



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** April 2, 2024

### SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Frazer, LTD, through the Buy Board Cooperative Purchasing Network Contract Number 650-21, and through the Houston-Galveston Area Council of Governments (H-GAC) Cooperative Purchasing Program Contract Numbers AM10-20 & AM10-23, for the purchase of ambulances for the Fleet Services Department; providing for the expenditure of funds therefor; and providing an effective date (File 8495 – awarded to Frazer, LTD, for one (1) year, with the option for four (4) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$4,200,000.00).

### STRATEGIC ALIGNMENT

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

### INFORMATION/BACKGROUND

The City of Denton Fleet Services Department has identified six (6) ambulances that will end their service life in the next five (5) years. The acquisition of new ambulances is accomplished through the coordinated efforts of Fleet Services and the Fire Department staff to ensure emergency vehicles and equipment are acquired and replaced promptly. Efficient replacement enhances the safe and efficient response capability of the Denton Fire Department. Ambulances are replaced based on a 10-point scale that takes into account asset age, maintenance costs, and mileage. Assets purchased on this contract will be used by the Fire Department for the health and welfare of Denton residents and visitors. Frazer, LTD provides a turn-key solution for the City’s ambulance purchases.

Fleet Services anticipates purchasing two (2) replacement vehicles per year over the life of the five (5) year contract. The requested amount will take into consideration market price increases and any unforeseen emergency replacements of the vehicles.

<b>Contract Usage</b>	<b>Projected Expenditures</b>
Scheduled Vehicle Replacements	\$3,800,000
Contingency	400,000
<b>Total</b>	<b>\$4,200,000</b>

Pricing obtained through the Buy Board Cooperative Purchasing Network and Houston-Galveston Area Council of Governments (H-GAC) Cooperative Purchasing Program have been competitively bid and meet the statutory requirements of Texas Local Government Code 271.102.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 1, 2005, City Council approved the interlocal agreement with the Buy Board Cooperative Purchasing Network (Ordinance 2005-034).

On June 6, 1995, City Council approved the interlocal agreement with the H-GAC Cooperative Purchasing Network (Ordinance 1995-107).

### **RECOMMENDATION**

Award a contract with Frazer, LTD, for the purchase of ambulances for the Fleet Services Department, in a one (1) year, with the option for four (4) additional one (1) year extensions, in a total five (5) year not-to-exceed amount of \$4,200,000.

### **PRINCIPAL PLACE OF BUSINESS**

Frazer, LTD  
Houston, TX

### **ESTIMATED SCHEDULE OF PROJECT**

This is an initial one (1) year contract with options to extend the contract for four (4) additional one (1) year periods, with all terms and conditions remaining the same.

### **FISCAL INFORMATION**

These items will be funded through Capital Fund accounts. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$4,200,000. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

### **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Cooperative Pricing Sheets  
Exhibit 3: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Dustin Rolfe, 940-349-8438.

Legal point of contact: Marcella Lunn at 940-349-8333.