



City of Denton

City Hall
215 E. McKinney Street
Denton, Texas
www.cityofdenton.com

AGENDA INFORMATION SHEET

DEPARTMENT: Procurement
CFO: Cassey Ogden
DATE: November 15, 2022

SUBJECT

Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with Quorum Architects, Inc., for professional design services for the Solid Waste Fleet Maintenance Shop for the Facilities Management Department; providing for the expenditure of funds therefor; and providing an effective date (RFQ 7818-004 – awarded to Quorum Architects, Inc., in the not-to-exceed amount of \$663,800.00).

INFORMATION/BACKGROUND

On June 26, 2018, Blue Ridge Services, Inc. presented recommendations from an operational review and staffing study the firm conducted on the Solid Waste Department's operations. The study indicated that the current size of the Fleet Maintenance Facility had reached capacity to adequately service Solid Waste equipment. The study also recommended a future expansion of the annex facility located at 1527 South Mayhill Road, and the addition of dedicated refuse truck technicians.

The project will include six (6) service bays to accommodate large Solid Waste vehicles and equipment, and office space for personnel. The new facility will include parking and holding spaces for equipment under repair that will accommodate the large vehicle size necessary for Solid Waste operations.

This project will also include the demolition of the existing 2 bay Fleet Annex which completes minor truck repairs. Major truck repairs currently occur at Fleet Maintenance located on Texas Street, causing lost productivity during vehicle service. The redesigned Solid Waste Fleet Maintenance Shop will be able to handle both minor and major repairs, increasing efficiency and the maintenance and safety of the Solid Waste vehicles and equipment.

Statements of qualifications were sent to the City's prequalified list of architects. Upon ranking the received information, staff found Quorum Architects, Inc. to have the most relevant professional design experience specifically in fleet maintenance facilities, has current work in progress in Texas, and available staff to complete the project within the schedule. Based on Quorum Architects, Inc.'s knowledge, project team experience, and availability, staff has selected Quorum Architects, Inc. as the best choice for completing the Solid Waste Fleet Maintenance Shop design.

Request for Qualifications for vertical construction services for Facilities Management was solicited using the City's formal solicitation process. City Council approved a pre-qualified list of professional service firms on November 16, 2021 (Ordinance 21-2435).

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 16, 2021, Council approved RFQ 7818 for a prequalified list of firms for vertical construction projects (Ordinance 21-2435).

On November 14, 2022, this item will be presented to the Public Utilities Board (PUB) for consideration.

RECOMMENDATION

Award a contract with Quorum Architects, Inc., for professional design services for the Solid Waste Fleet Maintenance Shop for the Facilities Management Department, in a not-to-exceed amount of \$663,800.

PRINCIPAL PLACE OF BUSINESS

Quorum Architects, Inc.
Fort Worth, TX

ESTIMATED SCHEDULE OF PROJECT

This project will be started upon approval and all phases are expected to conclude by December 2023.

FISCAL INFORMATION

These services will be funded from Certificates of Obligation Funds account 660894595.1360.20100. Requisition #156532 has been entered into the Purchasing software system in the amount of \$663,800. The budgeted amount for this item is \$663,800.

EXHIBITS

Exhibit 1: Agenda Information Sheet
Exhibit 2: Ordinance and Contract

Respectfully submitted:
Lori Hewell, 940-349-7100
Purchasing Manager

For information concerning this acquisition, contact: Trevor Crain, 940-349-7426.

Legal point of contact: Marcella Lunn at 940-349-8333.