

**MINUTES
CITY OF DENTON
DOWNTOWN ECONOMIC DEVELOPMENT COMMITTEE
March 7, 2024**

After determining that a quorum was present, the Downtown Economic Development Committee convened on Thursday, March 7, 2024, at 8:36 a.m., in the Development Service Center, Training Room 1 & 2, 401 N. Elm Street, Denton, Texas, 76201.

PRESENT: Jeremy Fykes (Chair), Hank Dickenson (Vice-Chair), Jason Bodor, Beth Lewis, Kristen Kendrick-Bigley, Jill Herbst, Rina Maloney, Bob Moses, and Nick Miller

ABSENT: Peggy Capps, Brock McKnight, and Krissi Oden

STAFF PRESENT: Leia Atkinson, Megan Ball, Christina Davis, Vanessa Esparza, Cameron Robertson, Marcella Lunn, Kristen Pulido, Christine Taylor, and Matilda Weeden

1. ITEMS FOR CONSIDERATION

A. EDP24-019 Consider approval of the minutes of the November 2, 2023, Downtown Economic Development Committee meeting.

Kendrick-Bigley made a motion. Herbst seconded the motion. Motion carried. (9-0)

AYES (9): Bodor, Dickenson, Fykes, Lewis, Kendrick-Bigley, Herbst, Maloney, Moses, and Miller

NAYS (0): None

Miller arrived at 8:38 a.m.

B. EDP24-020 Receive a report, hold a discussion, and make a recommendation to the Tax Increment Reinvestment Zone Number One Board regarding a Downtown Reinvestment Grant Program application for 212 W. Sycamore St. by Eagle Surveying, LLC.

Applicant presented the item. After hearing the presentation, the Committee reviewed and scored the application. The application received an average score of 34 points, making it eligible for a recommendation of up to \$50,000. The project's submitted expenses were \$1,465,728, and the grant request is for \$50,000. Applicable policy limits for the grant are limited to a 50% match with a cap of \$50,000 per grant application.

Moses made a motion to recommend approval of the Downtown Reinvestment Grant Program application for 212 W. Sycamore St. by Eagle Surveying, LLC. in the amount of \$50,000. Bodor seconded the motion. Motion carried (9-0).

AYES (9): Bodor, Dickenson, Fykes, Lewis, Kendrick-Bigley, Herbst, Maloney, Moses, and Miller

NAYS (0): None

2. WORK SESSION

- A. EDP24-021 Receive training and hold a discussion regarding a Downtown Economic Development Committee member orientation.**

Staff presented the item and discussion followed. No action was taken.

- B. EDP24-022 Staff Reports:**

- 1. Ambassador Program Update - Megan Ball**
- 2. Affordable Housing Toolkit - Leia Atkinson**
- 3. Downtown Master Plan Update - Cameron Robertson and Sean Jacobson**
- 4. Main Street Program Update - Kristen Pulido**
- 5. Future Agenda Items - Christine Taylor**

Staff presented each item and discussion followed. No action was taken.

3. CONCLUDING ITEMS

With no further business, the meeting adjourned at 9:29 a.m.

Jeremy Fykes, Chair
Downtown Economic Development Committee

Vanessa Esparza
Administrative Assistant

Minutes Approved On: _____