



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** March 25, 2024

### **SUBJECT**

Consider recommending adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with Kimley-Horn and Associates, Inc., for water and wastewater modeling services for the Water Utilities Department as set forth in the contract; providing for the expenditure of funds therefor; and providing an effective date (RFQ 7574-031 – Professional Services Agreement for water and wastewater modeling services awarded to Kimley-Horn and Associates, Inc., in the not-to-exceed amount of \$95,000.00).

### **STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Enhance Infrastructure and Mobility.

### **INFORMATION/BACKGROUND**

The purpose of this contract is to provide on-call engineering services as an extension of the City of Denton's staff to provide development review assistance, model updates, and any post-analysis services for the City's water and wastewater system.

Staff reviewed proposed construction plans to determine the impact on the City's existing water and wastewater system. Kimley-Horn will utilize the City's existing water and wastewater model to perform this analysis. Kimley-Horn will also prepare a review letter documenting system capacity as it relates to the proposed development. The City of Denton Water Utilities Department will provide expected water and wastewater demand for the proposed development, and review and provide comments on the submitted review letter. Kimley-Horn will update the water and wastewater model with any updated data provided by the City of Denton.

Request for Qualifications for professional engineering services for Water and Wastewater was solicited using the City's formal solicitation process. City Council approved a pre-qualified list of engineering firms on March 23, 2021 (Ordinance 21-546).

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 23, 2021, City Council approved RFQ 7574 for a prequalified list of professional engineering firms for Water and Wastewater (Ordinance 21-546).

## **RECOMMENDATION**

Award a contract with Kimley-Horn and Associates, Inc., for water and wastewater modeling services for the Water Utilities Department, in a not-to-exceed amount of \$95,000.

## **PRINCIPAL PLACE OF BUSINESS**

Kimley-Horn and Associates, Inc.  
Dallas, TX

## **SUSTAINABILITY MEASURES**

The contract for Water and Wastewater modeling services will help the City of Denton in planning new water and wastewater infrastructure needed for the City's growing population. The new additional infrastructure will increase capacity throughout the City. The facilities are essential to the safe treatment of water and wastewater discharge of effluent to the sensitive accepting water bodies.

## **FISCAL INFORMATION**

These services will be funded from the Water Utilities Account #630512517.1360.10100. Requisition #163992 has been entered into the Purchasing software system in the amount of \$95,000. The budgeted amount for this item is \$95,000.

## **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Nicholas Dampf, 940-349-8030.

Legal point of contact: Marcella Lunn at 940-349-8333.