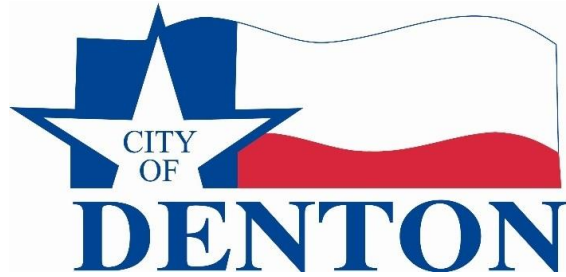


EXHIBIT 3



Docusign City Council Transmittal Coversheet

RFP	5626
File Name	5626 VETERINARY SERVICES CONTRACT AMENDMENT
Purchasing Contact	Robyn Forsyth
City Council Target Date	September 20, 2016
Granicus #	
Ordinance #	

EXHIBIT 3

THE STATE OF TEXAS §
 §
COUNTY OF DENTON §

FIRST AMENDMENT TO CONTRACT
BY AND BETWEEN THE CITY OF DENTON, TEXAS
AND RELIEF SERVICES FOR VETERINARY PRACTITIONERS
RFP NO. 5626

THIS FIRST AMENDMENT TO CONTRACT 5626 (“Amendment”) by and between the City of Denton, Texas (“City”) and Relief Services for Veterinary Practitioners (RSVP-“Supplier”);

The CITY deems it necessary to further expand the goods/services provided by SUPPLIER to the CITY;

NOW THEREFORE,

1. Exhibit B “Special Terms and Conditions”, **Total Contract Amount** of the Agreement is hereby amended to read as follows:

“Total Contract Amount for services shall not exceed \$900,000 per term. Pricing shall be per Exhibit C attached.”

All other provisions of the contract 5626, as heretofore amended, remain in full force and effect.

IN WITNESS WHEREOF, the CITY and the SUPPLIER, have each executed this Amendment, by and through their respective duly authorized representatives and officers on this the _____, 2016.

EXHIBIT 3

“CITY”

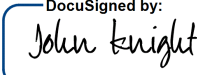
CITY OF DENTON, TEXAS
A Texas Municipal Corporation

By: _____
HOWARD MARTIN,
INTERIM CITY MANAGER

ATTEST:
JENNIFER WALTERS, CITY SECRETARY


By: _____

APPROVED AS TO LEGAL FORM:
ANITA BURGESS, CITY ATTORNEY

By:  _____
C821996C2A2B439...

“SUPPLIER”

Relief Services for Veterinary Practitioners (RSVP)
A Corporation

By:  _____
13FF42641336418...
AUTHORIZED SIGNATURE, TITLE
9/15/2016

ATTEST:

By: _____

RSVP VETERINARY MEDICINE SERVICES FOR CITY OF DENTON
CONTRACT REVISION #5626

EXHIBIT C									
PRICING SHEET- CONTRACT # 5626 AMENDMENT for 2016-2017					ORIGINAL PRICING		FIRST AMENDMENT		
Contract Amendment Pricing Information for Veterinary Medicine Services for the City of Denton									
ITEM	WEEKLY MINIMUM HOURS	EST. ANNUAL HOURS	UOM	TYPE OF SERVICE REQUESTED	CURRENT CONTRACT HOURLY RATE	CURRENT ESTIMATED ANNUAL COST	PROPOSED HOURLY RATE	ESTIMATED CONTRACT ANNUAL COST	% INCREASE
1A	3 shifts per week	156 shifts OR 1248 HRS	up to 8 hour shift	In-house Texas Licensed Doctor of Veterinary Medicine (DVM) Services. (Dr Charli Smith/RSVP relief doctors. Doctors to be identified on invoices)	\$ 90.00	\$ 112,320.00	\$ 94.50	\$ 117,936.00	5%
1B	0		HR	In-house Texas Licensed Doctor of Veterinary Medicine (DVM) Services. (Additional hours if needed. Doctors to be identified on invoices)	\$ 150.00		\$ 157.50		5%
2A	80	4,160	HR	Vetrinary TechnicianS- 2: In-house Texas Licensed Doctor of Veterinary Medicine (DVM) Services (Names, dates and hours to be listed on invoice. Additional Hours if needed) Currently billed "Bi-monthly" on the monthly average of 168.86 hours per month	\$ 30.20	\$ 125,632.00	\$ 31.71	\$ 131,913.60	5%
2B	As Needed		HR	After Hours Emergency DVM Veterinary Care Services, by Vet Technician as-needed basis only- Overtime	\$ 48.00	Hrly Overtime Rate	\$ 50.40	Hrly Overtime Rate	5%

