



# City of Denton

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

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## AGENDA INFORMATION SHEET

**DEPARTMENT:** Parks and Recreation

**ACM:** Christine Taylor, Assistant City Manager

**DATE:** December 1, 2022

### **SUBJECT**

Receive a report, hold a discussion, and give staff direction regarding the Public Art Committee Annual 2023 meeting schedule.

### **BACKGROUND**

Ordinance 19-2865 (**Exhibit 2**) was adopted by City Council on January 28, 2020 and amended Section 2-29(h) of the Denton City Code to require Boards, Commissions, and Committees adopt a regular meeting schedule each year.

The requirement can be found in Section 2-29(h)(4)(c) and reads as follows:

*Unless otherwise provided by law, each board, commission, or committee, shall adopt a regular meeting schedule by no later than the body's first meeting of the calendar year. All regular meeting schedules shall be sent to the City Secretary's Office for official record keeping purposes upon adoption. Regular meeting schedules should include all planned meetings the body intends to have during the calendar year.*

The amendment was effective immediately upon its adoption. Therefore, the Public Art Committee needs to proceed with adopting its meeting schedule for year 2023. The proposed schedule is attached as **Exhibit 3**.

Because it is understood that the start time and meeting location can vary based on room availability, that information is not included as part of the proposed schedule. The requirement for an annual schedule was to clearly define the day/month. If at any point in time a meeting cannot/will not be held, a cancellation notice will be duly posted in coordination with the City Secretary's Office. There will be no need to amend the meeting schedule should a meeting have to be canceled.

### **OPTIONS**

Approve, deny or make revisions

### **RECOMMENDATION**

Approve meeting schedule as presented.

### **ESTIMATED SCHEDULE OF PROJECT**

N/A

### **EXHIBITS**

Exhibit 1- Agenda Information Sheet

Exhibit 2- Ordinance 19-2865

Exhibit 3- 2023 Meeting Schedule

Respectfully submitted:  
Gary Packan,  
Director of Parks and Recreation

Prepared by:  
Caroline Seward,  
Business Administration Manager  
Parks and Recreation