



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Internal Audit

CITY AUDITOR: Madison Rorschach

DATE: June 5, 2023

SUBJECT

Receive a report, hold a discussion, and give direction regarding a redesign of the annual Ethics Ordinance training required by City of Denton Code of Ordinances Article XI Sec. 2-276 Training.

BACKGROUND

Ethics Ordinance Sec. 2-276 requires the City Auditor to approve a training program that provides an introduction and overview of the expectations, mandates, and prohibitions provided for by the Ethics Ordinance. The Ordinance requires this training to be completed within 90 days of a City Official commencing their duties and must be completed annually.

On July 16, 2018, the Board of Ethics' special counsel presented Ethics Training for City Officials after the Ethics Ordinance was first approved. This video was then approved by City Auditor Umesh Dalal as part one the required training program along with requiring City Officials to read [Local Government Ethics in a Nutshell \(PDF\)](#) as part two.

DISCUSSION

In anticipation of the City Council approving substantive changes to the Ethics Ordinance, Staff has redesigned the Ethics Ordinance Training with the following intentions:

- Create a presentation that can be easily updated as changes to the Ordinance are made;
- Shorten the content so that it can be presented in person to City Officials annually as part of their regular meetings; and
- Record content on each slide individually so a posted video can be easily updated.

The draft redesigned training is attached as Exhibit 2. Once the new ordinance is approved, Staff plans to roll out the new training to City Officials by working with the relevant Staff liaisons. Going forward, Staff plans to hold in-person Ethics Ordinance training opportunities in June and August as well as have the video available online. Local Government Ethics in a Nutshell would still be required as part of the training program. Staff believes this redesign will ease the annual training process.

PRIOR ACTION/REVIEW (Council, Boards, Commissions)

None.

EXHIBITS

1. Agenda Information Sheet
2. Draft Redesigned Ethics Ordinance Training

Respectfully submitted:
Madison Rorschach, 940-349-7228
City Auditor