:32:46 AM

ID: 3f018f16-4525-4425-a832-18d6fda020bb

john.knight@cityofdenton.com

Deputy City Attorney City of Denton

Security Level: Email, Account Authentication

(Optional)

John Knight

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

ID:

Julia Winkley

julia.winkley@cityofdenton.com

Contracts Administration Supervisor

City of Denton

Security Level: Email, Account Authentication

(Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

ID:

Status: Sent

Sent: 3/8/2017 1:58:05 PM

Viewed: 3/8/2017 1:58:17 PM

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Sent: 3/8/2017 1:59:13 PM Viewed: 3/10/2017 7:32:46 AM

Signed: 3/10/2017 7:33:31 AM

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J.Carlisle Peet III

4522CE51C006454...

Using IP Address: 129.120.6.150

John knight

C821996C2A2B439

Using IP Address: 129.120.6.150

Sent: 3/10/2017 7:33:33 AM Viewed: 3/10/2017 9:52:02 AM

Signed: 3/10/2017 9:52:29 AM

Sent: 3/10/2017 9:52:31 AM

**Signer Events Signature Timestamp** Todd Hileman todd.hileman@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Accepted: 2/8/2017 4:52:51 PM ID: 8154723a-9757-4d53-a4b5-794656233671 Jennifer Walters jennifer.walters@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign In Person Signer Events **Signature Timestamp Editor Delivery Events Status Timestamp Agent Delivery Events Status Timestamp Intermediary Delivery Events Status** Timestamp **Certified Delivery Events Timestamp Status Carbon Copy Events Status Timestamp** Julia Winkley Sent: 3/10/2017 7:33:32 AM COPIED julia.winkley@cityofdenton.com Viewed: 3/10/2017 10:39:14 AM Contracts Administration Supervisor City of Denton Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign Sherri Thurman Sent: 3/10/2017 7:33:32 AM COPIED sherri.thurman@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign Jane Richardson jane.richardson@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign

ID:

Robin Fox

(Optional)

Robin.fox@cityofdenton.com

Security Level: Email, Account Authentication

Electronic Record and Signature Disclosure: Accepted: 10/9/2015 11:39:51 AM

ID: 04463961-03db-4c4d-9228-d660d6146ed6

**EXHIBIT 5 Carbon Copy Events Status Timestamp** Jennifer Bridges jennifer.bridges@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign Jane Richardson jane.richardson@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID: Fritz Schwalm fritz.schwalm@cityofdenton.com Security Level: Email, Account Authentication

(Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

ID:

Patricia Burns

Burns@labware.com

Security Level: Email, Account Authentication (Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lab Ware Administration

NAAdmin@labware.com

Security Level: Email, Account Authentication

(Optional)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Notary Events		Timestamp		
Envelope Summary Events	Status	Timestamps		
Envelope Sent	Hashed/Encrypted	3/10/2017 9:52:31 AM		
Payment Events	Status	Timestamps		
Electronic Record and Signature Disclosure				

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# Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

# Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

# All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

# **How to contact City of Denton:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kevin.gunn@cityofdenton.com

# To advise City of Denton of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at kevin.gunn@cityofdenton.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.. In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

# To request paper copies from City of Denton

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to kevin.gunn@cityofdenton.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

# To withdraw your consent with City of Denton

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may; ii. send us an e-mail to kevin.gunn@cityofdenton.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?		
Browsers (for SENDERS):	Internet Explorer 6.0? or above		
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0,		
	NetScape 7.2 (or above)		
Email:	Access to a valid email account		
Screen Resolution:	800 x 600 minimum		
Enabled Security Settings:			
	•Allow per session cookies		
	•Users accessing the internet behind a Proxy		
	Server must enable HTTP 1.1 settings via		
	proxy connection		

<sup>\*\*</sup> These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

# Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Denton as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Denton during the course of my relationship with you.