



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
ACM: Cassey Ogden
DATE: April 16, 2024

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Stuart C. Irby Company, for the supply of electric aluminum swage connectors for the City of Denton Warehouse; providing for the expenditure of funds therefor; and providing an effective date (IFB 8452 – awarded to Stuart C. Irby Company, for two (2) years, with the option for two (2) additional one (1) year extensions, in the total four (4) year not-to-exceed amount of \$500,000.00).

STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

INFORMATION/BACKGROUND

This IFB is to supply Electric Aluminum Swage Connectors which are utilized by Denton Municipal Electric (DME) in substation projects. The connectors are required to interconnect bus sections, provide mountings for bus pipe on insulators, provide transitions from pipe to wire, and provide terminals for connection of bus pipe to switches and equipment. These types of connections are all necessary to make substations functional. The majority of these connectors are highly technical in their design and application. The connectors use a swage connection which requires the use of power hydraulic tools and die(s) for installation. The connectors and swaging tools are proprietary and therefore must be used in conjunction with one another. These items will be carried in the Warehouse Working Capital inventory. Materials are procured by the Warehouse as needed over the term of the contract.

Project Description	Estimated 5-Year Expenditure
Year 1	\$ 100,000
Year 2	100,000
Year 3	100,000
Year 4	100,000
Contingency for Price Increases	100,000
Total	\$ 500,000

Invitation for bids were sent to 364 prospective suppliers of this item, including 10 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download and advertised in the local newspaper. Four (4) bids meeting specifications were received. The lowest bid was received by Stuart C. Irby Company.

NIGP Code Used for Solicitation:	<u>285</u> - Electrical Equipment and Supplies (Except Cable and Wire)
Notifications sent for Solicitation sent in IonWave:	364
Number of Suppliers that viewed Solicitation in IonWave:	13
HUB-Historically Underutilized Business Invitations sent out:	36
SBE-Small Business Enterprise Invitations sent out:	150
Responses from Solicitation:	4

RECOMMENDATION

Award a contract to Stuart C. Irby Company, for the supply of electric aluminum swage connectors for the City of Denton Warehouse, in a two (2) year, with the option for two (2) additional one (1) year extensions, in the total four (4) year not-to-exceed amount of \$500,000.

PRINCIPAL PLACE OF BUSINESS

Stuart C. Irby Company
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This is an initial two (2) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

FISCAL INFORMATION

These items will be funded out of the Warehouse Working Capital account, stocked in the Warehouse, and charged back to the using department as needed. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Bid Tabulation
Exhibit 3: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Keith Kading, 940-349-7178.

Legal point of contact: Marcella Lunn at 940-349-8333.