



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** September 25, 2023

### **SUBJECT**

Consider recommending adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with Berry, Dunn, McNeil & Parker, LLC, dba BerryDunn, through The Interlocal Purchasing System (TIPS) Cooperative Program Contract #230105 for implementation project management services for the Technology Services Department; providing for the expenditure of funds therefor; and providing an effective date (File 8333 – awarded to Berry, Dunn, McNeil & Parker, LLC, dba BerryDunn, in the not-to-exceed amount of \$3,000,000.00).

### **STRATEGIC ALIGNMENT**

This action supports Key Focus Area: Pursue Organizational Excellence and Collaborative and Respectful Leadership.

### **INFORMATION/BACKGROUND**

Technology Services has worked with BerryDunn on a number of needs assessment projects for some of the City's critical applications. The needs assessments identified several applications as needing to be replaced. Each replacement will be a time-consuming and significant undertaking. BerryDunn will support and provide implementation project management services to the City of Denton for the ongoing software modernization efforts of the following projects:

- Land Management
- Computer-Aided Dispatch/Record Management System (CAD/RMS)
- Enterprise Resource Planning (ERP)
- Enterprise Asset Management (EAM) Consolidation

Each application is expected to take roughly 18 months to complete the implementation project management plan.

The table below outlines each application implementation project management costs conducted by Berry, Dunn, McNeil & Parker:

<b>Project Description</b>	<b>Estimated Project Expenditures</b>
Land Management	\$686,800

ERP	\$778,800
CAD/RMS	\$667,125
EAM Consolidation	\$703,200
Contingency for Additional Services	\$164,075
<b>Contract NTE Total</b>	<b>\$3,000,000</b>

Pricing obtained through TIPS has been competitively bid and meets the statutory requirements of Texas Local Government Code 271.102.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On May 17, 2011, City Council approved the interlocal agreement with TIPS (Ordinance 2011-082).

**RECOMMENDATION**

Award a contract with Berry, Dunn, McNeil & Parker, LLC, dba BerryDunn, for implementation project management services for the Technology Services Department, in a not-to-exceed amount of \$3,000,000.

**PRINCIPAL PLACE OF BUSINESS**

Berry, Dunn, McNeil & Parker, LLC, dba BerryDunn  
Portland, ME

**ESTIMATED SCHEDULE OF PROJECT**

This project will be started upon approval with an estimated completion date by the expiration of the TIPS contract by May 31, 2028.

**FISCAL INFORMATION**

These services will be funded through the use of capital improvement plan project accounts. The City will only pay for services rendered and is not obligated to pay the full contract amount unless needed.

**EXHIBITS**

- Exhibit 1: Agenda Information Sheet
- Exhibit 2: LLC Members
- Exhibit 3: Presentation
- Exhibit 4: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Leisha Meine, 940-349-7823.

Legal point of contact: Marcella Lunn at 940-349-8333.