EXHIBIT 3



Certificate of Completion

Envelope Id: 6A52106894054D18801B6AE198DE37CB

Status: Sent

Subject: City Council Docusign Item - 5626

Source Envelope:

Document Pages: 4

Signatures: 2

Envelope Originator:

Certificate Pages: 6

Initials: 0

Robyn Forsyth

AutoNav: Enabled

robyn.forsyth@cityofdenton.com

Envelopeld Stamping: Enabled

IP Address: 129.120.6.150

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original

Holder: Robyn Forsyth

Location: DocuSign

9/15/2016 8:39:38 AM

robyn.forsyth@cityofdenton.com

Signer Events

Signature

Timestamp

Robyn Forsyth

Completed

Sent: 9/15/2016 8:47:24 AM

robyn.forsyth@cityofdenton.com

Viewed: 9/15/2016 8:47:32 AM

Buyer

Signed: 9/15/2016 8:48:49 AM

City of Denton

Using IP Address: 129.120.6.150

Security Level: Email, Account Authentication
(Optional)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

Monica Hughes

DocuSigned by:
Monica Hughes
13FF42641336418...

Sent: 9/15/2016 8:48:50 AM

monica.hughes@4rsvp.com

Viewed: 9/15/2016 8:49:36 AM

Security Level: Email, Account Authentication
(Optional)

Signed: 9/15/2016 8:50:27 AM

Using IP Address: 72.47.31.55

Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

John Knight

DocuSigned by:
John Knight
C821996C2A2B439...

Sent: 9/15/2016 8:50:29 AM

john.knight@cityofdenton.com

Viewed: 9/15/2016 10:20:14 AM

Deputy City Attorney

Signed: 9/15/2016 10:20:24 AM

City of Denton

Using IP Address: 129.120.6.150

Security Level: Email, Account Authentication
(Optional)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

Julia Winkley

Sent: 9/15/2016 10:20:26 AM

julia.winkley@cityofdenton.com

Viewed: 9/15/2016 10:46:36 AM

Contracts Administration Supervisor

City of Denton

Security Level: Email, Account Authentication
(Optional)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign
ID:

Howard Martin

howard.martin@cityofdenton.com

Security Level: Email, Account Authentication
(Optional)

EXHIBIT 3

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign ID: Jennifer Walters jennifer.walters@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Julia Winkley julia.winkley@cityofdenton.com Contracts Administration Supervisor City of Denton Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	COPIED	Sent: 9/15/2016 8:50:28 AM
Sherri Thurman sherri.thurman@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:	COPIED	Sent: 9/15/2016 8:50:28 AM
Jane Richardson jane.richardson@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:		
Robin Fox Robin.fox@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Accepted: 10/9/2015 11:39:51 AM ID: 04463961-03db-4c4d-9228-d660d6146ed6		
Jennifer Bridges jennifer.bridges@cityofdenton.com Security Level: Email, Account Authentication (Optional)		

EXHIBIT 3

Carbon Copy Events		Status	Timestamp
Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:			
Jane Richardson jane.richardson@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:			
David Hildebrand David.hildebrand@cityofdenton.com Security Level: Email, Account Authentication (Optional) Electronic Record and Signature Disclosure: Not Offered via DocuSign ID:			
Notary Events			Timestamp
Envelope Summary Events		Status	Timestamps
Envelope Sent		Hashed/Encrypted	9/15/2016 10:20:26 AM
Electronic Record and Signature Disclosure			

EXHIBIT 3

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Denton (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

EXHIBIT 3

How to contact City of Denton:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: kevin.gunn@cityofdenton.com

To advise City of Denton of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at kevin.gunn@cityofdenton.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from City of Denton

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to kevin.gunn@cityofdenton.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Denton

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to kevin.gunn@cityofdenton.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none">•Allow per session cookies•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

EXHIBIT 3

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify City of Denton as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by City of Denton during the course of my relationship with you.