



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** July 16, 2024

### SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with All Out Custom Truck & Body #1 Inc., for the purchase and installation of utility bodies for the Fleet Services Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8316 – awarded to All Out Custom Truck & Body #1 Inc., for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$1,700,251.00).

### STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

### INFORMATION/BACKGROUND

The Fleet Department is establishing a utility body contract to supply the diverse vehicle body needs of city departments. Utility bodies include but are not limited to flatbeds and service bodies. Departments use these bodies to safely transport tools, parts, and equipment to complete daily operations. The vendor will install the utility bodies on the chassis provided by the City to be used throughout the vehicle’s serviceable life. Once the vehicle reaches the end of its usable life, the attached utility body will be auctioned with the vehicle.

#### Estimated Contract Expenses

Category	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Asset Additions	\$180,000	\$185,400	\$190,962	\$196,691	\$202,591	\$955,644
Asset Replacements	125,000	128,750	132,612	136,591	140,689	633,642
<b>Sub Total</b>	<b>\$305,000</b>	<b>\$314,150</b>	<b>\$323,574</b>	<b>\$333,282</b>	<b>\$343,280</b>	<b>\$1,619,286</b>
Contingency 5%	15,250	15,708	16,179	16,664	17,164	80,965
<b>Total</b>	<b>\$320,250</b>	<b>\$329,858</b>	<b>\$339,753</b>	<b>\$349,946</b>	<b>\$360,444</b>	<b>\$1,700,251</b>

Request for Proposals was sent to 181 prospective suppliers, including 17 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Two (2) proposals were received, references were checked, and proposals were evaluated based upon published criteria including delivery, compliance with specifications, probable performance, and price. Best and Final Offers (BAFO) were requested from the top firm. Based upon this evaluation, All Out Custom Truck & Body #1 Inc. was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	055, 060, 065
Notifications sent for Solicitation sent in IonWave:	181
Number of Suppliers that viewed Solicitation in IonWave:	24
HUB-Historically Underutilized Business Invitations sent out:	16
SBE-Small Business Enterprise Invitations sent out:	64
Responses from Solicitation:	2

**RECOMMENDATION**

Award a contract with All Out Custom Truck & Body #1 Inc., for the purchase and installation of utility bodies for the Fleet Services Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of 1,700,251.

**PRINCIPAL PLACE OF BUSINESS**

All Out Custom Truck & Body #1 Inc.  
North Richland Hills, TX

**ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

**FISCAL INFORMATION**

These products and services will be funded through Capital Fund accounts. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

**EXHIBITS**

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: Pricing Evaluation
- Exhibit 3: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Tom Gramer, 940-349-7467.

Legal point of contact: Marcella Lunn at 940-349-8333.