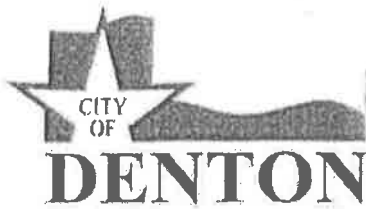


EXHIBIT 2



MEMORANDUM

DATE: August 28, 2016

TO: Elton Brock *EB*

FROM: Terry Kader
Fleet Services Superintendent

CC: Antonio Puente

SUBJECT: FRAZER LTD

Fleet Services is recommending the purchase of services from Frazer LTD, the Texas manufacturer of EMS modules (ambulance bodies).

Frazer LTD has been utilized by the City of Denton Fire Department for many years as a provider of high quality, long lasting EMS modules. They manufacture, perform upgrades and re-mount Frazer EMS modules in their manufacturing facility located in Houston Texas.

Fleet Services recommends continuing the past practice of remounting and upgrading Frazer ambulance bodies on new chassis, thereby extending the life of the body and providing significant cost savings to the City. This represents the best value for the City of Denton and I am requesting authorization to continue the purchase of refurbishing services from Frazer LTD.

A handwritten signature in cursive script, appearing to read "Terry Kader".

Terry Kader
Fleet Services Superintendent