



EXHIBIT 2



901 Texas Street DENTON, TEXAS 76201 • (940) 349-7150 • FAX (940) 349-8120

Water Utilities

Memorandum

Date: September 9, 2016
To: Elton D. Brock, Manager – Materials Management Division 
From: Mark Nelson, Transportation Director 
Subject: Business Justification/Single-Sole Source Request - Service Center Generator

During recent events (power outages), the current backup generator at the City's Service Center has not functioned at a level necessary to sustain the Service Center Operations. Facilities Management has reviewed the requirements and determined that in the event of a catastrophic event, or emergency event, the City's Service Center would need to continue to operate and function. The services provided to the citizens of Denton from the staff assigned to the Departments in the building are critical and vital, even more so in an emergency. Due to the critical nature of the services, restoring electrical power to the building, through a generator would allow the critical services to be rendered during an emergency in a 24-7 operation. The staff would be able to continue to fully function in their capacities, and preserve or protect the public health and safety of Denton residents.

Facilities Management staff have become familiar with the operations of the existing generators in place at various buildings owned by the City, and all recent procurements of generators have been sourced through C&G Electrical. C&G Electrical is a local City of Denton company, and is very knowledgeable of the requirements and working operations of the City's generators. This knowledge is passed to the City's Facility Management staff, for day-to-day operation and maintenance of the equipment. Due to the critical nature of the equipment, it is extremely important that staff familiarity and consistency of the equipment become paramount in the selection of the equipment. This consistency ensures that downtime is at a minimum during critical or emergency occurrences, and if the equipment did fail, the staff can quickly restore it to full function capacity.

In accordance with the provisions of Texas Local Government Code 252.022(a) (2) (7), the procurement of the emergency generator is exempt from competition, as the equipment serves as protection to the municipalities' residents' health and safety, and is considered a sole-source procurement for the reasons cited above.

cc: file 6239