



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Cassey Ogden
DATE: April 16, 2024

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with GWB Enterprises, LLC dba Clean & Green Car Wash, for vehicle washing and detailing services for the Fleet Services Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 8470 – awarded to GWB Enterprises, LLC dba Clean & Green Car Wash, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$500,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

This request is for automotive exterior wash and interior detailing services for the City of Denton vehicles. This contract assists in maintaining a positive image to citizens, and keeping the vehicle assets well-manicured during their use to help retain their value when later auctioned at the end of their useful life. This service contract is critical to maintaining the appearance of approximately 800 city vehicles until the units reach the end of their useful life. The City's previous three-year contract included \$135,852 of expenses for car washing services.

Request for Proposals was sent to 77 prospective suppliers of this item, including nine (9) Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Three (3) proposals were received and evaluated based upon published criteria including schedule, compliance with specifications, probable performance, and price. Based upon this evaluation, GWB Enterprises, LLC dba Clean & Green Car Wash was ranked the highest and determined to be the best value for the City.

NIGP Code Used for Solicitation:	928 - (Service Only) - Equipment Maintenance and Repair Services For Automobiles, Trucks, Trailers, Transit Buses and Other Vehicles
Notifications sent for Solicitation sent in IonWave:	77
Number of Suppliers that viewed Solicitation in IonWave:	9
HUB-Historically Underutilized Business Invitations sent out:	4
SBE-Small Business Enterprise Invitations sent out:	27
Responses from Solicitation:	3

RECOMMENDATION

Award a contract with GWB Enterprises, LLC dba Clean & Green Car Wash, for vehicle washing and detailing services for the Fleet Services Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$500,000.

PRINCIPAL PLACE OF BUSINESS

GWB Enterprises, LLC dba Clean & Green Car Wash
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These services will be funded using the Fleet Services operating budget. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$500,000. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Pricing Evaluation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Tom Gramer, 940-349-7467.

Legal point of contact: Marcella Lunn at 940-349-8333.