

EXHIBIT 2



MEMORANDUM

DATE: October 26, 2016

TO: Elton Brock

FROM: Terry Kader
Fleet Services Superintendent

CC: Antonio Puente

SUBJECT: SINGLE SOURCE BUSINESS JUSTIFICATION – EAST TRAILER

Fleet Services is recommending the purchase of a specialized trailer from East Manufacturing, a manufacturer of live-bottom or walking floor trailers.

East Manufacturing has been utilized by the City of Denton for supplying several trailers unique to the landfill operations. The City currently has (3) three East trailers in service at this time. The East trailers supplied are of high quality with few operational issues and East can accommodate a variety of options including specific load tarping systems. In addition, Fleet Services has found it difficult to obtain competitive quotes from other trailer manufacturers meeting these specifications.

Fleet Services is respectfully recommending the purchase of a specialized live-bottom trailer from East Manufacturing as a single source purchase and believes this to be the best value for the City of Denton.

Regards,



Terry Kader
Fleet Services Superintendent