



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

## AGENDA INFORMATION SHEET

**DEPARTMENT:** Procurement  
**ACM:** Cassey Ogden  
**DATE:** March 21, 2023

### **SUBJECT**

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Anixter Inc., for concrete street lights and concrete aggregate poles for the Denton Municipal Electric Department; providing for the expenditure of funds therefor; and providing an effective date (IFB 8191 – awarded to Anixter Inc., for three (3) years, with the option for two (2) additional one (1) year extensions, in the total five (5) years not-to-exceed amount of \$1,125,000.00). [The Public Utilities Board recommends approval \(7 - 0\).](#)

### **INFORMATION/BACKGROUND**

This proposal is for the annual contract to supply concrete street light poles used by Denton Municipal Electric (DME). The proposal includes both smooth white concrete poles and concrete aggregate (decorative) poles which are the approved standards for both the thoroughfare and residential street lighting used throughout the City. The white concrete poles are smooth, square, and tapered on which an arm and cobra head fixture is attached. The decorative concrete poles are San Jacinto Brown in color and constructed from exposed aggregate concrete on which a Victorian-style post-top streetlight fixture is set on top of the pole. Decorative concrete poles are utilized by DME in new residential subdivisions and non-thoroughfare areas. Concrete streetlight poles do not require painting, will not rust, are impervious to sunlight, chemicals, insects, and animals, and they do not require ground-line treatments. The concrete streetlight poles are designed to be set directly in the ground, the same as wood poles.

DME purchases the assets and manages the contract. The poles are stocked at the DME Distribution Center and used as needed. Based on an annual historical spend of \$225,000, the recommended NTE for this contract is \$1,125,000 for a total potential five (5) year contract.

Project Description	Estimated 3-Year Expenditure
Year 1	\$225,000
Year 2	\$225,000
Year 3	\$225,000
Year 4	\$225,000
Year 5	\$225,000
<b>Total:</b>	<b>\$1,125,000</b>

Invitation for Bids was sent to 320 prospective suppliers of this item, including 10 Denton firms. In addition, specifications were placed on the Procurement website for prospective suppliers to download, and

advertised in the local newspaper. Three (3) bids meeting specifications were received. The lowest bid was received by Anixter Inc.

NIGP Code Used for Solicitation:	285 - Electrical Equipment and Supplies (Except Cable and Wire)
Notifications sent for Solicitation sent in IonWave:	320
Number of Suppliers that viewed Solicitation in IonWave:	18
HUB-Historically Underutilized Business Invitations sent out:	32
SBE-Small Business Enterprise Invitations sent out:	135
Responses from Solicitation:	3

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 13, 2023, the Public Utilities Board (PUB) recommended this item to the City Council for consideration.

### **RECOMMENDATION**

Award a contract with Anixter Inc., for concrete street lights and concrete aggregate poles for the Denton Municipal Electric Department to be stored in the Warehouse, in a three (3) year, with the option for two (2) additional one (1) year extensions, in the total five (5) year not-to-exceed amount of \$1,125,000.

### **PRINCIPAL PLACE OF BUSINESS**

Anixter Inc.  
Denton, TX

### **ESTIMATED SCHEDULE OF PROJECT**

This is an initial three (3) year contract with options to extend the contract for two (2) additional one (1) year periods, with all terms and conditions remaining the same.

### **FISCAL INFORMATION**

The items will be funded out of the Warehouse Inventory account and charged back to the using department. Requisitions will be entered on an as-needed basis. The budgeted amount for this item is \$1,125,000.

### **EXHIBITS**

Exhibit 1: Agenda Information Sheet  
Exhibit 2: Bid Tabulation  
Exhibit 3: Ordinance and Contract

Respectfully submitted:  
Lori Hewell, 940-349-7100  
Purchasing Manager

For information concerning this acquisition, contact: Randy Key, 940-349-7665.

Legal point of contact: Marcella Lunn at 940-349-8333.