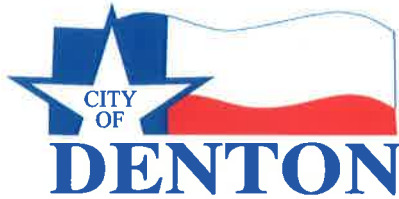



EXHIBIT 1



Engineering Services

901-A Texas Street Denton, Texas 76209 (940) 349-8910 fax (940) 349-8951

To: Karen Smith – Assistant Purchasing Manager
From: Frank G. Payne, P.E. – City Engineer 
Date: September 29, 2016
Re: Indefinite Quantity Contract for Survey Services with Teague Nall and Perkins

The City of Denton has contracted for survey services through a series of indefinite delivery type professional services agreements since fiscal year 2003. Since 2012, these contracts have been with Teague Nall and Perkins, Inc. Over that period of time, the City has executed two contracts and two extensions with Teague Nall and Perkins for a total amount of \$1,080,000. The City experienced a large amount of Capital Improvement Program (CIP) project activity over the previous four years and expended approximately \$270,000 per year on average for survey services.

Teague Nall and Perkins has performed well in the execution of professional surveying services for the City of Denton, delivering projects in a timely and efficient manner. Their qualifications to perform these services have been clearly demonstrated to the satisfaction of staff across the organization. Accordingly, the Engineering Services department requested a proposal from Teague Nall and Perkins to continue in their capacity as the City's provider of indefinite quantity survey services, again in the not-to-exceed amount of \$500,000. This direct solicitation to a single provider based on demonstrated and known qualifications is consistent with State law for the procurement of professional services. The proposed fee amount for these professional services was set by staff and is thought to be sufficient to carry the contract through approximately two fiscal years. A contract for these services has been provided to you for processing and approval by City Council.