

EXHIBIT 2

DRAFT MINUTES PUBLIC UTILITIES BOARD

Monday, February 27, 2017 9:00a.m. Service Center Training Room

After determining that a quorum of the Public Utilities Board of the City of Denton, Texas is present, the Chair of the Public Utilities Board will thereafter convene into an open meeting on Monday, February 27, 2017 at 9:00a.m. in the Service Center Training Room at the City of Service Center, 901 A Texas Street, Denton, Texas.

Present: Chair Randy Robinson, Vice Chair Susan Parker, Barbara Russell, Lilia Bynum, Charles Jackson, Brendan Carroll, and Allen Bishop

Ex Officio

Members: Howard Martin, ACM Utilities

OPEN MEETING

CONSENT AGENDA

A. PUB17-046- Consider recommending approval of a contract with Credit Systems International, Inc. for the collection of unpaid utility bills owed by customers of Denton Municipal Utilities, in the annual estimated amount of \$45,000 for a three (3) year estimated total of \$135,000. Actual costs will be determined by monetary recoveries in accordance with approved percentages submitted by Credit Systems International, Inc. (RFP 6133-Section A)

Board Member Bishop pulled this item for questions. The proposal is an estimated \$45,000 based upon delinquencies of \$560,000 annually. How does this compare historically in terms of delinquencies and on the projected recovery which is 17.9 percent, is that incorporating the \$45,000 or is that additional.

Tiffani Thompson answered the questions. The estimated cost is at \$45,000 based upon what is normally sent to a collection and it is incorporated.

Robinson net recovery rate, is that guaranteed. Thompson answered it is not guaranteed, it is estimated to be 30 percent. The vendor has demonstrated they can get the 30 percent over the last 12 years.

Bishop then asked if the 17.9 percent paid no matter what the recovery rate is. Thompson answered they get the 17.9 percent of that amount recovered.

Robinson added we need to make sure we get the 30 percent, especially since that was the basis of them receiving the contract.

Thompson stated that with all eight bidders none of them would guarantee the recovery percentage. The vendor selected has proved their track record.

Board Member Bishop motioned to approve item A. There was a second by Board Member Parker. Vote 7-0 approved.

Adjournment 10:32 a.m.