



Partners for a Better Quality of Life

January 17, 2017

Mr. Vance Kemler
General Manager, Solid Waste Services
City of Denton
1527 S. Mayhill Road
Denton, Texas 76208

Re: Proposal for Professional Services
General Engineering Services - 2017

Dear Mr. Kemler,

CP&Y, Inc. is pleased to submit this scope and fee proposal to provide professional services to assist the City, as directed, with development, design and construction related services for various solid waste projects for one year, beginning in January 2017.

Scope of Services

- Assist the City, as directed, with the investigation, evaluation of alternatives and development of various solid waste projects, and general engineering services in support of the Solid Waste Department.
- Assist with the preparation of, and support of, Permit Applications, Permit Modification, Permit Amendments, and Notifications to required Regulatory Agencies, as directed by the City.
- Prepare Plan Documents, as required including but not limited to site plans, structural, architectural, mechanical, electrical and instrumentation design and details, to facilitate securing bids for construction of selected solid waste related projects.
- Prepare Technical Specifications associated with the design elements of the selected facilities.
- Utilize City Standard Bid Documents and other Standard Specifications to govern the remainder of the construction of the selected facilities.
- Prepare complete sets of procurement documents for use by the City for selected projects.
- Assist the City with soliciting and obtaining bids from Contractors for construction of the facilities. This would include answering questions related to the project, issuing bid addendums as needed for clarification, and attending a pre-bid conference and bid opening.
- Review the construction bids received and make recommendations for construction contract awards.
- Review Contractor Submittals for conformance with the plans and specifications.

1820 Regal Row, Suite 200
Dallas, Texas 75235
214.638.0500 • 214.638.3723 fax
www.cpyi.com





Partners for a Better Quality of Life

- Make periodic visits to the site during construction to observe the construction activities for conformance with the plans and specifications.
- Assist the City with the preparation of industry award submittals and technical presentations to be delivered at professional society meetings or conferences as these events occur and opportunity exists to gain State and National recognition of the City of Denton Landfill operations.

Fee Estimate

CP&Y, Inc. proposes to be compensated for performing the above Scope of Services on an hourly basis with the total fee amount not to exceed NINETY THOUSAND and no/100 DOLLARS (\$90,000.00) without additional written authorization from the City. The following Hourly Rates of personnel will be the basis for compensation for compensation through the one year contract term.

Hourly Billing Rates - CP&Y, Inc. 2017

1. CP&Y, Inc. will submit monthly invoices for services rendered, and the City will make prompt payments in response to the invoices.
2. CP&Y, Inc. will be reimbursed for services based upon the following range of hourly rates, plus reimbursement for other direct non-labor and subcontract costs at actual cost.

<u>Category</u>	<u>Billing Rate Per Hour</u>
Clerical/Administrative	\$35.00-80.00
Drafter/Technician	\$55.00-125.00
Engineer in Training	\$75.00-135.00
Project Engineer	\$95.00-160.00
Senior Engineer	\$170.00-215.00
Principal	\$185.00-230.00

We appreciate the opportunity to continue to assist the City of Denton with solid waste projects. If this proposal is satisfactory to the City, please prepare the necessary City Contract Documents for our review and signatures.

Sincerely,
CP&Y, Inc.

T. Halliburton "Hal" Wood, P.E.
Solid Waste Group Manager

