



## MEMORANDUM

**DATE:** February 3, 2017

**TO:** Elton Brock

**FROM:** Terry Kader  
Fleet Services Superintendent

**CC:** Antonio Puente

**SUBJECT: Sole (Single) SOURCE BUSINESS JUSTIFICATION**

Fleet Service is recommending the purchase of Peterbilt chassis for fleet replacements whenever an available mode fits our replacement specifications based on fleet standardization.

Fleet standardization minimizes costs and improves efficiencies relating to technician training, diagnostic software, required specialty tools and stocking of replacement parts. Also, we are currently already set up as a warranty provider for the Peterbilt trucks through the Rust Truck Center network. As an approved warranty provider, we perform repairs that are covered under warranty, reducing downtime and costs associated with transportation of these trucks to the Rush shop.

I believe the purchase of the appropriate Peterbilt Truck Chassis is the best value and I am requesting authorization to make this purchase based on fleet standardization.

Regards,

A handwritten signature in blue ink that reads 'Terry Kader'.

Terry Kader  
Fleet Services Superintendent