

EXHIBIT 3

DRAFT MINUTES PUBLIC UTILITIES BOARD

Monday, August 8, 2016	9:00a.m.	Service Center Training Room
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After determining that a quorum of the Public Utilities Board of the City of Denton, Texas is present, the Chair of the Public Utilities Board will thereafter convene into an open meeting on Monday, August 8, 2016 at 9:00a.m. in the Service Center Training Room at the City of Service Center, 901 A Texas Street, Denton, Texas.

Present: Chair Randy Robinson Vice Chair Phil Gallivan, Charles Jackson, Barbara Russell Brendan Carroll and Susan Parker

Ex Officio Members: Howard Martin, ACM Utilities

Absent: Lilia Bynum

OPEN MEETING

ITEMS FOR INDIVIDUAL CONSIDERATION

B. PUB16-176 - Consider recommending approval for a three-year Professional Services Agreement (PSA) with SSP Innovations to provide professional services in aid of Denton Municipal Electric (DME)'s Operation Technology and related software systems. Texas Local Government Code 252.022(4) allows for an exemption to competitive requirements for the expenditure of funds for procurement for a personal, professional, or planning service. Approval is for an amount not to exceed \$2,000,000.00. (PSA 6122).

Jerry Fielder gave the presentation starting with the objective of this item. Understand where DME is at with operation technology and preparation for automation and identify best practices approach to operation technology and innovation.

Fielder went over the changed roles of the technology professionals from informational technology (IT) to operational technology (OT).

The Innovation Technology Plan:

Provides a roadmap, or plan, for the vetting and implementation of technology for use on the electric distribution system.

Added service value to the end use customer and/or operational and management excellence must be a component of a project.

Allows DME to operate as a stand-alone entity during disasters and emergencies.

The PSA itemized projects include:

Integration of OMS with Workforce Management

Integration of OMS with AMI

ArcGIS Online Public Streetlight Reporting Application

Integration of OMS with DME Community Relations Outage Application

Improvement of Public Facing Outage Map

Implement new DME Web-based GIS Solution

Implement Management GIS Dashboard

Implement reporting solution for legacy OMS

GIS Health Checkup

EXHIBIT 3

1 Assist with GIS Upgrades
2 Review Disaster Recovery & Backup Solutions for OMS and related systems
3 Implement GIS based asset management (field equipment)
4 Develop DME GIS Training materials
5 GIS Related Projects for DA and UAS
6 Implement Graphic Work Design & Work Order Management System
7 GIS and Systems Maintenance & Support
8
9 Discussed in Innovation plan:
10 Enhance Customer Services
11 Text/Email notifications
12 Distribution Management System software
13 Distribution system advanced analytics
14 Production tool enhancements for System Ops (Dispatch)
15 Automatic Vehicle Location application
16 Research opportunities and partnerships with the community and universities.
17 Evaluation and planning for design and build of emergency backup data center, dispatch, and
18 service restoration facility
19

20 Standard Purchasing Rules Apply to this PSA. The costs are for SSP Innovations to assist DME
21 Operational Technology with the implementation of the projects. Costs include implementation,
22 but not procurement of specified software identified as required. Software purchases will be
23 made per the City of Denton purchasing requirements and approvals.
24

25 DME has used ESRI and Schneider products for over 20 years. DME Staff have personal
26 knowledge and experience with vendor.
27

28 Key points include:
29 DME already has the foundation and is planning for the future.
30 The PSA is a required for success of the plan.
31 DME's experience with SSP Innovations has been positive.
32 All financial and other controls remain in place to assure implementation does not have a
33 negative effect on existing corporate or operational practices.
34

35 Board Member Carroll asked how many years it will take for the projected plans. Fielder
36 answered they are five year projected plans. Carroll then asked if he thinks this will drive
37 additional staff. Fielder answered he doesn't believe so, it will take current staff and use them
38 more effectively.
39

40 **Board Member Parker motioned to approve item B-PUB16-176. There was a second by**
41 **Board Member Russell. Vote 6-0 approved.**
42

43 **Adjournment 11:35 a.m.**