

**MINUTES
CITY OF DENTON
ECONOMIC DEVELOPMENT PARTNERSHIP BOARD
January 10, 2024**

After determining that a quorum was present, the Economic Development Partnership Board convened in a Special Called Meeting on Wednesday, January 10, 2024, at 11:06 a.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas, 76201 at which the following items were considered:

PRESENT: Erin Carter (ex-officio), Tony Clark, Brian Danhof, Steven Edgar, Jeremy Fykes, Gerard Hudspeth, Lee Ramsey, Aaron Roberts, Jason Tomlinson, Jamie Wilson (ex-officio), Clyde Rick Woolfolk

ABSENT: Kerry Goree, Sara Hensley (ex-officio), Jimmy Mejia, and Paul Meltzer

STAFF: Ryan Adams, Scott Bray, Vicki Byrd, Christina Davis, Vanessa Esparza, Christa Foster, Emilio Montalvo, Cassandra Ogden, Kristen Pulido, Christine Taylor, and Matilda Weeden

1. ITEMS FOR CONSIDERATION

Note: Items are listed in the order they were considered.

A. EDP24-003 Elect a Chair and Vice-Chair to the Economic Development Partnership Board.

Clark made a motion to approve Edgar as Chair. Woolfolk seconded the motion. Motion carried (8-0).

AYES (8): Clark, Danhof, Edgar, Fykes, Ramsey, Roberts, Tomlinson, Woolfolk
NAYS (0): None
ABSENT (1): Hudspeth

Woolfolk made a motion to approve Clark as Vice-Chair. Ramsey seconded the motion. Motion carried (8-0).

AYES (8): Clark, Danhof, Edgar, Fykes, Ramsey, Roberts, Tomlinson, Woolfolk
NAYS (0): None
ABSENT (1): Hudspeth

B. EDP24-001 Consider approval of the minutes of the June 14, 2023 Economic Development Partnership Board.

Ramsey made a motion to approve the minutes of June 14, 2023. Clark seconded the motion. Motion carried (8-0).

AYES (8): Clark, Danhof, Edgar, Fykes, Ramsey, Roberts, Tomlinson, Woolfolk

NAYS (0): None

ABSENT (1): Hudspeth

- C. EDP24-007 Consider recommending adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a first amendment to a contract between the City of Denton and the Denton Chamber of Commerce, amending the contract approved by the City Council on September 27, 2022, and extended through September 30, 2024 by consent of both parties, in the not to exceed amount of \$125,000, said first amendment to provide additional funding to provide for a program to promote economic development, providing for the expenditure of funds therefore; and providing for an effective date (Providing for an additional first amendment expenditure amount not-to-exceed \$25,000, with the total contract amount not-to-exceed \$150,000).**

Staff presented the item and discussion followed. Hudspeth arrived at 11:28 a.m.

Woolfolk made a motion to approve the recommendation that City Council adopt an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a first amendment to a contract between the City of Denton and the Denton Chamber of Commerce, amending the contract approved by the City Council on September 27, 2022, and extended through September 30, 2024 by consent of both parties, in the not to exceed amount of \$125,000, said first amendment to provide additional funding to provide for a program to promote economic development, providing for the expenditure of funds therefore; and providing for an effective date (Providing for an additional first amendment expenditure amount not-to-exceed \$25,000, with the total contract amount not-to-exceed \$150,000). Danhof seconded the motion. Motion carried (9-0).

AYES (9): Clark, Danhof, Edgar, Fykes, Hudspeth, Ramsey, Roberts, Tomlinson, Woolfolk

NAYS (0):

- D. EDP24-004 Receive a report, hold a discussion, and appoint or reappoint members and an Economic Development Partnership Board representative to the Downtown Economic Development Committee.**

Edgar stepped out to take a phone call at 11:43 a.m.

Clark made a motion to appoint and reappoint all members recommended by staff for the Downtown Economic Development Committee. Woolfolk seconded the motion. Motion carried (8-0).

AYES (8): Clark, Danhof, Fykes, Hudspeth, Ramsey, Roberts, Tomlinson, Woolfolk
NAYS (0): None
ABSENT (1): Edgar

Ramsey made a motion to appoint Fykes as Chair for the Downtown Economic Development Committee (DEDC). Clark seconded the motion. Motion carried (8-0).

AYES (8): Clark, Danhof, Fykes, Hudspeth, Ramsey, Roberts, Tomlinson, Woolfolk
NAYS (0): None
ABSENT (1): Edgar

E. EDP24-005 Receive a report, hold a discussion, and give staff direction regarding the meeting dates and times for calendar year 2024.

Woolfolk made a motion to keep the EDPB meetings on the second Wednesday of every month in 2024 at 11:00 a.m. to 12:30 p.m. Fykes seconded the motion. Motion carried (8-0).

AYES (8): Clark, Danhof, Fykes, Hudspeth, Ramsey, Roberts, Tomlinson, Woolfolk
NAYS (0): None
ABSENT (1): Edgar

F. EDP24-002 Receive training and hold a discussion regarding an Economic Development Partnership Board member orientation.

Staff presented the item and discussion was held.

Edgar rejoined the meeting at 11:58a.m.

G. EDP24-006 Staff Reports

- 1. Commercial Services Deposit Report - Christa Foster**
- 2. Update on Hiring Process - Christine Taylor and Erin Carter**
- 3. PACCAR Texas Enterprise Zone Staff Report Memo - Erica Sullivan**
- 4. STaND Report - Erica Sullivan**
- 5. Economic Development Partnership Quarterly Report Q4 - Matilda Weeden**

Staff presented Staff Reports 1 and 2 and discussion was held after each item. Items 3, 4, and 5 were tabled for a later date.

2. CONCLUDING ITEMS

With no further business, the meeting adjourned at 12:35 p.m.

Steven Edgar, Chair
Economic Development Partnership Board

Vanessa Esparza
Administrative Assistant

Minutes Approved On: _____