

DocuSign City Manager Approval Transmittal Coversheet

PSA	8172
File Name	Lineman Apprenticeship Program
Purchasing Contact	Christa Christian
Piggy Back Option	no
Contract Expiration	12/30/2026

## **Request for City Manager Approval of Purchase**

**DATE:** 3-21-2023

**DEPARTMENT:** Procurement

**ACM:** Cassey Ogden

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### **SUBJECT**

Increase spend authority by \$50,000 to contract 8172 for professional services related to required lineman training for DME employees for a total not to exceed amount of \$100,000.00.

### **BID/FILE INFORMATION**

- 8172 – Lineman Apprenticeship Program
- Apprentice training, Job Specific Safety Training, Journeyman Continuous Education Training, Annual Required Skills testing, and Refresher/Recurrent Training
- The services being rendered are DOT certified training for Electrical Utility Workers (Lineman).
- Section 252.022 of the Local Government Code provides that procurement of professional services are exempt from competitive bidding.

### **RECOMMENDATION**

- This vendor was chosen due to the fact they are local; eliminating travel expenses and they met all the required training needs and availability for both the Apprenticeship Program and Continuous Education for Journeyman Lineman.

### **BASIS FOR SELECTION**

- Previous vendors do not have the scope of classes needed to meet the requirements or the availability needed for the number of trainees at DME.

### **PRINCIPAL PLACE OF BUSINESS**

- Grid Training Corporation, dba Northwest Lineman College  
5110 Dakota Ln  
Denton, TX 76207

### **ESTIMATED SCHEDULE OF PROJECT**

- September 14, 2022 through December 30, 2026

## **CONTRACT ADMINISTRATOR**

- **Jeffrey Brown, Electric Safety & Training Division Manager**

## **FISCAL INFORMATION**

- **\$50,000 added to PO 202304 from 600110.7902.0009.5880 (Operating Budget)**

### **Requested by:**

Name – Jeffery Brown

Phone – 940-349-7189

Requisition # - PO 202304

Respectfully submitted:

DocuSigned by:

*Lori Hewell*

13E1D934887C40F...

Purchasing

Expenditure Approved:

DocuSigned by:

*Sara Hensley*

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City Manager or Designate

3/21/2023

Date

**Certificate Of Completion**

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Initials: 0

Lori Hewell

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Christa Christian Christa.Christian@cityofdenton.com Senior Buyer City of Denton Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 3/21/2023 9:42:34 AM
Cheyenne Defee cheyenne.defee@cityofdenton.com Procurement Administration Supervisor City of Denton Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 3/21/2023 9:42:34 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/21/2023 9:39:02 AM
Certified Delivered	Security Checked	3/21/2023 9:42:27 AM
Signing Complete	Security Checked	3/21/2023 9:42:33 AM
Completed	Security Checked	3/21/2023 9:42:34 AM
Payment Events	Status	Timestamps